



STATE
UNIVERSITY
SYSTEM
of FLORIDA
Board of Governors

2017 Higher Education Summit/SUS Data Workshop

Thursday, June 8, 2017

Session: IRM Data Workshop
Facilitator: Gene Kovacs

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Welcome: Gene Kovacs

Reports from Breakout Sessions from Session Facilitators:

Admissions and Registrars

Facilities

Institutional Research

Board Portal Overview

Legislative Update: Brian Logan

IPEDS - 2017-2018 Due Dates

Description:

Topic ID: 10-10
 Initiator: IPEDS
 Affects: N/A

<https://surveys.nces.ed.gov/ipeds/>

2016-17	Registration	Fall 6 weeks	Winter 9 weeks	Spring 17 weeks
Collection Opens	August 9	September 6	December 13	December 13
Collection Closes for Keyholders		October 18	February 14	April 11
Collection Closes for Coordinators		November 1	February 28	April 25
Components included	Registration; Report Mapping; Institution ID; IC-Header	Institutional Characteristics; Completions; 12-month Enrollment	Student Financial Aid; Graduation Rates; 200% Graduation Rates; Admissions; Outcome Measures	Fall Enrollment; Finance; Human Resources; Academic Libraries
Preliminary Data available in the IPEDS Data Center*		Early summer	Early fall	Mid-Fall

* Release dates are approximate.

All institutions will be required to register for the 2017-18 data collection cycle.

UserIDs and passwords for 2017-18 will be distributed to all institutions on August 9. Those with designated keyholders will receive information via email. All institutions for which there is no designated keyholder will receive a letter directed to the CEO containing registration information.

Institutions are encouraged but not required to complete Report Mapping, Institution Identification, and IC Header during the Registration period.

Report Mapping (if applicable) and Institution Identification must be completed, and IC Header must be locked before the Fall surveys can be started. Report Mapping and IC Header are available until the end of the Fall collection. Institution Identification is available through Spring.

On August 30, NCES will review the registration status of each institution. If an institution has not registered as of this date, a letter will be sent to the CEO requesting appointment of a new keyholder.

Deadline Extensions: There are no deadline extensions available for the IPEDS survey components.

Note concerning Prior Year Revision System: Survey components will be open for revision during their regular data collection period, except that Fall components will open on 9/13 instead of 9/6. For example, revisions to the Completions component can be made during the Fall data collection period.

Compliance Notice: Mandatory Reporting Requirements for Institutions with Program Participation Agreements
Section 490 of the Higher Education Amendments of 1992 (P.L. 102-325) requires that "institutions will complete surveys conducted as part of the Integrated Postsecondary Education Data System (IPEDS)...in a timely manner and to the satisfaction of the Secretary". Thus, reporting to IPEDS is mandatory for institutions that participate in or are applicants for participation in any Federal financial assistance program authorized by Title IV of the Higher Education Act of 1965, as amended (20 USC 1094, Section 487(a)(17)).

IPEDS - 2015-2016 Summary of Changes

Description:

Topic ID: 10-15
Initiator: IPEDS
Affects: Multiple

<https://www.regulations.gov/document?D=ED-2016-ICCD-0127-0017>

Outcome Measures

Changes to the IPEDS Outcome measures component, 2017-18

1. Academic reporters will report on a full-year, entering cohort:

Similar to program reporters, all reporting institutions to the OM survey will be given the same instructions when creating their OM cohort:

Institutions will report using a full-year cohort. Institutions will report during the period between July 1, 2009 and June 30, 2010.

Students will be assigned to a cohort upon entry and will remain in the assigned cohort.

2. Four Pell Grant sub-cohorts will be reported for each of the four OM cohorts (FTFT, PTFT, FTNFT, and PTNFT).

Students who received a Pell Grant (dollars disbursed) are included in the Pell Grant sub-cohorts. Institutions should not include students who were awarded a Pell Grant, but did not receive a disbursement.

Institutions will identify and include Pell Grant recipients who received a Pell Grant during the cohort coverage period of July 1, 2009 and June 30, 2010. Students who did not receive a Pell Grant during the cohort coverage period, but received a Pell Grant after June 30, 2010 are not included in the Pell Grant sub-cohorts.

3. A new 4-year after entry award status column will be added.

Institutions will report the award statuses at 4-, 6- and 8-years. There is no change to enrollment status reporting requirements at 8 years after entry.

4. At the 4-, 6-, and 8-year award statuses, institutions will report the highest award earned (i.e., certificates/equivalent, associate's or bachelor's).

For each of the OM cohorts, a sub-cohort of non-Pell Grant recipients will be calculated by subtracting the Pell Grant recipient sub-cohort from the total of the same OM cohort.

Collect the status update from both 2- and 4-year institutions at 8 years after the cohort enters the institution with award information collected for both the 6- and 8-year timeframes. Pell Grant recipient data collection will begin in 2017-18. Institutions will report on their 2009-10 cohorts.

Note: Data will not be disaggregated by race, ethnicity, or gender.

Note: No outcome data will be collected from non-degree-granting institutions.

Admissions

Change to IPEDS Admissions component, 2017-18

1. Instruction change for reporting SAT Critical Reading and Critical Math scores:

In the 2016-17 forms, SAT critical reading and math scores were reported based on the (2015) SAT score range. In 2017-18, SAT critical reading and math scores should be reported based on the new (2016) SAT score range. Institutions that have scores based on the (2015) SAT score range should convert scores using the College Board concordance tables.

New instruction

SAT critical reading and math scores should now be reported based on the 2016 SAT score range. Institutions that have scores based on the old (2015) SAT score range should convert scores using the College Board concordance tables.

