



STATE  
UNIVERSITY  
SYSTEM  
of FLORIDA  
Board of Governors

AGENDA

March 24, 2011, 9:30 a.m.  
Florida State University  
Ballroom, Alumni Center  
1030 West Tennessee Street  
Tallahassee, Florida 32304

1. Call to Order and Chair's Report: *Chair Ava L. Parker* .....1
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(N.B.: As to any item identified as a "Consent" item, any Board member may request that such an item be removed from the consent agenda for individual consideration.)



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Chair's Report to the Board of Governors

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**PROPOSED BOARD ACTION**

For Information Only

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Not Applicable

**BACKGROUND INFORMATION**

The Chair, Ava Parker, will convene the meeting with opening remarks.

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**Supporting Documentation Included:** None

**Facilitators/Presenters:** Chair Ava Parker



**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS**  
January 20, 2011

**SUBJECT:** Approval of Notes of Board Retreat held January 18-19, 2011; Meeting held January 20, 2011; and Conference Call held February 17, 2011

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**PROPOSED BOARD ACTION**

Approval of Notes of the Board Retreat held on January 18-19, 2011, Pensacola; Minutes of Meeting held January 20, 2011, at the University of West Florida, Pensacola; and Minutes of meeting held by telephone conference call February 17, 2011.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

N/A

**BACKGROUND INFORMATION**

Board members will review and approve the Notes of the Retreat held on January 18-19, 2011, Pensacola; Minutes of Meeting held January 20, 2011, at the University of West Florida, Pensacola; and Minutes of meeting held by telephone conference call February 17, 2011.

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**Supporting Documentation Included:** Notes: Board Retreat, January 18-19, 2011; and Minutes: Board Meeting January 20, 2011; Conference Call February 17, 2011

**Facilitators/Presenters:** Chair Ava Parker



NOTES  
BOARD OF GOVERNORS  
STATE UNIVERSITY SYSTEM OF FLORIDA  
RETREAT  
PENSACOLA, FLORIDA  
JANUARY 18-19, 2011

The Chair, Ava L. Parker, convened the Board Retreat, held at the Hilton Garden Inn, Pensacola, at 1:15 p.m., January 18, 2011, with the following members present: Dean Colson, Vice Chair; Dick Beard; Ann Duncan; Charlie Edwards; Pat Frost; Mori Hosseini; Dr. Stan Marshall; Frank Martin; John Rood; Commissioner Eric Smith; Gus Stavros; John Temple; Norm Tripp and Dr. Rick Yost.

1. Introductions

Ms. Parker thanked the members for participating in this retreat. She said she had been thinking about the business of this Board and its responsibilities for planning and governing. She said she wanted to discuss how to move the State University System forward effectively.

Chancellor Brogan also welcomed members and said this was an opportunity to discuss broad policy issues and discuss the Board members' vision for the State University System.

Mr. Colson thanked Dr. Yost, as he had been the one who had suggested holding a retreat. He introduced the retreat facilitator, Dr. Paul Lingenfelter, the Executive Director of the State Higher Education Executive Officers organization. He said Dr. Lingenfelter had been the Executive Director of the MacArthur Foundation and had long focused on higher education accountability.

2. Discussion

Dr. Lingenfelter invited each member of the Board to describe themselves, their education, their experiences and how they came to be a member of the Board of Governors. He also asked that they address what they hoped to achieve in the retreat.

Many members said the Board would need to be prepared to advocate the needs of the universities in the current tough economy and how the universities would become great without leaving financially needy students behind. They also expressed the need for the Board to delineate and differentiate the distinct roles for each of the 11 institutions and to emphasize the role of the System, not as a loose coalition of universities.

Dr. Lingenfelter asked the group to talk about “pre-eminence,” what it means, what are appropriate measures, whose job it is to get there and who has to be at the table. Should there be a standard baseline for all the universities? Or should there be different standards for different programs?

The universities should demonstrate through their plans what additional revenues would mean. It was noted that external organizations make judgments about institutions based on certain metrics; universities have identified peer institutions and should measure their metrics against those of their peers to determine if they were improving.

Members also discussed the extent to which the Board of Governors should be involved with the universities’ strategic plans.

The new Higher Education Coordinating Council is working to establish a vision across all education sectors, rather than “every man for himself.”

The Board’s strategic goals are too broad and should be more narrowly defined. It is not possible to build excellence on every dimension all at once. Each university has now established baseline data. The Board should choose the metrics important to it for defining a high quality system, and which would inspire the public. Members discussed how to balance quality with providing access for Florida students.

### 3. Mid-point Summary

Asking universities to think strategically is relevant for this Board. The Board should ask the universities to present their plans for advancing programs. Board members should visit with Governor Scott, as well as with Senate President Mike Haridopolis and Speaker of the House Dean Cannon.

### 4. Meeting Formats; Logistics

Chair Parker said she had given some thought to comments made by Board members about the format for Board meetings to get the most from the time spent at meetings. Chancellor Brogan said he had heard that members wanted to spend more time discussing major policy issues. It was suggested that the Board develop a consent agenda for those items viewed as non-controversial to allow time for policy discussion. Another suggestion was that committees should meet at times other than the regular scheduled Board meetings. It was suggested that the committees might meet in advance of the meetings and items would be presented then as consent items.

One member said he preferred not touring around the state, and that meetings held in a central location were more efficient, others said that having meetings around



the state provides better access to the Board. It was also noted that having in-person meetings were good for the conduct of the Board's regular business.

It was also suggested that the Board should try more joint meetings with the State Board of Education. Chancellor Brogan said the new Higher Education Coordinating Council was now in place to facilitate cross-sector discussion.

Trustees should be invited to Board workshops where Board members were learning about topics in depth; likewise, Board members could attend meetings of the university boards of trustees.

5. Staffing

There was an expression of concern about staff-burnout. Members need to be cognizant about the use of staff and whether there were enough staff members to do what members wanted them to do.

6. Quality, Access and Growth

Dr. Lingenfelter said there had been studies about the public and private benefits of higher education, and the question of who pays and who should pay, the students or the state. He said the agreed "right amount" seems to be that students pay one-third of direct costs, and the state pays two-thirds of these costs. He said the question now is different, and now was how to get the most education they need to survive. In the twenty-first century, universities needed to pay attention to student financial aid and the sticker price.

The Board's Strategic Plan should articulate what the State University System would look like in 20 years. The Board should have a plan regarding the future development of educational sites.

The Board needs to have a plan for working with legislative and institutional initiatives. The Board needs to build an orderly scheme for growth based on enrollment and programs. The Board also needs to be able to show the Legislature, in the face of potential budget reductions, that the universities can solve many problems with the addition of few dollars. How the Board addresses growth in the System is a process for the Strategic Planning Committee. There is also an evolving relationship of the universities with the state colleges.

7. New Florida Initiative

Chancellor Brogan said the Board would continue to go to the Legislature for funding for the New Florida Initiative. The Board needed to be able to show results

from this funding.

The Board should seek proposals from the universities and demonstrate to the Legislature what the SUS will do with the money. In the Legislative Budget Request, the Board may show enrollment growth being requested. There should be some portion of flexibility in the expenditure of State funds.

8. Board of Governors Foundation

The Board discussed the role of our Foundation relative to its support of Board expenses and Board initiatives. Funding is primarily provided by a voluntary contribution from each University Foundation. There are also scholarship funds which pass through the Board Foundation such as The Helios Foundation, which has contributed money for scholarships for First Generation Scholars, and the Johnson Foundation, which has contributed scholarship funds for disabled students.

9. Summary

Dr. Lingenfelter said the Board's direction should be clear from its Strategic Plan and in its vision for the System. He suggested that the Board provide a list to Legislators as to what the universities can do for the state, and the value they provide to the state. He suggested that there might be imbalances in sustaining everything at the universities; there should be re-balancing in a strategic and incremental way. It would be outstanding if the Board could give the state a vision of what higher education could be in the state for the next 20 years, being fair to the institutions and helping them to reach their goals.

10. Adjournment

The Retreat concluded at 11:55 a.m., Wednesday, January 19, 2010.

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Ava L. Parker, Chair

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Mary-Anne Bestebreurtje,  
Corporate Secretary

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MINUTES  
BOARD OF GOVERNORS  
STATE UNIVERSITY SYSTEM OF FLORIDA  
UNIVERSITY OF WEST FLORIDA  
CONFERENCE CENTER  
PENSACOLA, FLORIDA  
JANUARY 20, 2011

The Chair, Ava L. Parker, convened the meeting of the Board of Governors, State University System of Florida, in the Conference Center, University of West Florida, Pensacola, Florida, January 20, 2011, at 11:25 a.m., with the following members present: Dean Colson, Vice Chair; Dick Beard; Ann Duncan; Charlie Edwards; Gallop Franklin; Pat Frost; Mori Hosseini; Dr. Stanley Marshall; Frank Martin; John Rood; Gus Stavros; John Temple; Norman Tripp; and Dr. Rick Yost. Mr. Tico Perez participated in the meeting by telephone.

1. Call to Order and Opening Remarks

Ms. Parker extended sincere thanks to President Bense for her gracious hosting of this Board meeting. She said it had been many years since the Board had visited UWF.

President Bense said she was pleased to welcome the members of the Board of Governors and her university colleagues to the campus of UWF. She introduced members of the UWF Board of Trustees: General Chuck Horner, newly elected Chair; Mr. Lewis Bear, Jr., Vice Chair; Ms. Jeanne Godwin; and Mr. Josh Finley. She said these were exciting times at UWF, which was becoming a more traditional university campus. She said the Board had approved the construction of a second new residence hall at its November meeting. She said a new College of Business and a new Health and Wellness Center were under construction. She said UWF student-athletes had been very successful in Division II athletics and the UWF Board had been engaged in an athletic "visioning" process. She said the University continued to meet the educational needs of the region, noting that there were about one million people from Pensacola east to the Apalachicola River.

Dr. Bense noted that Pensacola had been "ground zero" in Florida for the BP oil spill and she extended thanks to all the members of the Board and her sister universities for their assistance and support. She said researchers were still taking samples and providing on-going advice. She said she continued to respond to legislators that the universities were responsive to the economic development needs of the state. She said the network of Small Business Development Centers helped citizens in the region and throughout the state.

Ms. Parker recognized other university trustees, including Mr. Rick Walsh from UCF and Ms. Kimberly Diaz from FGCU. She also thanked the University Presidents for their attendance. She said that working together the System could go a long way. She also recognized Sen. Don Gaetz, Rep. Matt Gaetz, Rep. Doug Broxson, and Rep. Clay Ingram, and other elected officials in the audience.

2. Chair's Report: State of the System 2011

Ms. Parker said that in a year marked with significant challenges, natural and environmental disasters and economic constraints, the men and women in the State University System had been hard at work seeking solutions and delivering results. She said she wanted to review some of the successes and challenges of the past year and what would be ahead for 2011. She said that by the end of 2011, she would have served on the Board for nine years. She thanked her colleagues for all they did to give back to the State of Florida. She thanked the students, the faculty and researchers for their pursuit and commitment to higher education. She also thanked the 143 university trustees who were giving of their time and resources to help elevate the universities to new heights.

Ms. Parker said she wanted to discuss five main topic areas, for a sense of what had been accomplished and what was ahead: talent and innovation, State University System governance and cross-sector coordination, tuition and fees, focusing operations and pursuing efficiency, and strategic planning and performance monitoring. She commented that if Florida were to create a robust, knowledge-based economy, it must have well-educated citizens working in diverse fields, from science and engineering to education, the social sciences and the arts. She said that fall enrollment exceeded 312,000 students, and that meant that Florida now had the fourth largest public university enrollment in the country. She said that putting the numbers in perspective, five of Florida's public institutions were among the 20 largest public universities in the country. She said that looking ahead, the Board should be developing sustainable growth plans for the universities and the System to attain the optimal balance between providing access and maintaining quality.

Ms. Parker said that in 2009-2010, the System had awarded more than 53,000 baccalaureate and 20,000 graduate degrees. She said that more than one-third of the baccalaureate degrees and nearly half of the graduate degrees were awarded in areas that were most closely related to the state's existing and emerging workforce needs. She said graduation rates at the undergraduate level continued to improve. She said that when compared to groups of public institutions in other states, the SUS ranked tenth in the nation for its overall graduation rate; fifth in the nation for its graduation rate for black, non-Hispanic students; and sixth in the graduation rate for Hispanic students. She noted that the State would need more graduates from high-quality university programs, particularly in critical need areas, if Florida were to have the talent



base required to become globally competitive. It was important to continue to help even more enrolled students to succeed and persist to graduation.

Ms. Parker said that to advance the state's knowledge economy, in January 2010, the Board had announced its New Florida Initiative, which was a collaborative effort – alongside business and government – to deliver the economy, talent and innovations Florida needed to be globally competitive. She noted that while this effort would require additional investment from the State, this Board was committed to maintaining one of the nation's most robust accountability systems to ensure return on that investment. She said the New Florida Initiative called on the universities to use their strategic plans to leverage resources in the disciplines in which they excelled. She said the Board wanted the universities to decide where they could be great and to invest in those programs. She said it was important to note that the New Florida Initiative represented a major cultural shift in the ways the universities were doing business as the universities were uniting in collaborative teaching and research efforts to address many issues. She said that as a part of the New Florida Initiative, the Board was also allocating resources to advance Florida's economic transformation, and expected results that were clearly articulated to the Board prior to allocation. She said the Board would also ensure accountability for the investment of state funds. She said the Board must continue to demonstrate the importance of the State University System in the creation of a 21<sup>st</sup> Century knowledge-based economy for Florida and work with its governmental and business partners to garner continued support for the New Florida Initiative.

Ms. Parker said it was important to remember that university faculty shared knowledge through their teaching; they also created the knowledge that was shaping society. She noted that in research and development, the State University System had \$1.1 billion in research grants and awards and \$1.62 billion in expenditures, a 32 percent increase in just five years. She said as one example of return-on-investment, the 11 Centers of Excellence had received \$84.5 million in state funds, and had already generated \$275 million in competitive grants and private-sector support, a 323 percent return-on-investment.

Ms. Parker said there was much about which to be proud in the SUS. She said the universities were filled with talented students, faculty and staff. She encouraged everyone to read the page in each institution's Annual Report which reported on "Key University Achievements." She said there were numerous examples of individuals and programs which represented major successes in building a world-class university system. She said the System had an important, broad-based role in moving the State forward, and was also uniquely poised to respond to targeted, specific challenges, such as the earthquake in Haiti and the oil spill in the Gulf of Mexico. She noted that every day, Florida's public universities were transforming knowledge into action in meaningful ways.

Ms. Parker noted that the Board had made significant advancements in its oversight of the State University System, as it continued to evolve and grow. The Board had made an important decision the previous year to resolve questions of governance that had been at the center of its involvement in a lawsuit against the Legislature. She said that after months of negotiation, Chancellor Brogan and she had signed the governance agreement with the Legislature and with the Governor, clarifying roles and responsibilities regarding the oversight of the System. She said that as a result, the Board had withdrawn from the lawsuit and its relationship with the Legislature had steadily improved. She said the Board had worked with the Legislature to pass statutory revisions that codified the basic tenets of the agreement. She noted that one of these statutory changes had been the creation of the Higher Education Coordinating Council, which was comprised of the CEO's of Florida's education delivery systems, public and private, and representatives of the business community appointed by the Senate President and House Speaker.

Ms. Parker noted that over the past year, the Board had confirmed two new University Presidents, FSU's Dr. Barron and FAU's Dr. Saunders, made 21 appointments to the universities' Boards of Trustees, and welcomed seven new members to this Board.

Ms. Parker reported that Florida's public universities had among the lowest tuition in the nation, ranking 48<sup>th</sup> for in-state, undergraduate tuition. She noted that the Legislature had previously had sole authority to establish the base tuition rate for the universities, but that in 2009, the Legislature had granted the Board the authority to approve a Tuition Differential Fee, which a university could charge over the base tuition set by the Legislature. She commented that the Board also now had the authority to establish new fees or increases to certain statutorily capped fees as requested by local Boards of Trustees. She said that on an annual basis, the Board would carefully weigh all fee requests in the context of each university's local market conditions and student demographic. She said this would allow the Board to ensure maintaining access to higher education while providing the resources needed to elevate the quality of the institutions.

She said that this past year, the Legislature had also given the Board authority to allow universities to request flexible tuition policies, such as block tuition, and to establish market tuition rates for graduate-level, online programs that were globally competitive. She noted that the Board had spent the summer and fall of 2010 developing the regulations to implement this new authority and would consider university proposals later this year. She said the Board was attuned to the economic pressures facing students, the universities and the state, and was committed to striking the right balance to spare undue burdens.

She said the state budget had been in dire straits for the past several years, and again this year the Legislature would have to address a possible \$3.5 billion shortfall.

She said the universities continued to respond to these challenges by looking for institutional and Systemwide efficiencies. She said the university provosts had been working with the Board staff to determine if there were better ways to organize and coordinate academic program delivery across the System. They planned to present their findings and recommendations to the Board in the coming months.

Ms. Parker noted that some efficiencies had already been implemented. She noted that since 2007, more than 100 institutes and centers had been closed or suspended, dozens of full degree programs and numerous tracks within degree programs had been closed or suspended, and departments and colleges had been merged. All of these efforts had enabled the universities to respond to significant budget cuts while maintaining the integrity of the university experience for students.

She said this was a time for smart, strategic decision-making. She said the strategic plans of the universities and the System must align with the needs of the state and further align with Legislative budgets and accountability measures. She noted that the universities had begun work on multi-year University Work Plans the previous summer and had presented these to the Board last June. She said the Board had turned its focus toward how each institution would contribute to the accomplishment of System-level goals within the context of institutional work plans.

Ms. Parker commented that she did not ordinarily make such lengthy remarks, but that so many good things were happening and the universities were working together to advance the System. She thanked the Board members for their dedication and the continued spirit of cooperation. She said they wanted excellence and quality for the System. She said the members understood that one size did not suit all 11 distinct institutions and that this Board hoped to help each of the universities reach its goals.

3. Approval of Minutes of the Meeting of the Board of Governors held November 4, 2010; Minutes of the Meeting of the Board of Governors held December 2, 2010, by telephone conference call; and Minutes of the Meeting of the Board of Governors Foundation, Inc., held November 4, 2010

Mr. Hosseini moved that the Board approve the Minutes of the Meeting of the Board of Governors held November 4, 2010, and the Minutes of the Meeting of the Board of Governors held December 2, 2010, by telephone conference call, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

Mr. Rood moved that the Board approve the Minutes of the Meeting of the Board of Governors Foundation, Inc., held November 4, 2010, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

4. Chancellor's Report

Chancellor Brogan thanked President Bense and all the UWF staff for their hospitality and their assistance in hosting this Board meeting. He noted that this part of the state had had the biggest impact from the oil spill. He commented that the spill had shed a light on many issues already being studied.

Chancellor Brogan congratulated all the universities who had participated in bowl games this year. He noted that the 60-second university "infomercials" presented each university's academic and student life activities.

He said that Chair Parker and he had visited USF and FIO, which had an important role to play in assessing the impacts of the oil spill. He said the disaster had given the SUS the opportunity to organize marine research, and ocean research and engineering throughout the System.

Chancellor Brogan said that the Board's Nominating Committee had been very busy the past several months in the serious process of interviewing and filling the 23 trustee vacancies at all the universities. He noted that the Committee members had spent hundreds of hours in reviewing the applications and conducting interviews. He said they had spoken with talented individuals throughout the state who were well-qualified to serve as trustees. He said he would continue to work with the Governor's Office in filling the seats held by Governor's appointees.

The Chancellor said he continued visiting with members of the Legislature in preparation for Session. He said this would be a tough Session as Legislators struggled to fill the hole left by the end of federal stimulus dollars. He said it was important for the State University System to send a consistent message during Session.

Chancellor Brogan noted that the March meeting of the Board, March 23 and March 24, would be hosted by FSU in Tallahassee.

5. Confirmation, Dr. Judith A. Bense, as President, University of West Florida

Ms. Parker welcomed General Chuck Horner, Chair of the UWF Board. General Horner said UWF was a unique institution. He said the university addressed the needs of the area. He said the military was influential in the area and that military students were outstanding students. He said they came to campus with money and benefits and brought along their spouses and children. He said these students were always on the move, so they needed to continue their programs when they left. He noted that UWF's distance learning programs had high retention and completion rates. He said distance learning worked in Iraq, just as well as in Pensacola.

He noted that there was good cooperation with the local community and state colleges and that President Bense had developed good relationships with their leadership teams.

General Horner noted that the university's strategic plan would guide budget decisions. He said that quality was the goal of the Board of Trustees, as it was for the Board of Governors. He commented that metrics often are measures of numbers and not of quality. He said they needed to develop good measures.

General Horner said the Board of Trustees had appointed an ad hoc committee to look at the evaluation and compensation of the President. He said that at its December meeting, the Board had decided to extend President Bense's contract as President for five years. He said that Dr. Bense had been at UWF for 30 years. He commented that her expertise in archaeology was known nationwide. He said this Board knew her passion, and had seen her develop into a world class leader. He noted that she did not have an ego problem, and was willing to work very hard for UWF. He said she had compassion and a passion for her students that could not be matched. He said that on behalf of the members of the UWF Board of Trustees, he would recommend to this Board the confirmation of the appointment of Interim President Bense as President of the University of West Florida.

Mr. Colson moved that the Board confirm the appointment of Interim President Bense as President of the University of West Florida, as presented. Mr. Hosseini seconded the motion, and members of the Board concurred unanimously.

President Bense said she had arrived at UWF as a "walk-on," as a contract archaeologist on soft money. She said it was a great contract with good overhead. She said she had toured the institution to be sure she would be comfortable. She said she had built a nationally ranked archaeology program because of her love and fascination with archaeology. She said it was interesting to look into the past and she wanted to share this history with Pensacola and Northwest Florida and make it into a better place. She said she could have gone to many other places, but that she was glad to stay and improve her home area. She said it was the best decision she could have made.

She said several years earlier, her Dean had approached her about serving as Interim President. She said she was not sure she could do that job. She said she had thought about service and that she could perhaps serve UWF. She said that in the faculty, professors were loyal to their discipline, not to the institution. It had been a big leap moving from Department Chair to President.

Dr. Bense extended her thanks to all the other University Presidents. She said she had asked many naïve questions over the past two and a half years, but that this had been a most exciting time. She thanked the members of this Board for their advice and guidance, and she thanked her Vice Presidents and other UWF staff for their help.

She said it would be fun to help make UWF a better institution, for Pensacola and for the state. She thanked the members of the Board for awarding her this wonderful opportunity.

Members of the Board and attendees at the meeting applauded President Bense enthusiastically.

6. Action Items/Status Reports, Board Committees:

A. Budget and Finance Committee; Amended Board Regulation 7.001, Tuition and Associated Fees

Mr. Beard reported that the Budget Committee had held a Workshop on Financial Aid the previous afternoon. He said the materials and presentations were informative. He said he came away from the Workshop thinking that if a student wanted to come to a university, he or she just needed to be persistent. He thanked President Barron for his presentation and the sense that the university presidents needed a better understanding of the Board's longer term commitment to tuition increases.

Mr. Beard said the Committee had one item for Board action, approval of the amended Board Regulation 7.001, Tuition and Associated Fees, prescribing the process for approval of market rate tuition. He said the Board had approved the Notice of Intent at its November meeting. He said there had been no comment to the proposed regulation during the comment period.

Ms. Duncan moved that the Board approve amended Board Regulation 7.001, Tuition and Associated Fees, as presented. Mr. Tripp seconded the motion, and members of the Board concurred.

Mr. Perez thanked all who had worked on the development of this Regulation. He said it had been a lengthy process.

B. Audit and Compliance Committee; Role of the Audit and Compliance Committee, Preliminary Inquiry and Investigation Process

Mr. Tripp said the Committee had discussed a streamlined handling of complaints at the November meeting. He said there had been no complaints received since that meeting. He said the Audit Committee would not get involved in a matter unless the university was unable or unwilling to address the matter.

Mr. Tripp moved that the Board delegate to the Audit Committee Chair the authority to make the final determination and accept the Inspector General's Report of Preliminary Inquiry in those instances where the Inspector General recommended that no further Board action was warranted. In all other situations, the Audit Committee would review the results of the Inspector General's Preliminary Inquiry at its next meeting. As a result, routine matters would be handled in a timely manner. Mr. Stavros seconded the motion, and members of the Board concurred.

Mr. Tripp noted that the Inspector General would brief the Audit Committee Chair on a regular basis and brief Audit Committee members, as needed.

C. Facilities Committee

1. Resolution of the Board of Governors Authorizing the Division of Bond Finance of the State Board of Administration of Florida to Issue Debt on behalf of the University of Florida to Finance the Construction of a Translational Research Facility, Main Campus, UF

Mr. Colson moved that the Board adopt the resolution approving the issuance of fixed rate, revenue bonds by the Division of Bond Finance on behalf of the University of Florida, in an amount not to exceed \$33 million, for the purpose of financing a portion of a Translational Research Facility on the main campus of the University of Florida, as presented. He noted that Board staff and staff of the Division of Bond Finance had reviewed the resolution and all supporting documentation. Based on that review, it appeared that the proposed financing was in compliance with Florida Statutes governing the issuance of university debt and the Board's debt management guidelines. Mr. Tripp seconded the motion, and members of the Board concurred.

2. Resolution of the Board of Governors Authorizing the Issuance by the Florida Gulf Coast University Financing Corporation of Debt to Finance the Construction of Student Residences, Phase XII, FGCU

Mr. Colson moved that the Board adopt the resolution approving the issuance of fixed rate, tax-exempt revenue bonds, by the Florida Gulf Coast University Financing Corporation, in an amount not to exceed \$30 million for the purpose of financing a Student Residence Facility on the main campus of Florida Gulf

Coast University, as presented. He noted that Board staff and staff of the Division of Bond Finance had reviewed the resolution and all supporting documentation. Based on that review, it appeared that the proposed financing was in compliance with Florida Statutes governing the issuance of university debt and the Board's debt management guidelines. Mr. Temple seconded the motion, and members of the Board concurred.

3. 2011-12 State University System Fixed Capital Outlay Legislative Budget Request

Mr. Colson moved that the Board approve the 2011-2012 SUS Fixed Capital Outlay Legislative Budget Request, as presented, and further authorize the Chancellor to make revisions to the LBR, as needed. Mr. Colson said there was a total of about \$110 million for PECO projects. Mr. Beard seconded the motion, and members of the Board concurred.

D. Academic and Student Affairs Committee

1. Ph.D., Biochemistry, FIU

Ms. Duncan reported that the Academic and Student Affairs Committee had reviewed this program proposal at its November 2010 meeting. She said this would be a coordinated program, run jointly by three units at the University: the Department of Chemistry and Biochemistry, the Department of Biological Sciences, and the Wertheim College of Medicine.

Ms. Duncan moved that the Board approve the request to implement a Ph.D. in Biochemistry, CIP 26.0210, at Florida International University, as presented. Mr. Franklin seconded the motion, and members of the Board concurred.

2. Ph.D., Public Health, UF

Ms. Duncan said that since the submission of this proposal, there had been further discussions with other public health doctoral programs in the state universities. Specific discussions between UF and FAMU related to any potential negative impact on the FAMU Doctor of Public Health. She said that FAMU had indicated that it supported the UF proposal and discussions had led to plans for future collaboration between the two programs.



Ms. Duncan moved that the Board approve the request to implement the Doctor of Philosophy, Ph.D., in Public Health, CIP 51.2201, at the University of Florida, as presented. Dr. Yost seconded the motion, and members of the Board concurred.

3. Notice of Intent to Amend Board Regulation 7.005, Residency for Tuition Purposes

Ms. Duncan said amendments were proposed to Board Regulation 7.005 to conform to legislative changes, to streamline the regulation for purposes of clarity, and to differentiate between the process for initial residency determinations and the process for handling requests for residency reclassification.

Ms. Duncan moved that the Board approve the Notice of Intent to Amend Board Regulation 7.005, Residency for Tuition Purposes, as presented, for publication on the Board of Governors web site, pursuant to the Board's regulation development procedure. Dr. Yost seconded the motion, and members of the Board concurred.

4. Notice of Intent to Amend Board Regulation 8.011, New Academic Program Authorization

Ms. Duncan said amendments to Board Regulation 8.011 were to conform to legislative changes, to clarify the roles of the universities and Board staff in the program approval process and to strengthen language that supported the partnership agreement between the State of Florida and the Office of Civil Rights. She said the regulation had also been reorganized to more clearly differentiate between academic degree programs and other curricular offerings.

Ms. Duncan moved that the Board approve the Notice of Intent to Amend Board Regulation 8.011, New Academic Program Authorization, as presented, for publication on the Board of Governors web site, pursuant to the Board's regulation development procedure. Mr. Franklin seconded the motion, and members of the Board concurred.

Ms. Duncan reminded members of the Distance Learning Workshop to be held as a part of the March meeting. She said it would be helpful to have university trustees participate in the Workshop.

## E. Strategic Planning Committee

## 1. Establishment of a Center, Crestview, FL., FAMU

Mr. Rood said FAMU had been appropriated funds for a FAMU Crestview Education Center project in 2008 and 2010. He said the Strategic Planning Committee had discussed the project. He commented that FAMU planned to implement a Doctor of Pharmacy (Pharm.D.) program at the Crestview educational site beginning in Fall 2012. He said there were no plans to implement other programs at this time, and that FAMU planned to work with local colleges and the University of West Florida to coordinate any future program offerings at the site.

Mr. Rood moved that the Board approve the Florida A & M University Crestview, Florida, site as a Center, pursuant to Board Regulation 8.009, Definition and Process for Establishing Educational Sites, as presented. Mr. Franklin seconded the motion, and members of the Board concurred.

## 2. 2010 State University System Annual Report

Mr. Rood said the Board continued to enhance its comprehensive planning and accountability framework for the State University System. He said that the latest Annual Report provided an overview of the System's historical performance on a range of measures that emphasized performance during the last five years for which data were available on each metric.

Mr. Rood moved that the Board approve the State University System of Florida Annual Report for submission to the Governor and the Legislature, as presented. Mr. Colson seconded the motion, and members of the Board concurred.

## F. Legislative Affairs Committee

Mr. Colson reported that several members of the Committee would be in Tallahassee later in the month. He said he expected they would all be very much involved at the Capitol during Session. Ms. Duncan inquired whether there would be "legislative update" conference calls during Session. Mr. Colson said that was possible, he would work with staff.

## G. Trustee Nominating Committee

Mr. Hosseini thanked the members of the Committee for their work, especially since they had conducted applicant interviews during the holidays. He said he appreciated the thoughtfulness the members had brought to the important task of appointing university trustees. He said the Committee was working to fill all 23 vacancies on the university boards for the terms which had ended January 6, 2011. He said they had received over 100 applications for the vacancies. He noted that the Committee had recommended filling the trustee vacancies at seven universities and would continue until they had filled all of them.

Mr. Hosseini said the Committee had been divided into teams of two assigned to each university to conduct the interviews of the applicants for that university. He said the team members had identified two or three applicants to fill the two vacancies for each university for the full consideration of the Committee. He said the Committee had met the previous afternoon and had voted on the top two candidates to recommend to the full Board.

Mr. Hosseini said the Committee members had been deliberative through the appointment process. He commented that in his interviews, he had found that many applicants did not have a great deal of understanding of the roles and relationships of the Board of Governors and the boards of trustees. He recommended that the Board hold an orientation for all the new trustees and invite them as well to attend a meeting of the Board of Governors.

Mr. Hosseini moved that the Board accept the recommendation of the Committee and approve the appointments of Mr. Edward E. Burr and Dr. Joseph L. Camps to serve as university trustees at Florida State University, for terms ending January 6, 2016, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

Mr. Temple moved that the Board accept the recommendation of the Committee and approve the re-appointments of Mr. Richard A. Dent, III, Dr. Spurgeon W. McWilliams, and Mr. Karl E. White to serve as university trustees at Florida A & M University, for terms ending January 6, 2016, as presented. Mr. Stavros seconded the motion, and members of the Board concurred.

Mr. Beard moved that the Board accept the recommendation of the Committee and approve the appointments of Ms. Stephanie E. Goforth and Mr. Louis Saco to serve as university trustees at the University of

South Florida, for terms ending January 6, 2016, as presented. Mr. Stavros seconded the motion, and members of the Board concurred.

