

Space Needs Calculation Methodology in the State University System 2019 Survey

The 2019 Legislature directed the Board of Governors to: *review its space needs calculation methodology, developed pursuant to section 1013.31, Florida Statutes, to incorporate improvements, efficiencies, or changes.* To assist the Board in this work, please respond to the following questions:

Policy / Efficiency Questions

1. Do board of trustees or institution policies exist relating to space assignment and usage? Are there institution goals relating to optimizing the use of space? If yes, provide a brief description.
2. Should Board of Governors regulations specify space management policies and procedures, including metrics and benchmarks, that will optimize the use of instructional and research space and promote efficiency in the State University System (SUS)? Explain your answer.
3. Each SUS institution is currently assigned the same space need factor for each of the nine education & general (E&G) space categories, regardless of mission. Should the Board of Governors adopt a policy allowing each university to establish unique space factors based on mission? Explain your answer.
4. Describe any technological tools that are used to monitor the use of academic space.
5. Describe challenges that exist at your university in the assignment of space and efforts to optimize space usage.

Process / Educational Plant Survey Questions

6. In the assignment of E&G space at your university, what is the role of:
 - a. The university provost?
 - b. The college/division deans?
 - c. The department heads?Briefly describe the process.
7. The Educational Plant Survey:
 - a. How should the Educational Plant Survey be utilized to more effectively determine the adequacy of quality E & G space for current and projected student needs?

- b. Describe how the Educational Plant Survey findings are reflected in your university's Accountability Plan in relation to the goals of the university.
- c. Should the SUS adopt the national standard for measuring FTE for the Educational Plant Survey? (This would result in increasing the space needs formula by 25%)? Explain your answer.

National Standards and Definitions

NOTE: Definitional references below are taken from the 2006 edition of the *"Postsecondary Education Facilities Inventory and Classification (FICM) Manual."* See attached section.

8. Should the SUS adopt the national standard definition of "Unsatisfactory" space and exclude such space from the inventory of "Satisfactory" space? Explain your answer.
9. Should the SUS adopt the national "suitability" criteria for buildings, and allow institutions to optionally record the suitability of space as a data point? Explain answer.

Space Needs Calculation Methodology

10. You are invited to provide recommendations regarding the current space needs calculation methodology to make the process more accurate, efficient, and meaningful.