Institutional Characteristics

Changes to IPEDS Institutional Characteristics component, 2017-18

Part C Student Services – Distance Opportunities

1. Combining two previous distance education questions on courses and programs

1. Please indicate at what level(s) your institution offers distance education courses and/or distance education programs. Check all that apply.

	<u>Distance education courses</u>	<u>Distance education progra</u>
Undergraduate level	<input type="checkbox"/>	<input type="checkbox"/>
Graduate level	<input type="checkbox"/>	<input type="checkbox"/>
The institution does not offer distance education at the undergraduate or graduate level.	<input type="checkbox"/>	<input type="checkbox"/>

2. Are ALL of the programs at your institution offered exclusively via distance education programs?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

into one.

Distance education opportunities

Distance education is one that uses one or more technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor synchronously or asynchronously. Requirements for coming to campus for orientation, testing, or academic support services do not exclude a course from being classified as distance education. Technologies used for instruction may include the following: Internet; one-way and two-way transmissions through open broadcasts, closed circuit, cable, microwave, broadband lines, fiber optics, satellite or wireless communication devices; audio conferencing; and video cassette, DVDs, and CD-ROMs, if the cassette, DVDs, and CD-ROMs are used in a course in conjunction with the technologies listed above.

Distance education by levels

Indicate whether your institution offers distance education opportunities (courses and/or programs) at the undergraduate level and/or graduate level. If you offer distance education at both levels, please check both boxes. If you do not offer distance education opportunities, please select the last option. A distance education course is a course in which the instructional content is delivered exclusively via distance education. A distance education program is a program for which all the required coursework for program completion is able to be completed via distance education courses.

Exclusively distance education programs

Indicate whether or not ALL programs offered by your institution are delivered exclusively via distance education, meaning all the required coursework for program completion is able to be completed via distance education courses.

General – SUDS Due Dates

Description: Due Dates for 2017-2018 Standard Files

Topic ID: 50-10

Initiator: Board-IRM

Affects: N/A

NOTE: Software for each submission will be released 4 weeks prior to the file’s due date or earlier

**Master File Due Dates-DRAFT
2017-2018**

	*Not Submitted by NCF	**NCF only	Changes	Term Option	Submitted in New SUDS
ABBREV	TITLE	TERM	REPT TIME FRAME	DUE DATE	STATUS
LAP *	Limited Access Programs File	Annual 2016	20162017	Jul-24-17 Mon	REQUIRED
OB	Operating Budget File	Annual 2017	20172018	Aug-21-17 Mon	REQUIRED
SCD	Salary Category Detail File	OB 2017	201708	Aug-21-17 Mon	REQUIRED
ADM *	Admissions File	Summer 2017	201705	Sep-08-17 Fri	REQUIRED
SPA	Physical Facilities Space File	Summer 2017	201705	Sep-08-17 Fri	REQUIRED
SIF *	Student Instruction File	Summer 2017	201705	Sep-22-17 Fri	REQUIRED
TEI *	Teacher Education Information	Annual 2016	20162017	Sep-25-17 Mon	REQUIRED
ADM	Admissions File	Fall 2017	201708	Oct-06-17 Fri	REQUIRED
SIFD *	Degrees Awarded	Summer 2017	201705	Sep-29-17 Fri	REQUIRED
SFA	Student Financial Aid File	Annual 2016	20162017	Oct-02-17 Mon	REQUIRED
CPC *	College Prep Completions	Summer 2017	201705	Oct-05-17 Thu	REQUIRED
SIFP	Student Instruction File Preliminary	Fall 2017	201708	Oct-13-17 Fri	REQUIRED
IRD	Instruction & Research File	Annual 2016	20162017	Oct-23-17 Mon	REQUIRED
EA	Expenditure Analysis File	Annual 2016	20162017	Oct-30-17 Mon	REQUIRED
HTD *	Hours to Degree File	Annual 2016	20162017	Nov-08-17 Wed	REQUIRED
EMPL	University Employee/OPS File	Fall 2017	201710	Nov-09-17 Thu	REQUIRED
SPA	Physical Facilities Space File	Fall 2017	201708	Jan-09-18 Tue	REQUIRED
SCD	Salary Category Detail File	MidYr 2018	201801	Jan-08-18 Mon	REQUIRED
CPC *	College Prep Completions	Fall 2017	201708	Feb-01-18 Thu	REQUIRED
SIF *	Student Instruction File	Fall 2017	201708	Jan-19-18 Fri	REQUIRED
RET	Retention File	Annual 2016	20162017	Jan-23-18 Tue	REQUIRED
SIF **	Student Instruction File	Fall 2017	201708	Jan-26-18 Fri	REQUIRED
SIFD *	Degrees Awarded	Fall 2017	201708	Feb-02-18 Fri	REQUIRED
ADM *	Admissions File	Spring 2018	201801	Mar-02-18 Fri	REQUIRED
EMPL	University Employee/OPS File	Spring 2018	201803	Apr-09-18 Mon	REQUIRED
SPA	Physical Facilities Space File	Spring 2018	201801	May-25-18 Fri	REQUIRED
SIF *	Student Instruction File	Spring 2018	201801	Jun-08-18 Fri	REQUIRED
CPC *	College Prep Completions	Spring 2018	201801	Jun-08-18 Fri	REQUIRED
SIF **	Student Instruction File	Spring 2018	201801	Jun-21-18 Thu	REQUIRED
SIFD *	Degrees Awarded	Spring 2018	201801	Jun-21-18 Thu	REQUIRED
SCD	Salary Category Detail File	EOY 2018	201806	Jun-21-18 Thu	REQUIRED
SIFD **	Degrees Awarded	Spring 2018	201801	Jul-05-18 Thu	REQUIRED

General – Non-Resident Alien Flag

Description: Modify Edit

Topic ID: 100-10

Initiator: Board-IRM

Affects: ADM, CPC, HTD, IRD, SFA, SIF, SIFP, SIFD, TEI, EMPL, SCD

We are proposing to modify edit diagnostic 0740, When NON_RES_ALIEN_FLG equals 'Y' all Race/Ethnicity flags must equal 'N' to allow the reporting of any of the Race/Ethnicity flags to be reported as 'Y' when the non-resident alien flag is 'Y'. For example, if the non-resident alien flag is "Y", then one or more of the other race flags may be reported as "Y", or they may be all N's.