Mr. Hosseini moved that the Board accept the recommendation of the Committee and approve the appointments of Mr. Robert J. Stilley and Mr. Paul C. Tanner to serve as university trustees at Florida Atlantic University, for terms ending January 6, 2016, as presented. Mr. Tripp seconded the motion, and members of the Board concurred.

Mr. Colson moved that the Board accept the recommendation of the Committee and approve the re-appointments of Mr. Albert R. Maury and Mr. S. Lawrence Kahn, III, to serve as university trustees at Florida International University, for terms ending January 6, 2016, as presented. Mr. Stavros seconded the motion, and members of the Board concurred.

Mr. Hosseini moved that the Board accept the recommendation of the Committee and approve the re-appointment of Ms. Joan W. Newton to serve as a university trustee at the University of North Florida, for a term ending January 6, 2016, as presented. Dr. Marshall seconded the motion, and members of the Board concurred.

Mr. Rood moved that the Board accept the recommendation of the Committee and approve the appointments of Mr. Joseph R. Catti and Mr. Robert A. Wells to serve as university trustees at Florida Gulf Coast University, for terms ending January 6, 2016, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

Mr. Rood moved that the Board accept the recommendation of the Committee and approve the appointments of Ms. Audrey R. Coleman and Ms. Mary L. Ruiz to serve as university trustees at New College of Florida, for terms ending January 6, 2016, as presented. Mr. Colson seconded the motion, and members of the Board concurred.

Mr. Hosseini said he would work with the Chancellor in setting up a trustee orientation for these new appointees. He again thanked the Committee members for their work.

## 7. Concluding Remarks and Adjournment

Ms. Parker reminded the members of the Board of the Budget Committee meeting, to be held on February 10, 2011, at UCF, in Orlando, to review all university fee proposals. She encouraged all members to attend if they could. She said the Board would hear the fee recommendations from the Budget Committee as a part of the Board's telephone conference call meeting to be held on February 17, 2011. She said the

next regular meeting of the Board would be held March 23 and 24, at FSU, in Tallahassee.

Having no further business, the Chair adjourned the meeting of the Board of Governors, State University System of Florida, at 12:30 p.m., January 20, 2011.

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Ava L. Parker,  
Chair

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Mary-Anne Bestebreurtje,  
Corporate Secretary



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BOARD OF GOVERNORS  
STATE UNIVERSITY SYSTEM OF FLORIDA  
BY TELEPHONE CONFERENCE CALL  
TALLAHASSEE, FLORIDA  
FEBRUARY 17, 2011

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MINUTES  
BOARD OF GOVERNORS  
STATE UNIVERSITY SYSTEM OF FLORIDA  
BY TELEPHONE CONFERENCE CALL  
TALLAHASSEE, FLORIDA  
FEBRUARY 17, 2011

The Chair, Ava L. Parker, convened the meeting of the Board of Governors by telephone conference call, from Tallahassee, at 10:00 a.m., February 17, 2011, with the following members present: Dean Colson, Vice Chair; Dick Beard; Ann Duncan; Charlie Edwards; Gallop Franklin; Patricia Frost; Mori Hosseini; Dr. Stanley Marshall; Tico Perez; Commissioner Eric Smith; Gus Stavros; John Temple; Norm Tripp; and Dr. Rick Yost.

Ms. Parker thanked the members for their participation on the call. She said she appreciated the time they were giving to service on this Board.

1. Chancellor's Report

Chancellor Brogan said he continued to work with members of the House and Senate. He said he was also getting to know the new team in the Governor's Office and that he felt he was forging a good relationship with Governor Scott. He commented that the Governor's recommended budget was good for the State University System. He said this was the first budget in several years which did not recommend significant cuts to the SUS. He said there was a recognition of the economic development opportunities stemming from the State University System. Chancellor Brogan said Mr. Colson, Mr. Tripp and Mr. Beard had been in Tallahassee visiting members of the Legislature and they had been well received.

He said he had been in Washington, D.C., for a great event with Mr. Gallop Franklin, Board member and FAMU student, and Ms. Ashton Charles, UF trustee and UF student. He said these two students had been invited to participate in the Open World program. He said they would be traveling to Moscow in March for eight days to meet with student leaders, as well as with senior officials in the legislative, executive and judicial branches of power in Russia.

Chancellor Brogan said he hoped Board members would spend some time meeting with Legislators when they were in Tallahassee for the March Board meeting. Mr. Hosseini suggested that the Chancellor extend invitations to the Senate President and the Speaker of the House to attend and speak at the Board's March meeting.

2. Amended 2011-12 State University System Fixed Capital Outlay Legislative Budget Request

Mr. Edwards said the Board had previously amended the 2011-2012 SUS Fixed Capital Outlay Legislative Budget Request on January 20, 2011. He said the current proposal reflected changes requested by the University of South Florida to increase Year One PECO funding to the USF Polytechnic Project in order to begin construction in 2011-2012.

Mr. Edwards moved that the Board approve the amended 2011-2012 SUS Fixed Capital Outlay Legislative Budget Request, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

3. Recommendations, Student Life Facilities Survey Report

Mr. Perez said the Budget and Finance Committee had held a long and spirited meeting the previous week in Orlando. He said several recommendations from that meeting were on this agenda, including the recommendations from the Student Life Facilities Survey Report. He said the Report had identified about \$600 million in student life facilities needs across the System. He said the CITF fee had been capped for over 20 years, and that the current fee would not generate sufficient revenue to build the needed student life facilities.

He said the Report included several recommendations, as follows: seek a statutory change to provide financing for student life facilities; develop a regulatory process so that local boards of trustees might request Board consideration of per credit hour increases to the SUS Capital Improvement Trust Fund (CITF) Fee of no more than \$1 per year, after consultation with the student government; and that the Board of Governors develop regulations consistent with Section 1013.74, F.S., requirement that the student government association be consulted on all proposed new student life facilities. He said students were generally supportive of these increases.

Mr. Perez moved that the Board approve the Student Life Facilities Survey Report and its recommendations, submit it to the Governor and the Legislature and add the recommendations to the Board's 2011 legislative agenda, as presented. Mr. Tripp seconded the motion, and members of the Board concurred.

4. University Market Tuition Proposals, Recommended by the Budget and Finance Committee

Mr. Perez said the Budget and Finance Committee had reviewed the market tuition proposals submitted by FIU, FSU, UF and UCF, at its meeting the previous week. He complimented Board and university staff for their work in preparing the materials. He noted that university representatives, particularly Provost Joe Glover,

had done a great deal of work in developing the regulation. He said the Committee had heard presentations by the universities and had received answers to their questions. He said that after careful consideration, the Committee had favorably recommended moving 17 market tuition proposals to the full Board for approval.

Mr. Perez moved that the Board approve market tuition proposals for Florida International University in the following programs: Master of International Business; Master in Global Governance; Master of Accounting Program; and Master of Business Administration; as presented. Mr. Beard seconded the motion, and members of the Board concurred.

Mr. Perez moved that the Board approve market tuition proposals for Florida State University in the following programs: Master of Social Work; Master in Library and Information Studies; Master in Management with major in Risk Management and Insurance; Master in Management Information Systems; and Master in Business Administration; as presented. Dr. Marshall seconded the motion, and members of the Board concurred.

Mr. Perez moved that the Board approve market tuition proposals for the University of Florida in the following programs: Master in Outreach Engineering Program; Master in Business Administration; Master in Pharmaceutical Sciences; Pharmaceutical Sciences Clinical Doctorate; and Doctor of Audiology; as presented. Mr. Edwards seconded the motion, and members of the Board concurred.

Mr. Perez moved that the Board approve market tuition proposals for the University of Central Florida in the following programs: Professional Master of Science in Management Degree Program; Master in Business Administration; and Professional Master of Science in Real Estate Degree Program; as presented. Mr. Hosseini seconded the motion, and members of the Board concurred.

Mr. Perez said there had been interesting dialogue about the other university fee requests. He said the Committee had asked Counsel for additional advice as to the types of fees to be considered and the focus of these new fees.

Mr. Hosseini said he was particularly interested in the proposal for a Global Experience Fee. He said Floridians did not live on an island and the global experience was important for students. Mr. Perez said the universities had been asked to provide additional information about their fee proposals, and the Board would consider each one of the university fee requests at the March Board meeting. He noted that the regulation included an appeals process for universities to follow if the Board denied any fee requests, including consideration by an Appeals Committee, whose members were all the Board's Committee chairs.

5. Limited Access Request, B.S., Entrepreneurship, USF-St. Petersburg

Ms. Duncan reported that the Academic and Student Affairs Committee had reviewed this request at its meeting in January. She said the Committee had recommended approval of the request.

Ms. Duncan moved that the Board approve the limited access request for the Bachelor of Science in Entrepreneurship, CIP 52.0701, at the University of South Florida-St. Petersburg, as presented. Mr. Beard seconded the motion, and members of the Board concurred.

6. Closing Remarks and Adjournment

Ms. Parker said the March meeting was scheduled for March 23 and 24, 2011, in Tallahassee. She said she hoped members would be able to schedule visits with Legislators during that time. She said the activities would include a workshop on distance learning. She said the Board would also be continuing to discuss strategic planning for the System.

Mr. Hosseini said he continued to work on the orientation session for new trustees. He said it was important that the new trustees have a better understanding of the roles and responsibilities of this Board and of the university boards of trustees. He estimated that an orientation would take about four hours.

Having no further business, the Chair adjourned the conference call meeting of the Board of Governors at 10:35 a.m., February 17, 2011.

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Ava L. Parker, Chair

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Mary-Anne Bestebreurtje,  
Corporate Secretary

STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Chancellor's Report to the Board of Governors

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**PROPOSED BOARD ACTION**

For Information Only

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Not Applicable

**BACKGROUND INFORMATION**

Chancellor Frank Brogan will report on activities affecting the Board staff and the Board of Governors since the last meeting of the Board.

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**Supporting Documentation Included:** None

**Facilitators/Presenters:** Chancellor Frank T. Brogan



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** State University System Strategic Plan

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**PROPOSED BOARD ACTION**

For information and discussion.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution

**BACKGROUND INFORMATION**

Governor Martin and Board staff will lead a discussion regarding the development of an updated Strategic Plan for the State University System (SUS).

In 2005, the Board of Governors adopted the *State University System of Florida's Strategic Plan for 2005-2013*, in which it outlined specific, measurable goals for the System that focused on (1) providing access, (2) meeting the workforce needs of the state, and (3) building world-class academic programs and research capacity, while defining and approving university missions that (4) meet community needs and fulfill unique institutional responsibilities. A copy of the Strategic Plan is available at [http://flbog.edu/about/\\_doc/strategicplan/StrategicPlan\\_05-13.pdf](http://flbog.edu/about/_doc/strategicplan/StrategicPlan_05-13.pdf).

In its Strategic Plan, the Board recognized the need to "continue to study ways to create the optimum structure for the university system, including number and location of universities, number and location of branches, and number and location of subsystems, reflecting the geographic needs of the state." In fall 2006, the Board of Governors Foundation hired the Pappas Consulting Group to provide an independent assessment of the current structure of the System. A copy of the full Pappas Consulting Group report (*Proposing a Blueprint for Higher Education in Florida: Outlining the Way to a Long-Term Master Plan for Higher Education in Florida*) can be found at [http://www.flbog.edu/about/\\_doc/fbd/StructureReport.pdf](http://www.flbog.edu/about/_doc/fbd/StructureReport.pdf).

The report was shared widely to initiate meaningful dialogue among the people of the State of Florida regarding the future structure of the SUS. On December 6, 2007, after reviewing the input from Web log postings, survey responses, and town meetings, the Board of Governors adopted three *Forward By Design* strategic action initiatives that focused on (1) improving institutional and System quality, (2) increasing baccalaureate

degree production, and (3) providing appropriate and predictable funding. These initiatives have framed much of the Board's and the System's on-going work since that time.

On June 19, 2008, a presentation was made to the Board's Academic Programs/Strategic Planning Committee that included updates on progress toward the System goals, as well as a review of the underlying assumptions which were used to develop the Strategic Plan. Although Committee members suggested that directional targets on specific strategic planning metrics be maintained, they recommended that additional information be gathered from the universities regarding what each thought it could contribute to the achievement of the System goals before any new numeric targets were considered.

Subsequently, the Board of Governors continued work on the development of a comprehensive planning and accountability framework for SUS. Related procedures have included the development of multi-year university work plans and annual reports that reflect each institution's unique mission and focus on core strengths within the context of SUS goals and regional and statewide needs. The resulting processes and products have been designed to inform institutional and System-level strategic planning, budgeting, and other policy decisions. The Board of Governors has adopted related regulations to codify these expectations.

Board members will be able to refer to information in the 2009 and 2010 SUS Annual Reports, as well as the 2010 University Work Plans, as they update the SUS Strategic Plan. [Copies of University Work Plans were provided during the June 2010 Board of Governors Strategic Planning Retreat and are accessible through the following Web site: [http://www.flbog.edu/pressroom/meeting\\_agenda.php?id=105](http://www.flbog.edu/pressroom/meeting_agenda.php?id=105) . The 2009-2010 State University System Annual Report can be accessed via the following Web site: <http://www.flbog.edu/resources/publications/accountability.php>]

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**Supporting Documentation Included:** None

**Facilitators/Presenters:**

Governor Frank T. Martin  
Dorothy J. Minear



**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Public Notice of Intent to Promulgate Board of Governors Regulation 9.001, relating to Tangible Property - Definitions

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**PROPOSED BOARD ACTION**

Approve Public Notice of Intent to Promulgate Board of Governors Regulation 9.001, relating to Tangible Property - Definitions

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution; Chapter 1013 Florida Statute

**BACKGROUND INFORMATION**

Currently, University property management follows the state agency requirements developed by the Department of Financial Services (Florida Administrative Code 69I-72), and established pursuant to Chapter 273 Florida Statutes. This statute and rule was developed for state agencies using the state's accounting system. Since the universities now use their own enterprise resource planning systems, many of the specific requirements are inapplicable.

The new regulation closely parallels the existing rule, while at the same time increasing the threshold limits and generally providing a more streamlined regulation. For several years, university controllers have been seeking to increase the tangible personal property accounting threshold from \$1,000 to \$5,000, in order to achieve administrative efficiencies and cost savings.

The proposed language was developed in conjunction with university staff. No adverse impact has been identified by adoption of these regulations.

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**Supporting Documentation Included:** Proposed Regulation 9.001

**Facilitators/Presenters:** Chris Kinsley



## Regulation 9.001 Definitions.

(1) "Capital Asset" means real or personal property that has a cost equal to or greater than an established capitalization threshold and has a useful life extending beyond one year. Capital assets are reported in the statement of net assets in financial reporting.

(2) "Control Accounts" means summary accounts designed to control accountability for individual property records. Unlike individual property records which establish accountability for particular items of property, control accounts accumulate the total cost or value of the custodian's property and through entries to the control accounts documenting acquisitions, transfers and dispositions, provide evidence of the change in that total cost or value over periods of time as well as the total cost or value at any point in time.

(3) "Cost" means acquisition or procurement cost (i.e., invoice price plus freight and installation charges less discounts). "Trade-in discounts" should not be deducted from the full purchase price.

(4) "Custodian" means, without limitation, the University President.

(5) "Custodian's Designee" means a person that the custodian has authorized to act on his/her behalf.

(6) "Depreciated Cost" means acquisition cost less accumulated depreciation.

(7) "Depreciation" is the systematic and rational allocation of the acquisition cost of an asset over the expected useful life of the asset.

(8) "Financial System" means the University's Enterprise Resource Planning system.

(9) "Fiscal Year" means the State's fiscal year.

(10) "Identification Number" means a unique number assigned and affixed to each item of property to identify it as property held by the custodian and for the purpose of differentiating one item of property from another.

(11) "Property" means equipment, fixtures, and other tangible personal property of a nonconsumable and nonexpendable nature.

(12) "Property Manager" means a person acting under the supervision of the custodian to whom the custody of property has been delegated by the custodian

(13) "Unaccounted for Property" means property held by a custodian subject to the accountability provisions of Regulation 9.003, which cannot be physically located by the custodian or custodian's delegate and which property has not been otherwise lawfully disposed of properly.

(14) "Value" means the worth or fair market value at the date of acquisition for donated property.

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Public Notice of Intent to Promulgate Board of Governors Regulation 9.002, relating to Tangible Property – Recording and Marking of Property

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**PROPOSED BOARD ACTION**

Approve Public Notice of Intent to Promulgate Board of Governors Regulation 9.002, relating to Tangible Property – Recording and Marking of Property

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution; Chapter 1013 Florida Statute

**BACKGROUND INFORMATION**

Currently, University property management follows the state agency requirements developed by the Department of Financial Services (Florida Administrative Code 69I-72), and established pursuant to Chapter 273 Florida Statutes. This statute and rule was developed for state agencies using the state's accounting system. Since the universities now use their own enterprise resource planning systems, many of the specific requirements are inapplicable.

The new regulation closely parallels the existing rule, while at the same time increasing the threshold limits and generally providing a more streamlined regulation. For several years, University controllers have been seeking to increase the tangible personal property accounting threshold from \$1,000 to \$5,000, in order to achieve administrative efficiencies and cost savings.

The proposed language was developed in conjunction with university staff. No adverse impact has been identified by adoption of these regulations.

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**Supporting Documentation Included:** Proposed Regulation 9.002

**Facilitators/Presenters:** Chris Kinsley



## **Regulation 9.002 Recording and Marking of Property**

(1) Capitalization Threshold for Recording Tangible Personal Property - All tangible personal property with a value or cost of \$5,000 or more and having a projected useful life of one year or more shall be recorded in the financial system as property for inventory purposes. Library resources with a value or cost of \$250 or more and having a useful life of one year or more shall be recorded in the financial system as property for inventory purposes. For the purpose of this regulation, "cost" is used if the property is purchased and represents the purchase price of the property item; "value" is used if the property is donated and represents the fair market value of the property item at the date of donation.

(2) Maintenance of Property Records - Custodians shall maintain adequate records of property in their custody. The records shall contain at a minimum, the information required by these regulations.

(3) Individual Records Required - Each property item shall be accounted for in a separate property record. Related individual items which constitute a single functional system may be designated as a property group item. A property group item may be accounted for in one record if the component items are separately identified within the record. Examples of property items subject to group accountability include, but are not limited to: modular furniture, computer components, book sets and similar associations of items. All property group items, the total value or cost which is equal to or greater than \$5,000, shall be inventoried under these regulations.

(4) Content of Individual Property Records - Each property record shall include the following information:

- (a) Identification number.
- (b) Description of item or items.
- (c) Physical location (the city, county, address or building name and room number therein).
- (d) Name of custodian or custodian's delegate with assigned responsibility for the item.
- (e) In the case of a property group, the number and description of the component items comprising the group.
- (f) Name, make or manufacturer, if applicable.
- (g) Year and/or model(s), if applicable.
- (h) Manufacturer's serial number(s), if any, and if an automobile, vehicle identification number (VIN) and title certificate number, if applicable.
- (i) Date acquired.
- (j) Cost or value at the date of acquisition for the item or the identified component parts thereof. When the historical cost of the purchased

property is not practicably determinable, the estimated historical cost of the item shall be determined by appropriate methods and recorded. Estimated historical costs shall be identified in the record and the basis of determination established in the custodian's records. The basis of valuation for property items constructed by custodian personnel shall be the costs of material, direct labor and overhead costs identifiable to the project. Donated items, including federal surplus tangible personal property, shall be valued at fair market value at the date of acquisition. Regardless of acquisition method, the cost or value of a property item shall include ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include expenditures that are directly attributable to asset acquisition and placing the asset in service, such as freight and transportation charges, site preparation costs, and professional fees.

- (k) Method of acquisition and, for purchased items, the transaction document number obtained from the financial system.
- (l) Date the item was last physically inventoried and the condition of the item at that date.
- (m) If certified as surplus, the value and condition of the property.
- (n) If disposed of, the information prescribed in Regulation 9.0031.

(5) Control Accounts - A university-wide control account showing the total cost or value of the university's property shall be maintained. A custodian may keep additional control accounts for property to the extent deemed necessary for different funds and sub-funds. Control totals may not be established by periodically summarizing the costs or values recorded on the individual property records. Rather, entries to control accounts shall be derived from documents evidencing transactions resulting from the acquisition, transfer, or disposition of property items and shall be posted contemporaneously with entries to the individual property records.

(6) Depreciation shall be recorded to meet financial reporting requirements relating to depreciation accounting. However, depreciation shall not be recorded on the individual property records or in control accounts in such a manner as to reduce the recorded acquisition cost or value (i.e., depreciation shall be recorded as an item separate from the acquisition cost).

(7) Marking of Property - Each property item shall be permanently marked with the identification number assigned to that item to establish its identity and ownership by the custodian holding title to the item. The marking shall visually display the property identification number of the item and may include an electronic scanning code ("barcode") to facilitate electronic inventory procedures.



(8) Exemptions for Marking Property - Any item of property whose value or utility would be significantly impaired by the attachment or inscription of the property identification number is exempt from the requirement for physical marking. However, the custodian's property records shall contain sufficient descriptive data to permit positive identification of such items.



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Public Notice of Intent to Promulgate Board of Governors Regulation 9.003, relating to Tangible Property – Property Inventory

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**PROPOSED BOARD ACTION**

Approve Public Notice of Intent to Promulgate Board of Governors Regulation 9.003, relating to Tangible Property – Property Inventory

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution; Chapter 1013 Florida Statute

**BACKGROUND INFORMATION**

Currently, University property management follows the state agency requirements developed by the Department of Financial Services (Florida Administrative Code 69I-72), and established pursuant to Chapter 273 Florida Statutes. This statute and rule was developed for state agencies using the state's accounting system. Since the universities now use their own enterprise resource planning systems, many of the specific requirements are inapplicable.

The new regulation closely parallels the existing rule, while at the same time increasing the threshold limits and generally providing a more streamlined regulation. For several years, University controllers have been seeking to increase the tangible personal property accounting threshold from \$1,000 to \$5,000, in order to achieve administrative efficiencies and cost savings.

The proposed language was developed in conjunction with university staff. No adverse impact has been identified by adoption of these regulations.

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**Supporting Documentation Included:** Proposed Regulation 9.003

**Facilitators/Presenters:** Chris Kinsley



## **Regulation 9.003 Property Inventory**

(1) Physical Inventory Required - Each custodian shall ensure that a complete physical inventory of all property is taken at least once each fiscal year unless otherwise provided by the university board of trustees. Each custodian shall ensure that a complete physical inventory of all property under the control of the custodian or custodian's delegate is taken whenever there is a change of custodian's delegate.

(2) Inventory Forms - The form used to record the physical inventory shall be at the discretion of the custodian. However, the form shall display, at a minimum, for each property item the following information:

- (a) Date of the current inventory.
- (b) Name and signature of the person who conducted the current inventory.
- (c) Identification number.
- (d) Existence of item (or indication that the item was not located).
- (e) Description of the item or items.
- (f) Physical location (the city, county, address or building name and room number therein).
- (g) The name of the custodian or the custodian's delegate with assigned responsibility for the item.
- (h) In the case of a property group, the number and description of the component items comprising the group.
- (i) Name, make or manufacturer, if applicable.
- (j) Year and/or model(s), if applicable.
- (k) Manufacturer's serial number(s), if any, and if an automobile, vehicle identification number (VIN) and title certificate number, if applicable.
- (l) Date acquired.

(3) Unrecorded Property - Any property item found during the conduct of an inventory which meets the requirements for accounting and control as defined in Regulation 9.002, and which item is not included on the inventory forms described above, shall have an inventory form created for the item when located. After appropriate investigation to establish the ownership of the item, it shall be added to the custodian's property records or, if ownership cannot be reasonably established, the item may be disposed of as surplus property pursuant to Board Regulation 9.0031.

(4) Property Manager Shall Not Inventory Certain Items - The property manager shall not personally inventory items for which they are responsible.

(5) Property Assigned to Other Property Managers - In some instances, it may not be cost effective to make a physical inventory of property that has been

temporarily assigned to another property manager at an off-site location. In such instances, the property manager may, in lieu of a physical inventory, obtain a certified statement from the other property manager attesting to the existence and condition of the property.

(6) Reconciliation of Inventory to Property Records - Upon completion of a physical inventory:

(a) The data listed on the inventory forms shall be compared with the individual property records. Noted differences such as location, condition, and custodian's delegate shall be investigated and corrected as appropriate or, alternatively, the item shall be relocated to its assigned location and custodian or custodian's delegate shown in the individual property record.

(b) Items not located during the inventory process shall be promptly reported to the custodian or the custodian's designee (who shall be an individual other than the custodian's delegate responsible for the unaccounted for property) and the custodian shall cause a thorough investigation to be made. If the investigation determines that the item was stolen, the individual property record shall be so noted and a report filed with the appropriate law enforcement agency describing the missing item and the circumstances surrounding its disappearance.

(7) Unaccounted for Property - For items identified as unaccounted for, recording the items as dispositions or otherwise removing the items from the property records shall be subject to approval of the custodian or designee.

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Public Notice of Intent to Promulgate Board of Governors Regulation 9.0031, relating to Tangible Property - Disposition of Property

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**PROPOSED BOARD ACTION**

Approve Public Notice of Intent to Promulgate Board of Governors Regulation 9.0031, relating to Tangible Property - Disposition of Property

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution; Chapter 1013 Florida Statute

**BACKGROUND INFORMATION**

Currently, University property management follows the state agency requirements developed by the Department of Financial Services (Florida Administrative Code 69I-72), and established pursuant to Chapter 273 Florida Statutes. This statute and rule was developed for state agencies using the state's accounting system. Since the universities now use their own enterprise resource planning systems, many of the specific requirements are inapplicable.

The new regulation closely parallels the existing rule, while at the same time increasing the threshold limits and generally providing a more streamlined regulation. For several years, University controllers have been seeking to increase the tangible personal property accounting threshold from \$1,000 to \$5,000, in order to achieve administrative efficiencies and cost savings.

The proposed language was developed in conjunction with university staff. No adverse impact has been identified by adoption of these regulations.

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**Supporting Documentation Included:** Proposed Regulation 9.0031

**Facilitators/Presenters:** Chris Kinsley





## Regulation 9.0031 Disposition of Property

### (1) Surplus Property

- (a) The custodian or custodian's designee may identify as surplus any property in his or her custody that is obsolete, the continued use of which is uneconomical or inefficient, or which serves no useful function as to any activity or location under his or her supervision.
- (b) Each university shall appoint one or more review boards to examine and make recommendations on approval or disapproval of classification of property as surplus.
- (c) Property determined to be surplus shall be certified as such by the custodian or custodian's designee.
- (d) Each university shall adopt policies regarding the certification of surplus property.
- (e) The custodian shall maintain records of property that is certified as surplus with information indicating the value and condition of the property.

### (2) Disposition - Property may be lawfully disposed of as provided:

- (a) Certified surplus property shall not be sold, transferred, cannibalized, scrapped, warehoused, or destroyed without prior written authority from the custodian.
- (b) Custodians may dispose of property certified as surplus by:
  - i. Selling or transferring the property to any other governmental entity;
  - ii. Selling or donating the property to any private nonprofit agency;
  - iii. Selling the property through a sale open to the public; or
  - iv. Entering into contractual agreements with other entities, including, but not limited to, other governmental agencies or private vendors; which facilitate the final disposition of the property. Such agreements may include, but are not limited to, the leasing of storage space or arrangements for the disposal of scrap property.
  - v. Scrap or repurposing of the property.
  - vi. Abandon the property in place upon determination that the cost of return or repair exceeds the value of the property.
- (c) Universities shall maintain records to identify each property item as to disposition.
- (d) Each university shall adopt policies providing for, but not limited to, transferring, warehousing, bidding, destroying, scrapping, or other disposing of university owned tangible personal property.
- (e) All moneys received from the disposition of tangible personal property or from any agreement entered into under this regulation must be retained by the custodian and may be disbursed for the acquisition of

exchange and surplus property and for all necessary operating expenditures. The custodian shall maintain records of the accounts into which the money is deposited.

(f) Property assigned to a custodian or a custodian's delegate which is not accounted for during regular or special inventories shall be subject to the rules regarding unaccounted for property (See Regulation 9.106 (7)).

(g) Whenever acquiring property, the custodian may pay the purchase price in full or may exchange property with the seller as a trade-in. If, whenever acquiring property, the custodian may best serve the interests of the university by outright sale of property rather than by exchange as a trade-in, the custodian may make the sale in the manner prescribed in this act for the disposal of surplus property.

(3) Required Information - The following information shall be recorded on the individual property record for each item lawfully disposed of pursuant to this section:

(a) Date of disposition.

(b) Authority of disposition (custodian certification as surplus property, agency resolution, etc., as appropriate).

(c) Manner of disposition (sold, donated, transferred, cannibalized, scrapped, destroyed, traded).

(d) Identity of the employee(s) witnessing the disposition, if cannibalized, scrapped or destroyed.

(e) For items disposed of, a notation identifying any related transactions (such as receipt for sale of the item, insurance recovery, trade-in).

(f) For property certified as surplus, reference to documentation evidencing that such property was disposed of in the manner prescribed by this Regulation.

(4) Transfer of Property Records - The individual property record for each item lawfully disposed of as described in this regulation shall be, upon disposition of the item, transferred to a disposed property file. Destruction of such records shall be governed by the provisions of Chapter 119, Florida Statute.

(5) Control Account - The cost or value of items lawfully disposed of shall be removed from the control account at the time of disposition.

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Public Notice of Intent to Amend Board of Governors Regulation 10.001  
Self-Insurance Programs

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**PROPOSED BOARD ACTION**

Approve Public Notice of Intent to Amend Board of Governors Regulation 10.001  
Relating to Self-Insurance Programs

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution

**BACKGROUND INFORMATION**

Board of Governors Regulation 10.001 authorizes self-insurance programs for the purpose of providing comprehensive general liability and professional liability insurance for health care and veterinary sciences for university boards of trustees, university faculty, employees, students, and non-profit corporations affiliated with state universities. Each self-insurance program is administered by a council. These councils include the J. Hillis Miller Health Center Self-Insurance Program Council, the J. Hillis Miller Health Center/Jacksonville Self-Insurance Program Council, the USF Health Sciences Center Self-Insurance Program Council, the Florida State University College of Medicine Self-Insurance Program Council, the University of Central Florida College of Medicine Self-Insurance Program Council, and the Florida International University Self-Insurance Program Council.

In order to provide comprehensive general liability and professional liability insurance for health care for the FAU Board of Trustees, its faculty, students, and any non-profit corporations affiliated with the university, Regulation 10.001 needs to be amended as proposed to authorize a self insurance program for the FAU College of Medicine and to establish a self-insurance program council.

In addition, the proposed amendment will amend the University of Florida J. Hillis Miller Health Center Self-Insurance Program Council membership to reflect the separate corporate existence of Shands Teaching Hospital and Clinics, Inc. and Shands

Jacksonville Medical Center, Inc. Finally, the proposed amendment deletes the reference to councils serving as medical review committees to conform with current law.

Pursuant to the Regulation Development Procedure adopted by the Board at its March 23, 2006, meeting, the Board is required to provide public notice by publication on its Internet website at least 30 days before adoption of the proposed regulation.

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**Supporting Documentation Included:** Draft of Proposed Regulation 10.001

**Facilitators/Presenters:** Vikki Shirley

#### 10.001 Self-Insurance Programs.

(1) (a) The University of Florida J. Hillis Miller Health Center Self-Insurance Program, the University of South Florida Health Sciences Center Self-Insurance Program, Florida State University College of Medicine Self-Insurance Program, the University of Central Florida College of Medicine Self-Insurance Program, ~~and the Florida International University College of Medicine Self-Insurance Program,~~ and the Florida Atlantic University College of Medicine Self-Insurance Program are established for the purpose of providing comprehensive general liability protection, including professional liability protection, for the Board of Governors, the University of Florida Board of Trustees, the University of South Florida Board of Trustees, the Florida State University Board of Trustees, the University of Central Florida Board of Trustees, the Florida International University Board of Trustees, the Florida Atlantic University Board of Trustees, and other persons and entities as provided by law and as authorized by the Board of Governors, the University Boards of Trustees or the Self-Insurance Programs Councils. The Self-Insurance Programs shall be funded by contributions paid by or on behalf of protected persons and entities. There shall be no funds appropriated to a Self-Insurance Program. The assets of the Self-Insurance Programs shall be deposited outside the State Treasury and shall be used only to pay the administrative expenses of the Self-Insurance Program and any claim, judgment, or claims bill arising out of the activities for which the Self-Insurance Program was created.