Final Disposition: Approved; Implementation date Summer 2017

General – Profile Assessment Flag

Description: Modify definition

Topic ID: 100-20

Initiator: Board-IRM

Affects: ADM, SIF, SIFP

We are proposing to update the definition for the Profile Assessment Flag (01354). It currently reads as “This flag indicates whether a first-time-in-college (FTIC) student is admitted on the basis of a profile assessment.”

We are proposing to change “is admitted” to “was admitted”. The new definition will read as “This flag indicates whether a first-time-in-college (FTIC) student was admitted on the basis of a profile assessment.”

Final Disposition: Approved; Implementation Date Summer 2017

General – UF Online and Innovation Academy Edit

Description: New Edit

Topic ID: 100-30

Initiator: Board-IRM

Affects: SIFP, SIF, SIFD, HTD, SFA

We are proposing to add a new edit on the UF Online and Innovation Academy (02084) element on the ENROLLMENTS table to check for a corresponding Admissions record. For example, if the student's enrollment record is reported as 'O – UF Online Program' at the time of most recent admission, the student's corresponding admissions record should be reported as 'O – UF Online Program' as well.

Final Disposition: Approved; Implementation Date Summer 2017

General – UF Online and Innovation Academy

Description: New Value

Topic ID: 100-40

Initiator: Board-IRM

Affects: ADM, SIFP, SIF, SIFD, LAP, HTD, RET, TEF

A new code, **M - UF Main**, will be added to the UF Online and Innovation Academy (02084) element to indicate when a student is in a traditional program at the University of Florida.

Final Disposition: A new value, “M-UF Main”, will be added and the current value, “I-Innovation Academy”, will be modified to “I-UF Main-Innovation Academy”.

Pending further discussions with UF and final approval

Implementation Date: Summer 2017

General – Internal Native Transfers

Description: New Procedure

Topic ID: 100-50

Initiator: Board-IRM

Affects: ADM, SIF

We are proposing to add a new procedure for those universities that have multiple IPEDS IDs (Currently UF, USF).

When a student transfer from one campus to another, we are proposing that a new admissions record be required. For USF, the campus will be reported on the Administrative Campus Code (02050).

When a student transfer from a non-traditional program to a traditional program or vice versa, we are proposing that a new admissions record be required. For example PACE students at UF can get admitted into UF online initially and transfer to UF Main after 60 credits. When they transfer to UF Main, a new admissions record will be required. The UF Online and Innovation Academy (02084) element should be reported accordingly.

This will allow us to more accurately track these students for retention and graduation rates reporting.

Final Disposition: A new procedure will be implemented Summer 2017 for when PACE students that are admitted into UF online initially and transfer to UF Main after 60 credits. When they transfer to UF Main, a new admissions record will be required and the UF Online and Innovation Academy (02084) element should be reported accordingly.

Further discussions are needed with USF. This procedure will not be implemented for them.

General – Resubmission Comparison Report

Description: New SUDS Report

Topic ID: 100-60

Initiator: Board-IRM

Affects: All Submissions

A new SUDS report, Resubmission Comparison Report, will be added to all submissions to capture the differences between what was previously submitted/accepted and what is being resubmitted. The report will display all elements on the submission, with the old and new frequencies as well as delta counts.

Home > Calendar > Submission > Reports > Dynamic SQL Report

RESUBCOMPARE Resubmission Compare Report-csv download file

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REPT_INST	REPT_TIME_FRAME	SUBMISSION	TABLE_NAME	COLUMN_NAME	MESSAGE_TEXT	CURRENT_FREQ	RESUB_FREQ	FREQ_DIFF
USF	201405	ADM	PERSON_DEMO	RACE_ETHNICITY	.- MISSING	11629	13	-11616
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	25 TO 30	1126	1	-1125
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	35 TO 40	320	3	-317
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	40 TO 45	223	3	-220
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	45 TO 50	175	3	-172
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	50 TO 55	93	2	-91
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	55 TO 60	57	1	-56
USF	201405	ADM	PERSON_DEMO	DT_BIRTH_YYYYMMDD	NULL	0	0	0
USF	201405	ADM	PERSON_DEMO	GENDER	F - Female	6825	9	-6816
USF	201405	ADM	PERSON_DEMO	GENDER	M - Male	4798	4	-4794
USF	201405	ADM	PERSON_DEMO	PID_VALID_SSN	Y - Yes	10971	13	-10958
USF	201405	ADM	PERSON_DEMO	HISPANIC_FLG	N - No	9239	12	-9227
USF	201405	ADM	PERSON_DEMO	HISPANIC_FLG	Y - Yes	2390	1	-2389
USF	201405	ADM	PERSON_DEMO	AM_IND_ALASKAN_FLG	N - No	11426	13	-11413
USF	201405	ADM	PERSON_DEMO	ASIAN_FLG	N - No	10894	13	-10881
USF	201405	ADM	PERSON_DEMO	WHITE_FLG	N - No	4274	4	-4270
USF	201405	ADM	PERSON_DEMO	WHITE_FLG	Y - Yes	7355	9	-7346
USF	201405	ADM	PERSON_DEMO	NON_RES_ALIEN_FLG	N - No	11130	13	-11117
USF	201405	ADM	PERSON_DEMO	NO_RACE_REPORT_FLG	N - No	11439	13	-11426
USF	201405	ADM	PERSON_DEMO	BLACK_AFRICAN_AM_FLG	N - No	9185	9	-9176
USF	201405	ADM	PERSON_DEMO	BLACK_AFRICAN_AM_FLG	Y - Yes	2444	4	-2440
USF	201405	ADM	PERSON_DEMO	NAT_HAWAII_PAC_IS_FLG	N - No	11532	13	-11519
USF	201405	ADM	PERSON_DEMO	IPEDS_RACE_ETHNIC_CD	2 - Hispanic/Latino	2390	1	-2389
USF	201405	ADM	PERSON_DEMO	IPEDS_RACE_ETHNIC_CD	5 - Black or African American	2084	3	-2081
USF	201405	ADM	PERSON_DEMO	IPEDS_RACE_ETHNIC_CD	7 - White	5468	9	-5459
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	A - Admitted	2580	2478	-102
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	B - Cancelled Prior to Admission Decision	3090	3276	186
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	C - Cancelled After Admission	3840	3785	-155
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	D - Denied	1818	2179	361
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	P - Provisionally Admitted, not an Exception to Policy or not admitted on the basis of a profile assessment	177	187	10
USF	201405	ADM	APPLICANTS_ADMITS	FINAL_ADM_ACTION	X - Provisionally Admitted, is an Exception to Policy or was admitted on the basis of a profile assessment	52	32	-20
USF	201405	ADM	APPLICANTS_ADMITS	REGISTERED_CD	N - Not Registered	8997	9394	397
USF	201405	ADM	APPLICANTS_ADMITS	REGISTERED_CD	R - Registered	2660	2543	-117
USF	201405	ADM	APPLICANTS_ADMITS	STU_TYP	B - Beginner - FTIC	7017	7322	305
USF	201405	ADM	APPLICANTS_ADMITS	STU_TYP	G - Graduate	1238	1245	7
USF	201405	ADM	APPLICANTS_ADMITS	STU_TYP	J - Transfer From Florida College System	1519	1622	103
USF	201405	ADM	APPLICANTS_ADMITS	STU_TYP	U - Other Undergraduate Transfer	1062	1748	686

Final Disposition: Approved; Implementation Date Summer 2017

Admissions - GPA High School

Description: Modify Edit

Topic ID: 150-10

Initiator: Board-IRM

Affects: ADM

We are proposing to modify Edit Diagnostic 0685, GPA_High_School must be provided when Stu_Typ = J or U and Fee_Class_Res = F, T or N and Deg_Highest_Held not = A, C or B and Stu_Class_Level = L and Final_Adm_Action = A and HS_ETS_CD is not 888888 or XXXXXX.

Board of Governors Regulation 6.004 (4)(a) applies to transfers with less than 30 transferrable semester hours. It states that "...transfers students seeking admission to the lower division of a state univeristy must satisfy the same admission requirements as first-time-in-college (FTIC) freshmen as speciefied in Board Regulation 6.002."

This edit currently applies to all transfer students. We are proposing to modify this edit to apply only to those students transferring in with less than 30 credit hours to align with BOG Regulation 6.004 (4)(a).

Final Disposition: Further discussions are needed.

Transfer hours are reported on SIF, which is submitted after Admissions. Therefore the edit cannot be modified as proposed.

The codes below on the Final Admission Action element (01135) need to be re-evaluated to ensure accurate reporting of students that are admitted.

- **P Provisionally Admitted, not an Exception to Policy**
- **X Provisionally Admtted, is an Exception to Policy**

Admissions - Final Admission Action (Edit 5358)

Description: Modify Edit

Topic ID: 150-20

Initiator: Board-IRM

Affects: ADM

We are proposing to modify Edit Diagnostic 5358, When Final_Adm_Action = A and Stu_Typ = J or U, Fee_Class_Res = F, T or N, GPA_College < 2, GPA_High_School >= 2.5 and GPA_High_School < 3, Stu_Class_Level = L and GPA/Admission Test scores < acceptable ADMISSION SCALE then exception_typ value of T, M or G must exist.

Board of Governors Regulation 6.004 (4)(a) applies to transfers with less than 30 transferrable semester hours. It states that "...transfers students seeking admission to the lower division of a state univeristy must satisfy the same admission requirements as first-time-in-college (FTIC) freshmen as specifieied in Board Regulation 6.002."

This edit currently applies to all transfer students. We are proposing to modify this edit to apply only to those students transferring in with less than 30 credit hours to align with BOG Regulation 6.004 (4)(a).

Final Disposition: Further discussions are needed.

Transfer hours are reported on SIF, which is submitted after Admissions. Therefore the edit cannot be modified as proposed.

The codes below on the Final Admission Action element (01135) need to be re-evaluated to ensure accurate reporting of students that are admitted.

- P Provisionally Admitted, not an Exception to Policy
- X Provisionally Admtted, is an Exception to Policy

Admissions - Final Admission Action (Edit 5802)

Description: Modify Edit

Topic ID: 150-30

Initiator: Board-IRM

Affects: ADM

We are proposing to modify Edit Diagnostic 5802, 10% Tolerance exceeded for Diagnostic Code 0685 - missing GPA_High_School when Stu_Typ = J or U and Fee_Class_Res = F, T or N, Deg_Highest_Held not = A, C or B, Stu_Class_Level = L and Final_Adm_Action = A and HS_ETS_CD is not 888888 or XXXXXX.

Board of Governors Regulation 6.004 (4)(a) applies to transfers with less than 30 transferrable semester hours. It states that "...transfers students seeking admission to the lower division of a state univeristy must satisfy the same admission requirements as first-time-in-college (FTIC) freshmen as specifieied in Board Regulation 6.002."