(b) The Self-Insurance Programs may not sue or be sued. The claims files of the Self-Insurance Program are the property of the Board of Governors and are privileged and confidential, exempt from the provisions of Section 119.07(1) Florida Statutes, and are only for the use of the Program in fulfilling its claims, underwriting, loss prevention and risk management duties which are separate and distinct from any risk management duties imposed on Self-Insurance Program participants by statute, rule or regulation.

(c) The Self-Insurance Programs shall be administered by the following Councils.

1. The J. Hillis Miller Health Center Self-Insurance Program shall be administered by the J. Hillis Miller Center Self-Insurance Program Council. The Council shall consist of the following officers of UF: Senior Vice President for Health Affairs, who shall serve as Chair; the Senior Associate Dean and Associate Vice President for Health Affairs, who shall serve as Vice Chair; the Vice President for Administrative Affairs; the Dean, College of Medicine; the Dean, College of Dentistry; two Gainesville based members of the faculty of the College of Medicine appointed by the Dean, College of Medicine and two Jacksonville based faculty of the College of Medicine, appointed by the Associate Vice President or Health Affairs/Jacksonville; the University of Florida Vice President and General Counsel; and the Self- Insurance Program Director; and such other persons as from time to time may be appointed to the Council by the Senior Vice President for

Health Affairs or the President of UF; and if Shands Teaching Hospital and Clinics, Inc. (Shands Hospital), participates in the Self-Insurance Program: the Chief Executive Officer and one appointee of the Chief Executive Officer; and if Shands Jacksonville Medical Center, Inc. participates in the Self-Insurance Program: the Chief Executive Officer and one appointee of the Chief Executive Officer ~~the Senior VP and General Counsel and three members of the administrative staff of Shands Hospital to be appointed by the Chief Executive Officer, one of whom must be from the Jacksonville campus;~~

2. The USF Health Sciences Center Self-Insurance Program shall be administered by the USF Health Sciences Center Self-Insurance Program Council. The Council shall consist of the following officers of USF: Vice President for Health Sciences, who shall serve as Chair; two officers of the USF Health Sciences Center as designated by the Vice President for Health Sciences; four members of the faculty of the College of Medicine appointed by the Vice President for Health Sciences; the USF General Counsel or his/her designee; the Self-Insurance Program Director; and such other persons as from time to time may be appointed to the Council by the Vice President for Health Sciences or the President for USF; and if the H. Lee Moffitt Cancer Center and Research Institute, Inc. participates in the Self- Insurance Program, the Center Director (or his/her designee); and

3. The FSU College of Medicine Self-insurance Program shall be administered by The Florida State University College of Medicine Self-Insurance Program Council. The Council shall consist of the following officers of FSU: Dean of the College of Medicine, who shall serve as Chair; Associate Dean for Academic Affairs of the College of Medicine; Director of Community Clinical Relations of the College of Medicine; the FSU General Counsel or designee; and such other persons as from time to time may be appointed to the Council by the Dean of the College of Medicine.

4. The UCF College of Medicine Self-Insurance Program shall be administered by the UCF College of Medicine Self-Insurance Program Council. The Council shall consist of the following: Dean of the College of Medicine, who shall serve as Chair; one appointee of the Chair of the UCF Board of Trustees; one appointee of the President; the Provost or designee; the UCF Vice President for Administration and Finance or designee; the College of Medicine Associate Dean for Administration and Finance; two or more College of Medicine clinical faculty appointed by the Dean; the UCF General Counsel or designee; the Self-Insurance Program Administrator; and such other persons as from time to time may be appointed by the Chair of the Board of Trustees or the President of UCF.

5. The FIU College of Medicine Self-Insurance Program shall be administered by the FIU Self-Insurance Program Council. The Council shall consist of the following officers of FIU: Senior Vice President for Medical Affairs and Dean of the College of Medicine;

Executive Associate Dean for Clinical Affairs of the College of Medicine; Executive Associate Dean of Finance and Administration of the College of Medicine; four faculty members appointed by the Dean of the College of Medicine; the General Counsel or his or her designee; and the Self-Insurance Program Administrator; and such other persons as from time to time may be appointed to the Council by the Senior Vice President of Medical Affairs or by the President of FIU.

6. The Florida Atlantic University College of Medicine Program shall be administered by the FAU Self-Insurance Program Council. The Council shall consist of the following officers of FAU: Dean of the College of Medicine, who shall serve as the Chair; Vice Dean for Graduate Medical Education and Clinical Affairs; a clinical department Chair within the College of Medicine appointed by the Dean of the College of Medicine; two faculty members appointed by the Dean of the College of Medicine; the Director of the College of Medicine Faculty Practice Plan; the General Counsel or designee; the Dean of the College of Nursing or designee; the Director of Student Health Services or designee; the Chief Financial Officer or designee; and such other persons as from time to time may be appointed to the Council by the Dean of the College of Medicine or by the President of FAU.

(d) The power and duties of each council shall be:

1. To administer the Self-Insurance Program in accordance with the laws of Florida, and the regulations of the Board of Governors;
2. To develop and implement a financial expenditure policy that recognizes the unique mission, duties, obligations and fiscal responsibilities of the Self- Insurance Program. The Council's financial responsibility policies shall ensure fiscal responsibility and accountability and, to the maximum extent possible, be consistent with recognized practices of the insurance industry;
3. To propose and submit an annual budget for the Self-Insurance Program through the University Board of Trustees to the Board of Governors;
4. To develop and implement a Memorandum of Protection which shall constitute the Self-Insurance Program's coverage document. The Memorandum of Protection shall contain the coverage insuring agreements, exclusions, and other conditions applicable to persons and entities protected and shall be part of this regulation by reference. The Council may extend by resolution the protections described in the Memorandum of Protection to persons and entities as authorized by statute and establish the levels of liability protections extended to such persons and entities;
5. To contract with an independent casualty actuary to establish funding requirements necessary to maintain the fiscal integrity of the Self-Insurance Program;

6. To appoint the Self-Insurance Program Director who shall carry out the policies and directives of the Council;
7. To receive from the University such administrative and logistical support as the Council may reasonably request and to reimburse the University for the cost of such support;
8. To contract with professional consultants, including attorneys-at-law to represent the persons and entities protected by the Self-Insurance Program and perform services which further the interests of the Self-Insurance Program and perform services which further the interests of the Self-Insurance Program;
9. To establish committees and designate persons as necessary to assist in the performance of its duties, and authorize such committees or persons to act for and on behalf of the Council. In addition to any other committees it may elect to establish, the Council shall establish as a standing committee or committees to conduct investigations and the settlement and defense of claims and actions against protected entities and individuals and to identify risk factors which cause or contribute to such claims and suits and develop and implement risk management programs to reduce or eliminate those risk factors. ~~The Council and such committee or committees shall conduct reviews pursuant to the provisions of Section 766.106, Florida Statutes, and shall be deemed a medical review committee or committees as defined in Section 766.101, Florida Statutes;~~
10. To participate in internal, local, regional, national and/or internal risk management and loss prevention research programs and to develop risk management and loss prevention programs for use by both protected and non-protected entities under such terms, conditions and reimbursement rates as the Councils may deem appropriate;
11. To purchase excess insurance on behalf of persons and entities protected by the Self-Insurance Program for claims which exceed the level of protection provided by the Self-Insurance Program, including claims bills, to award compensation in amounts which exceed the protection provided by the Self-Insurance Program or by commercial insurance; to assist entities not described in Section 768.28, Florida Statutes, which are authorized and approved as allowed by Florida laws to be protected by the Self-Insurance Program, in the procurement of insurance for losses which exceed the levels of protection provided by the Self-Insurance Program as established by the Council, but the Council is not authorized to purchase such insurance with Self-Insurance Program assets;



12. To participate in other self-insuring mechanisms such as Risk Retention Groups or group captive insurance companies, independently or in association with other compatible entities subject to the approval of the Board;

13. To establish an investment policy consistent with Section 215.47, Florida Statutes, which shall be approved by the Board of Governors, and to maintain an investment account which shall optimize income for the support of the Self-Insurance Program as established by a casualty actuary be used to defray the annual contributions paid into the Program by the entities and persons protected by the Self-Insurance Program;

14. To submit to the Board of Governors for its review an annual post-audit of the Self-Insurance Program's financial accounts conducted by an independent certified public accountant. The annual audit report shall include a management letter and shall be submitted to the Board of Governors for review. Upon request of the Board of Governors the Self-Insurance Program Council or its independent auditor shall provide any detail or supplemental data relative to the operations of the Self-Insurance Program; and

15. To contract with other Self-Insurance Program Councils for the provision of liability protection and administrative, risk management, claims and other related services.

(2) Captive Insurance Companies.

(a) The Council defined in (1)(c)1. is authorized to establish as part of the Board of Governors' Self-Insurance Program a captive insurance company to be named the University of Florida Healthcare Education Insurance Company (HEIC) and the Council defined (1)(c)2. is authorized to establish a captive insurance company to be named the University of South Florida Health Sciences Insurance Company (HSIC). Each captive (HEIC and HSIC) shall be wholly owned by the Board of Governors and established in a domestic or foreign domicile acceptable to the Board of Governors. The Articles of Incorporation and Bylaws of each captive are subject to the prior written approval of the Board of Governors. Each captive shall insure the Board of Governors and the University Board of trustees and may insure any other entity or individual who is authorized by statute to purchase liability protection from a Self-Insurance Program created pursuant to this Regulation.

(b) Each captive shall provide liability protection as authorized by section 1004.24, Florida Statutes. The limits of liability protection to be provided for the Board shall be those described in section 768.28, Florida Statutes, unless otherwise established pursuant to a written endorsement to the insurance policy issued by the captive. The limit of liability protection for insured entities and persons not described in Section 768.28, Florida Statutes, shall be as established by the respective Board of Directors of the captive.

(c) Each captive shall be managed by a Board of Directors.

1. HEIC shall be managed by a Board of Directors, constituted as follows: the Senior Vice President for Health affairs of UF, who shall serve as Chair; the Dean of the College of Medicine; the Senior Associate Dean Jacksonville; the General Counsel of UF; the Self-Insurance Program Director who shall serve as President and Chief Executive Officer; and such persons who from time to time may be appointed by the Senior Vice President for Health Affairs or the President of UF; and if Shands Teaching Hospital and Clinic, Inc. (Shands) is insured, the Chief Executive Officer and ~~one~~ ~~three~~ appointees of the Chief Executive Officer; and if Shands Jacksonville Medical Center Inc. is insured, the Chief Executive Officer and one appointee of the Chief Executive Officer one of whom shall be from the Jacksonville campus.

2. HSIC shall be managed by a Board of Directors, constituted as follows: the USF Vice President for Health Sciences of USF (or his/her designee), who shall serve as Chair; two officers of the USF Health Sciences Center as designated by the Vice President for Health Sciences; the Dean of the USF College of Medicine (or his/her designee); the USF General Counsel (or his/her designee); the Self-Insurance Program Director who shall serve as President and Chief Executive Officer; and such persons who from time to time may be appointed to the Board of Directors by the Vice President for Health Sciences or the President of USF; and if the H. Lee Moffitt Cancer Center and Research Institute (Moffitt) is insured, the Center Director of Moffitt or his/her designee.

(d) The Board of Directors of each captive shall carry out the purposes of the entity in compliance with its Articles of Incorporation and Bylaws. The powers and duties of the Board of Directors shall include but not be limited to:

1. To issue policies of insurance protection which shall establish the perils and risks to be protected and the limits of liability protection in excess of those amounts described in Section 768.28, Florida Statutes, to be underwritten by the captive. Such limits of liability protection may supplant or be underwritten by the captive. Such limits of liability protection may supplant or be in excess of those liability protections provided by the Self-Insurance Program(s);

2. To act as the underwriting committee;

3. To contract with the Self-Insurance Program(s) for administrative, risk management, claims and other related services. The Self-Insurance Program(s) and the captive shall share equitably in the administrative costs of the Self-Insurance Programs;

4. To annually assess and collect premiums from insured entities and individuals. All premium income shall be deposited in accounts and managed pursuant to the captive's administrative and investment policies;
5. To propose and submit an annual budget through the University Board of Trustees to the Board of Governors;
6. To establish an investment policy consistent with section 215.47, Florida Statutes, which shall be approved by the Board of Governors, and to maintain an investment account which shall optimize income for the support of the captive;
7. To transfer any risks protected by the captive to commercial insurers through reinsurance, reciprocal or other risk sharing agreements with similar risk bearers;
8. To contract with an insurance management firm licensed in the selected domicile ~~to~~ ~~serve as~~ to serve as the registered office of the captive and to provide such services within the domicile as may be required by the insurance code or law of the selected domicile;
9. To accept the transfer of any contingent losses and loss reserves from the Self-Insurance Program(s) if requested by the Self-Insurance Council(s);
10. To contract with a casualty actuary, as defined by the insurance code or law of the domicile of the captive, to perform an annual review to recommend premium income levels to safeguard the fiscal integrity of the captive;
11. To provide for an annual audit of the captive's financial accounts by independent certified public accountant approved by the selected domicile and the Board of Directors. The annual audit report shall include a management letter and shall be submitted to the Board of Governors for review.

Authority: Section 7(d), Art. IX, Fla. Const., History – Former BOR Rule 6C-10.01, 1-6-88, 10-15-90, 5-30-93, 3-16-95, 11-27-95, 6-22-06, 9-25-08; 6-18-09.



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** 2012-2013 Legislative Budget Request (LBR) Guidelines

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**PROPOSED BOARD ACTION**

Approve the 2012-2013 LBR guidelines for the operating and fixed capital outlay budget and authorize the Chancellor to make technical adjustments based on the final 2011-2012 Legislative appropriations.

**AUTHORITY FOR STATE BOARD ACTION**

Article IX, Subsection 7, Florida Constitution

**BACKGROUND INFORMATION**

In order to maintain the schedule for developing the LBR in a timely manner, the Board of Governors should approve a set of policy guidelines for the development of the operating and fixed capital outlay budget request. As the universities develop the 2011 work plans, budgetary issues for operating and fixed capital outlay will be a component that is included and approved by the Boards of Trustees.

The attached guidelines have no substantive changes.

The Board of Governors will review and approve a 2012-2013 operating and fixed capital outlay LBR at the September 2011 meeting. The final LBR will then be forwarded to the Governor and Legislature on October 15.

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**Supporting Documentation Included:** 2012-2013 LBR Guidelines

**Facilitators/Presenters:** Tim Jones





## State University System Florida Board of Governors 2012-13 Legislative Budget Request Development Policy Guidelines

Pursuant to Section 7, Article 9 of the Florida Constitution, the Board "...shall operate, regulate, control, and be fully responsible for the management of the whole university system." Included within this responsibility is the development of a Legislative Budget Request (LBR). In addition, Section 216.023(1), Florida Statutes, requires the submission of a LBR to the Legislature and Governor based on an independent judgment of needs.

The 2012-2013 LBR shall be need-based and will provide flexibility for the Board of Governors (Board) and universities' boards of trustees to jointly manage the system to meet the critical needs of the state, achieve the statewide goals and objectives of the State University System (SUS) Strategic Plan, address specific institutional issues as outlined in the university work plans, and demonstrate accountability/ justification. The following goals and objectives of the SUS Strategic Plan will be addressed in the request:

1. Access to and production of degrees
2. Meeting statewide professional and workforce needs
3. Building world-class academic programs and research capacity
4. Meeting community needs and fulfilling unique institutional missions

These System goals and objectives, as well as institutional goals and initiatives outlined in university work plans, should be incorporated into the following priorities, which will be reflected in the LBR:

### Operating and Specialized Program Funds:

1. Continuing costs associated with existing programs - This policy addresses the funds needed to continue existing programs.
  - a. Administered Funds - Funds will be requested for the annualization associated with the 2011-2012 change in employee salary and benefits, if appropriated by the 2011 legislature.
  - b. Major Gift Program - Funds will be requested to continue support at 100% for the major gift matching program.



- c. Plant operations and maintenance for new and existing buildings –
    - i. Funds will be requested for the annualized operations and maintenance costs for buildings completed and phased-in during 2011-2012;
    - ii. Funds will be requested for the operating costs for new buildings to be completed and occupied in 2012-2013.
    - iii. Funds will be requested for the increased utilities and operating costs of existing buildings.
  - d. Faculty and Staff Retention – Keeping qualified faculty and staff is paramount to student success, and ensuring that the universities continue to be included in administered funds will be closely monitored .
  - e. Medical Education – Funding will be requested for continued implementation of the FIU and UCF medical schools and for Board approved issues at existing medical schools.
2. SUS Strategic Plan Goals – Program and funding requests will be considered to increase access, address shortages in critical state workforce areas, and for the development and maintenance of nationally and internationally preeminent academic programs and research centers.
  3. New Florida – The ability to build the knowledge and innovation economy requires high-technology, high-wage jobs in the fields of science, technology, engineering and mathematics (STEM), as well as medicine and health care, finance, insurance, professional services, and education. The SUS can and should be the driver of Florida’s new economy. Funding will be requested for this initiative.

Utilizing university work plans and the accountability metrics in the annual report, New Florida funding will focus on increased targeted degrees, workload increases; attracting top-level students, researchers, and industry; creating a strategic research agenda; and focusing each university on fulfilling its distinctive mission.

4. Task Force Reports and Studies – Consideration will be given to initiatives recommended in any task force reports or studies and endorsed by the Board.
5. Shared System Resources – Consideration will be given to initiatives that allow for greater efficiencies through shared system resources.





6. If a university received non-recurring funds for an initiative and that initiative is a priority for continued funding, then the university should submit that issue for consideration by the Board.

The following represents the timeline for submission of the SUS 2012-2013 LBR for operations:

- March: The Board approves the LBR Policy Guidelines.
- May: Universities submit LBR issues as a component of the 2011 work plans.
- June: Review university work plans in which goals, initiatives, and financial assumptions are aligned with submitted LBR issues.
- July - Aug: Chancellor works with universities to develop any system and university LBR issues.
- September: Board approves the operating LBR.
- October: Operating LBR is submitted to the Governor and Legislature.
- January: If necessary, potential amendments will be considered.

#### Fixed Capital Outlay Funds<sup>1</sup>:

1. Public Education Capital Outlay (PECO) funding for Remodeling/Renovation/Maintenance/Repair will be requested pursuant to the provisions of Section 1013.64(1)(a), Florida Statutes.
2. The university's approved Five Year Capital Improvement Plan (CIP) will be prioritized, in the first year, as indicated below. Written justification, noting any exceptions to the priorities provided by the guidelines, and explaining why a priority exception is in the best interest of the university should be included in the cover letter submitted with the CIP package. This will assist Board staff in comparative evaluation of university projects, and justification in terms of relative system ranking for placing in

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<sup>1</sup> Each university must incorporate utilization data as a factor in prioritization of university CIP funding requests to the Board. Programs with classroom and teaching lab space utilization below the current SUS standard will not be eligible for inclusion on the university CIP. General purpose classroom or teaching lab space (space not designated for a specific academic program or discipline) will not be eligible for inclusion if utilization was below the SUS standard for 2011-12. This standard applies both to the university as a whole and on a site- specific basis.



system priority order. Each university should submit one and only one prioritized, sequentially numbered list.

Funding will be requested for institutional survey recommended<sup>2</sup> PECO projects in the following priority order:

- a. Matching external funds from non-private sources.
  - b. Continuation projects
    - i. Funded by the Legislature in the amount and in the year as last included on the Board adopted three year list.
    - ii. Funded by the Legislature, but not on the Board adopted three year list.
    - iii. Require additional funding to complete project as originally requested.
  - c. Utilities/infrastructure/capital renewal/roofs needs.
  - d. Renovation and remodeling projects to meet current space needs, structural/mechanical repairs, and technology upgrades that are in accordance with Section 1013.64(4)(a), Florida Statutes. (Survey recommendation)
  - e. Instructional, then research, followed by support space needs to include projects that will bring each university to the system average percentage of formula need.
  - f. Projects to provide specialized space for a newly approved academic program.
  - g. Land or building acquisition in accordance with university board of trustees adopted master plans.
  - h. Non-survey recommended projects.
3. Special consideration and emphasis will be given to proposed joint-use PECO projects that meet the requirements of Section 1013.52, Florida Statutes, as well as PECO projects included in university work plans as a component of the New Florida initiative.
4. State matching funds for the facilities enhancement matching program will be requested for eligible projects as proposed by the universities that meet the requirements of Section 1013.79, Florida Statutes.
5. Required legislative authorizations will be requested for externally funded projects as proposed by the universities, in accordance with Section 1010.62, Florida Statutes.

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<sup>2</sup> Specific survey recommendation is not required for infrastructure and matching funds projects.



6. Each facilities project should be designated by strategic type:

Medical Education  
Strategic Discipline (Teaching, Nursing, Engineering)  
Economic Development/Enhanced Critical Research  
Improved Geographic Access  
Campus Sustainability  
Increased Baccalaureate Production  
Other

The following represents the timeline for submission of the SUS 2011-2012 Fixed Capital Outlay LBR.

- March: The Board approves the LBR Policy Guidelines.
- April: Chancellor provides draft technical instructions and requests universities to submit their five-year CIPs to include proposed projects and authorizations. Board staff will review draft CIPs with university designee(s).
- May: Universities submit five-year CIP summary as a component of the 2011 work plans.
- June: The Board reviews university work plans which includes proposed five-year CIP summary August: Universities submit five-year CIPs.
- September: Board approves the fixed capital outlay LBR.
- October: Fixed capital outlay LBR is submitted to the Governor and Legislature.
- December: Universities submit amended FCO requests to Board.
- January: Board approval of amended FCO requests.
- March: If necessary, potential PECO amendments to reflect March PECO revenue estimating conference allocations.



**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Auxiliary facilities that have bond covenants requiring approval of estimated 2011-2012 operating budgets.

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**PROPOSED BOARD ACTION**

Approve estimated 2011-2012 operating budgets for auxiliary facilities that have bond covenants requiring Board approval.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution

**BACKGROUND INFORMATION**

An auxiliary enterprise, as defined by the National Association of College and University Business Officers (NACUBO) in the College and University Business Administration Manual, is "an entity that exists to furnish a service to students, faculty, or staff, and that charges a rate directly related, but not necessarily equal, to the cost of the service". One of the distinguishing characteristics of auxiliary enterprises is that they are managed as self-supporting activities. Some examples of auxiliary enterprises are housing operations, university bookstores, food services, student health centers, parking services, and continuing education. Many auxiliary enterprises have debt service commitments for the construction of facilities that must be repaid from pledged revenues from operations.

Section 1010.60, Florida Statutes, authorizes the issuance of bonds or other forms of indebtedness pursuant to the State Bond Act to finance or refinance capital projects authorized by the Legislature. Specific covenants, as set forth in the authorizing resolutions of certain bond issues, require approval of estimated operating budgets for the upcoming fiscal year at least ninety (90) days preceding the beginning of the fiscal year. The state universities historically submit annual operating budgets for their auxiliary operations approximately forty-five (45) days after the beginning of the fiscal year; therefore it is necessary for each affected institution to develop and submit, in advance, an estimated operating budget for all facilities with outstanding bond issues containing the operating budget approval covenant language.

The following universities have outstanding bond issues that require Board of Governors approval: the University of Florida, Florida State University, Florida A&M University, the University of South Florida, Florida Atlantic University, the University of Central Florida, and Florida International University.

A review of each university's information for auxiliary facilities affected by the specific bond covenants indicates that there will be sufficient revenues to meet the estimated level of operational expenditures and debt service payments for fiscal year 2011-2012.

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**Supporting Documentation Included:** Income and Expenditure Statements for:

1. University of Florida - Parking Services
2. Florida State University - Housing, Parking Services
3. Florida A&M University - Housing, Parking Services, Student Center
4. University of South Florida - Bookstore, Parking Services
5. Florida Atlantic University - Housing
6. University of Central Florida - Health Center, Bookstore, Parking, Housing
7. Florida International University - Parking Services

**Facilitators/Presenters:**

Tim Jones

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of Florida

BOND TITLE: Parking Revenue Bonds Series 1993, 1998, 2007A

AUXILIARY FACILITY (IES): University Transportation and Parking Services

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	4,198,911	5,715,398	5,927,029
Investments			
Prior Year Adjustments	759		
<b>Sub-Total:</b>	4,199,670	5,715,398	5,927,029
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,103,594	340,547	360,547
Other			
<b>Sub-Total:</b>	2,103,594	340,547	360,547
<b>TOTAL CARRIED FORWARD (A +B):</b>	6,303,264	6,055,945	6,287,576
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	11,021,491	11,829,855	11,541,490
Interest Income	142,029	150,000	150,000
Other Income	166,160	2,970	2,970
<b>TOTAL CURRENT YEAR REVENUE:</b>	11,329,680	11,982,825	11,694,460
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	17,632,944	18,038,770	17,982,036
<b>4. EXPENDITURES</b>			
Salaries and Matching	2,142,167	2,185,000	2,090,000
Other Personal Services	171,830	125,000	180,000
Operating Expense	1,946,359	2,207,694	2,156,083
Repairs and Maintenance	429,976	638,500	693,000
Debt Service	2,561,757	3,950,000	3,950,000
Repair and Replacement Expense			
Operating Capital Outlay	111,863	215,000	169,500
Other Expense & Transfers Out	1,450,000	1,450,000	1,550,000
<b>TOTAL EXPENDITURES:</b>	8,813,952	10,771,194	10,788,583
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,000,000	1,000,000	800,000
Other			
<b>Sub-Total:</b>	1,000,000	1,000,000	800,000
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,164,444	800,000	800,000
Other	687,646	200,000	60,000
<b>Sub-Total:</b>	2,852,090	1,000,000	860,000
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	251,504	340,547	300,547
Investment Income	49,762	20,000	20,000
<b>Sub-Total:</b>	301,266	360,547	320,547
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	5,715,398	5,927,029	6,032,906
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	6,016,664	6,287,576	6,353,453

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

## INCOME AND EXPENDITURE STATEMENT

UNIVERSITY: Florida State University

BOND TITLE: Housing System Bond Series 1993, 2001, 2001A, 2004A, 2005A, 2010A

AUXILIARY FACILITY (IES): University Housing System

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	13,803,258	13,035,878	7,962,236
Investments			
<b>Sub-Total:</b>	13,803,258	13,035,878	7,962,236
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	18,036,921	17,660,825	21,483,523
Other			
<b>Sub-Total:</b>	18,036,921	17,660,825	21,483,523
<b>TOTAL CARRIED FORWARD (A + B):</b>	31,840,179	30,696,703	29,445,759
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	31,786,172	32,305,756	33,955,633
Interest Income	431,987	425,000	440,000
Other Income	205,971	199,000	204,000
<b>TOTAL CURRENT YEAR REVENUE:</b>	32,424,130	32,929,756	34,599,633
<b>3. SUMMARY OF AVAILABLE REVENUES (1 + 2):</b>	64,264,309	63,626,459	64,045,392
<b>4. EXPENDITURES</b>			
Salaries and Matching	4,951,244	5,401,000	5,261,929
Other Personal Services	2,079,173	2,080,000	2,059,646
Operating Expense	5,123,422	10,643,932	5,589,300
Repairs and Maintenance	1,131,237	1,120,000	1,125,000
Debt Service	8,089,997	8,832,282	9,985,457
Repair and Replacement Expense	5,322,821	3,915,000	5,885,000
Operating Capital Outlay	10,557	279,600	209,600
Other Expense & Transfers Out	2,316,981	2,358,886	2,358,886
<b>TOTAL EXPENDITURES:</b>	29,025,432	34,630,700	32,474,818
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	3,372,698	3,372,698	3,372,698
Other	793,380	0	0
<b>Sub-Total:</b>	4,166,078	3,372,698	3,372,698
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	5,000,000		
Other			
<b>Sub-Total:</b>	5,000,000	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B + 5 - 6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	17,202,999	21,033,523	24,856,221
Interest Income	457,826	450,000	450,000
<b>Sub-Total:</b>	17,660,825	21,483,523	25,306,221
<b>8. ENDING OPERATING CASH (1A + 2 - 4 - 5)</b>	13,035,878	7,962,236	6,714,353
<b>9. SUMMARY OF ENDING REVENUES (7 + 8)</b>	30,696,703	29,445,759	32,020,574

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.