This edit currently applies to all transfer students. We are proposing to modify this edit to apply only to those students transferring in with less than 30 credit hours to align with BOG Regulation 6.004 (4)(a).

Final Disposition: Further discussions are needed.

Transfer hours are reported on SIF, which is submitted after Admissions. Therefore the edit cannot be modified as proposed.

The codes below on the Final Admission Action element (01135) need to be re-evaluated to ensure accurate reporting of students that are admitted.

- P Provisionally Admitted, not an Exception to Policy
- X Provisionally Admtted, is an Exception to Policy

College Prep Completions – Scholastic Assessment Test (SAT)

Description: Modify Values List

Topic ID: 175-10

Initiator: Board-IRM

Affects: ADM

A new code, **S2 - 2016 Scholastic Assessment Test**, will be added to the Test Determining Remediation (01145) element on the COLLEGE_PREP table to allow the reporting of the 2016 Scholastic Assessment Test. The size of of this element will increase from one character (VARCHAR2(1)) to 2 characters (VARCHAR2(2)).

Final Disposition: Approved; Implementation date Summer 2017

Hours to Degree – Credit Hour Testing Method

Description: Modify Values List

Topic ID: 200-10

Initiator: Board-IRM

Affects: HTD

A new code, **S2 - 2016 Scholastic Assessment Test**, will be added to the Credit Hour Testing Method (01488) element on the COURSES_TO_DEGREE table to allow the reporting of the 2016 Scholastic Assessment Test.

Final Disposition: Approved; Implementation date Summer 2017

Hours to Degree – Accountability Report HTD Exempt Summary

Description: Modify Report

Topic ID: 200-20

Initiator: Board-IRM

Affects: HTD

We are proposing to modify the Hours to Degree Exempt Summary report to eliminate duplication of exempt hours for internishp credits.

ACCOUNTABILITY REPORT HTD EXEMPT SUMMARY						
AAR HOURS-TO-DEGREE EXEMPT SUMMARY						
HOURS TO DEGREE 20152016						
UN/VERSITY NAME						
05/26/2017 9:02:15						
EXEMPTED CATEGORIES	USED		NOT USED		TOTAL	-----
	TOWARD DEGREE		TOWARD DEGREE			
	-----		-----			-----
	NATIVE	NON NATIVE	NATIVE	NON NATIVE		
A	B	C	D	E	F	
EXAM CREDIT	0.0	2448.0	0.0	644.0	3092.0	
DUAL ENROLLED	822.0	645.0	150.0	287.0	1904.0	
INTERNSHIP	6498.0	0.0	73.0	0.0	6571.0	
REMEDIAL	0.0	0.0	0.0	0.0	0.0	
MILITARY COURSE	0.0	141.0	0.0	276.0	417.0	
PERSONAL HARDSHIP	27.0	0.0	248.0	0.0	275.0	
GRAD ROLLOVER	0.0	0.0	0.0	0.0	0.0	
FOREIGN LANGUAGE	20.0	305.0	0.0	0.0	325.0	
ACTIVE DUTY MILITARY	0.0	0.0	0.0	0.0	0.0	
LIFE EXPERIENCE	0.0	0.0	0.0	0.0	0.0	
GRAND TOTALS	7367.0	3539.0	471.0	1207.0	12584.0	

Final Disposition: Approved; Implementation date Summer 2017

Hours to Degree - Excess Hours Degree Report by Student Detail

Description: Modify Report

Topic ID: 200-30

Initiator: Board-IRM

Affects: HTD

We are proposing to modify the Annual Excess Hours Degree Report by Student Detail to include a new column "max_apprvd_cat_hrs".