**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida State University

BOND TITLE: Parking Facility Revenue Bonds, 2003A, 2003B, 2005A, 2007A, 2011A

AUXILIARY FACILITY (IES): Parking and Transportation Services

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	2,342,359	1,836,968	2,699,361
Investments			
<b>Sub-Total:</b>	2,342,359	1,836,968	2,699,361
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,891,288	2,156,008	2,447,118
Other			
<b>Sub-Total:</b>	1,891,288	2,156,008	2,447,118
<b>TOTAL CARRIED FORWARD (A +B):</b>	4,233,647	3,992,976	5,146,479
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	9,981,341	10,387,000	11,094,000
Interest Income	147,096	150,000	150,000
Other Income			
<b>TOTAL CURRENT YEAR REVENUE:</b>	10,128,437	10,537,000	11,244,000
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	14,362,084	14,529,976	16,390,479
<b>4. EXPENDITURES</b>			
Salaries and Matching	1,133,386	1,180,000	1,190,000
Other Personal Services	27,825	30,000	35,000
Operating Expense	1,817,741	1,900,000	2,000,000
Repairs and Maintenance	524,605	530,000	540,000
Debt Service	3,931,540	4,008,497	5,618,073
Repair and Replacement Expense			
Operating Capital Outlay	47,216	50,000	60,000
Other Expense & Transfers Out	2,861,669	1,660,000	1,700,000
<b>TOTAL EXPENDITURES:</b>	10,343,982	9,358,497	11,143,073
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	289,846	316,110	337,320
Other			
<b>Sub-Total:</b>	289,846	316,110	337,320
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	25,126	25,000	25,000
Other			
<b>Sub-Total:</b>	25,126	25,000	25,000
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,156,008	2,447,118	2,759,438
Other			
<b>Sub-Total:</b>	2,156,008	2,447,118	2,759,438
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	1,836,968	2,699,361	2,462,968
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	3,992,976	5,146,479	5,222,406

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida A&M University

BOND TITLE: Student Apartment Facility Revenue Bonds Series 1992 and 1996

AUXILIARY FACILITY (IES): Housing Operation

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	208,652	608,138	840,422
Investments	1,000,000	2,000,000	2,000,000
<b>Sub-Total:</b>	<b>1,208,652</b>	<b>2,608,138</b>	<b>2,840,422</b>
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	63,444	352,897	657,677
Other	2,000,000	2,000,000	2,000,000
<b>Sub-Total:</b>	<b>2,063,444</b>	<b>2,352,897</b>	<b>2,657,677</b>
<b>TOTAL CARRIED FORWARD (A +B):</b>	<b>3,272,096</b>	<b>4,961,035</b>	<b>5,498,099</b>
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	10,459,899	10,800,811	12,424,523
Interest Income	181	184	188
Other Income	335,008	227,365	230,000
<b>TOTAL CURRENT YEAR REVENUE:</b>	<b>10,795,088</b>	<b>11,028,360</b>	<b>12,654,711</b>
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	<b>14,067,184</b>	<b>15,989,395</b>	<b>18,152,810</b>
<b>4. EXPENDITURES</b>			
Salaries and Matching	1,975,217	2,142,258	2,227,998
Other Personal Services	522,652	521,919	558,453
Operating Expense	3,515,977	3,796,192	3,986,002
Repairs and Maintenance	889,986	1,133,402	1,178,738
Debt Service	1,352,094	1,989,844	2,459,038
Repair and Replacement Expense			
Operating Capital Outlay	31,700	65,267	52,000
Other Expense & Transfers Out	818,523	842,414	1,035,849
<b>TOTAL EXPENDITURES:</b>	<b>9,106,149</b>	<b>10,491,296</b>	<b>11,498,078</b>
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	289,453	304,780	379,641
Other			
<b>Sub-Total:</b>	<b>289,453</b>	<b>304,780</b>	<b>379,641</b>
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	0		
Other			
<b>Sub-Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	352,897	657,677	1,037,318
Other	2,000,000	2,000,000	2,000,000
<b>Sub-Total:</b>	<b>2,352,897</b>	<b>2,657,677</b>	<b>3,037,318</b>
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	<b>2,608,138</b>	<b>2,840,422</b>	<b>3,617,414</b>
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	<b>4,961,035</b>	<b>5,498,099</b>	<b>6,654,732</b>

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida A&M University

BOND TITLE: Parking Facility Revenue Bonds Series 1997

AUXILIARY FACILITY (IES): Parking Operation

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	374,495	697,671	594,423
Investments			
<b>Sub-Total:</b>	374,495	697,671	594,423
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	617,084	522,481	639,292
Other	0		
<b>Sub-Total:</b>	617,084	522,481	639,292
<b>TOTAL CARRIED FORWARD (A +B):</b>	991,579	1,220,152	1,233,715
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	2,639,619	2,484,861	2,271,169
Interest Income	33		
Other Income	0		
<b>TOTAL CURRENT YEAR REVENUE:</b>	2,639,652	2,484,861	2,271,169
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	3,631,231	3,705,013	3,504,884
<b>4. EXPENDITURES</b>			
Salaries and Matching	929,395	1,013,325	1,013,325
Other Personal Services	56,584	90,278	90,278
Operating Expense	923,832	973,740	973,000
Repairs and Maintenance	29,743	0	0
Debt Service	229,393	232,287	229,538
Repair and Replacement Expense			
Operating Capital Outlay	17,856	30,000	0
Other Expense & Transfers Out	224,276	131,668	124,596
<b>TOTAL EXPENDITURES:</b>	2,411,079	2,471,298	2,430,737
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	80,587	71,942	64,820
Other			
<b>Sub-Total:</b>	80,587	71,942	64,820
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			65,000
Other			
<b>Sub-Total:</b>	0	0	65,000
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	697,671	594,423	639,112
Other			
<b>Sub-Total:</b>	697,671	594,423	639,112
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	522,481	639,292	370,035
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	1,220,152	1,233,715	1,009,147

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida A&M University

BOND TITLE: Student Service Center Revenue Bonds Series 1997

AUXILIARY FACILITY (IES): Student Service Center

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
1. REVENUE CARRIED FORWARD			
A. Operating Cash Carried Forward:			
Liquid	2,996,009	3,535,819	3,064,130
Investments			
Sub-Total:	2,996,009	3,535,819	3,064,130
B. Replacement Reserve Forward:			
Bond Covenants (Facilities Maintenance and Equipment)	899,633	975,818	1,062,929
Other			
Sub-Total:	899,633	975,818	1,062,929
TOTAL CARRIED FORWARD (A +B):	3,895,642	4,511,637	4,127,059
2. CURRENT YEAR REVENUE:			
* Revenue	2,786,215	2,020,718	2,100,000
Interest Income	91		
Other Income			
TOTAL CURRENT YEAR REVENUE:	2,786,306	2,020,718	2,100,000
3. SUMMARY OF AVAILABLE REVENUES (1 +2):	6,681,948	6,532,355	6,227,059
4. EXPENDITURES			
Salaries and Matching	520,238	528,794	599,168
Other Personal Services	118,294	65,134	75,000
Operating Expense	499,188	1,017,111	975,000
Repairs and Maintenance	147,002		
Debt Service	526,625	525,510	525,490
Repair and Replacement Expense			
Operating Capital Outlay	106,519	9,305	75,000
Other Expense & Transfers Out	252,445	259,442	300,000
TOTAL EXPENDITURES:	2,170,311	2,405,296	2,549,658
5. TRANSFERS TO REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	76,185	87,111	63,000
Other			
Sub-Total:	76,185	87,111	63,000
6. TRANSFERS FROM REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
Sub-Total:	0	0	0
7. ENDING REPLACEMENT RESERVES (1B +5 -6)			
Bond Covenants (Facilities Maintenance and Equipment)	975,818	1,062,929	1,125,929
Other			
Sub-Total:	975,818	1,062,929	1,125,929
8. ENDING OPERATING CASH (1A +2 -4 -5)	3,535,819	3,064,130	2,551,472
9. SUMMARY OF ENDING REVENUES (7 +8)	4,511,637	4,127,059	3,677,401

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of South Florida

BOND TITLE: Bookstore Revenue Bonds, Series 1994

AUXILIARY FACILITY (IES): Bookstore

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	2,417,282	2,425,453	2,450,899
Investments			
<b>Sub-Total:</b>	2,417,282	2,425,453	2,450,899
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	816,147	816,147	816,147
Other			
<b>Sub-Total:</b>	816,147	816,147	816,147
<b>TOTAL CARRIED FORWARD (A +B):</b>	3,233,429	3,241,600	3,267,046
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	2,000,655	2,014,480	2,000,000
Interest Income			
Other Income			
<b>TOTAL CURRENT YEAR REVENUE:</b>	2,000,655	2,014,480	2,000,000
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	5,234,084	5,256,080	5,267,046
<b>4. EXPENDITURES</b>			
Salaries and Matching			
Other Personal Services			
Operating Expense	196,023	256,434	250,000
Repairs and Maintenance	38,773	40,700	40,700
Debt Service	703,216	704,900	710,000
Repair and Replacement Expense		5,000	5,000
Operating Capital Outlay	2,850	3,000	3,000
Other Expense & Transfers Out	1,051,622	979,000	929,000
<b>TOTAL EXPENDITURES:</b>	1,992,484	1,989,034	1,937,700
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	816,147	816,147	816,147
Other			
<b>Sub-Total:</b>	816,147	816,147	816,147
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	2,425,453	2,450,899	2,513,199
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	3,241,600	3,267,046	3,329,346

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of South Florida

BOND TITLE: Parking Revenue Bonds: Series 2002, 2004A, 2006A

AUXILIARY FACILITY (IES): Parking Garages 1, 2, 3, & 4

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	5,541,923	5,737,856	5,982,154
Investments			
<b>Sub-Total:</b>	5,541,923	5,737,856	5,982,154
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,430,486	1,631,472	1,832,494
Other	5,689,027	6,989,027	7,519,618
<b>Sub-Total:</b>	7,119,513	8,620,499	9,352,112
<b>TOTAL CARRIED FORWARD (A +B):</b>	12,661,436	14,358,355	15,334,266
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	12,481,432	12,250,404	12,801,672
Interest Income	62,935	60,000	65,000
Other Income	490,591	2,273,205	0
<b>TOTAL CURRENT YEAR REVENUE:</b>	13,034,958	14,583,609	12,866,672
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	25,696,394	28,941,964	28,200,938
<b>4. EXPENDITURES</b>			
Salaries and Matching	3,787,530	3,670,935	3,707,644
Other Personal Services	458,625	446,006	450,466
Operating Expense	2,776,637	2,865,787	2,850,000
Repairs and Maintenance			
Debt Service	3,083,754	3,566,166	3,559,335
Repair and Replacement Expense			
Operating Capital Outlay	254,181	1,190,000	500,000
Other Expense & Transfers Out	977,312	1,158,804	1,398,988
<b>TOTAL EXPENDITURES:</b>	11,338,039	12,897,698	12,466,433
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	200,986	201,022	200,000
Other	1,300,000	1,240,591	250,000
<b>Sub-Total:</b>	1,500,986	1,441,613	450,000
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other		710,000	390,000
<b>Sub-Total:</b>	0	710,000	390,000
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,631,472	1,832,494	2,032,494
Other	6,989,027	7,519,618	7,379,618
<b>Sub-Total:</b>	8,620,499	9,352,112	9,412,112
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	5,737,856	5,982,154	5,932,393
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	14,358,355	15,334,266	15,344,505

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida Atlantic University

BOND TITLE: Florida Atlantic University Housing Revenue Bonds, Series 2003

AUXILIARY FACILITY (IES): Student Apartments Complex

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	3,193,121	3,728,624	4,070,984
Investments			
<b>Sub-Total:</b>	3,193,121	3,728,624	4,070,984
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,057,434	1,162,094	1,270,179
Other			
<b>Sub-Total:</b>	1,057,434	1,162,094	1,270,179
<b>TOTAL CARRIED FORWARD (A +B):</b>	4,250,555	4,890,718	5,341,163
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	3,476,313	3,567,846	3,710,560
Interest Income			
Other Income	12,340	35,000	36,400
<b>TOTAL CURRENT YEAR REVENUE:</b>	3,488,653	3,602,846	3,746,960
<b>CASH TRANSFER IN</b>	1,550,000		
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	9,289,208	8,493,564	9,088,123
<b>4. EXPENDITURES</b>			
Salaries and Matching	250,259	253,362	263,496
Other Personal Services	123,110	141,442	147,100
Operating Expense	795,499	888,774	924,325
Repairs and Maintenance			
Debt Service	1,000,683	997,877	1,000,934
Repair and Replacement Expense			
Operating Capital Outlay			
Other Expense & Transfers Out	2,228,939	870,946	548,511
<b>TOTAL EXPENDITURES:</b>	4,398,490	3,152,401	2,884,366
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	104,660	108,085	112,409
Other			
<b>Sub-Total:</b>	104,660	108,085	112,409
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,162,094	1,270,179	1,382,588
Other			
<b>Sub-Total:</b>	1,162,094	1,270,179	1,382,588
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	3,728,624	4,070,984	4,821,169
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	4,890,718	5,341,163	6,203,757

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida Atlantic University

BOND TITLE: Florida Atlantic University Housing Revenue Bonds, Series 2006A

AUXILIARY FACILITY (IES): Glades Park Towers

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	608,105	1,543,811	1,662,304
Investments			
<b>Sub-Total:</b>	608,105	1,543,811	1,662,304
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	186,907	285,566	390,258
Other			
<b>Sub-Total:</b>	186,907	285,566	390,258
<b>TOTAL CARRIED FORWARD (A +B):</b>	795,012	1,829,377	2,052,562
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	3,271,634	3,470,726	3,609,555
Interest Income			
Other Income	16,990	19,000	19,760
<b>TOTAL CURRENT YEAR REVENUE:</b>	3,288,624	3,489,726	3,629,315
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	4,083,636	5,319,103	5,681,877
<b>4. EXPENDITURES</b>			
Salaries and Matching	197,148	315,595	328,219
Other Personal Services	111,324	127,619	132,724
Operating Expense	526,535	681,874	709,149
Repairs and Maintenance			
Debt Service	1,022,107	1,717,873	1,717,873
Repair and Replacement Expense			
Operating Capital Outlay			
Other Expense & Transfers Out	397,145	423,581	426,524
<b>TOTAL EXPENDITURES:</b>	2,254,259	3,266,542	3,314,489
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	98,659	104,692	108,879
Other			
<b>Sub-Total:</b>	98,659	104,692	108,879
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	285,566	390,258	499,137
Other			
<b>Sub-Total:</b>	285,566	390,258	499,137
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	1,543,811	1,662,303	1,868,251
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	1,829,377	2,052,561	2,367,388

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.



**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida Atlantic University

BOND TITLE: Florida Atlantic University Housing Revenue Bonds, Series 2003

AUXILIARY FACILITY (IES): Heritage Park Towers

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	1,169,854	1,102,992	1,032,342
Investments			
<b>Sub-Total:</b>	1,169,854	1,102,992	1,032,342
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	447,924	542,342	642,709
Other			
<b>Sub-Total:</b>	447,924	542,342	642,709
<b>TOTAL CARRIED FORWARD (A +B):</b>	1,617,778	1,645,334	1,675,051
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	3,118,361	3,315,576	3,448,199
Interest Income			
Other Income	28,908	30,000	31,200
<b>TOTAL CURRENT YEAR REVENUE:</b>	3,147,269	3,345,576	3,479,399
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	4,765,047	4,990,910	5,154,450
<b>4. EXPENDITURES</b>			
Salaries and Matching	345,135	421,745	438,615
Other Personal Services	96,408	125,767	130,798
Operating Expense	638,556	788,024	819,545
Repairs and Maintenance			
Debt Service	1,467,092	1,462,979	1,467,460
Repair and Replacement Expense			
Operating Capital Outlay			
Other Expense & Transfers Out	572,522	517,344	524,038
<b>TOTAL EXPENDITURES:</b>	3,119,713	3,315,859	3,380,456
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	94,418	100,367	104,382
Other			
<b>Sub-Total:</b>	94,418	100,367	104,382
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	542,342	642,709	747,091
Other			
<b>Sub-Total:</b>	542,342	642,709	747,091
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	1,102,992	1,032,342	1,026,903
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	1,645,334	1,675,051	1,773,994

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida Atlantic University

BOND TITLE: Florida Atlantic University Dormitory Revenue Refunding Bonds, Series 2006B

AUXILIARY FACILITY (IES): Indian River Towers Residence Hall Complex

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liqud	2,920,983	2,439,291	2,058,276
Investments			
<b>Sub-Total:</b>	2,920,983	2,439,291	2,058,276
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	760,647	867,974	985,531
Other			
<b>Sub-Total:</b>	760,647	867,974	985,531
<b>TOTAL CARRIED FORWARD (A +B):</b>	3,681,630	3,307,265	3,043,807
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	3,561,889	3,878,577	4,033,720
Interest Income			
Other Income	15,674	40,000	41,600
<b>TOTAL CURRENT YEAR REVENUE:</b>	3,577,563	3,918,577	4,075,320
CASH TRANSFER IN	3,509,000		
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	10,768,193	7,225,842	7,119,127
<b>4. EXPENDITURES</b>			
Salaries and Matching	354,075	372,834	387,747
Other Personal Services	123,021	144,446	150,224
Operating Expense	813,377	1,094,324	1,138,097
Repairs and Maintenance			
Debt Service	1,579,839	1,573,032	1,565,500
Repair and Replacement Expense			
Operating Capital Outlay			
Other Expense & Transfers Out	4,590,616	997,399	1,021,295
<b>TOTAL EXPENDITURES:</b>	7,460,928	4,182,035	4,262,863
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	107,327	117,557	121,012
Other			
<b>Sub-Total:</b>	107,327	117,557	121,012
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	867,974	985,531	1,106,543
Other			
<b>Sub-Total:</b>	867,974	985,531	1,106,543
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	2,439,291	2,058,276	1,749,721
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	3,307,265	3,043,807	2,856,264

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of Central Florida

BOND TITLE: Student Health Services 2004A

AUXILIARY FACILITY (IES): Student Health Center

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	1,212,048	2,160,074	1,730,200
Investments			
<b>Sub-Total:</b>	1,212,048	2,160,074	1,730,200
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,104,242	1,547,581	2,031,581
Other			
<b>Sub-Total:</b>	1,104,242	1,547,581	2,031,581
<b>TOTAL CARRIED FORWARD (A +B):</b>	2,316,290	3,707,655	3,761,781
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	14,668,478	15,622,000	16,155,000
Interest Income	43,353		
Other Income	0		
<b>TOTAL CURRENT YEAR REVENUE:</b>	14,711,831	15,622,000	16,155,000
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	17,028,121	19,329,655	19,916,781
<b>4. EXPENDITURES</b>			
Salaries and Matching	6,714,439	6,851,000	7,097,000
Other Personal Services	1,397,043	1,364,000	1,803,000
Operating Expense	3,788,095	4,586,000	4,393,000
Repairs and Maintenance	22,198		
Debt Service	619,523	615,874	616,024
Repair and Replacement Expense			
Operating Capital Outlay	74,632	97,000	203,000
Other Expense & Transfers Out	721,937	2,069,000	2,517,000
<b>TOTAL EXPENDITURES:</b>	13,337,867	15,582,874	16,629,024
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	425,938	469,000	474,000
Other			
<b>Sub-Total:</b>	425,938	469,000	474,000
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,530,180	2,016,581	2,505,581
Interest Income	17,401	15,000	8,000
<b>Sub-Total:</b>	1,547,581	2,031,581	2,513,581
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	2,160,074	1,730,200	782,176
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	3,707,655	3,761,781	3,295,757

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of Central Florida

BOND TITLE: Bookstore Expansion Series 1997

AUXILIARY FACILITY (IES): Bookstore

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
1. REVENUE CARRIED FORWARD			
A. Operating Cash Carried Forward:			
Liquid	844,471	938,204	1,076,172
Investments			
Sub-Total:	844,471	938,204	1,076,172
B. Replacement Reserve Forward:			
Bond Covenants (Facilities Maintenance and Equipment)	527,938	536,235	543,235
Other			
Sub-Total:	527,938	536,235	543,235
TOTAL CARRIED FORWARD (A +B):	1,372,409	1,474,439	1,619,407
2. CURRENT YEAR REVENUE:			
* Revenue	1,675,199	1,668,504	1,715,000
Interest Income	19,375		
Other Income	300,000		
TOTAL CURRENT YEAR REVENUE:	1,994,574	1,668,504	1,715,000
3. SUMMARY OF AVAILABLE REVENUES (1 +2):	3,366,983	3,142,943	3,334,407
4. EXPENDITURES			
Salaries and Matching	3,303		
Other Personal Services			
Operating Expense	431,117	540,461	566,730
Repairs and Maintenance			
Debt Service	290,675	295,536	295,536
Repair and Replacement Expense			
Operating Capital Outlay			
Other Expense & Transfers Out	1,175,746	694,539	800,000
TOTAL EXPENDITURES:	1,900,841	1,530,536	1,662,266
5. TRANSFERS TO REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)	0		
Other			
Sub-Total:	0	0	0
6. TRANSFERS FROM REPLACEMENT RESERVES			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
Sub-Total:	0	0	0
7. ENDING REPLACEMENT RESERVES (1B +5 -6)			
Bond Covenants (Facilities Maintenance and Equipment)	527,938	536,235	543,235
Interest Income	8,297	7,000	7,000
Sub-Total:	536,235	543,235	550,235
8. ENDING OPERATING CASH (1A +2 -4 -5)	938,204	1,076,172	1,128,906
9. SUMMARY OF ENDING REVENUES (7 +8)	1,474,439	1,619,407	1,679,141

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of Central Florida

BOND TITLE: Parking Facilities Series 1997, 1999, 2001, 2004A, 2010A, 2010B

AUXILIARY FACILITY (IES): Parking Facilities

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	5,836,088	4,982,621	5,462,254
Investments			
<b>Sub-Total:</b>	5,836,088	4,982,621	5,462,254
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,985,105	3,483,380	4,019,787
Other			
<b>Sub-Total:</b>	2,985,105	3,483,380	4,019,787
<b>TOTAL CARRIED FORWARD (A +B):</b>	8,821,193	8,466,001	9,482,041
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	16,002,747	15,978,010	18,233,604
Interest Income	197,834	125,000	125,000
Other Income			
<b>TOTAL CURRENT YEAR REVENUE:</b>	16,200,581	16,103,010	18,358,604
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	25,021,774	24,569,011	27,840,645
<b>4. EXPENDITURES</b>			
Salaries and Matching	1,231,087	1,388,832	1,417,889
Other Personal Services	491,075	400,000	408,369
Operating Expense	6,430,287	7,434,478	8,895,726
Repairs and Maintenance	317,981	600,000	425,000
Debt Service	3,907,381	4,755,234	5,572,332
Repair and Replacement Expense			
Operating Capital Outlay	289,009	15,000	20,000
Other Expense & Transfers Out	3,933,005	543,426	3,043,743
<b>TOTAL EXPENDITURES:</b>	16,599,825	15,136,970	19,783,059
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	454,223	486,407	552,017
Other			
<b>Sub-Total:</b>	454,223	486,407	552,017
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)			
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	3,439,328	3,969,787	4,571,804
Interest Income	44,052	50,000	55,000
<b>Sub-Total:</b>	3,483,380	4,019,787	4,626,804
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	4,982,621	5,462,254	3,485,782
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	8,466,001	9,482,041	8,112,586

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: University of Central Florida

BOND TITLE: Housing Revenue Certificates Series 1992, 1999, 2000, 2002, 2007A

AUXILIARY FACILITY (IES): Student Apartments

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	5,054,616	6,984,386	7,079,207
Investments			
<b>Sub-Total:</b>	5,054,616	6,984,386	7,079,207
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	3,161,762	2,910,666	3,213,647
Other			
<b>Sub-Total:</b>	3,161,762	2,910,666	3,213,647
<b>TOTAL CARRIED FORWARD (A +B):</b>	8,216,378	9,895,052	10,292,854
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	21,951,519	21,766,028	22,400,890
Interest Income	104,403	100,000	103,000
Other Income	601,773	1,255,000	1,292,650
<b>TOTAL CURRENT YEAR REVENUE:</b>	22,657,695	23,121,028	23,796,540
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	30,874,073	33,016,080	34,089,394
<b>4. EXPENDITURES</b>			
Salaries and Matching	5,096,445	5,177,899	5,333,236
Other Personal Services	1,036,778	1,549,951	1,596,450
Operating Expense	4,662,445	4,197,081	4,222,994
Repairs and Maintenance	647,120	2,035,445	2,445,719
Debt Service	6,290,782	6,505,437	6,501,604
Repair and Replacement Expense			
Operating Capital Outlay	213,961	77,900	80,237
Other Expense & Transfers Out	2,149,558	2,829,513	2,802,897
<b>TOTAL EXPENDITURES:</b>	20,097,089	22,373,226	22,983,137
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	630,836	652,981	672,027
Other			
<b>Sub-Total:</b>	630,836	652,981	672,027
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	928,631	350,000	0
Other			
<b>Sub-Total:</b>	928,631	350,000	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,863,967	3,213,647	3,885,674
Interest Income	46,699	86,159	97,833
<b>Sub-Total:</b>	2,910,666	3,299,806	3,983,507
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	6,984,386	7,079,207	7,220,583
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	9,895,052	10,379,013	11,204,090

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.

**INCOME AND EXPENDITURE STATEMENT**

UNIVERSITY: Florida International University

BOND TITLE: Parking Facility Revenue Bonds, Series 1995, 1999, 2002, and 2009

AUXILIARY FACILITY (IES): Parking Revenue Trust Fund

	2009-10 Actual	2010-11 Estimated	2011-12 Projected
<b>1. REVENUE CARRIED FORWARD</b>			
<b>A. Operating Cash Carried Forward:</b>			
Liquid	13,530,109	12,976,066	8,443,443
Investments			
<b>Sub-Total:</b>	13,530,109	12,976,066	8,443,443
<b>B. Replacement Reserve Forward:</b>			
Bond Covenants (Facilities Maintenance and Equipment)	1,870,177	2,173,771	2,506,501
Other			
<b>Sub-Total:</b>	1,870,177	2,173,771	2,506,501
<b>TOTAL CARRIED FORWARD (A +B):</b>	15,400,286	15,149,837	10,949,944
<b>2. CURRENT YEAR REVENUE:</b>			
* Revenue	10,119,805	11,090,990	12,535,920
Interest Income	12,546	25,468	88,874
Other Income			
<b>TOTAL CURRENT YEAR REVENUE:</b>	10,132,351	11,116,458	12,624,794
<b>3. SUMMARY OF AVAILABLE REVENUES (1 +2):</b>	25,532,637	26,266,295	23,574,738
<b>4. EXPENDITURES</b>			
Salaries and Matching	1,562,241	1,673,193	1,740,800
Other Personal Services	354,289	333,397	340,070
Operating Expense	1,836,716	2,412,116	2,165,061
Repairs and Maintenance	161,370	310,823	433,894
Debt Service	4,398,413	4,930,715	4,932,269
Repair and Replacement Expense			
Operating Capital Outlay	132,992	126,107	141,558
Other Expense & Transfers Out	1,936,779	5,530,000	
<b>TOTAL EXPENDITURES:</b>	10,382,800	15,316,351	9,753,652
<b>5. TRANSFERS TO REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	303,594	332,730	376,078
Other			
<b>Sub-Total:</b>	303,594	332,730	376,078
<b>6. TRANSFERS FROM REPLACEMENT RESERVES</b>			
Bond Covenants (Facilities Maintenance and Equipment)	0	0	0
Other			
<b>Sub-Total:</b>	0	0	0
<b>7. ENDING REPLACEMENT RESERVES (1B +5 -6)</b>			
Bond Covenants (Facilities Maintenance and Equipment)	2,173,771	2,506,501	2,882,579
Other			
<b>Sub-Total:</b>	2,173,771	2,506,501	2,882,579
<b>8. ENDING OPERATING CASH (1A +2 -4 -5)</b>	12,976,066	8,443,443	10,938,507
<b>9. SUMMARY OF ENDING REVENUES (7 +8)</b>	15,149,837	10,949,944	13,821,086

\* Revenue as outlined in the Bond Covenants to support the debt servicing of the bonds.





STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** University Fee Proposals

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**PROPOSED BOARD ACTION**

The Budget and Finance Committee will present their recommendations for the university fee proposals.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution; Board Regulation 7.003

**BACKGROUND INFORMATION**

The Budget and Finance Committee met on February 10, 2011 at the University of Central Florida to review the university's fee proposals. Each university presented their fee proposal and after questions and discussion the Committee took action on each proposal.

Attached is the section of Regulation 7.003 governing fee proposal submissions, a summary of each university's proposal and action by the Committee, and the detailed university proposals.

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**Supporting Documentation Included:**

1. Excerpt of Regulation 7.003
2. Summary of fee proposals and Committee Recommendation
3. University fee proposals

**Facilitators/Presenters:** Governor Perez



**EXCERPT of Regulation 7.003 Fees, Fines and Penalties Dealing with Increases to Certain Existing Fees and New Fees.**

**INCREASES TO CERTAIN EXISTING FEES:**

(2) Each university board of trustees is authorized to assess the following fees at the statutory amounts listed:

- (a) Security / Access / Identification Card, Duplicate Security / Access / Identification Card, Fee Card, or Passbook:
  - 1. Annual - cost up to \$10.00.
  - 2. All duplicates - cost up to \$15.00
- (b) Orientation Fee - up to \$35.00.
- (c) Admissions Deposit - Up to \$200. The admissions deposit shall be imposed at the time of an applicant's acceptance to the university and shall be applied toward tuition upon registration and budgeted in the Student and Other Fee Trust Fund. In the event the applicant does not enroll in the university, the admissions deposit shall be budgeted in an auxiliary account of the university and used to expand financial assistance, scholarships, student academic and career counseling services, and admission services at the university.
- (d) Transcript Fee - per item; up to \$10.00.
- (e) Diploma Replacement Fee - per item; up to \$10.00.
- (f) Service Charge - up to \$15.00 for the payment of tuition and fees in installments.
- (g) Audit Registration Fees -- Audit registration assures a course space for the student; however, no grade is awarded. This fee is the same as the tuition and associated fees provided in Regulation 7.001. Budgeting of fee proceeds shall be in the Student and Other Fee Trust Fund.
- (h) Registration of Zero Hours -- Such registration provides for examinations, graduations, use of facilities, etc., when deemed appropriate by the institution. The student is assessed tuition and associated fees for one credit hour. The Zero Credit Fee shall be budgeted in the Student and Other Fee Trust Fund.
- (i) Application Fee -- Individuals who make application for admission to universities within the State University System shall pay a non-refundable Application Fee of not more than \$30.00. The fee shall be budgeted in the Student and Other Fee Trust Fund. Provisions may be made to waive the application fee as specified by the university.
- (j) Late Registration Fee -- Universities shall assess a Late Registration Fee to students who fail to register before the end of the regular registration period. This fee may also be assessed to students reinstated after their course schedules were cancelled due to non-payment of fees. The fee shall be not less than \$50 nor more than \$100 with a minimum of 50 percent budgeted to the Student and Other Fee Trust Funds and the balance

budgeted in an Auxiliary Trust Fund. Provisions may be made to waive the Late Registration Fee as specified by the university.

- (k) Late Payment Fee -- Universities may assess a Late Payment Fee to students who fail to pay, or make appropriate arrangements for payment (installment payment, deferment, or third-party billing), of tuition and associated fees by the deadline set by each university. The fee shall be not less than \$50 nor more than \$100 with a minimum of 50 percent budgeted to the Student and Other Fee Trust Fund and the balance budgeted in an Auxiliary Trust Fund. Provisions may be made to waive the Late Payment Fee as specified by the university.

(3) Before the Board's last meeting of each calendar year, the university board of trustees shall notify the Board of any potential increases in fees outlined in subparagraph (2). A university board of trustees may then submit a proposal for an increase in that fee to the Board of Governors' budget committee by January 15 for consideration by the committee during a February meeting.

- (a) The proposal shall be submitted in a format designated by the Chancellor and include at a minimum:
  1. The current and proposed increase to the fee and a description of the process used to determine the need for the increase, including any student involvement.
  2. The service or operation currently being funded by the fee.
  3. An analysis of whether the service or operation can be performed more efficiently to alleviate the need for any increase.
  4. The additional or enhanced service or operation to be implemented.
  5. Identification of other resources that could be used to meet this need.
  6. The financial impact on students, including those with financial need.
  7. The current revenue collected and expenditures from the current fee.
  8. The estimated revenue to be collected and expenditures for the fee increase.
- (b) The Board will act upon the budget committee recommendation at the next scheduled meeting.
- (c) An increase in these fees can only be implemented with the fall term.
- (d) Every five years the university board of trustees shall review the fee increase to determine if the fee has met its intended outcomes and whether the fee should be increased, decreased or discontinued. The university board of trustees shall submit its findings to the Board. Any subsequent decreases or continuation in these fees are delegated to the university board of trustees, with notification to the Chancellor.

**NEW FEES:**

(23) Before the Board's last meeting of each calendar year, the university board of trustees shall notify the Board of any potential new fees that are being considered by the university. A university board of trustees may then submit a proposal for

a new fee not currently authorized in Board regulation or statute to the Board of Governors' budget committee by January 15 for consideration by the committee during a February meeting.

(a) The proposal shall be submitted in a format designated by the Chancellor, and include at a minimum:

1. The purpose to be served or accomplished with the fee.
2. The demonstrable student-based need for the fee that is currently not being met through existing university services, operations or another fee.
3. The process used to assure substantial student input or involvement.
4. Any proposed restrictions, limitations, or conditions to be placed on the fee.
5. The financial impact of the fee on students, including those with financial need.
6. The estimated revenue to be collected and proposed expenditures for the new fee.
7. The outcome measures that will be implemented to determine when the purpose of the fee will be accomplished.

(b) The aggregate sum of any fees approved by the Board that a student is required to pay to register for a course shall not exceed 10 percent of tuition. All other fees shall be based on cost.

(c) The fee can only be implemented in the fall term.

(d) The revenue generated by this fee may not be transferred to an auxiliary enterprise or a direct-support organization and may not be used to pay or secure debt.

(e) The university shall account for the revenue and detailed expenditures of this fee in the Annual Report.

(f) Once the Board approves a fee under this section, a university fee committee shall be established similar to other existing fee committees.

(g) The Board will act upon the budget committee recommendation at the next scheduled meeting.

(h) Every five years the university board of trustees shall review the fee to determine if the fee has met its intended outcomes and whether the fee should be increased, decreased or discontinued. The university board of trustees shall submit its findings to the Board. Any subsequent decreases or continuation in these fees are delegated to the university board of trustees, with notification to the Chancellor.

(i) If a university board of trustees' proposal is denied, within five days the university board of trustees may request reconsideration by the Board's Tuition Appeals Committee, which shall consist of the Chair of the Board and the Chair of each Board committee. The Tuition Appeals Committee will meet within ten days after the Board of Governors denial to consider a university board of trustees request for reconsideration.

**State University System  
2011-12 New Fees and Increase to Existing Fee Proposals**

Univ.	Fee	Amount (per credit hour unless noted)	% of UG Tuition (if appropriate)	Estimated Revenue	Description	Budget Committee Actions (2/10)
USF	Green Energy	\$1.00	1.05%	\$1,179,209	This fee would be used for establishing or improving the use of renewable energy technologies or energy efficiencies that directly lower the University's greenhouse gas emissions, waste, or energy costs. To enhance the quality, relevance and impact of global education for undergraduate and graduate students and increase the number of students who have access to a global experience. Funds will be used for scholarships, student international field/clinical experiences, stipends, fellowships, exchange student stipends, and a Global Lecture Services for visiting scholars/cultural ambassadors.	Recommend Approval
USF	Global Experience	\$10 per semester	0.70%	\$1,221,000		Recommend Denial
NCF	Sustainability "Green"	\$1.00	1.05%	\$27,000	Will support student-generated campus sustainability initiative aimed at reducing campus greenhouse gas emissions by facilitating implementation of various elements comprising the College's Climate Action Plan and other student sustainability initiatives approved by the New College Student Alliance. Changes in the fee would be considered by the fee committee and presented to the BOT and Board of Governors for approval.	Recommend Approval
FGCU	Recreation	\$4.49	4.69%	\$1,400,987	Support the expansion and development of campus recreation. These activities are currently funded from the Student Activity and Service (A&S) Fee, thus an equal reduction will be made to the Student A&S Fee.	Deferred Pending Leg-Intent
UWF	Student Life & Services Facility	Facility Improvement - \$4 per credit hour; Facility Mgmt - \$10 per semester	4.90%	\$1,306,828	Will fund additional local support for student life and services facilities renovation, expansion, maintenance and operations. Fee would increase by no more than 5% annually upon recommendation of the Student Life & Services Facility Committee.	Deferred Pending Leg-Intent
UWF	Orientation Fee	Increase from \$35 to \$50	NA	\$25,875	The statutory cap is \$35. UWF proposes to increase this fee to \$50 to cover increased costs associated with providing orientation programs to students.	Recommend Approval
UNF	Student Life & Services	\$4.78	5.00%	\$1,926,340	This proposed fee expands student participation in transformational learning opportunities (refers to a set of activities which enable students to engage in exceptional educational experiences), builds new and enhances ongoing activities which connect students to the institution, and funds needed personnel in the area of student life and support services. The fee also includes funding to offset the costs for students with financial need.	Recommend Approval

**State University System  
2011-12 New Fees and Increase to Existing Fee Proposals**

Univ.	Fee	Amount (per credit hour unless noted)	% of UG Tuition (if appropriate)	Estimated Revenue	Description
FSU	Student Safety & Security	\$0.97	1.01%	\$1,039,429	Aid in the provision of necessary safety and security services for students. Fund 15 positions; 9 law enforcement officers, 3 security guards, 2 communications operators and 1 information technology position. Seven of these positions are currently funded with federal stimulus funds.

Budget Committee Actions (2/10)

Recommend Denial

FIU	Test Preparation	TBD	NA	fee is at cost	<p>The purpose of the fee is to increase accessibility to test preparation courses in programs where students are expected to obtain specific preparation for a practice-based examination. By making the test preparation a required part of the curriculum, the fee will be part of the cost of attendance and thus eligible for financial aid. Additionally, the fee is anticipated to lower the total cost to students who complete examination preparation courses by negotiating a contract rate that is significantly less than what is available through private, for-profit providers. The fee will only be charged during the students last semester. Only those students in certain programs where licensing to practice requires successful completion of an examination and where FIU provides this preparation, through a third party vendor, would be charged the fee. Initially, this would be only for students in the College of Law for the Bar preparation course, but may be extended to other programs such as Nursing for the NCLEX preparation course.</p>
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Recommend Approval





**University Tuition, Fees and Housing Projections (non-binding)**

**University of South Florida - Main Campus**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)	6.96	\$13.74	\$22.00	\$39.65	\$59.95	\$83.29	\$110.14
<b>Total Base Tuition and Differential</b>	<b>\$88.99</b>	<b>\$102.33</b>	<b>\$117.67</b>	<b>\$135.32</b>	<b>\$155.62</b>	<b>\$178.96</b>	<b>\$205.81</b>
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$8.79	\$9.31	\$11.28	\$11.51	\$11.74	\$11.97	\$12.21
Health	\$7.91	\$8.60	\$9.30	\$9.49	\$9.68	\$9.87	\$10.07
Athletic	\$11.50	\$11.76	\$13.73	\$14.00	\$14.28	\$14.57	\$14.86
Transportation Access	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Other (list): Marshall Center	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50
<b>Total Tuition and Fees per credit hour</b>	<b>\$130.55</b>	<b>\$150.10</b>	<b>\$170.80</b>	<b>\$189.14</b>	<b>\$210.14</b>	<b>\$234.20</b>	<b>\$261.77</b>
% Change		15.0%	13.8%	10.7%	11.1%	11.4%	11.8%
<b>Fees (block per term):</b>							
Activity & Service	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Health							
Athletic	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Transportation Access							
Other (list): Marshall Center	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>Total Block Fees per term</b>	<b>\$37.00</b>	<b>\$37.00</b>	<b>\$37.00</b>	<b>\$37.00</b>	<b>\$37.00</b>	<b>\$37.00</b>	<b>\$37.00</b>
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,990.50</b>	<b>\$4,577.00</b>	<b>\$5,198.00</b>	<b>\$5,748.31</b>	<b>\$6,378.25</b>	<b>\$7,099.95</b>	<b>\$7,927.12</b>
\$ Change		\$586.50	\$621.00	\$550.31	\$629.94	\$721.70	\$827.17
% Change		14.7%	13.6%	10.6%	11.0%	11.3%	11.7%
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$403.72	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16
Out-of-State Undergraduate Student Financial Aid <sup>3</sup>	\$20.18	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15
Total per credit hour	\$423.90	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31
% Change		-15.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$16,707.50</b>	<b>\$15,386.30</b>	<b>\$16,007.30</b>	<b>\$16,557.61</b>	<b>\$17,187.55</b>	<b>\$17,909.25</b>	<b>\$18,736.42</b>
\$ Change		-\$1,321.20	\$621.00	\$550.31	\$629.94	\$721.70	\$827.17
% Change		-7.9%	4.0%	3.4%	3.8%	4.2%	4.6%
<b>Housing/Dining</b>							
	\$8,080.00	\$8,750.00	\$9,000.00	\$9,360.00	\$9,734.40	\$10,123.78	\$10,528.73
\$ Change		\$670.00	\$250.00	\$360.00	\$374.40	\$389.38	\$404.95
% Change		8.3%	2.9%	4.0%	4.0%	4.0%	4.0%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Green Energy (New authority - campus optional)				\$1.00	\$1.00	\$1.00	\$1.00
<b>Fees (block per term):</b>							
Global Experience (New authority - campus optional)				\$10.00	\$10.00	\$10.00	\$10.00
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,990.50</b>	<b>\$4,577.00</b>	<b>\$5,198.00</b>	<b>\$5,798.31</b>	<b>\$6,428.25</b>	<b>\$7,149.95</b>	<b>\$7,977.12</b>
\$ Change		\$586.50	\$621.00	\$600.31	\$629.94	\$721.70	\$827.17
% Change		14.7%	13.6%	11.5%	10.9%	11.2%	11.6%

**University Tuition, Fees and Housing Projections (non-binding)**

**University of South Florida - St. Petersburg**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$69.30	\$94.04
Total Base Tuition and Differential	\$82.03	\$94.33	\$108.47	\$124.74	\$143.45	\$164.97	\$189.71
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$9.76	\$10.40	\$24.80	\$26.04	\$27.34	\$28.71	\$30.14
Health	\$0.60	\$0.60	\$1.20	\$1.26	\$1.32	\$1.39	\$1.46
Athletic	\$2.25	\$2.25	\$2.45	\$2.57	\$2.70	\$2.84	\$2.98
Transportation Access	\$2.25	\$2.25	\$2.25	\$2.25	\$2.25	\$2.25	\$2.25
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Total Tuition and Fees per credit hour	\$105.75	\$123.43	\$153.49	\$171.18	\$191.39	\$214.47	\$240.87
% Change		16.7%	24.4%	11.5%	11.8%	12.1%	12.3%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Transportation Access							
Total Block Fees per term	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,182.50</b>	<b>\$3,712.90</b>	<b>\$4,614.70</b>	<b>\$5,145.49</b>	<b>\$5,751.63</b>	<b>\$6,444.21</b>	<b>\$7,235.98</b>
<b>\$ Change</b>		<b>\$530.40</b>	<b>\$901.80</b>	<b>\$530.79</b>	<b>\$606.14</b>	<b>\$692.58</b>	<b>\$791.76</b>
<b>% Change</b>		<b>16.7%</b>	<b>24.3%</b>	<b>11.5%</b>	<b>11.8%</b>	<b>12.0%</b>	<b>12.3%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$403.72	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16
Out-of-State Undergraduate Student Financial Aid	\$20.18	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15
Total per credit hour	\$423.90	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31
% Change		-15.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$15,899.50</b>	<b>\$14,522.20</b>	<b>\$15,424.00</b>	<b>\$15,954.79</b>	<b>\$16,560.93</b>	<b>\$17,253.51</b>	<b>\$18,045.28</b>
<b>\$ Change</b>		<b>-\$1,377.30</b>	<b>\$901.80</b>	<b>\$530.79</b>	<b>\$606.14</b>	<b>\$692.58</b>	<b>\$791.76</b>
<b>% Change</b>		<b>-8.7%</b>	<b>6.2%</b>	<b>3.4%</b>	<b>3.8%</b>	<b>4.2%</b>	<b>4.6%</b>
<b>Housing/Dining</b>							
	\$6,132.00	\$6,746.00	\$7,420.00	\$7,570.00	\$9,831.00	\$10,304.00	\$10,799.00
\$ Change		\$614.00	\$674.00	\$150.00	\$2,261.00	\$473.00	\$495.00
% Change		10.0%	10.0%	2.0%	29.9%	4.8%	4.8%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Green Energy (New authority - campus optional)				\$1.00	\$1.00	\$1.00	\$1.00
<b>Fees (block per term):</b>							
Global Experience (New authority - campus optional)							
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,182.50</b>	<b>\$3,712.90</b>	<b>\$4,614.70</b>	<b>\$5,175.49</b>	<b>\$5,781.63</b>	<b>\$6,474.21</b>	<b>\$7,265.98</b>
<b>\$ Change</b>		<b>\$530.40</b>	<b>\$901.80</b>	<b>\$560.79</b>	<b>\$606.14</b>	<b>\$692.58</b>	<b>\$791.76</b>
<b>% Change</b>		<b>16.7%</b>	<b>24.3%</b>	<b>12.2%</b>	<b>11.7%</b>	<b>12.0%</b>	<b>12.2%</b>

**University Tuition, Fees and Housing Projections (non-binding)**

**University of South Florida - Sarasota/Manatee**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$69.30	\$94.04
Total Base Tuition and Differential	\$82.03	\$94.33	\$108.47	\$124.74	\$143.45	\$164.97	\$189.71
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$9.82	\$9.82	\$20.19	\$21.00	\$21.84	\$22.71	\$23.62
Health	\$2.00	\$2.00	\$4.03	\$4.19	\$4.36	\$4.53	\$4.71
Athletic	\$2.10	\$2.10	\$4.23	\$4.40	\$4.58	\$4.76	\$4.95
Transportation Access							
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Total Tuition and Fees per credit hour	\$104.81	\$121.85	\$151.24	\$168.65	\$188.54	\$211.29	\$237.32
% Change		16.3%	24.1%	11.5%	11.8%	12.1%	12.3%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Transportation Access							
Total Block Fees per term	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,154.30</b>	<b>\$3,665.50</b>	<b>\$4,547.20</b>	<b>\$5,069.46</b>	<b>\$5,666.29</b>	<b>\$6,348.75</b>	<b>\$7,129.62</b>
<b>\$ Change</b>		<b>\$511.20</b>	<b>\$881.70</b>	<b>\$522.25</b>	<b>\$596.84</b>	<b>\$682.46</b>	<b>\$780.76</b>
<b>% Change</b>		<b>16.2%</b>	<b>24.1%</b>	<b>11.5%</b>	<b>11.8%</b>	<b>12.0%</b>	<b>12.3%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$403.72	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16
Out-of-State Undergraduate Student Financial Aid	\$20.18	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15
Total per credit hour	\$423.90	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31
% Change		-15.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$15,871.30</b>	<b>\$14,474.80</b>	<b>\$15,356.50</b>	<b>\$15,878.76</b>	<b>\$16,475.59</b>	<b>\$17,158.05</b>	<b>\$17,938.82</b>
<b>\$ Change</b>		<b>-\$1,396.50</b>	<b>\$881.70</b>	<b>\$522.25</b>	<b>\$596.84</b>	<b>\$682.46</b>	<b>\$780.76</b>
<b>% Change</b>		<b>-8.8%</b>	<b>6.1%</b>	<b>3.4%</b>	<b>3.8%</b>	<b>4.1%</b>	<b>4.6%</b>
<b>Housing/Dining</b>							
	NA	NA	NA	NA	NA	NA	NA
\$ Change							
% Change							

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Green Energy (New authority - campus optional)				\$1.00	\$1.00	\$1.00	\$1.00
<b>Fees (block per term):</b>							
Global Experience (New authority - campus optional)							
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,154.30</b>	<b>\$3,665.50</b>	<b>\$4,547.20</b>	<b>\$5,069.46</b>	<b>\$5,696.29</b>	<b>\$6,378.75</b>	<b>\$7,159.52</b>
<b>\$ Change</b>		<b>\$511.20</b>	<b>\$881.70</b>	<b>\$522.25</b>	<b>\$626.84</b>	<b>\$682.46</b>	<b>\$780.76</b>
<b>% Change</b>		<b>16.2%</b>	<b>24.1%</b>	<b>11.5%</b>	<b>12.4%</b>	<b>12.0%</b>	<b>12.2%</b>

**University Tuition, Fees and Housing Projections (non-binding)**

**University of South Florida - Polytechnic**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$69.30	\$94.04
Total Base Tuition and Differential	\$82.03	\$94.33	\$108.47	\$124.74	\$143.45	\$164.97	\$189.71
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$5.76	\$6.17	\$24.35	\$25.32	\$26.34	\$27.39	\$28.49
Health							
Athletic	\$2.10	\$2.10	\$2.10	\$2.18	\$2.27	\$2.36	\$2.46
Transportation Access			\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Total Tuition and Fees per credit hour	\$98.75	\$116.20	\$151.24	\$168.57	\$188.38	\$211.04	\$236.98
% Change		17.7%	30.2%	11.5%	11.8%	12.0%	12.3%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Transportation Access							
Total Block Fees per term	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$2,972.50</b>	<b>\$3,496.00</b>	<b>\$4,547.20</b>	<b>\$5,067.06</b>	<b>\$5,661.40</b>	<b>\$6,341.26</b>	<b>\$7,119.32</b>
<b>\$ Change</b>		<b>\$523.50</b>	<b>\$1,051.20</b>	<b>\$519.86</b>	<b>\$594.34</b>	<b>\$679.86</b>	<b>\$778.07</b>
<b>% Change</b>		<b>17.6%</b>	<b>30.1%</b>	<b>11.4%</b>	<b>11.7%</b>	<b>12.0%</b>	<b>12.3%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$403.72	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16	\$343.16
Out-of-State Undergraduate Student Financial Ai	\$20.18	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15	\$17.15
Total per credit hour	\$423.90	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31	\$360.31
% Change		-15.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$15,689.50</b>	<b>\$14,305.30</b>	<b>\$15,356.50</b>	<b>\$15,876.36</b>	<b>\$16,470.70</b>	<b>\$17,150.56</b>	<b>\$17,928.62</b>
<b>\$ Change</b>		<b>-\$1,384.20</b>	<b>\$1,051.20</b>	<b>\$519.86</b>	<b>\$594.34</b>	<b>\$679.86</b>	<b>\$778.07</b>
<b>% Change</b>		<b>-8.8%</b>	<b>7.3%</b>	<b>3.4%</b>	<b>3.7%</b>	<b>4.1%</b>	<b>4.5%</b>
<b>Housing/Dining</b>							
	NA	NA	NA	NA	NA	NA	NA
\$ Change							
% Change							

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Green Energy (New authority - campus optional)				\$1.00	\$1.00	\$1.00	
<b>Fees (block per term):</b>							
Global (New authority - campus optional)				\$10.00	\$10.00	\$10.00	
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$2,972.50</b>	<b>\$3,496.00</b>	<b>\$4,547.20</b>	<b>\$5,067.06</b>	<b>\$5,711.40</b>	<b>\$6,391.26</b>	<b>\$7,169.32</b>
<b>\$ Change</b>		<b>\$523.50</b>	<b>\$1,051.20</b>	<b>\$519.86</b>	<b>\$644.34</b>	<b>\$679.86</b>	<b>\$778.07</b>
<b>% Change</b>		<b>17.6%</b>	<b>30.1%</b>	<b>11.4%</b>	<b>12.7%</b>	<b>11.9%</b>	<b>12.2%</b>

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

University: University of South Florida

<b>Date</b>	
University Board of Trustees approval date:	June 15, 2010
Proposed fall implementation date (year):	Fall 2011
<b>Description</b>	
New fee title:	Global Experience Fee - \$10 <u>flat fee</u> per semester
Amount of new fee (per credit hour if applicable): This is a <u>flat fee</u> .	Resident UG (15 hrs per sem.) – 66 cents Resident Grad (12 hrs per sem.) – 83 cents
Proposed new fee as a percentage of tuition: <sup>1</sup>	Undergraduate - 0.39%, Grad - 0.23%
<b>Purpose</b>	
Describe the purpose to be served or accomplished with this fee:	
<p>In accordance with the House Bill 7237 paragraph 15a, this proposal presents the rationale for creating a mandatory, fixed, new <i>Global Experience Fee</i> for students across the USF system. This initiative will allow USF to enhance the quality, relevance and impact of global education for undergraduate and graduate students and increase the number of students who have access to a global experience at a time when global interactions are critical to the future success of our graduates and to the economic success of this state. This proposal is aligned to Goals B and C and accountability measures III and VII of the Board of Governors 2005-2013 Strategic Plan, and is a core strategic priority for USF. This proposal also directly reflects the 2012-2013 Board of Governors system Goal 3 to build world class academic programs and addresses Goals 2 and 4 by preparing graduates who through a stronger global experience are better able to meet the statewide professional workforce and local community needs of a global economy.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:	
<p>USF needs to enhance the quality, relevance and impact of global education for undergraduate and graduate students and increase the number of students who have access to a global experience and the opportunity to enhance their worldview at a time when global interactions are critical to the future success of this state. In 2010, only 1.7 percent of USF students completed an Education Abroad experience, compared to over 4 percent at the</p>	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).

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University of Florida and at Florida State University. The opportunity to strategically target global experiences for students is not being met by other fees. International Affairs at USF has a goal of five percent of students participating in educational abroad programs by 2012; a goal that supports the USF strategic plan. Indeed, global initiatives permeate several goals of the USF strategic plan; see for example, <http://www.ods.usf.edu/Plans/Strategic/goals-strategies.htm>. In particular, goal two focuses on student success in, "Promoting globally competitive undergraduate, graduate and professional programs that support interdisciplinary inquiry, intellectual development, knowledge and skill acquisition, and student success through a diverse, fully- engaged, learner-centered campus environment." This fee, therefore, will greatly facilitate this initiative.

It should be noted, however, that each member institution of the USF system will have the authority to implement the fee or not. Currently, USF Tampa plans to include the fee next academic year, and USF Polytechnic in the 2012-2013 academic year, while USF St. Petersburg and USF Sarasota-Manatee have no plans to implement the fee over the next few years.

**Current Global Activity:** The Education Abroad Office at USF currently administers a number of programs, but these are severely limited because of lack of resources. The office is promoting approximately 45 faculty-led study abroad programs ranging from 7 days up to 10 weeks with programs carrying from 3 up to 13 credits. It is anticipated that as many as 15 programs will not succeed due to insufficient enrollment. The lack of funding available to students is a primary reason for program cancellations.

The Education Abroad office works with a number of different academic units to develop embedded study abroad programs that build upon a semester of study and is part of an on-campus course offering. In addition to the USF Faculty-led programs, USF has more than 50 student exchange relationships with leading universities throughout the world. In addition, USF encourages and promotes non-USF sponsored study abroad opportunities to our students all over the world.

**Finances:** The Education Abroad Office at USF in collaboration with the Foundation currently administers seven scholarships that average a total of \$23,500 annually. While the College of Business and Honors College provides significant additional funding to its students studying abroad, the majority of students studying abroad have very limited access to scholarship funds. As the Education Abroad Office is a largely unfunded office, the only way to generate additional scholarships is to charge higher program costs and to generate additional alumni giving. As USF has sent a relatively low number of students abroad, there is a limited base from which the USF Foundation can raise funds, particularly during the recent economic turndown.

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Only one major currently mandates undergraduates to study abroad (International Business). However, there is a move to increase the number of majors and programs that require a study abroad experience. Obviously, adequate funding needs to be in place in order to support students in these majors.

Socioeconomics of the student body appears to play a role in access to education abroad programs. For instance, almost thirty percent of USF's students are Pell eligible and generally lack the financial support needed for education abroad, which is currently the predominant means for obtaining global experience. This compares with much lower figures for the University of Florida (24 percent) and Florida State University (20 percent). Additional comparisons with our peer institutions (see "Other Information") show similar disparities, which clearly place USF students at a competitive disadvantage for international opportunities by virtue of their socio-economic profiles. In short, a smaller proportion of USF students can afford to take advantage of the international programs.

It is important to note that studies show positive correlations between studying abroad and students' mean GPA and with graduation rates. A 10-year examination of the impact of study abroad, conducted by Georgia State University System, showed a pronounced impact on students' GPA particularly on students with the lowest entering SAT scores. Furthermore, in this study, graduation rates of African-American students with an international experience were 31 percent higher than those in the control group who did not have an international experience. Similarly, a public opinion survey, undertaken by the NAFSA: The Association of International Educators in 2010, looked at educating students for success in the global economy, and found very high responses in support global education and study abroad.

Thus, not only will the Global Experience Fee help to achieve the University's Strategic Plan to have 5 percent of the undergraduate students study abroad, but it will also aid in a key goal to ensure student success and employment opportunities.

Describe the process used to assure substantial student input or involvement:

After discussion and drafting the fee was discussed and approved by the Executive Management Council of the University of South Florida. At that time the proposal was also discussed with the President of the USF Student Government Association. Subsequently, on May 20, 2010, the USF Board of Trustees Finance and Audit workgroup approved the fee and it was placed on the USF Board of Trustee consent agenda for the scheduled June 2010 meeting. At the June 15, 2010 USF Board of Trustee meeting, the USF Board of Trustees formally approved the new Global Experience Fee.

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Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

The University has continued its ongoing efforts to inform and engage the USF community through discussions with the USF Student Government Association including a sample survey of USF Students. The adoption of the fee by two campuses but not by the others reflects the differing missions of the four member institutions of the USF system.

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

With the increase in need-based students at USF, this *Global Experience Fee* proposal of a flat fee of \$10 per student per semester would offer a level of funding for global initiatives presently unavailable through existing university resources. This flat, mandatory fee is financial aid eligible and represents \$20 a year for resident undergraduates studying fall and spring (\$30 if they also study during the summer). Those students are presently paying \$5,124 in tuition and fees for 30 hours credit (0.39 percent) and for resident graduate students studying 24 hours who pay \$8,777 (0.23 percent)

Although this fee represents a fraction of 1 percent of the students' tuition and fees, the impact of this modest fee will be extremely beneficial as there would now be a consistent source of revenue to enhance the global curricula experience for all students at USF, and a large number of students wishing to study abroad. The university wishes the fee structure to reflect the growing emphasis on global education at USF. The university has managed in the past to promote global education but at a time of diminishing resources the university wishes to enhance and extend our internationalization for students through strategies designed to allow *all* our students access to global experiences.

All students will have the opportunity to benefit from this fee; just like all other fees (e.g. athletics, financial aid, health etc.) all students will pay but not all may elect to take advantage of the international experience. The university's goal, though, is to increase international opportunities for all students at USF with at least five percent of students studying abroad by 2012. This is an integral part of USF's Strategic Plan. The actual distribution of revenues among graduate and undergraduate students will be determined with student input.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

There are a number of safeguards in place to assure the student body that this fee is used entirely to enhance student access to the global curriculum at USF:

- The *Global Experience Fee* proposal guidelines will be implemented by each member institution in the USF system so that each campus retains the autonomy to determine when to charge the fee and the manner in which any revenues are expended consistent with guidelines established for the USF System. This will allow the fee to reflect the



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Request to Implement a New Fee - Regulation 7.003(23)**

distinct mission of each member institution in the USF system. USF Tampa will implement the fee next year, and USF Polytechnic in 2012; USF St. Petersburg and USF Sarasota-Manatee have no plans at present to implement the fee.

- The *Global Experience Fee* proposal requires that each member institution will create a committee with student and faculty representation to decide how revenues are allocated. The revenue from these fees must provide scholarships or other financial assistance for students traveling abroad for academic, research and service related academic programs and/or to support global activities, programs and events, and to promote new international academic programming.
- There is no plan to change the fee at this time. Any recommended increases to the Global Experience Fee would need to be approved by the USF Board of Trustees, and the Board of Governors, if required.

**Revenues / Expenditures**

Annual estimated revenue to be collected:	\$1,038,190 (based on 2010-2011 estimates)
---	--

Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).

As the Global Experience Fee is a flat fee for each student, revenues would be distributed on a per capita basis.

Expenditures of the projected revenues for 2010-11 of \$1,038,190 will be decided by a USF Tampa student/faculty committee- see restrictions and limitations above - but a possible example of how revenues could be expended might include the following initiatives among others:

- \$550,000 - Scholarships or other financial assistance for students traveling abroad on academic programs or involved in cultural exchange (e.g. service learning projects)
- \$120,000 - Support for students involved in unfunded international field /clinical experience.
- \$120,000 - Stipends for students involved in community engagement and service-learning abroad or in international student leadership.
- \$100,000 - Stipends to promote the development of new or enhanced interdisciplinary global curricula
- \$100,000 - Fellowships for graduate student global research fellowships and for students in the Global Scholars Program
- \$80,000 -Exchange student stipends to build stronger links to Global Academic Partners
- \$50,000 - Global Lecture Series and invitations to campus for visiting scholars / cultural ambassadors.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.

The effectiveness of these initiatives in enhancing students' global preparedness will be measured through comprehensive student surveys completed annually. These surveys will be designed to establish the progress being made in the global curriculum, the scope and sequence of global academic experiences, and areas where students would value from new or greater emphasis. We will also seek a direct measure of student learning, (e.g., the Cross Cultural Adaptability Inventory) as a measure of global perspective in the General Education program at USF. We will expect a significant increased enrollment in Education Abroad and other international travel statistics, and evidence through assessment of work produced by students that the global experience is contributing to their worldview and influencing their knowledge base.

Evaluation will include:

- An annual attitudinal survey designed to assess the students' perspectives of the global curricula, their worldview, and the scope of their experiences.
- Evidence of increasing undergraduate and graduate Education Abroad programs offered annually, and documentation of the increasing number and size of scholarships utilized by students.
- Analysis of the percentage of students involved in Education abroad programs and an assessment of the impact of the experience on students.
- Evidence of a developing global curricula such as an increase in the number of, and scholarships available for, international field/clinical experiences for students designed as part of their program, and the students' reflections on the benefits of the experience
- The effects of financial support for more international graduate student research such as the development of international collaborative research, additional external funding

**Other Information**

In comparison with peer institutions, USF has a high number of Pell eligible students and a relatively low number of students studying abroad. This puts USF students at a competitive disadvantage. The attached charts show how USF compares with public AAU institutions and other research-based universities.



# PERCENT UNDERGRADUATES RECEIVING PELL GRANT AID

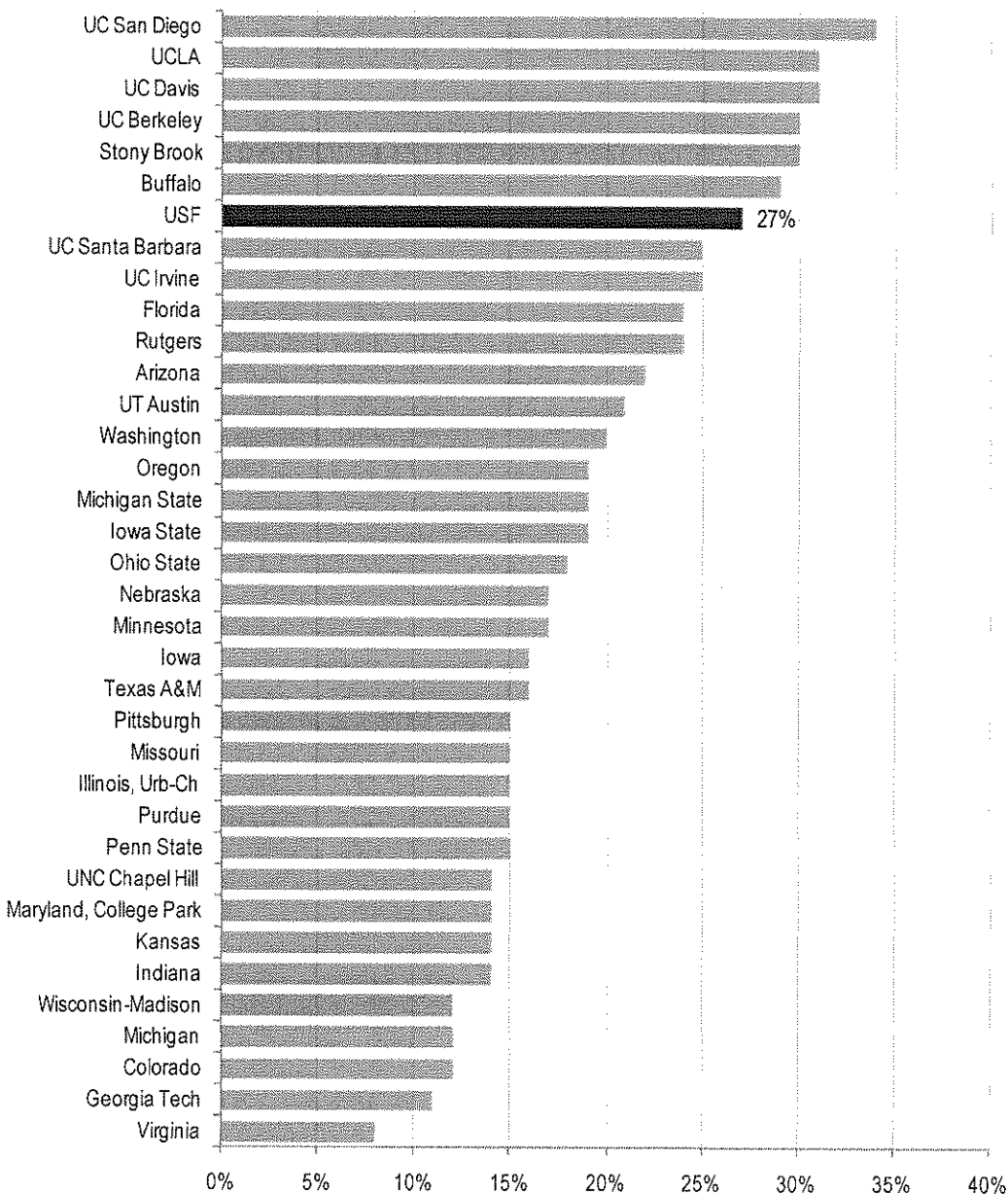
**Definition:**

This variable reflects percent of undergraduate students receiving Pell grant aid; based on data provided in the IPEDS Student Financial Aid component. The Pell Grant program is a federal program which provides grant assistance to eligible undergraduate postsecondary students with demonstrated financial need to help meet education expenses. This variable has recently been added to the IPEDS database, one year is currently available.

**Source:**  
IPEDS  
**Type:**  
USF

USF System includes all member institutions (USF, USF St. Petersburg, USF Sarasota-Manatee, USF Polytechnic). USF refers to the campus located in Tampa which includes USF Health and the College of Marine Science.