Final Disposition: Approved; Implementation date Summer 2017

UNIV	CAMPUS	REPT_TIME	CIP_DEGR	UNIV_STU_		DEG_HI	STUDENT_TYPE	CAT_HRS	CAT_TE	NAV_	NON_				EXAM	GRD_ROL	ACT_DUT	PERSONAL_	MAX_APPROVD_			
				FRAME	EE						ROW	REC_	RM	NAV_						UTD	DUAL_E	FORN
UNIVX	0001	201601	260101	4400	U	H	OTHER STUDENTS	120	201308	178	92	6	0	4	0	6	0	2	0	0	0	120
UNIVX	0001	201508	420101	1501	B	A	FTIC	120	201108	202	48	0	0	0	48	0	0	0	0	0	0	122
UNIVX	0001	201508	310505	1746	J	A	CC TRANS w/AA	120	201301	184	102	0	0	30	0	0	0	0	0	0	0	120
UNIVX	0001	201601	110101	4967	J	H	CC TRANS w/o DEGREE	120	201308	174	210	0	0	0	0	0	0	0	0	0	0	138
UNIVX	0001	201601	260101	4241	B	N	FTIC	120	201105	280	0	0	0	4	0	0	0	0	0	0	0	120
UNIVX	0001	201505	141901	249	U	H	OTHER STUDENTS	128	201308	216	297	228	0	0	69	0	0	0	0	0	0	132
UNIVX	0001	201508	090101	2053	J	A	CC TRANS w/AA	120	201401	118	126	0	0	0	0	0	0	0	0	0	0	122
UNIVX	0001	201505	520901	994	B	H	FTIC	120	201008	278	12	0	0	0	0	0	0	0	0	0	0	121
UNIVX	0001	201508	450101	1672	B	A	FTIC	120	201108	282	12	0	0	0	12	0	0	0	0	0	0	120
UNIVX	0001	201601	510701	3753	B	A	FTIC	120	201108	284	0	0	0	12	0	0	0	0	0	0	0	120
UNIVX	0001	201508	131202	1487	B	H	FTIC	120	201208	212	36	36	0	24	0	0	0	0	0	0	0	120
UNIVX	0001	201508	230101	2800	J	A	CC TRANS w/AA	120	201308	120	124	0	0	0	16	0	0	0	0	0	0	120
UNIVX	0001	201508	131316	2633	B	N	FTIC	120	201105	248	0	0	0	24	0	0	0	0	0	0	0	126
UNIVX	0001	201508	240101	1619	B	H	FTIC	120	200708	278	58	18	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201601	131202	4047	J	A	CC TRANS w/AA	123	201308	132	118	0	0	24	0	0	0	0	0	0	0	120
UNIVX	0001	201601	131202	4321	B	A	FTIC	123	201601	254	42	18	0	18	0	0	0	0	0	0	0	120
UNIVX	0001	201508	422706	2318	J	A	CC TRANS w/AA	120	201201	154	114	0	0	4	0	0	0	0	0	0	0	120
UNIVX	0001	201508	520301	2814	J	H	CC TRANS w/o DEGREE	120	201108	120	120	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201601	500701	4009	J	H	CC TRANS w/o DEGREE	120	201308	146	96	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201601	260101	4453	B	H	FTIC	120	201205	246	6	0	0	0	6	0	0	0	0	0	0	120
UNIVX	0001	201505	260101	562	J	A	CC TRANS w/AA	120	201308	120	126	0	0	4	0	8	0	0	0	0	0	120
UNIVX	0001	201601	260101	3048	J	H	CC TRANS w/o DEGREE	120	201308	136	108	0	0	6	0	0	0	0	0	0	0	120
UNIVX	0001	201601	520201	3084	B	H	FTIC	120	201108	246	18	0	0	0	6	0	0	0	0	0	0	120
UNIVX	0001	201508	131202	2539	B	H	FTIC	123	200905	354	0	0	0	24	0	0	6	0	0	0	0	120
UNIVX	0001	201508	521401	1236	B	H	FTIC	120	201105	262	0	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201505	430104	950	B	H	FTIC	120	201108	294	6	6	0	0	0	0	0	0	0	0	0	125
UNIVX	0001	201505	513801	610	J	C	CC TRANS w/AS	120	201301	84	174	0	0	12	0	40	0	0	0	0	0	120
UNIVX	0001	201508	260101	2009	B	H	FTIC	120	201108	254	24	24	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201308	430104	1473	B	H	FTIC	120	201008	270	12	12	0	0	0	0	0	0	0	0	0	125
UNIVX	0001	201508	240199	2536	B	A	FTIC	120	201501	348	0	0	0	6	0	0	0	0	0	0	0	122
UNIVX	0001	201508	521401	1563	J	H	CC TRANS w/o DEGREE	120	201401	108	140	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201601	451101	3376	J	A	CC TRANS w/AA	120	201308	140	122	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201508	110101	2664	J	A	CC TRANS w/AA	120	201201	315	189	0	0	0	0	0	0	0	0	0	0	138
UNIVX	0001	201508	140801	2135	J	A	CC TRANS w/AA	128	201308	148	108	0	0	0	0	0	0	0	0	0	0	120
UNIVX	0001	201601	520201	4158	B	H	FTIC	120	201208	234	12	0	0	6	12	0	0	0	0	0	0	120
UNIVX	0001	201508	310505	1773	B	N	FTIC	120	201108	280	0	8	24	0	0	0	0	0	0	0	0	120
UNIVX	0001	201508	310505	2268	J	H	CC TRANS w/o DEGREE	120	201108	208	74	0	0	24	0	0	0	0	0	0	0	120
UNIVX	0001	201508	430104	1342	B	A	FTIC	120	201308	132	108	108	0	0	0	0	0	0	0	0	0	125
UNIVX	0001	201508	110101	2540	U	A	OTHER STUDENTS	120	201101	390	81	0	0	0	0	0	0	0	0	0	0	138

Degrees Awarded – Degree – Level Granted

Description: Modify Edit

Topic ID: 250-10

Initiator: Board-IRM

Affects: SIFD

We are proposing to modify Edit Diagnostic 5265, DEG_LEVEL_GRANTED on the DEGREES_AWARDED table equals DEG_HIGHEST_HELD on the ENROLLMENTS table. Currently this edit has a level 8: Allowable Tolerance if the Degree – Level Granted is equal to the Degree - Highest Level Held on the Enrollments table. We propose modifying this edit to disregard students with a Type of Student at Time of Most Recent Admission equal to Post Baccalaureate, Degree Seeking Student (S).

Final Disposition: Approved; Implementation Date Summer 2017

Student Financial Aid – Financial Aid Award Identifier

Description: New Value and Category

Topic ID: 300-10

Initiator: Board-IRM

Affects: SFA

We are proposing to add a new value to the Financial Aid Award Identifier (01253) on the FINANCIAL_AID_AWARDS table to report third-party payments. We will also be adding another category, '4** - Third Party Payments'.

401	<p>Third-party billing: Funds provided to the university by a third-party sponsor (e.g., embassy, government agency, private company, or service organization, etc...) that pays all, or a portion, of a student's invoice directly to the university via a special billing process. These payments cannot be contingent on academic performance or employee reimbursement policies. These funds do not include Florida Pre-Paid, university foundation funds, or any other 529 savings plans that parents/students previously paid.</p>
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Final Disposition: Approved with the additional language in red. Implementation date Summer 2018 2017

Note: It was decided after the Data Workshop to make the effective date for this change beginning Summer 2017 (award payment term = 201705) that is included in the 2016-17 SFA software. Third party payments will be nulled for the 201607, 201608, 201701 terms.