USF System & Public AAU Institutions  
Percent Undergraduates Receiving Pell Grant Aid, 2008-09



- PUBLIC AAUs**
- Georgia Institute of Technology
  - Indiana University
  - Iowa State University
  - Michigan State University
  - The Ohio State University
  - Pennsylvania State University
  - Purdue University
  - Rutgers University
  - Stony Brook University
  - Texas A&M University
  - University at Buffalo
  - University of Arizona
  - University of California, Davis
  - University of California, Berkeley
  - University of California, Irvine
  - University of California, Los Angeles
  - University of California, San Diego
  - University of California, Santa Barbara
  - University of Colorado at Boulder
  - University of Florida
  - University Illinois, Urbana-Champaign
  - University of Iowa
  - University of Kansas
  - University of Maryland, College Park
  - University of Michigan
  - University of Minnesota, Twin Cities
  - University of Missouri, Columbia
  - University of Nebraska, Lincoln
  - University of North Carolina, Chapel Hill
  - University of Oregon
  - University of Pittsburgh
  - University of Texas, Austin
  - University of Virginia
  - University of Washington
  - University of Wisconsin-Madison

- AAU PROSPECTS**
- Arizona State University
  - Colorado State University
  - North Carolina State University
  - University of Alabama, Birmingham
  - University of Cincinnati
  - University of Georgia
  - University of Illinois, Chicago
  - University of Utah
  - Virginia Polytechnic Institute and State University

- NATIONAL PEERS**
- North Carolina State University
  - Rutgers University\*
  - Stony Brook University\*
  - University at Buffalo\*
  - University of Alabama, Birmingham
  - University of California, Irvine\*
  - University of Cincinnati
  - University of Illinois, Chicago

- FLORIDA RESEARCH UNIVERSITIES**
- Florida Atlantic University
  - Florida International University
  - Florida State University
  - University of Central Florida
  - University of Florida\*
  - University of Miami

\*AAU member

**USF STRATEGIC PERFORMANCE METRICS**

**INPUT/OUTPUT MEASURES**

**Infrastructure Measures**

- Total University Expenditures
- Total Expenditures per FTE
- Tuition & Fees
- Tuition & Fee Revenue per FTE
- State Appropriations
- State Appropriations per FTE
- Annual Giving
- Endowment
- Endowment per FTE

**Student Measures**

- Total Student Headcount
- Total Student FTE
- Graduate Student Headcount
- Doctorates Awarded \*\*
- FTIC Student Enrollment
- National Merit Scholars
- Percent Undergraduates Receiving Pell Grant Aid
- Percent of Classes with Fewer than 20 Students
- Percent of Classes with 50 or More Students
- Freshman Retention Rates
- Six Year Graduation Rate for First Time in College Students
- International Students
- % International Students
- Students Studying Abroad
- % Students Studying Abroad
- Student-to-Faculty Ratio

**Faculty Measures**

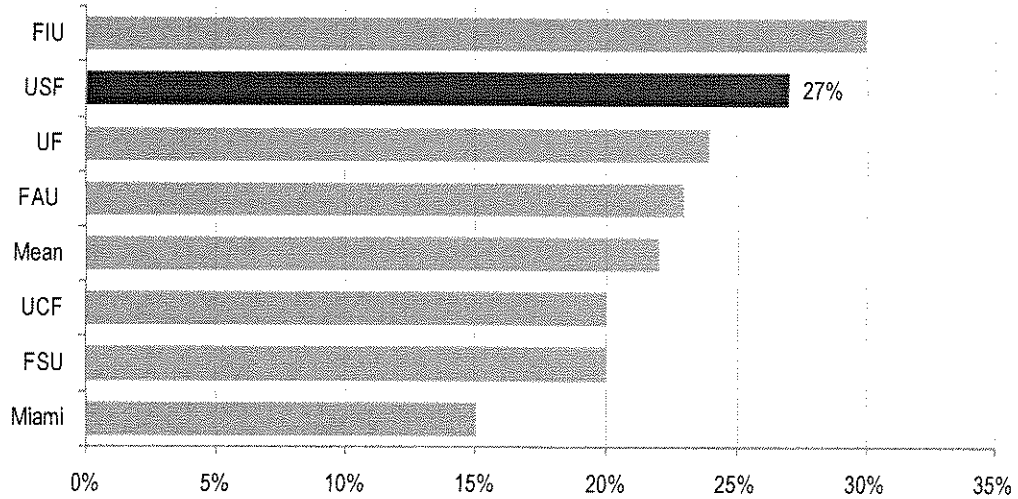
- Tenured / Tenure Track Faculty
- Full-Time Instructional Staff
- Faculty Awards \*
- National Academy Members \*
- Citation Impact \*
- Total Research Expenditures per Tenured / Tenure Track Faculty
- Full Professors Avg. Salary
- Associate Professors Avg. Salary
- Assistant Professors Avg. Salary

**Research Measures**

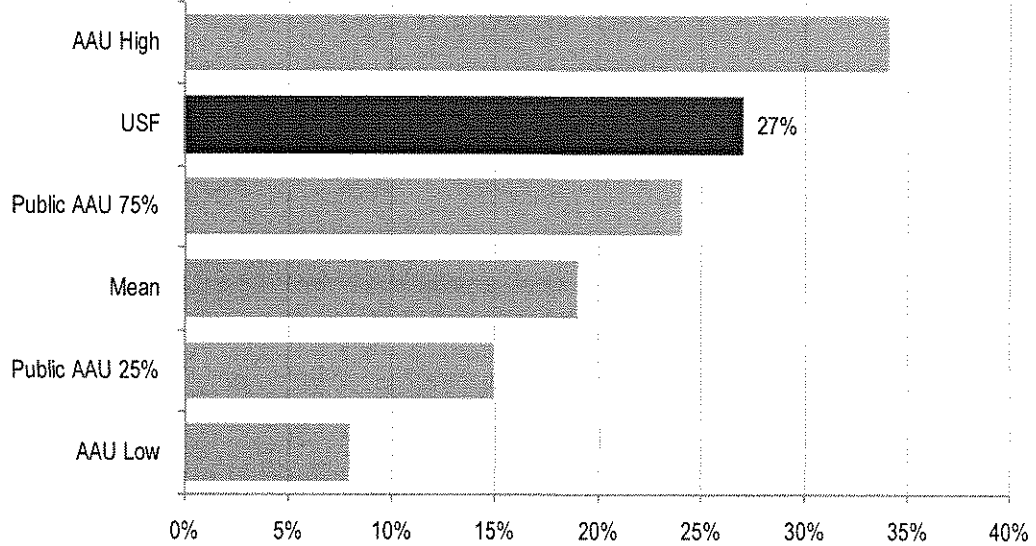
- NSF Total Research Expenditures
- AAU Federal Research Expenditures \*
- NSF Non-Federal Research Expenditures
- Research Performance Index
- Postdoctoral Appointees \*\*
- Non-Faculty Researchers with Doctorates
- Invention Disclosures Received
- Total Patents Issued
- Licenses/Options Executed
- Cumulative Active Licenses
- License Income Received
- Startups Initiated

\* AAU Indicator - Phase I  
 \*\* AAU Indicator - Phase II

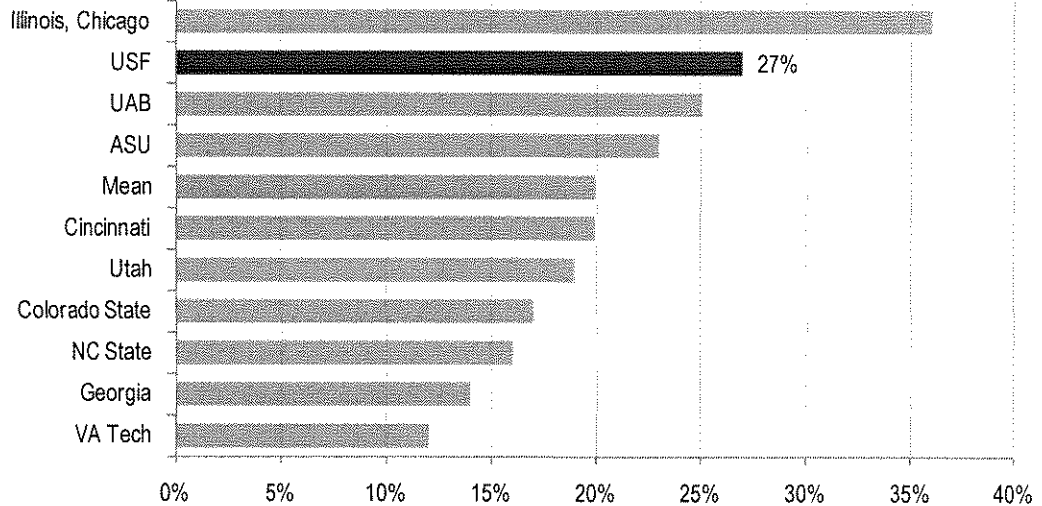
USF System & Florida Research Universities  
 Percent Undergraduates Receiving Pell Grant Aid, 2008-09



USF System & Public AAU Institutions  
 Percent Undergraduates Receiving Pell Grant Aid, 2008-09



USF System & AAU Prospects  
 Percent Undergraduates Receiving Pell Grant Aid, 2008-09





# STUDENTS STUDYING ABROAD

**Definition:**

This variable reflects the number of students studying abroad as reported by the Institute of International Education (IIE), Open Doors Report on International Educational Exchange.

**Source:**

IIE, Open Doors

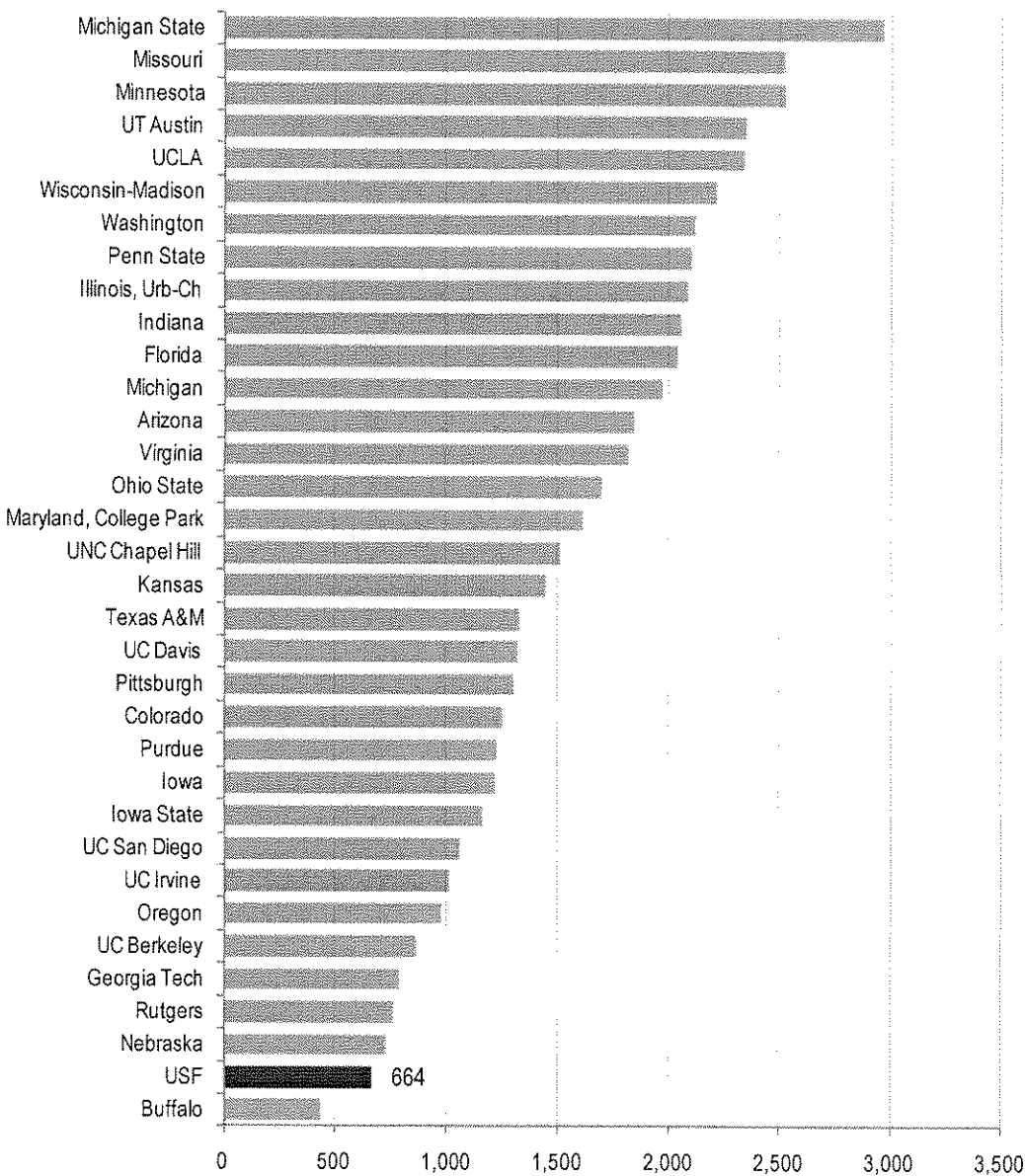
**Type:**

USF

USF System includes all member institutions (USF, USF St. Petersburg, USF Sarasota-Manatee, USF Polytechnic).

USF refers to the campus located in Tampa which includes USF Health and the College of Marine Science.

USF System & Public AAU Institutions  
Number of Students Studying Abroad, 2007-08



Note: Data for Stony Brook and UC Santa Barbara not reported for current year.

**PUBLIC AAUs**

- Georgia Institute of Technology
- Indiana University
- Iowa State University
- Michigan State University
- The Ohio State University
- Pennsylvania State University
- Purdue University
- Rutgers University
- Stony Brook University
- Texas A&M University
- University at Buffalo
- University of Arizona
- University of California, Davis
- University of California, Berkeley
- University of California, Irvine
- University of California, Los Angeles
- University of California, San Diego
- University of California, Santa Barbara
- University of Colorado at Boulder
- University of Florida
- University Illinois, Urbana-Champaign
- University of Iowa
- University of Kansas
- University of Maryland, College Park
- University of Michigan
- University of Minnesota, Twin Cities
- University of Missouri, Columbia
- University of Nebraska, Lincoln
- University of North Carolina, Chapel Hill
- University of Oregon
- University of Pittsburgh
- University of Texas, Austin
- University of Virginia
- University of Washington
- University of Wisconsin-Madison

**AAU PROSPECTS**

- Arizona State University
- Colorado State University
- North Carolina State University
- University of Alabama, Birmingham
- University of Cincinnati
- University of Georgia
- University of Illinois, Chicago
- University of Utah
- Virginia Polytechnic Institute and State University

**NATIONAL PEERS**

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- Rutgers University\*
- Stony Brook University\*
- University at Buffalo\*
- University of Alabama, Birmingham
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- University of Cincinnati
- University of Illinois, Chicago

**FLORIDA RESEARCH UNIVERSITIES**

- Florida Atlantic University
- Florida International University
- Florida State University
- University of Central Florida
- University of Florida\*
- University of Miami

\*AAU member

**USF STRATEGIC PERFORMANCE METRICS**

**INPUT/OUTPUT MEASURES**

**Infrastructure Measures**

- Total University Expenditures
- Total Expenditures per FTE
- Tuition & Fees
- Tuition & Fee Revenue per FTE
- State Appropriations
- State Appropriations per FTE
- Annual Giving
- Endowment
- Endowment per FTE

**Student Measures**

- Total Student Headcount
- Total Student FTE
- Graduate Student Headcount
- Doctorates Awarded\*\*
- FTIC Student Enrollment
- National Merit Scholars
- Percent Undergraduates Receiving Pell Grant Aid
- Percent of Classes with Fewer than 20 Students
- Percent of Classes with 50 or More Students
- Freshman Retention Rates
- Six Year Graduation Rate for First Time in College Students
- International Students
- % International Students
- Students Studying Abroad
- % Students Studying Abroad
- Student-to-Faculty Ratio

**Faculty Measures**

- Tenured / Tenure Track Faculty
- Full-Time Instructional Staff
- Faculty Awards \*
- National Academy Members \*
- Citation Impact \*
- Total Research Expenditures per Tenured / Tenure Track Faculty
- Full Professors Avg. Salary
- Associate Professors Avg. Salary
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**Research Measures**

- NSF Total Research Expenditures
- AAU Federal Research Expenditures \*
- NSF Non-Federal Research Expenditures
- Research Performance Index
- Postdoctoral Appointees \*\*
- Non-Faculty Researchers with Doctorates
- Invention Disclosures Received
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- Licenses/Options Executed
- Cumulative Active Licenses
- License Income Received
- Startups Initiated

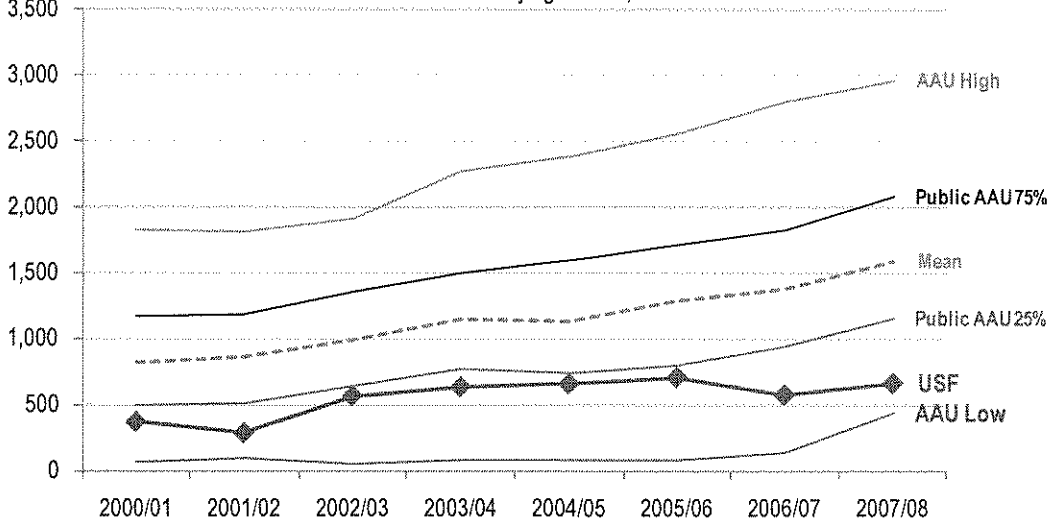
\* AAU Indicator - Phase I  
 \*\* AAU Indicator - Phase II

**USF System & Florida Research Universities**  
 Number of Students Studying Abroad, 2000-01 - 2007-08

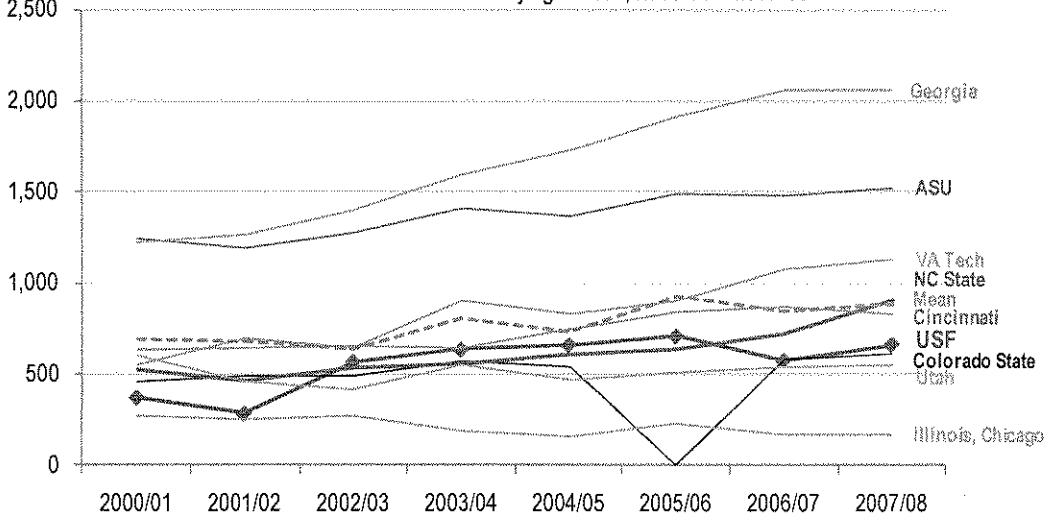


Note: FAU data not reported consistently; data not displayed

**USF System & Public AAU Institutions**  
 Number of Students Studying Abroad, 2000-01 - 2007-08



**USF System & AAU Prospects**  
 Number of Students Studying Abroad, 2000-01 - 2007-08



Note: UAB data not reported consistently; data not displayed



# PERCENT STUDENTS STUDYING ABROAD

**Definition:**

This variable reflects the percent of students enrolled in a study abroad program as reported by the Institute of International Education (IIE), Open Doors Report on International Educational Exchange.

**Source:**

IPEDS

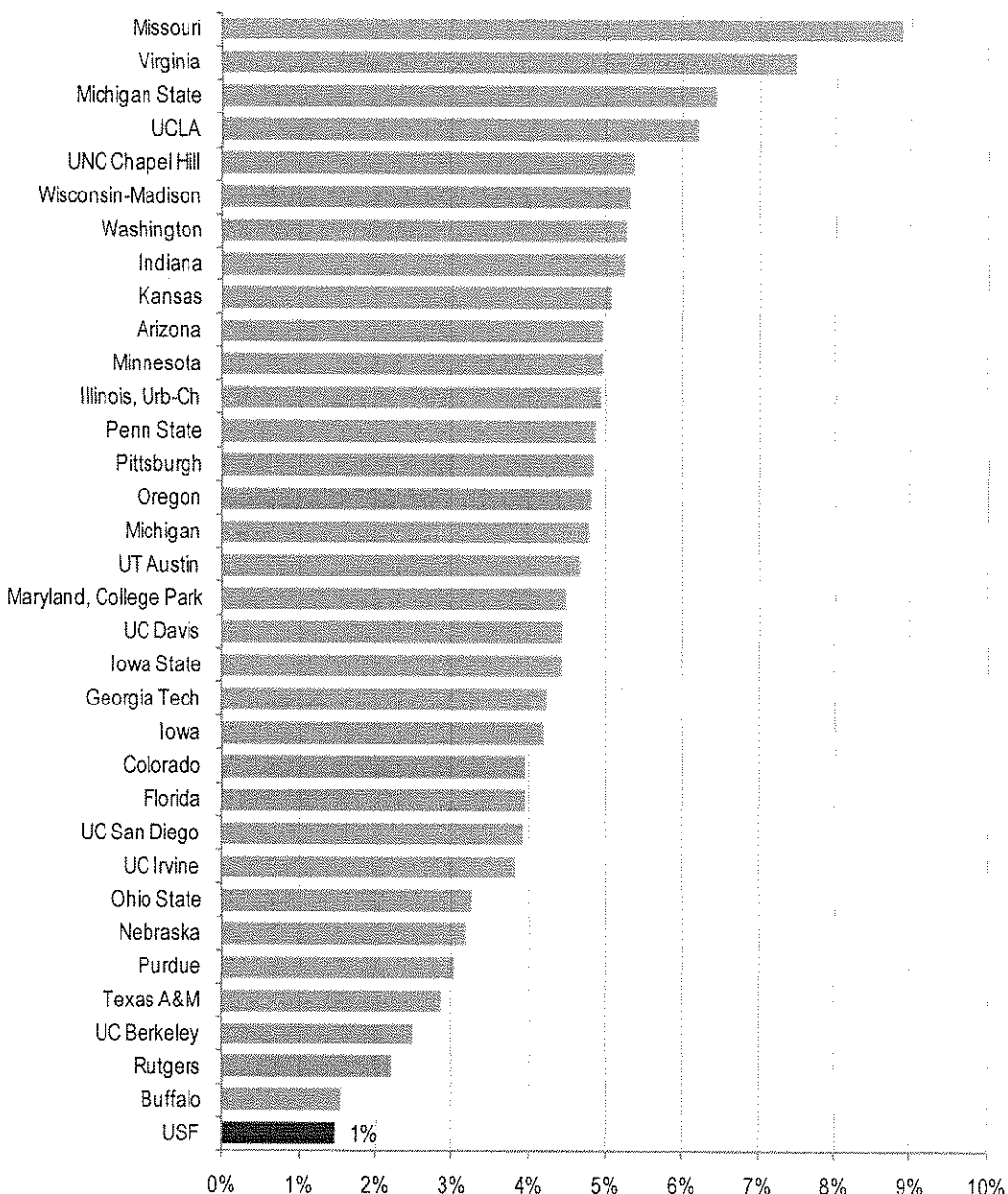
**Type:**

USF

USF System includes all member institutions (USF, USF St. Petersburg, USF Sarasota-Manatee, USF Polytechnic).

USF refers to the campus located in Tampa which includes USF Health and the College of Marine Science.

USF & Public AAU Institutions  
Percent of Students Studying Abroad, Fall 2007



Note: Data not available for Stony Brook and UC Santa Barbara, Fall 2007.

**PUBLIC AAUs**

- Georgia Institute of Technology
- Indiana University
- Iowa State University
- Michigan State University
- The Ohio State University
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- University of Iowa
- University of Kansas
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\*AAU member

**USF STRATEGIC PERFORMANCE METRICS**

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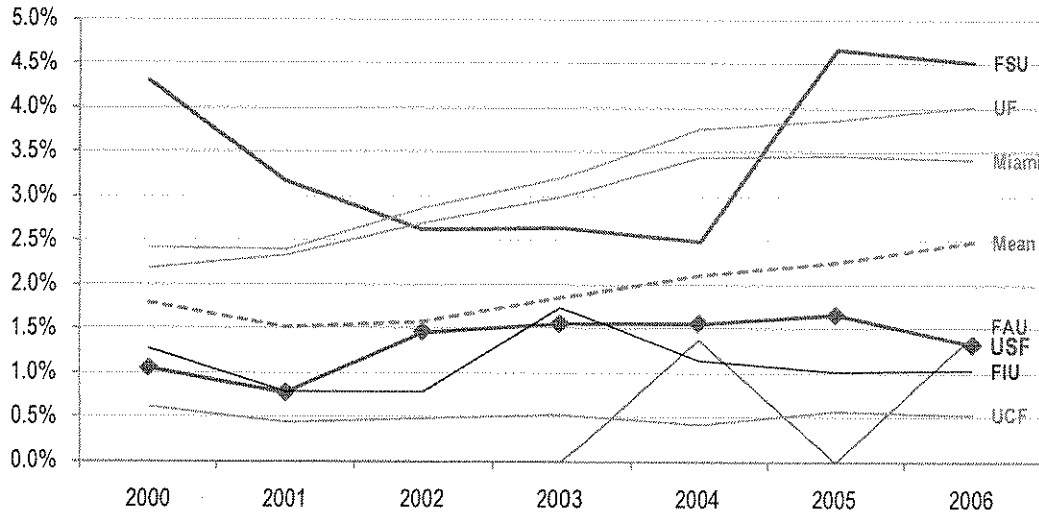
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- National Academy Members \*
- Citation Impact \*
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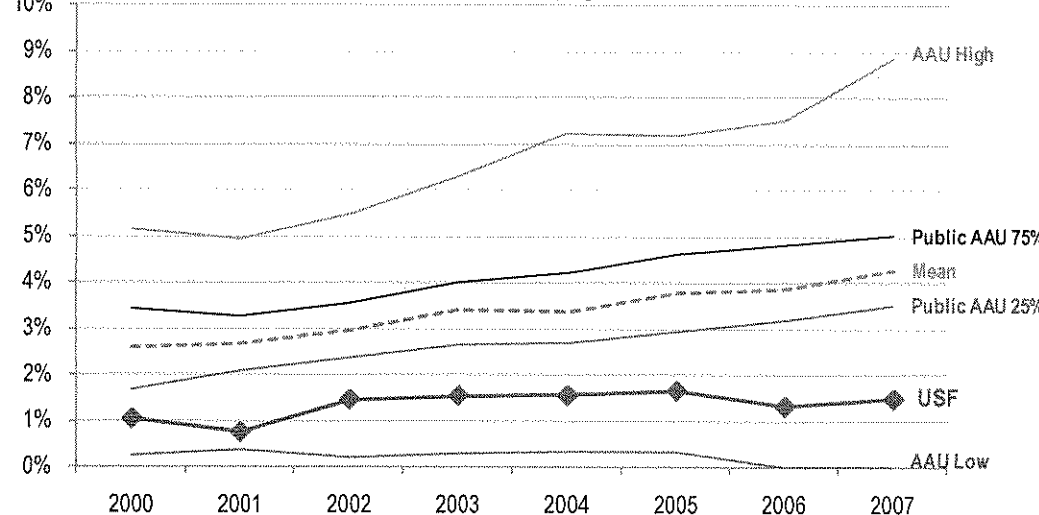
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- AAU Federal Research Expenditures \*
- NSF Non-Federal Research Expenditures
- Research Performance Index
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\* AAU Indicator - Phase I  
 \*\* AAU Indicator - Phase II

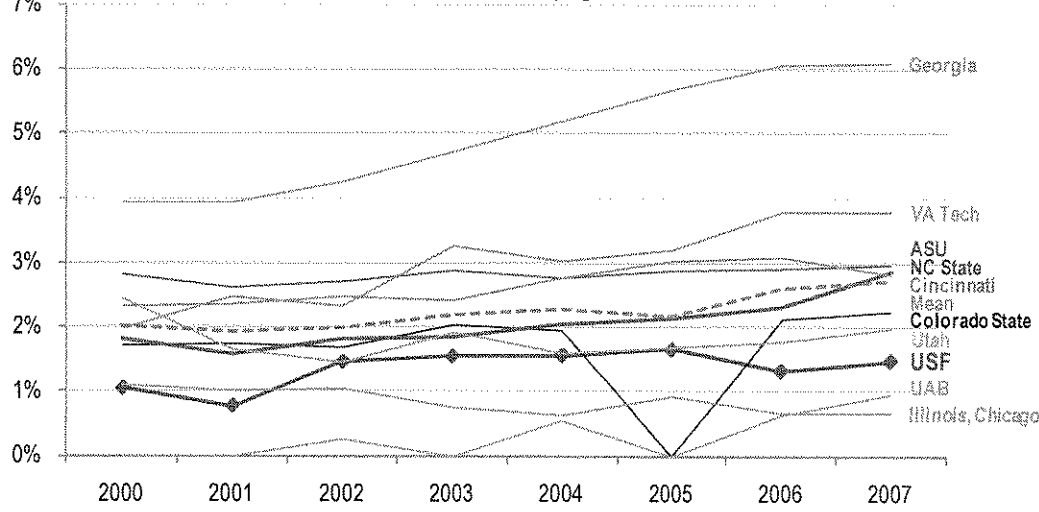
**USF System & Florida Research Universities  
 Percent of Students Studying Abroad, 2000 - 2007**



**USF System & Public AAU Institutions  
 Percent of Students Studying Abroad, 2000 - 2007**



**USF System & AAU Prospects  
 Percent of Students Studying Abroad, 2000 - 2007**





**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: University of South Florida**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title: Global Experience Fee\*

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b>Balance Forward from Prior Periods</b>		
Balance Forward	\$ -	None
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	None
<b>Receipts / Revenues</b>		
Fee Collections	\$ -	1,038,190
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 1,038,190
<b>Expenditures</b>		
Salaries & Benefits	\$ -	\$ -
Other Personal Services	-	-
Expenses	-	1,038,190
Operating Capital Outlay	-	-
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	\$ -	\$ 1,038,190
Ending Balance Available:	\$ -	None

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.

\*These data include only the University of South Florida Tampa Campus at this time. The other campuses have elected not to implement the fee this year.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

**University:** University of South Florida

<b>Date</b>	
University Board of Trustees approval date:	
Proposed fall implementation date (year):	2011-2012
<b>Description</b>	
New fee title:	Student Green Energy Fund
Amount of new fee (per credit hour if applicable):	Resident UG: a maximum of \$1.00 per credit hour in the first year Resident Grad: a maximum of \$1.00 per credit hour in the first year
Proposed new fee as a percentage of tuition: <sup>1</sup>	Undergraduate Resident Per Credit Hour: 0.58% Grad Resident Per Credit Hour: 0.27%
<b>Purpose</b>	
Describe the purpose to be served or accomplished with this fee:	
<p>The Student Green Energy Fee is a nominal fee, (a maximum of \$1.00 in its first year,) that would be used to reduce energy costs and lower greenhouse gas emissions at the University of South Florida (USF). The Student Green Energy Fee will be expended only for establishing or improving the use of renewable energy technologies or energy efficiencies that directly lower the university's greenhouse gas emissions, waste, or energy costs. At USF, the revenue generated from a Student Green Energy Fee could be used to fulfill the targets set forth by the American College and University Presidents' Climate Commitment (ACUPCC) signed by University System President Judy Genshaft in 2008.</p> <p>The intent of the proposed fee aligns with the intentions of the strategic plan for the Board of Governors by helping fulfill some of the Mission Statement as well as the goals outlined in the plan. The Mission Statement includes a section about the importance of promoting technological development. Such a fee helps promote technological development by investing in new and innovative technologies to help the University conserve energy and reduce costs. These proposals also encourage collaboration among departments, thus supporting the goal of increased integrated, interdisciplinary co-operation. The proposed fee will help USF meet its goal of increased fiscal self-sufficiency through monetary savings from reduced energy costs.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:	
<p>The campaign for a Student Green Energy Fee in Florida was first organized by students at the University of Florida in the 2006-2007 academic year. Since then, students across the State University System of Florida have been working to advocate for a Student Green Energy Fund at their campuses.</p>	

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

At the University of South Florida the work toward this initiative has been going on since 2008. The necessity of this initiative became apparent with the signing of the American College and University Presidents' Climate Commitment (ACUPCC) by President Judy Genshaft in 2008 which specifies the identification of steps for the reduction of greenhouse gas emissions on campus.

The ACUPCC obligates USF-Tampa to conduct an annual greenhouse gas emissions inventory and develop a long-term Climate Action Plan (CAP) to reduce and, eventually, eliminate greenhouse gas emissions from the Tampa campus operations and infrastructure. In 2009, the USF Office of Sustainability was established to oversee these requirements. Since then, the Office has created a greenhouse gas inventory (baseline AY 2007-2008) and a CAP. One of the major sources of greenhouse gas emissions identified by the CAP was energy consumption by the University. From this assessment, the CAP recommends how energy consumption can be reduced so as to lower greenhouse gas emissions and energy costs. In the CAP for USF, The Office of Sustainability has identified that the main barrier to implementing the proposed energy projects is the cost of these initiatives. A Student Green Energy Fee would provide the initial investment necessary to pay for these projects. More specifically, for energy conservation projects recommended in the CAP, most require capital outlay to fund first cost aspects of these projects. After this outlay, these initiatives do not require continual investment from recurring operations costs. Thus, the resulting energy savings from these measures have the potential for a very high return on investment. Such projects would also allow USF to work towards meeting the goals outlined in the ACUPCC while reducing the burden of energy costs for the University.

Possible projects that could be implemented include:

- Sunscreens on southern window exposures
- Renovations to seek LEED certification for existing buildings on campus
- Install windows in buildings with a high solar heat gain coefficient (SHGC)
- Install sensors to adjust lighting and heating/cooling in buildings depending upon outdoor conditions
- Solar trees on the top of parking garages (providing shade and energy)
- Energy efficient roofs on buildings with high levels of insulation and reflectivity (through a variety of materials)

Since the beginning of this campaign, students at USF Tampa have conducted two non-binding student referenda (in Spring 2009 and Fall 2010) to gauge student support. Both of these passed with a majority of students being in favor of a Student Green Energy Fund at USF. The most recent referendum in Fall 2010 was placed on the ballot through the collection of over 950 student petition signatures requesting for a referendum on the Student Green Energy Fund. Students then were able to vote in the referendum election, and endorsed the initiative by 69%. USF St. Petersburg students have also been advocating for a Student Green Energy Fund. The non-binding student referendum at USF Saint Petersburg was endorsed by 77% of students participating in the election. USF Polytechnic and Sarasota-Manatee are also being approached about the initiative to gain their support.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

Describe the process used to assure substantial student input or involvement:

- (A) Each University Board of Trustees may establish a Student Green Energy Fee to be paid by all students if the fee is approved by the student body of the university that seeks to establish the fee. In order to establish the fee, a referendum of the university's student body must be called by the student legislative body and conducted by the Student Government. The referendum must include the proposed amount of the fee and an explanation of its purpose. (USF has already conducted two non-binding referenda in 2009 and 2010, both of which were endorsed by the majority of students, with the most recent referendum passing by 69%.) A University's Board of Trustees may not establish the fee without the approval of a majority of the students participating in the referendum.
- (B) A Student Green Energy Fee established under this section may not exceed \$1 per credit hour during its first year of implementation. The initial amount of the fee must be in accordance with the referendum described in paragraph (A) and may be changed only if approved by a referendum of the university's student body called for by the student legislative body and conducted by the Student Government. The fee shall not be included in any award under the Florida Bright Futures Scholarship Program established pursuant to ss. 1009.53-1009.538.
- (C) The Student Green Energy Fee will be expended only for establishing or improving the use of renewable energy technologies or energy efficiencies that directly lower the university's greenhouse gas emissions, waste, or energy costs. The money generated by each campus is to remain within that individual campus. A fee committee will be established at each University of South Florida campus that votes to enact the fee. This committee will make recommendations to the University System President, or her delegate, and the University Board of Trustees regarding how the revenue from the fee is to be spent and any subsequent changes to the fee. At least one-half of the committee must be students appointed by the Student Body President. The remainder of the committee shall be appointed by the University System President, or her delegate. A chair, appointed jointly by the University System President, or her delegate, and the Student Body President, shall vote only in the case of a tie.
- (D) After the Student Green Energy Fee is implemented for 3 years, the University's Student Government will conduct a referendum to assess the student body's interest in continuing the fee. If a majority of students participating in the referendum votes to discontinue the fee, the fee will not be collected, and any remaining revenue will be dispensed by the renewable energy fee committee within two fiscal years after the referendum. The University may reestablish the fee as provided in paragraph (A) no sooner than one year after the referendum discontinuing the fee.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

While this is a fee being added to student's tuition, it is nominal in comparison to the tuition that students currently pay per semester. This fee will have minimal impact on students financially. For a student enrolled in 12 credit hours per semester, and six credit hours in the summer, the high end yearly cost would be \$30. Per credit hour this is only 0.58% of a resident undergraduate's per credit hour tuition. It is covered by financial aid and would not be included in the Florida Bright Futures Scholarship Program, thus not burdening the budget for this program.

The projects generated through this fee would have numerous benefits for students. Campus wide, this fee has the potential to generate necessary revenue. This fund would allow USF to make significant investments in campus sustainability through energy projects. The added benefit of this is that these investments would help situate USF as a regional and national leader in campus sustainability. The sustainability of a university is now a factor that students consider when choosing a university to attend. These improvements would help USF attract new types of students, and in turn, diversify its student body.

A Student Green Energy Fee at USF would also contribute to a culture of sustainability on campus. This fee would create a sense of empowerment among students because of their tangible impact on campus through these energy projects. All projects funded by the Student Green Energy Fund would include an informational plaque to explain how the project works, its costs and benefits, and how it was funded. This would allow students to see the physical implementation of the money generated from the fee, and cultivate a sense of real world change at USF.

An added benefit is that projects would help students become better equipped for entering the workforce after graduation. Sustainability is now being integrated into the everyday vernacular of many jobs and careers. A Student Green Energy Fee, and the projects resulting from it, would help to incorporate sustainability into the USF experience. Students would then graduate from a university with a legacy for sustainability, and be more sufficiently prepared to become part of this new type of workforce.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

This fee has numerous restrictions that would help to ensure responsible use of funds generated. The Student Green Energy Fee will be expended only for establishing or improving the use of renewable energy technologies or energy efficiencies that directly lower the university's greenhouse gas emissions, waste, or energy costs. A fee committee shall be established at each University of South Florida campus with a Student Green Energy Fee to make recommendations to the University President, or her delegate, and the University Board of Trustees regarding how the revenue from the fee is to be spent and any subsequent changes to the fee. The committee will report annually to the BOT expenditures and activities. At least one-half of the committee must be students appointed by the Student Body President. The remainder of the committee shall be appointed by the University System

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President, or her delegate. A chair, appointed jointly by the University System President, or her delegate, and the Student Body President, shall vote only in the case of a tie.

Any person or entity bringing a proposal to the fee committee would be encouraged to seek grants and matching funds. Projects should be considered based on return on investment, energy savings, visibility, and degree of innovation. We suggest a phased approach to the projects supported by the fee, starting with energy efficiency projects that have a high return on investment, and later working up to large renewable energy projects.

Any changes to the fee must be approved by a majority of students voting in a referendum election. Every three years the fee would sunset, thus giving students the opportunity to vote on retaining the fee at USF. This allows the traditional four-year student to vote on the fee while he or she is at USF.

**Revenues / Expenditures**

Annual estimated revenue to be collected:

USF Tampa- \$978,990  
USF St. Petersburg- \$112,209

Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).

This proposed fee would lead to projects that establish or improve the use of renewable energy technologies or energy efficiencies that directly lower the university's greenhouse gas emissions, waste, or energy costs. This could be initiatives including but not limited to: energy efficiency measures for older buildings, a waste to energy digester and renewable energy production on campus. The projects to be implemented would be chosen by the fee steering committee, with expenditure varying depending upon the project being implemented. Each individual campus with the fee would establish a steering committee to determine which projects will be implemented on that particular campus. Some projects that USF Tampa is already considering include:

- Sunscreens on southern window exposures
- Renovations to seek LEED certification for existing buildings on campus
- Install windows in buildings with a high solar heat gain coefficient (SHGC)
- Install sensors to adjust lighting and heating/cooling in buildings depending upon outdoor conditions
- Solar trees on the top of parking garages (providing shade and energy)
- Energy efficient roofs on buildings with high levels of insulation and reflectivity (through a variety of materials)

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**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.

USF has already begun utilizing a metric in order to operationalize the CAP. The Office of Sustainability at USF has joined the Sustainability Tracking, Assessment, and Rating System (STARS), administered by the Association for the Advancement of Sustainability in Higher Education (AASHE.) This metric also would be used to measure progress of programs implemented as a result of the proposed fee. The System encompasses a comprehensive online monitoring tool for schools to track and assess their progress toward creating a climate neutral campus. With regard to energy consumption (measured in MMBtu), the System has specific quantitative metrics to measure total building energy consumption, use of renewable electricity and non-electric renewable energy (purchased or generated on site), use of Renewable Energy Certificates (RECs), co-generation technology using renewable and non-renewable fuel sources, timers and other systems (motion, infrared, or light sensors) to regulate lighting and temperature on occupancy hours, application of Light Emitting Diode (LED) technology, development of a centralized energy management system to track energy consumption and performance throughout the campus, and metering for all energy consumption (including electricity, natural gas, and purchased steam) on campus. Additional metrics for assessing the impact of Student Green Energy Fund projects and initiatives can be added over time as the System evolves.

Utilizing STARS to monitor progress of funds generated by the fee would also have the added benefit of equipping students with data demonstrating the progress made by fee usage. This would help them to make informed choices when voting whether to retain the fee every three years. Performance will be measured from the greenhouse gas inventory conducted by faculty members of the Greenhouse Gas Emissions Subcommittee of the Sustainability Initiative Steering Committee, established after the signing of ACUPCC. From this baseline, emissions reductions can be determined, as can energy savings.

**Other Information**

This is a student-generated and student-supported request for the authority to hold campus specific student referenda to decide if they wish to support the fee and at what level.

USF understands the statutory requirements including Fl. St. 1010.62 and 1013.23 and will comply with all the terms of those provisions.

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Estimated Revenues, Expenditures, and Available Balances**  
**University of South Florida**  
**Fiscal Year 2010-2011**

Fee Title: Student Green Fee (Proposed)<sup>1</sup>

	<sup>2</sup> Estimated Actual 2010-2011	<sup>1</sup> Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	\$ -
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	\$ 1,091,199
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 1,091,199
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	\$ -
Other Personal Services	-	-
Expenses	-	\$ 1,091,199
Operating Capital Outlay	-	-
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	\$ -	\$ 1,091,199
Ending Balance Available:	\$ -	\$ -

<sup>1</sup> These estimates are based on Academic Year 2010/11 student credit hours at the Tampa and St. Petersburg institutions. We are only asking for the authority to levy the fee. The decision to institute the fee, and at what level (but no more than the maximum of the \$1.00 per credit hour) will be decided by the students at the USF participating institutions through campus-based student government referenda. While student governments on all of the USF campuses/institutions have approved the fee in concept, only the students at the Tampa and St. Petersburg institutions voted to institute the fee this coming year. The Polytechnic and the Sarasota-Manatee campuses will most likely wait another year or two before their students institute the fee.



**University Tuition, Fees and Housing Projections (non-binding)**

**New College of Florida**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$64.99	\$84.26
<b>Total Base Tuition and Differential</b>	<b>\$82.03</b>	<b>\$94.33</b>	<b>\$108.47</b>	<b>\$124.74</b>	<b>\$143.45</b>	<b>\$160.66</b>	<b>\$179.93</b>
% Change		15.0%	15.0%	15.0%	15.0%	12.0%	12.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$16.65	\$16.65	\$16.65	\$17.48	\$18.35	\$19.27	\$20.23
Health	\$4.58	\$4.58	\$4.58	\$4.80	\$5.04	\$5.29	\$5.55
Athletic	\$2.53	\$3.72	\$4.97	\$5.21	\$5.47	\$5.74	\$6.02
Transportation Access							
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
<b>Total Tuition and Fees per credit hour</b>	<b>\$114.65</b>	<b>\$132.88</b>	<b>\$148.99</b>	<b>\$166.55</b>	<b>\$186.63</b>	<b>\$205.28</b>	<b>\$226.05</b>
% Change		15.9%	12.1%	11.8%	12.1%	10.0%	10.1%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic							
Transportation Access							
<b>Total Block Fees per term</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
% Change		NA	NA	NA	NA	NA	NA
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,439.50</b>	<b>\$3,986.40</b>	<b>\$4,469.70</b>	<b>\$4,996.50</b>	<b>\$5,598.90</b>	<b>\$6,158.40</b>	<b>\$6,781.50</b>
\$ Change		\$546.90	\$483.30	\$526.80	\$602.40	\$559.50	\$623.10
% Change		15.9%	12.1%	11.8%	12.1%	10.0%	10.1%
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$519.54	\$571.49	\$588.63	\$606.28	\$624.46	\$643.19	\$662.48
Out-of-State Undergraduate Student Financial Aid <sup>3</sup>	\$25.97	\$28.57	\$29.43	\$30.31	\$31.22	\$32.15	\$33.12
Total per credit hour	\$545.51	\$600.06	\$618.06	\$636.59	\$655.68	\$675.34	\$695.60
% Change		10.0%	3.0%	3.0%	3.0%	3.0%	3.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$19,804.80</b>	<b>\$21,988.20</b>	<b>\$23,011.50</b>	<b>\$24,094.20</b>	<b>\$25,269.30</b>	<b>\$26,418.60</b>	<b>\$27,649.50</b>
\$ Change		\$2,183.40	\$1,023.30	\$1,082.70	\$1,175.10	\$1,149.30	\$1,230.90
% Change		11.0%	4.7%	4.7%	4.9%	4.5%	4.7%
<b>Housing/Dining</b>							
	\$7,464.00	\$7,783.00	\$8,225.00	\$8,472.00	\$8,726.00	\$8,988.00	\$9,257.00
\$ Change		\$319.00	\$442.00	\$247.00	\$254.00	\$262.00	\$269.00
% Change		4.3%	5.7%	3.0%	3.0%	3.0%	3.0%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Green Energy				\$1.00	\$1.00	\$1.00	\$1.00
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,439.50</b>	<b>\$3,986.40</b>	<b>\$4,469.70</b>	<b>\$5,026.50</b>	<b>\$5,628.90</b>	<b>\$6,188.40</b>	<b>\$6,811.50</b>
\$ Change		\$546.90	\$483.30	\$556.80	\$602.40	\$559.50	\$623.10
% Change		15.9%	12.1%	12.5%	12.0%	9.9%	10.1%

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

University: New College of Florida

<b>Date</b>	
University Board of Trustees approval date:	June 29, 2010
Proposed fall implementation date (year):	2011
<b>Description</b>	
New fee title:	Sustainability "Green Fee"
Amount of new fee (per credit hour if applicable):	\$1.00 per credit hour
Proposed new fee as a percentage of tuition: <sup>1</sup>	1.04%
<b>Purpose</b>	
Describe the purpose to be served or accomplished with this fee:	
<p>The funds will be used to support student-generated campus sustainability initiatives aimed at reducing campus greenhouse gas emissions by facilitating implementation of various elements comprising the College's Climate Action Plan and other student sustainability initiatives approved by the New College Student Alliance.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:	
<p>While the College continues to dedicate financial resources to save energy and take other actions to reduce greenhouse emissions in accordance with its Climate Action Plan, its students desire to augment this effort by selecting and funding specific capital improvement projects and sustainability programs.</p> <p>Student surveys have been completed by the New College Student Alliance (NCSA) indicating high support for student-driven sustainability projects. However, the only 'green' funding currently available to students is a small fund reserved for environmental speakers and events. The students' commitment to pursuing long-term green initiatives, coupled with their lack of available funds to realize those initiatives, has generated strong and repeated support for the implementation of a "green fee."</p>	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).

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Request to Implement a New Fee - Regulation 7.003(23)**

Describe the process used to assure substantial student input or involvement:

The proposed \$1.00 per credit hour fee was first brought forward by the New College Student Alliance (NCSA) to the College's Board of Trustees (BOT) for consideration after receiving an 85% approval rating in a Fall 2007 student referendum. At its meeting on June 14, 2008, the BOT approved a resolution (No. 08-03) endorsing and supporting the green fee proposed by the NCSA and encouraging the Board of Governors (BOG) to take appropriate steps to authorize university boards of trustees to implement a student Green Fee in the future. In 2009, the New College Student Alliance created the Council of Green Affairs and the position of the Vice President for Green Affairs (all members are students) to oversee and support student-generated sustainability initiatives as part of the College's Climate Action Plan. In May 2010, the NCSA reaffirmed its support for the \$1.00 per credit hour fee at the BOT's public hearing on proposed tuition and fees. The BOT approved the fee as proposed, with the understanding that the College must comply with whatever regulation the BOG promulgated to govern how such new fees are to be developed and considered for approval. The newly elected NCSA Co-Presidents reaffirmed their support for the fee during a January 10, 2011 meeting of the BOT, based on their recently completed student survey (73% approval). On the same date, the BOT reaffirmed its support for the fee and directed that this request to implement the new fee be prepared and submitted to the BOG.

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

Depending on whether or not a student is registered for an Independent Study Project, the annual cost per student will vary from \$32 to \$36 per year. The fee will be assessed to all students, regardless of financial need. The most current data on students with demonstrated financial need indicates that the College is able to meet, on average, approximately 90% of that need through scholarships and financial aid.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

If the fee is approved for implementation, a student fee committee will recommend any proposed change (increase or decrease) in the fee each year for consideration by the BOT and BOG. The New College Student Alliance allocations process will determine how the funds are to be expended each year. Fee administration will comply with BOG Regulation 7.003(23).

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

**Revenues / Expenditures**

Annual estimated revenue to be collected:	\$27,000
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Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).

Various capital projects and programmatic initiatives (expenses) supporting sustainability initiatives selected by students.

**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.

The College's Climate Action Plan calls for an annual cycle of implementation commencing in January each year with a review of the Greenhouse Gas Inventory and Climate Action Plan. Results for those reviews inform both behavioral strategies and capital improvement plans for the coming year. NCSA leadership will use this feedback to select specific capital projects and program initiatives it wishes to implement using monies generated by the green fee.

As part of identifying capital projects or initiatives for funding, the NCSA will identify specific performance metrics for the project. For example, if the NCSA selects a solar water heating project for implementation, success can be measured by confirming completion of the design and installation and measuring reduction in energy costs. A composting project or recycling project may measure the amount of raw materials saved from landfill disposal. A transportation project such as encouraging/incentivizing ridership on mass transit alternatives serving campus can be measured through change in ridership statistics.

**Other Information**

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: New College of Florida**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title: Sustainability Green Fee

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	\$ -
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	27,000
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 27,000
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	-
Other Personal Services	-	3,000
Expenses	-	7,000
Operating Capital Outlay	-	-
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	17,000
Fixed Capital Outlay		
Total Expenditures:	\$ -	\$ 27,000
Ending Balance Available:	\$ -	\$ -

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.



**University Tuition, Fees and Housing Projections (non-binding)**

**Florida Gulf Coast University**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$69.30	\$94.04
<b>Total Base Tuition and Differential</b>	<b>\$82.03</b>	<b>\$94.33</b>	<b>\$108.47</b>	<b>\$124.74</b>	<b>\$143.45</b>	<b>\$164.97</b>	<b>\$189.71</b>
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.77	\$4.77	\$4.77	\$4.77	\$4.77
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$11.24	\$11.24	\$11.24	\$6.75	\$6.95	\$7.16	\$7.38
Health	\$6.63	\$7.59	\$7.74	\$11.18	\$11.52	\$11.86	\$12.22
Athletic	\$15.54	\$15.54	\$15.79	\$16.54	\$17.04	\$17.55	\$18.07
Transportation Access	\$8.00	\$5.25	\$8.50	\$8.50	\$8.76	\$9.02	\$9.29
Technology <sup>1</sup>		\$4.42	\$4.77	\$4.77	\$4.77	\$4.77	\$4.77
Recreation (equal reduction in the A&S Fee)				\$4.49	\$4.49	\$4.49	\$4.49
<b>Total Tuition and Fees per credit hour</b>	<b>\$132.30</b>	<b>\$147.55</b>	<b>\$166.04</b>	<b>\$186.50</b>	<b>\$202.01</b>	<b>\$224.86</b>	<b>\$250.97</b>
% Change		11.5%	12.5%	12.3%	8.3%	11.3%	11.6%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic							
Transportation Access							
<b>Total Block Fees per term</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
% Change		NA	NA	NA	NA	NA	NA
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,969.00</b>	<b>\$4,426.50</b>	<b>\$4,981.20</b>	<b>\$5,595.02</b>	<b>\$6,060.32</b>	<b>\$6,745.69</b>	<b>\$7,529.08</b>
<b>\$ Change</b>		<b>\$457.50</b>	<b>\$554.70</b>	<b>\$613.82</b>	<b>\$465.31</b>	<b>\$685.37</b>	<b>\$783.39</b>
<b>% Change</b>		<b>11.5%</b>	<b>12.5%</b>	<b>12.3%</b>	<b>8.3%</b>	<b>11.3%</b>	<b>11.6%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$421.23	\$484.42	\$518.32	\$518.32	\$559.79	\$604.57	\$652.93
Out-of-State Undergraduate Student Financial Aid <sup>3</sup>	\$21.05	\$24.23	\$25.91	\$25.91	\$27.99	\$30.22	\$32.65
<b>Total per credit hour</b>	<b>\$442.28</b>	<b>\$508.65</b>	<b>\$544.23</b>	<b>\$544.23</b>	<b>\$587.77</b>	<b>\$634.79</b>	<b>\$685.58</b>
% Change		15.0%	7.0%	0.0%	8.0%	8.0%	8.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$17,237.40</b>	<b>\$19,686.00</b>	<b>\$21,308.10</b>	<b>\$21,921.92</b>	<b>\$23,693.57</b>	<b>\$25,789.34</b>	<b>\$28,096.49</b>
<b>\$ Change</b>		<b>\$2,448.60</b>	<b>\$1,622.10</b>	<b>\$613.81</b>	<b>\$1,771.65</b>	<b>\$2,095.77</b>	<b>\$2,307.16</b>
<b>% Change</b>		<b>14.2%</b>	<b>8.2%</b>	<b>2.9%</b>	<b>8.1%</b>	<b>8.8%</b>	<b>8.9%</b>
<b>Housing/Dining</b>							
	\$8,550.00	\$8,728.00	\$8,894.00	\$9,160.82	\$9,435.64	\$9,718.71	\$10,010.28
\$ Change		\$178.00	\$166.00	\$266.82	\$274.82	\$283.07	\$291.56
% Change		2.1%	1.9%	3.0%	3.0%	3.0%	3.0%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

University: Florida Gulf Coast University

<b>Date</b>	
University Board of Trustees approval date:	To Be Presented on January 18, 2011
Proposed fall implementation date (year):	Fall 2011
<b>Description</b>	
New fee title:	Recreation Fee
Amount of new fee (per credit hour if applicable):	4.49
Proposed new fee as a percentage of tuition: <sup>1</sup>	4.7%
<b>Purpose</b>	
<p>Describe the purpose to be served or accomplished with this fee: The purpose of the fee is to support the expansion and development of Campus Recreation. This fee will permit a greater number of programs, and provide resources for equipment.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
<p>Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee: This is a new fee, and its creation will allow for growth of recreation programs. Currently, said programs are rolled under the Student Activity Fee. This new fee will shift those activities to a more concentrated source of revenue with appropriate oversight.</p>	
<p>Describe the process used to assure substantial student input or involvement: As part of normal university practices on student fees, a student fee committee comprised of 50% students was formed and provided to Florida Gulf Coast University a recommendation on the creation of this fee.</p>	
<b>Student Impact</b>	
<p>Explain the financial impact of the fee on students, including those with financial need: In order to not the burden the student population, there will be implemented a reduction in the Student Activity Fee of an equal amount. This will mitigate the impact of the creation of</p>	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).



State University System  
 Florida Board of Governors  
 Request to Implement a New Fee - Regulation 7.003(23)

the Recreation Fee.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:  
 The Campus Recreation Advisory Board will be constituted with membership from university constituencies including Student Government, Sport Club Council, Faculty and Staff and will advise the Director of Campus Recreation and the Vice President for Student Affairs on matters pertaining to the Campus Recreation program. The Campus Recreation Advisory Board will assist in formulation of the annual budget of Campus Recreation and recommend policy and procedures for the Campus Recreation program

**Revenues / Expenditures**

Annual estimated revenue to be collected:	\$1,400,987
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Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).  
 The entire Campus Recreation program operational budget will be managed with these funds.

**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.  
 When the Campus Recreation Advisory Board is constituted, they will assist the Division of Student Affairs by developing measures and goals for the use of these funds.

**Other Information**

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: Florida Gulf Coast University**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title:

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	\$ -
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	1,400,987
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 1,400,987
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	\$ 365,897
Other Personal Services	-	476,546
Expenses	-	548,649
Operating Capital Outlay	-	9,895
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	\$ -	\$ 1,400,987
Ending Balance Available:	\$ -	\$ -

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.

**University Tuition, Fees and Housing Projections (non-binding)**

**University of West Florida**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$29.07	\$47.78	\$69.30	\$94.04
<b>Total Base Tuition and Differential</b>	<b>\$82.03</b>	<b>\$94.33</b>	<b>\$108.47</b>	<b>\$124.74</b>	<b>\$143.45</b>	<b>\$164.97</b>	<b>\$189.71</b>
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$10.68	\$11.20	\$12.67	\$13.30	\$13.77	\$13.77	\$13.77
Health	\$4.82	\$5.19	\$6.62	\$6.95	\$7.20	\$7.20	\$7.20
Athletic	\$13.65	\$14.22	\$15.91	\$16.71	\$17.30	\$17.30	\$17.30
Transportation Access	\$1.80	\$1.80	\$1.80	\$4.80	\$7.60	\$10.00	\$10.00
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
<b>Total Tuition and Fees per credit hour</b>	<b>\$121.84</b>	<b>\$140.34</b>	<b>\$159.79</b>	<b>\$180.83</b>	<b>\$203.65</b>	<b>\$227.56</b>	<b>\$252.31</b>
% Change		15.2%	13.9%	13.2%	0.0%	11.7%	10.9%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic							
Transportation Access							
<b>Total Block Fees per term</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
% Change		NA	NA	NA	NA	NA	NA
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,655.20</b>	<b>\$4,210.20</b>	<b>\$4,793.70</b>	<b>\$5,424.83</b>	<b>\$6,109.40</b>	<b>\$6,826.93</b>	<b>\$7,569.29</b>
<b>\$ Change</b>		<b>\$555.00</b>	<b>\$583.50</b>	<b>\$631.12</b>	<b>\$684.57</b>	<b>\$717.53</b>	<b>\$742.36</b>
<b>% Change</b>		<b>15.2%</b>	<b>13.9%</b>	<b>13.2%</b>	<b>12.6%</b>	<b>11.7%</b>	<b>10.9%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$408.94	\$408.94	\$408.94	\$408.94	\$408.94	\$408.94	\$408.94
Out-of-State Undergraduate Student Financial Aid	\$20.44	\$20.45	\$20.45	\$20.45	\$20.45	\$20.45	\$20.45
<b>Total per credit hour</b>	<b>\$429.38</b>	<b>\$429.39</b>	<b>\$429.39</b>	<b>\$429.39</b>	<b>\$429.39</b>	<b>\$429.39</b>	<b>\$429.39</b>
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$16,536.60</b>	<b>\$17,091.90</b>	<b>\$17,675.40</b>	<b>\$18,306.53</b>	<b>\$18,991.10</b>	<b>\$19,708.63</b>	<b>\$20,450.99</b>
<b>\$ Change</b>		<b>\$555.30</b>	<b>\$583.50</b>	<b>\$631.12</b>	<b>\$684.57</b>	<b>\$717.53</b>	<b>\$742.36</b>
<b>% Change</b>		<b>3.4%</b>	<b>3.4%</b>	<b>3.6%</b>	<b>3.7%</b>	<b>3.8%</b>	<b>3.8%</b>
<b>Housing/Dining</b>							
	\$6,900.00	\$7,576.00	\$7,856.00	\$8,060.00	\$8,508.00	\$8,982.60	\$9,482.43
\$ Change		\$676.00	\$280.00	\$204.00	\$448.00	\$474.60	\$499.83
% Change		9.8%	3.7%	2.6%	5.6%	5.6%	5.6%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Life & Services Facility				\$4.00	\$4.00	\$4.00	\$4.00
<b>Fees (block per term):</b>							
Student Life & Services Facility				\$10.00	\$10.00	\$10.00	\$10.00
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,655.20</b>	<b>\$4,210.20</b>	<b>\$4,793.70</b>	<b>\$5,564.83</b>	<b>\$6,249.40</b>	<b>\$6,966.93</b>	<b>\$7,709.29</b>
<b>\$ Change</b>		<b>\$555.00</b>	<b>\$583.50</b>	<b>\$771.12</b>	<b>\$684.57</b>	<b>\$717.53</b>	<b>\$742.36</b>
<b>% Change</b>		<b>15.2%</b>	<b>13.9%</b>	<b>16.1%</b>	<b>12.3%</b>	<b>11.5%</b>	<b>10.7%</b>

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

University: University of West Florida

<b>Date</b>	
University Board of Trustees approval date:	June 2010
Proposed fall implementation date (year):	2011
<b>Description</b>	
New fee title:	Student Life and Services Facility Fee
	Facility Improvement Fee - \$4.00 per credit hour
Amount of new fee (per credit hour if applicable):	Facilities Management Fee - \$10 block
Proposed new fee as a percentage of tuition: <sup>1</sup>	4.9% (full time student with 15 hours) 7.7% (part time student with 3 hours)
<b>Purpose</b>	
Describe the purpose to be served or accomplished with this fee:	
<p>The purpose of this fee is to fund additional local support for student life and services facilities renovation, expansion, maintenance and operations. Specifically this fee will create revenue for both</p> <ol style="list-style-type: none"> <li>1. facility development (per credit hour portion) and</li> <li>2. facility plant operations and maintenance (block fee).</li> </ol>	
<b>Demonstrable Student-Based Need / Involvement</b>	
Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:	
<p>The University has numerous student life and services facility needs not met by existing funding sources and opportunities that can be addressed through carefully conceived and prioritized minor projects. For example, at the request of Student Government the student center staff is currently studying options for renovating and refurbishing a student lounge facility (the Great Hall) in the University Commons. There is no funding available for the proposed Great Hall project. The facility development portion of this proposed fee (the per credit hour fee) would generate sufficient revenue to make this project possible. Additional potential projects are enumerated in <b>Other Information</b> below.</p> <p>In addition to funds for minor projects to renovate or expand student life and services</p>	

**State University System  
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Request to Implement a New Fee – Regulation 7.003(23)**

facilities (such as student centers) the cost of plant operations and maintenance is not typically funded by the state when the facility is constructed in whole or part by non-PECO funds. The **facility plant operations and maintenance** portion of the proposed fee (the block fee) will fund ongoing operational costs associated with such non-PECO funded facilities without passing these costs, to the degree possible, on to the program areas housed in these facilities which are also typically student fee funded (A&S, Athletic, Health). For example, the University is currently completing CITF funded construction of a new Health and Wellness Center to house the campus Health Clinic, Counseling Center, and Health Promotions program. As a CITF constructed facility there will be no state funds provided to the University for POM (utilities, custodial, maintenance, etc.) so this cost must be borne by the Health Fee. The estimated \$70,000 annual POM expense will, at this time, come from the Student Health Fee which funds these three operations. Those funds could, if available to support the program rather than POM, provide an additional staff psychologist and help close the gap between the current staffing level and the student demand for services.

Describe the process used to assure substantial student input or involvement:

Prior to submittal to UWF's BOT the proposal was carefully vetted with the Student Government leadership. The students recognized the emerging need to find additional resources to enhance student life related facilities. The Student Senate voted to endorse the proposal and the SGA President spoke in favor of the proposal at the UWF's June 2010 BOT meeting.