Student Instruction – Fee Waiver Kind/3rd Party Kind

Description: Removal of Element

Topic ID: 350-10

Initiator: Board-IRM

Affects: SIF, SIFP

We are proposing to remove the Fee Waiver Kind/3rd Party Kind (01108) element and replace it with a new element. Any existing edits on this element will be updated with the new values or deleted accordingly. The modifications of the edits will be sent out after it has been decided what the new codes for the new waiver values will be.

Final Disposition: Approved; Implementation date Summer 2017

Student Instruction – Waiver Indicator/3rd Party Indicator

Description: Removal of Element

Topic ID: 350-20

Initiator: Board-IRM

Affects: SIF, SIFP

We are proposing to remove the Waiver Indicator/3rd Party Indicator (01463) element. The reporting of 3rd party payments will now be reported on the Student Financial Aid (SFA) submission on Financial Aid Award Program Identifier (01253) element.

Final Disposition: Approved; Implementation date Summer 2017

Student Instruction – Waiver/Exemption Type

Description: New Element

Topic ID: 350-30

Initiator: Board-IRM

Affects: SIF, SIFP

We are proposing to add a new element, Waiver/Exemption Type (01109).

Definition: An element that indicates the type of waiver or exemption granted to a student in a given academic term.

Supportive Information: Waivers and exemptions refer to the reduced costs related to tuition and fees. All waivers and exemptions have a legal basis in statute. In some cases, statute provides universities discretion whether to provide a statutory waiver to an eligible student. In addition, each university board of trustees is authorized by statute to waive tuition and associated fees for purposes that support and enhance the mission of the university. All university waivers must be based on regulations that are adopted by the university board of trustees and where applicable, are consistent with regulations adopted by the Board of Governors.

It is important to note the following: (1) University waivers do not include funds for which students are liable for payment but have not yet been fully paid (e.g., guaranteed fees). Delinquent/partial payments is an accounting issue that is internal to the university. (2) This waiver/exemption element does not include any funds paid by third-party entities on a student's behalf (e.g., sponsored credit institutes) – such funds should be reported on the financial aid award program identifier [#01253]. (3) Waivers do not include students who were legislatively 'grandfathered' from paying new fees (e.g., excess hours, tuition differential fee).

[See Appendix 1 for new values]

Final Disposition: Approved; Block Tuition has been removed. Implementation date Summer 2017

Student Instruction – Room Number Digits (Edit 5336)

Description: Modify software

Topic ID: 350-40

Initiator: Board-IRM

Affects: SIF

We are proposing to modify Edit Diagnostic 5336, No matching Room record found within REPT_TIME_FRAME by REPT_INST, SITE_NBR, BLDG_NBR, ROOM_NBR_PREFIX, ROOM_NBR_DIGITS, ROOM_NBR_SUFFIX.

Only those classes with an Unscheduled Meeting Time Flag (element 01197) value of X (Scheduled) will be checked against the new space system for a valid building number, room prefix, room digit, and room suffix.

Not all buildings and rooms are now reported in the new space system. This modification will prevent those classes that take place in rooms unreported in the new space system to be identified as an error.

Final Disposition: Approved; Implementation date Summer 2017

Student Instruction – Room Number Digits (Edit 5367)

Description: Modify software

Topic ID: 350-50

Initiator: Board-IRM

Affects: SIF

We are proposing to modify Edit Diagnostic 5367, Classes not allowed to be assigned to out-of-use rooms..

Only those classes with Unscheduled Meeting Time Flag (element 01197) value of X (Scheduled) will be checked against the new space system to verify that the room has a room use code that is in use.

Final Disposition: Approved; Implementation date Summer 2017

Appendix 1. Waiver/Exemption Type (element #01109).

New Value	Waiver/Exemption	Discretionary Group	Statutes as of January 2017	Notes
5000	Dependent of Deceased – Law Enforcement	Mandatory	F.S. 112.19(3)	Tuition and fees for up to 120 credit hours are waived for the children and spouse of law enforcement officers deceased in the line of duty, who are enrolled in a certificate, undergraduate, or postgraduate program.
5001	Dependent of Deceased – Firefighter	Mandatory	F.S. 112.191(3)	Tuition and fees for up to 120 credit hours are waived for the children and spouse of firefighters deceased in the line of duty, who are enrolled in a certificate, undergraduate, or postgraduate program within program.
5002	Dependents of Deceased Teachers	Mandatory	F.S. 112.1915	Tuition and fees for up to 120 credit hours are waived for the children of teachers and administrators deceased in the line of duty, who are enrolled in a certificate and undergraduate program.
5003	Victims of Wrongful Incarceration	Mandatory	F.S. 961.069(b)	Tuition and fees for up to 120 credit hours are waived for the wrongfully incarcerated persons who meets admission criteria and maintains satisfactory academic progress.
5004	Dual Enrolled	Mandatory	F.S. 1009.25(1)(a)	A student enrolled in a dual enrollment or early admission program pursuant to s. 1007.271 are exempted from the payment of tuition and fees.
5005	DCF - Foster Care/State Custody	Mandatory	F.S. 1009.25(1)(c)	A student who is or was at the time he or she reached 18 years of age in the custody of the Department of Children and Families are exempted from the payment of tuition and fees. Such exemption includes fees associated with enrollment in applied academics for adult education instruction. The exemption remains valid until the student reaches 28 years of age. <i>Note: This code aligns with box 1 on both the old and new DCF tuition exemption forms.</i>
5006	DCF - Adopted	Mandatory	F.S. 1009.25(1)(d)	A student who was adopted from the Department of Children and Families after May 5, 1997 are exempted from the payment of tuition and fees. Such exemption includes fees associated with enrollment in applied academics for adult education instruction. The exemption remains valid until the student reaches 28 years of age. <i>Note: This code aligns with box 2 on both the old and new DCF tuition exemption forms.</i>

Appendix 1. Waiver/Exemption Type (element #01109).

New Value	Waiver/Exemption	Discretionary Group	Statutes as of January 2017	Notes
5007	DCF – Non-State Custody	Mandatory	F.S. 1009.25(1)(c-d)	A student who is or was at the time he or she reached 18 years of age in the custody of a relative or nonrelative under s. 39.5085 or student who, after spending at least 6 months in the custody of the Department of Children and Families after reaching 16 years of age, was placed in a guardianship by the court are exempted from the payment of tuition and fees. <i>Note: This code aligns with boxes 3&4 on both the old and new DCF tuition exemption forms and box 5 on the new form.</i>
5008	Homeless	Mandatory	F.S. 1009.25(1)(f)	A student who lacks a fixed, regular, and adequate nighttime residence or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for individuals intended to be institutionalized, or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings are exempted from the payment of tuition and fees.
5009	DCF - Child Welfare Personnel	Mandatory	F.S. 1009.25(1)(h)	Child protection and child welfare personnel, who are enrolled in an accredited bachelor’s degree or master’s degree in social work program, are exempted from the payment of tuition and fees provided that the student attains at least a grade of “B” in all courses.
5010	Purple Heart / Military Honor	Mandatory	F.S. 1009.26(8)(a-c)	A state university shall waive tuition for undergraduate college credit programs and career certificate programs for each recipient of a Purple Heart or another combat decoration superior who is enrolled in a associate, bachelor, or certificate programs and is currently, or was at the time of the military action that resulted in the awarding of the Purple Heart or other combat decoration superior in precedence, a resident of this state.
5011	Psychology Internship	Mandatory	F.S. 1009.26(5)	Any graduate student enrolled in a state-approved school psychology training program shall be entitled to a waiver of registration fees for internship credit hours applicable to an internship in the public school system under the supervision of a Department of Education certified school psychologist employed by the school system.
5012	Non-Resident	Mandatory	F.S. 1009.26(12)	A state university shall waive out-of-state fees for students who meet the following conditions: (1) Attended a secondary school in this state for 3 consecutive years immediately before graduating from a high school in this state; (2) Apply for enrollment in an institution of higher education within 24 months after high school graduation; and, (3) Submitted an official Florida high school transcript as evidence of attendance and graduation. This includes, but is not limited to, students who are undocumented for federal immigration purposes.

Appendix 1. Waiver/Exemption Type (element #01109).

New Value	Waiver/Exemption	Discretionary Group	Statutes as of January 2017	Notes
5013	C.W. Bill Young Veteran Tuition	Mandatory	F.S. 1009.26(13)	A state university shall waive out-of-state fees for a person who is: (1) An honorably discharged veteran of the United States Armed Forces, the United States Reserve Forces, or the National Guard who physically resides in this state while enrolled in the institution; or (2) Entitled to and uses educational assistance provided by the United States Department of Veterans Affairs for a quarter, semester, or term beginning after July 1, 2015, who physically resides in this state while enrolled in the institution.
5014	Active Duty Military	Mandatory	F.S. 1009.26(14)	A state university shall waive out-of-state fees for a person who is an active duty member of the Armed Forces of the United States residing or stationed outside of this state.
5015	State Employees	Mandatory	F.S. 1009.265	As a benefit to the employer and employees of the state, subject to approval by an employee's agency head or the equivalent, each state university institution shall waive tuition and fees for state employees to enroll for up to 6 credit hours of courses per term on a space-available basis.
5500	Florida Linkage Institute	<i>Discretionary</i>	F.S. 288.8175(5)	Each institute may exempt 25 FTE students per year from the host countries as resident students for tuition purpose. The criteria for selecting such students must be approved by the Department of Education and students must return to their home countries for a length time equal to their exemption period.
5501	Tuition Differential Fee for FSAG-eligible	<i>Discretionary</i>	F.S. 1009.24(16)(b)(8)	The tuition differential may be waived by the university for students who meet the eligibility requirements for the Florida public student assistance grant established in s. 1009.50.
5502	Teacher Intern Supervisor	<i>Discretionary</i>	F.S. 1009.26(2)	A state university may waive any or all application, tuition, and related fees for persons who supervise student interns for a state university.
5503	Faculty/Staff Employees	<i>Discretionary</i>	F.S. 1009.26(3)	A university board of trustees is authorized to permit full-time university employees who meet academic requirements to enroll for up to 6 credit hours of tuition-free courses per term on a space-available basis.
5504	Senior Citizen Audit	<i>Discretionary</i>	F.S. 1009.26(4)	A state university may waive any or all application, tuition, and related fees for persons 60 years of age or older who are residents of this state and who attend classes for credit. No academic credit shall be awarded for attendance in classes for which fees are waived under this subsection. This privilege may be granted only on a space-available basis.

Appendix 1. Waiver/Exemption Type (element #01109).

New Value	Waiver/Exemption	Discretionary Group	Statutes as of January 2017	Notes
5505	Public School Classroom Teacher	<i>Discretionary</i>	F.S. 1009.26(10)	A state university may waive tuition and fees for a classroom teacher employed full-time for up to 6 credit hours per term on a space-available basis in undergraduate courses approved by the Department of Education. Such courses shall be limited to undergraduate courses related to special education, mathematics, or science. The waiver may not be used for courses scheduled during the school district’s regular school day.
5506	BOT Approved – Graduate Assistants	<i>Discretionary</i>	F.S. 1009.26(9)	If a university BOT approves a policy to waive tuition or the out-of-state fee to students who serve as Graduate Assistants. This is independent of section 1009.24(5) Florida Statutes.
5507	BOT Approved – All Other	<i>Discretionary</i>	F.S. 1009.26(9)	All other situations in which a university BOT has authorized the administrative staff to waive tuition and out-of-state fees for purposes that support and enhance the mission of the university.