In addition it is compelling to note that the SGA President attended the June 2010 BOG meeting and presented (as part of UWF's strategic planning retreat presentation) the idea for the fee and expressed the support of UWF's students.

Looking forward, the University has already reconstituted the existing CITF process to insure full student participating in managing and allocating these resources. The Student Life and Services Facility Committee has been established with 50% student membership and will be responsible annually reviewing and approving the use of the fee funds.

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

This fee is designed to have differential impact on full and part-time students. A full time student taking 15 hours per semester will pay \$70.00 per term (\$10.00 block fee plus \$4.00 per credit hour). A part-time student taking 6 hours per semester (2 classes) will pay \$34.00 per term (\$10.00 block fee plus \$4.00 per credit hour). The block fee recognizes that headcount has a greater impact on facility operations and maintenance. Regardless of how many or how few hours an individual student takes he or she still has access to use the same facilities as his

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or her full time peers. To achieve approximately the same total revenue through only a per credit hour fee would require a \$5.00 per credit hour fee increasing the costs for a full time student to \$75.00 per term while reducing the costs for a part-time student (6 hours) to \$34.00. While the difference is not particularly significant we believe the combined fee is generally more equitable and favors students taking more hours per term.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

1. The Student Life and Services Facility Improvement Fee. This fee will be assessed to all students on a per credit hour basis and will accrue toward supporting the enhancement of student life and services facilities (renovation and expansion). Funds may be used for planning, renovation, expansion, furnishing, fixtures, and equipment. Funds may be used in conjunction with other fund sources in a project (PECO, private donations, state matching, auxiliary, or other).
2. The Student Life and Services Facilities Management Fee. This complementary fee will be assessed to all students as a block fee and will accrue toward unfunded POM requirements for non-PECO funded student life and service facilities including utilities, custodial, furnishings and equipment renewal, and maintenance.

The fees shall be reviewed annually by the Student Life and Services Facility Committee (an existing student facility committee which consists of 50% student representation). The fees may be increased annually (not to exceed 5% annually) based on the recommendation of this committee through the Vice President for Student Affairs to the University President to the BOT. The funds generated by the fees shall be administered by the Vice President for Student Affairs within the same regulatory and procedural framework of any other local revenue.

**Revenues / Expenditures**

Annual estimated revenue to be collected:	Per Credit Hour Portion: \$1,063,950.00 Block Fee Portion: \$242,878.00
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Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).

1. Per credit hour portion will be allocated as funds are available based on facility project planning vetted by the Student Life and Services Facility Committee (the committee of students, faculty, and staff designated to manage and monitor the fund). This process will be integrated into and fully compliant with the University's facilities planning and operations staff.
2. Block fee portion will be budgeted annually (as recommended by the above committee) to support appropriate POM costs including furniture, fixtures, and

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Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

equipment cyclical replacement.

**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.

Annual report of the Student Life and Services Facility Committee. This committee, already in place to facilitate CITF process, will be charged with assessment student satisfaction with the progress of facility development and enhancement.

**Other Information**

Other potential renovation and expansion projects include:

- Replace student center conference room dividers
- Replace student center second floor carpeting
- Refurbish and update technology resources for student center meeting rooms
- Provide for cyclical replacement of student recreation and fitness equipment
- Add second set of bleachers to University Field House
- Add appropriate outdoor storage facility to ERCCD (Child Care)
- Renovate/expand space for disabled student services program
- Renovate/expand space for student transition programs
- Renovate/expand space for career services (especially interview rooms)

This is not an exhaustive list but is intended only to demonstrate the scope of needs for such modest sized projects that are expected to have significant impact on the quality of student life and services.

If at some point in the future this fee becomes bondable the institution, working through the student input process described above, would consider utilizing the fee for new student life and services facility projects of a more comprehensive scope.

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: University of West Florida**  
**Fiscal Year 2010-2011 and 2011-12**

**Fee Title:**

Student Life and Services Facility Fee

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	\$ -
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	1,306,828
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 1,306,828
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	-
Other Personal Services	-	-
Expenses [1]	-	242,878
Operating Capital Outlay	-	-
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures [2]:	-	1,063,950
Total Expenditures:	\$ -	\$ 1,306,828
Ending Balance Available [2]:	\$ -	-

[1]: Block Fee portion designated for POM expenses

[2]: Per Credit Hour portion designated for Minor Projects as funds become available and as vetted by the Student Life and Services Facility Committee. Specific expense category will be dependent upon details of project.



State University System  
 Florida Board of Governors  
 Request to Increase an Existing Fee – Regulation 7.003(2)(a)-(k)

University: University of West Florida

Date	
University Board of Trustees approval date:	December 10, 2010
Proposed fall implementation date (year):	Fall 2011
Description	
Fee to be increased:	Orientation Program Fee
Amount of current fee:	\$35.00
Incremental increase to current fee:	\$15.00
Amount of new fee:	\$50.00
Fee Approval Process	
<p>Describe the process used to determine the need for the increase, including any student involvement:</p> <p>The maximum Student Orientation Fee has been capped at \$35.00. The professional literature suggests that a comprehensive orientation program designed to acclimate students and parents to the environment, services, and expectations of the university experience contributes to student success and retention. The UWF program has expanded significantly over the past several years to now include a two day program for both students and parents that includes tours of the campus and residence halls; panel discussions on academic and student life; small group sessions on topics such as financial aid and study abroad programs; an information fair with representatives from various campus organizations; and a chance to register for classes with help from a peer counselor or staff advisor.</p> <p>The program includes significant student leadership involvement along with professional staff. Orientation is directed by an Associate Dean of Students with assistance from a Coordinator for Transition Programs but the program would not be successful without the participation of experienced students serving in executive roles. Two students are selected annually to serve as Student Coordinators for Orientation and approximately twenty-four students are selected to serve as Orientation Leaders. These students, who receive a stipend for their work, go through a rigorous training period beginning in late fall and continuing until the beginning of summer orientation session. These students are engaged in the planning and implementation process of the orientation program.</p> <p>Over time, the costs of providing the program (peer staffing costs, materials and supplies, and other expenses) have increased and some program costs have been borne by or diverted to E&amp;G sources including the full cost of professional staff and office support services. Note that we are allowed to charge students and parents for the costs of food, lodging, and student ID card but all other costs must be absorbed either by the fee collection or charged off to other sources. The goal of increasing the base fee is to begin putting the Orientation program, to the</p>	

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extent possible, in its own "bucket" - that is, reduce the drain on other resources while providing for future enhancement of the program.

**Current Service / Operation**

Explain the service or operation currently being funded by this fee and what steps, if any, could or have been taken to become more efficient in an effort to alleviate the need for any increase.

Orientation is required for students who are coming to the University with less than 30 credit hours or are given the type of student as "first-time in college" by admissions. It is strongly encouraged for transfer students coming to UWF with 30 or more hours. The national literature of student engagement, retention, and success suggests that a high impact student orientation program is one critical element to student retention and persistence.

First year students have two very full days of activities and information. During Orientation, students and parents receive information about the various services on campus, meet other new students, meet current students at UWF, and learn about the various opportunities available to students. This is accomplished via whole group and small group interactions with a variety of presenters. Students and parents receive a comprehensive packet of information to assist them in transitioning to the University when they return for classes in the Fall. As part of Orientation, students will see an academic advisor, build their schedule for their first semester at UWF, and register for classes.

In terms of operational efficiencies, over time the growth of the program has been supported by other resources including the professional staff salaries continuing to be fully supported by E&G funding. The increased program fee will allow additional cost recovery thereby allowing non-fee resources to be used to support other student transition program areas.

**Expanded Service / Operation**

Identify the additional or enhanced service or operation to be implemented with the increase and whether other resources were considered to meet this need:

New Student Orientation is one important element of Student Transition Programs at UWF. These programs are collectively designed to increase student retention and success. However, the flat fee of \$35 has not kept pace with inflation. Adjusted for inflation, the program services you could provide for \$35 in 1986-87 (the first year UWF operated Orientation as an auxiliary) would cost you \$65.53 today. As an example of inflation increases over the same timeframe, minimum wage has gone from \$3.35/hour to \$7.25/hour. As a result, other resources have been applied to not only maintain, but enhance the New Student Orientation program.

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Increasing the orientation program fee will cover more of the cost of providing the program to program participants freeing resources to support the growth of other student transition services that are considered best practice in student retention and success.

Costs of the program not covered by the fee include the percentage of professional staff time dedicated to the program and the additional budget needs associated with enhanced and expanded services already incurred over time. Specific items related to expanded and enhanced services include:

- In 2004 we had 18 Orientation Leaders. To meet the growth in our freshmen class and still provide a quality orientation program we have increased our staff to 24 Orientation Leaders and two Student Coordinators.
- The increase will allow us to increase the base pay for our Orientation Leaders. The pay since 2004 has been \$750.00 for the entire summer. Since 2004 we have increased the amount of training, requirements of the job and the number of sessions we offer.
- A returning Orientation Leader has more responsibilities than new Orientation Leaders and is expected to provide a greater level of leadership and mentoring. The staff proposes to provide nominal differential compensation for these more experience peer staff.
- Student Coordinators earn \$7.25/ hour and work 10 hours a week. The intent is to increase their pay to \$8.00/hour as well as increase their office hours during the peak preparation times.
- Each year the peer staff attends the Southern Regional Orientation Workshop. Over the years the cost of transportation, lodging and conference has increased.

Specifically, the increased revenue will be used as follows

- To cover a proportionate share of the director's and coordinator's salaries (10% and 25% respectively),
- To increase funding for peer leadership by 20%, and
- To increase resources for expenses by 15%.

#### **Impact to Student**

Describe the financial impact to the typical student, including those with financial need:

The Orientation Program Fee is a one-time pre-matriculation expense for new students. The total charge for orientation includes the program fee (currently \$35) and designated direct costs (including applicable sales tax).

The program fee should cover the costs of staffing, supplies, and routine support operations. At the current time, these additional costs in excess of the participant fee have to be supplemented from other general student fees and E&G dollars.

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 Request to Increase an Existing Fee - Regulation 7.003(2)(a)-(k)

Direct costs charged to the student beyond the program fee include: <ul style="list-style-type: none"> <li>• The student ID card,</li> <li>• Food (four meals and snacks), and</li> <li>• Lodging (double occupancy residence hall)</li> </ul>									
<b>Revenues / Expenditures</b>									
Current annual revenue collected:	Projected for 2010/11: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Student Fee</td> <td style="text-align: right;">\$60,375</td> </tr> <tr> <td style="padding-left: 20px;">Guest Fees</td> <td style="text-align: right;">\$54,000</td> </tr> <tr> <td style="padding-left: 20px;">Food/Housing Fees</td> <td style="text-align: right;">\$76,860</td> </tr> <tr> <td style="padding-left: 40px;"><b>TOTAL REVENUE</b></td> <td style="text-align: right;"><b>\$191,235</b></td> </tr> </table>	Student Fee	\$60,375	Guest Fees	\$54,000	Food/Housing Fees	\$76,860	<b>TOTAL REVENUE</b>	<b>\$191,235</b>
Student Fee	\$60,375								
Guest Fees	\$54,000								
Food/Housing Fees	\$76,860								
<b>TOTAL REVENUE</b>	<b>\$191,235</b>								
Incremental annual revenue to be collected:	\$25,875 additional <b>student fee</b> (based on projected 2010/11 attendance)  See note 3 in <b>Other Information</b> below.								
Describe the current expenditures from revenue generated by this fee (attach operating budget expenditure form).									
<p>Total revenue for the last fiscal year (2009/10) was \$182,200. When the revenue associated with guest expenses and student food and lodging is disaggregated the orientation program fee generated approximately \$57,000 for FY2009-10. It is estimated that \$60,375 will be collected in FY2010/11. The total base program expenditures charged against this revenue include:</p> <ul style="list-style-type: none"> <li>• OPS (for peer leaders stipends)</li> <li>• Postage and shipping</li> <li>• Telecom</li> <li>• Printing</li> <li>• Office Supplies</li> <li>• Peer leaders (student) staff shirts</li> <li>• Travel (training for peer leaders/national orientation program)</li> </ul>									
<b>Other Information</b>									
Notes:									
1. The University has, to date, accounted for both program and direct fees and expenses in the same department finance records for orientation therefore account records show all revenue and expenses not just the program fee and program expenses.									

State University System  
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Request to Increase an Existing Fee - Regulation 7.003(2)(a)-(k)

2. The orientation program overlaps the fiscal year with the peak of actual sessions occurring in June, July and August. Most of the revenue is collected prior to June 30 while most of the expense is paid out after July 1. This results in end of fiscal year balances that do not accurately represent the cash reserves of the fund. For example, the beginning balance for the current fiscal year was \$81,011 but after charges for food service and housing for the summer 2010 sessions posted the cash balance declined to \$25,900. Registration for summer 2011 sessions has already begun and revenue is being collected. Because we expect greater numbers of students for the 2011 sessions the ending balance projection is higher.
3. Note that the 2011-12 budget is based on the assumption of a full year. In fact future students registering now for new student orientation for summer 2011 (to matriculate Fall 2011) will pay the current fee. Students registering for orientation sessions in Fall 2011 for matriculation in Spring 2012 and beyond will pay the new fee. Due to this assumption the actual revenue will be less for this year. Expenses will not be incurred beyond the actual revenue. Full benefit of the new rate will not be realized until 2012-13.

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: University of West Florida**  
**Fiscal Year 2010-2011 and 2011-12**

**Fee Title: Orientation Program Fee**

	Estimated Actual 2010-11	[1]	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>			
Balance Forward	\$ 81,011		\$ 88,717
Less: Prior-Year Encumbrances	-		-
Beginning Balance Available:	\$ 81,011	[2]	\$ 88,717
<b><u>Receipts / Revenues</u></b>			
Program Fee Collections (Estimated through 06.30.2011)	\$ 60,375	[3]	86,250
Direct Cost Pass-through	\$ 130,860	[4]	141,650
Interest Revenue - Current Year	-		-
Interest Revenue - From Carryforward Balance	-		-
Total Receipts / Revenues:	\$ 191,235		\$ 227,900
<b><u>Expenditures</u></b>			
Salaries & Benefits	\$ -		\$ 23,825
Other Personal Services	29,610		35,532
Expenses	147,500		169,625
Operating Capital Outlay	-		-
Student Financial Assistance	-		-
Expended From Carryforward Balance	-		-
<sup>1</sup> Other Category Expenditures:	6,419		8,000
Auxiliary Overhead Charge	-		-
Total Expenditures:	\$ 183,529		\$ 236,982
Ending Balance Available:	\$ 88,717	[2]	\$ 79,635

[1] Note 2011-12 budget is based on the assumption of a full year. In fact future students registering now for new student orientation for summer 2011 (to matriculate Fall 2011) will pay the current fee. Students registering for orientation sessions in Fall 2011 for matriculation in Spring 2012 and beyond will pay the new fee. Due to this assumption the actual revenue will be less for this year. Expenses will not be incurred beyond the actual revenue. Full benefit of the new rate will not be realized until 2012-13.

[2] The orientation program overlaps the fiscal year with the peak of actual sessions occurring in June, July and August. Most of the revenue is collected prior to June 30 while most of the expense is paid out after July 1. This results in end of fiscal year balances that do not accurately represent the cash reserves of the fund. For example, the beginning balance for the current fiscal year was \$81,011 but after charges for food service, housing, and ID cards for the summer 2010 sessions posted the cash balance declined to \$25,900. Registration for summer 2011 sessions has already begun and revenue is being collected. Because we expect greater numbers of students for the 2011 sessions the ending balance projection is higher.

[3] The University has, to date, accounted for both program and direct fees and expenses (food and lodging) in the same department finance records therefore account records show all revenue and expenses not just the program fee and program expenses.

[4] Includes guest fees, and associated food and lodging expenses collected.

**University Tuition, Fees and Housing Projections (non-binding)**

**University of North Florida**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)		\$5.74	\$12.80	\$27.15	\$41.50	\$41.50	\$41.50
Total Base Tuition and Differential	\$82.03	\$94.33	\$108.47	\$122.82	\$137.17	\$137.17	\$137.17
% Change		15.0%	15.0%	13.2%	11.7%	0.0%	0.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$12.23	\$12.89	\$13.24	\$14.24	*	*	*
Health	\$5.86	\$6.17	\$9.51	\$9.51	*	*	*
Athletic	\$13.00	\$13.36	\$14.23	\$14.98	*	*	*
Transportation Access	\$3.85	\$3.85	\$3.85	\$3.85	\$3.85	\$3.85	\$3.85
Technology <sup>1</sup>			\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Total Tuition and Fees per credit hour	\$125.83	\$139.78	\$163.62	\$179.72	\$195.60	\$195.60	\$195.60
% Change		11.1%	17.1%	9.8%	8.8%	0.0%	0.0%
				* the aggregate total for these three fees is \$40.26			
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic							
Transportation Access							
Total Block Fees per term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
% Change		NA	NA	NA	NA	NA	NA
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,774.90</b>	<b>\$4,193.40</b>	<b>\$4,908.60</b>	<b>\$5,391.62</b>	<b>\$5,868.00</b>	<b>\$5,868.00</b>	<b>\$5,868.00</b>
<b>\$ Change</b>		<b>\$418.50</b>	<b>\$715.20</b>	<b>\$483.02</b>	<b>\$476.39</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>% Change</b>		<b>11.1%</b>	<b>17.1%</b>	<b>9.8%</b>	<b>8.8%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$369.59	\$425.02	\$425.02	\$473.42	\$511.30	\$536.86	\$563.70
Out-of-State Undergraduate Student Financial Aid <sup>3</sup>	\$18.48	\$21.26	\$21.25	\$23.67	\$25.56	\$26.84	\$28.19
Total per credit hour	\$388.07	\$446.28	\$446.27	\$497.09	\$536.86	\$563.70	\$591.89
% Change		15.0%	0.0%	11.4%	8.0%	5.0%	5.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$15,417.00</b>	<b>\$17,581.80</b>	<b>\$18,296.70</b>	<b>\$20,304.39</b>	<b>\$21,973.80</b>	<b>\$22,779.09</b>	<b>\$23,624.64</b>
<b>\$ Change</b>		<b>\$2,164.80</b>	<b>\$714.90</b>	<b>\$2,007.69</b>	<b>\$1,669.41</b>	<b>\$805.29</b>	<b>\$845.55</b>
<b>% Change</b>		<b>14.0%</b>	<b>4.1%</b>	<b>11.0%</b>	<b>8.2%</b>	<b>3.7%</b>	<b>3.7%</b>
<b>Housing/Dining</b>							
	\$7,366.00	\$7,872.00	\$8,293.00	\$8,732.53	\$9,195.35	\$9,682.71	\$10,195.89
\$ Change		\$506.00	\$421.00	\$439.53	\$462.82	\$487.35	\$513.18
% Change		6.9%	5.3%	5.3%	5.3%	5.3%	5.3%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Student Life & Services				\$4.78	\$4.78	\$4.78	\$4.78
<b>Undergraduate Student Impact</b>							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,774.90</b>	<b>\$4,193.40</b>	<b>\$4,908.60</b>	<b>\$5,535.02</b>	<b>\$6,011.40</b>	<b>\$6,011.40</b>	<b>\$6,011.40</b>
<b>\$ Change</b>		<b>\$418.50</b>	<b>\$715.20</b>	<b>\$626.42</b>	<b>\$476.39</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>% Change</b>		<b>11.1%</b>	<b>17.1%</b>	<b>12.8%</b>	<b>8.6%</b>	<b>0.0%</b>	<b>0.0%</b>

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

University: University of North Florida

<b>Date</b>	
University Board of Trustees approval date:	January 12, 2011
Proposed fall implementation date (year):	Fall 2011
<b>Description</b>	
New fee title:	Student Life and Services Fee
Amount of new fee (per credit hour if applicable):	\$4.78
Proposed new fee as a percentage of tuition: <sup>1</sup>	5%
<b>Purpose</b>	
<p>Describe the purpose to be served or accomplished with this fee:</p> <p>Student Government leadership, in concert with the University of North Florida administration, is proposing a Student Life and Services Fee to begin in fall 2011. This proposed fee expands student participation in what UNF refers to as transformational learning opportunities<sup>a</sup>, builds new and enhances ongoing activities which connect students to the institution, and funds needed personnel in the area of student life and support services. The fee also includes funding to offset the costs for students with financial need.</p> <p>Across the country, universities are being challenged to increase retention (persistence) and graduation rates. Increasing persistence and graduation rates is of particular concern to institutions serving the needs of nontraditional, commuter and part-time working students. These institutions are also being asked to improve student engagement and provide active learning and off-campus learning opportunities. As documented in the research, student engagement and active-learning can lead to higher graduation rates. Off-campus and active learning can also enhance the student's overall educational experience. The current proposal enables UNF to address these interwoven needs.</p> <p><sup>a</sup> Transformational learning opportunities refer to a set of activities which enable students to engage in exceptional (or extra-ordinary) educational experiences. These include faculty-mentored student research, community-based learning projects, and study abroad programs. UNF seeks to make these available to each of its undergraduate students at some point during their academic program.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
Describe the student-based need for the fee that is currently not being met through existing	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).



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Request to Implement a New Fee - Regulation 7.003(23)**

services, operations, or another fee:

This fee will allow UNF to triple its current transformational learning offerings. In addition, the university will be able to expand 13 existing student programs which have a proven track record in enriching student life and add 6 more to the annual calendar. Examples of activities included in this mix are an expansion of the Week of Welcome which brings incoming freshman and transfer students together with current students, building a sense of campus community. There will also be similar program started for students who enter in the spring term. Transformation Squared is a campus-wide student art project in which students create individual pieces of art which fit together to make a single wall of student art.

World fest is a global fair which introduces students to international cultures

Interfaith week provides a weeklong exploration that helps educate students on religions and faiths of the world. Eight positions will also be added to support student life and student services.

While some of these programs have, in part, or could be funded through A&S fees, to do so we would need to create a false dichotomy asking students to choose between funding a student union or funding TLOs and the other activities included under this fee, when they wish to have both.

None of the above activities could have been funded by tuition or tuition differential fees due to need to balance the reduction in state funding. Revenues raised by increases in tuition and tuition differential fees have been used to fund 32 faculty positions, which would have gone unfilled as a result of state budget cuts. Even with this use of tuition and tuition differential funding, we are still 9 positions below where we were in fall 2007. The loss of positions has not been limited to faculty lines.

While the University of North Florida began funding transformational learning opportunities for UNF students seven years ago. Over the past several years, we have been unable to increase the number of these offerings or to expand the number of UNF students involved in these experiences. In addition, the university was unable to fund all of the positions in Student Affairs needed to keep up with enrollment and the increase in the student residential population. (Students living on campus went from 14.7% of undergraduate enrollment or 2,191 headcount in fall 2007 to 18.7% or 2,710 headcount in fall 2010.) At the same time, surveys of students and research on best practices documented a lack of student programming and student engagement on our campus.

Describe the process used to assure substantial student input or involvement:

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Student leadership worked with the Vice President for Student and International Affairs in conceptualizing and articulating the proposed fee. In this process, students used the results of student polls and student interviews in carrying out their work. The students also used a proposed activities calendar which they discussed with the UNF Board of Trustees at a workshop focused on student life.

Once the first draft was developed, student leadership met with the university administration to refine the submitted proposal. The fee was then submitted for Board of Trustees review and approval. The student representative on the board, a key architect of the proposal, presented the item to the other trustees, who voted in unanimous support of the new fee.

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

This fee will add \$143.40 to a fulltime student’s cost of attendance for an academic year. With this increase, the cost of UNF’s tuition and fees will remain among the lowest in the United States.

To offset the increase in cost for students with financial need, 20% or \$385,268 of the revenues generated by this fee will be added to UNF’s need-based aid.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

None

**Revenues / Expenditures**

Annual estimated revenue to be collected:	\$1,926,340
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Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).

\$600,000 raised by this new fee will be used to support additional transformational learning opportunities for students. These types of activities include faculty-mentored student research projects, community-based learning opportunities and international study programs. The university seeks to have each student participate in one of these programs during their academic studies.

\$485,642 of the revenues from this fee will be used to fund positions supporting student life and student services. These positions include a coordinator for the newly formed Institute for

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Request to Implement a New Fee – Regulation 7.003(23)**

Values and Community Leadership, a coordinator for Healthy Osprey (a program modeled on the Healthy Campus initiative), an activities director to organize and evaluate new and existing student life activities and a director for the UNF Interfaith Center.

\$385,268 of the revenues from the fee will be allocated to need-based aid to offset the cost of the fee for students in financial need.

\$241,700 will be used to enhance existing student life activities including the first week program that supports incoming freshmen and transfer student, a student initiated program in nutrition awareness, and an annual campus-wide art project.

\$213,000 will allow students to initiate additional programming to engage students, building connections between students and the university. These include an October Fest which will bring students' families to campus.

**Accountability Measures**

Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.

Four direct measures will be used in monitoring the success of the activities funded through this fee. In addition, four measures will be used to assess impact on the underlying goals.

The four direct measures will be:

Rate of student participation in TLO offerings.

Measures of student progress and satisfaction in TLO offerings.

Rate of student participation in specific student life and service activities.

Measures of student satisfaction for specific student life and service activities.

The four measures used to assess impact on underlying goals are:

Student engagement rates from the National Survey of Student Engagement

Freshman and sophomore retention rates

6 year FTIC graduation rates

4 year transfer student graduation rates

Our target six-year graduation rate for 2014-15 is 51%. Over the longer range we seek to attain a 65% or higher six-year graduation rate.

Our target for freshmen to sophomore retention is 82%. We actually exceeded this last year. But we need to stabilize the progress we have made.

We also lose students from sophomore to junior year, with many transferring to other colleges/universities. Thirty-three percent of the 812 students who failed to graduate from

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UNF in 6-years left after their sophomore year. Many of these students were looking to attend schools with a more active campus life.

**Other Information**

N/A

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University of North Florida**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title: Student Life and Services Fee

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>	N/A	N/A
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	\$ -	\$ -
<b><u>Receipts / Revenues</u></b>	N/A	
Fee Collections	\$ -	\$1,926,340
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	\$ -	\$ 1,926,340
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	\$ 485,642
Other Personal Services	-	-
Expenses	-	1,055,430
Operating Capital Outlay	-	-
Student Financial Assistance	-	\$385,268
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	\$ -	\$ 1,926,340
Ending Balance Available:	\$ -	\$ -

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.



**University Tuition, Fees and Housing Projections (non-binding)**

**Florida State University**

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)	\$6.96	\$13.74	\$22.00	\$39.65	\$59.94	\$83.28	\$110.12
Total Base Tuition and Differential	\$88.99	\$102.33	\$117.67	\$135.32	\$155.61	\$178.95	\$205.79
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$9.48	\$9.96	\$11.69	\$11.69	\$12.27	\$12.88	\$13.52
Health	\$8.38	\$8.81	\$12.44	\$13.06	\$13.71	\$14.39	\$15.11
Athletic	\$6.47	\$6.77	\$7.24	\$7.60	\$7.98	\$8.38	\$8.80
Transportation Access	\$7.40	\$7.40	\$7.90	\$8.40	\$8.90	\$8.90	\$8.90
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Other: Student Affairs Facility Use	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
<b>Total Tuition and Fees per credit hour</b>	<b>\$131.58</b>	<b>\$150.87</b>	<b>\$173.26</b>	<b>\$192.39</b>	<b>\$214.79</b>	<b>\$239.82</b>	<b>\$268.44</b>
% Change		14.7%	14.8%	11.0%	11.6%	11.7%	11.9%
<b>Fees (block per term):</b>							
Activity & Service							
Health							
Athletic							
Transportation Access							
Other: Student Affairs Facility Use	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>Total Block Fees per term</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$20.00</b>
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,987.40</b>	<b>\$4,566.10</b>	<b>\$5,237.80</b>	<b>\$5,811.70</b>	<b>\$6,483.70</b>	<b>\$7,234.60</b>	<b>\$8,093.20</b>
<b>\$ Change</b>		<b>\$578.70</b>	<b>\$671.70</b>	<b>\$573.90</b>	<b>\$672.00</b>	<b>\$750.90</b>	<b>\$858.60</b>
<b>% Change</b>		<b>14.5%</b>	<b>14.7%</b>	<b>11.0%</b>	<b>11.6%</b>	<b>11.6%</b>	<b>11.9%</b>
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$458.56	\$458.56	\$458.56	\$458.56	\$458.56	\$458.56	\$458.56
Out-of-State Undergraduate Student Financial Aid <sup>3</sup>	\$22.92	\$22.92	\$22.92	\$22.92	\$22.92	\$22.92	\$22.92
Total per credit hour	\$481.48	\$481.48	\$481.48	\$481.48	\$481.48	\$481.48	\$481.48
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$18,431.80</b>	<b>\$19,010.50</b>	<b>\$19,682.20</b>	<b>\$20,256.10</b>	<b>\$20,928.10</b>	<b>\$21,679.00</b>	<b>\$22,537.60</b>
<b>\$ Change</b>		<b>\$578.70</b>	<b>\$671.70</b>	<b>\$573.90</b>	<b>\$672.00</b>	<b>\$750.90</b>	<b>\$858.60</b>
<b>% Change</b>		<b>3.1%</b>	<b>3.5%</b>	<b>2.9%</b>	<b>3.3%</b>	<b>3.6%</b>	<b>4.0%</b>
<b>Housing/Dining</b>							
	\$2,949.00	\$3,429.00	\$3,650.00	\$3,780.00	\$3,914.00	\$4,054.00	\$4,198.00
<b>\$ Change</b>		<b>\$480.00</b>	<b>\$221.00</b>	<b>\$130.00</b>	<b>\$134.00</b>	<b>\$140.00</b>	<b>\$144.00</b>
<b>% Change</b>		<b>16.3%</b>	<b>6.4%</b>	<b>3.6%</b>	<b>3.5%</b>	<b>3.6%</b>	<b>3.6%</b>

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

<b>New Fee Proposal</b>							
<b>Fees (per credit hour):</b>							
Safety & Security Fee				\$0.97	\$0.97	\$0.97	\$0.97
Undergraduate Student Impact							
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,987.40</b>	<b>\$4,566.10</b>	<b>\$5,237.80</b>	<b>\$5,840.80</b>	<b>\$6,512.80</b>	<b>\$7,263.70</b>	<b>\$8,122.30</b>
<b>\$ Change</b>		<b>\$578.70</b>	<b>\$671.70</b>	<b>\$603.00</b>	<b>\$672.00</b>	<b>\$750.90</b>	<b>\$858.60</b>
<b>% Change</b>		<b>14.5%</b>	<b>14.7%</b>	<b>11.5%</b>	<b>11.5%</b>	<b>11.5%</b>	<b>11.8%</b>

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

University: **Florida State University**

Date	
University Board of Trustees approval date:	November 29, 2010
Proposed fall implementation date (year):	July 1, 2011
Description	
New fee title:	Student Safety and Security Fee
Amount of new fee (per credit hour if applicable):	\$0.97
Proposed new fee as a percentage of tuition: <sup>1</sup>	1.013%
Purpose	
<p><b>Describe the purpose to be served or accomplished with this fee:</b></p> <p>The purpose of the fee will be to add law enforcement officers, communications staff, security officers, computer support (IT) staff, technology and equipment resources to improve the overall safety for students, employees and visitors on the Florida State University Campus. The fee will fund a total of fifteen positions at the Florida State University Police Department, to include four Law Enforcement Officers and three Security Guards currently funded by time-limited non-recurring money; and five additional Law Enforcement Officers, two Police Communications Operators and one Information Technology Support position. It is not the department's intent to replace current funding with revenue from the Student Safety and Security Fee.</p>	
Demonstrable Student-Based Need / Involvement	
<p><b>Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:</b></p> <p>Over the past 20 years The Florida State University has experienced exponential growth in student and employee populations. The campus residential population is currently 6,800 students who reside in fourteen residence halls. Law Enforcement services are provided by the FSU Police Department for a multitude of activities, events, emergencies and day-to-day activities for all Florida State University related properties. With the acquisition of land and the expansion of the main campus and related facilities to include Innovation Park, The Magnetic Laboratory, Heritage Grove, New Intramural Sports Fields and the Florida State University School (K-12), resources are stretched to provide basic services for these areas. Calls for police related services have increased significantly over the years. Often special assignments are needed to address specific concerns related to violent crime, theft or to support local law enforcement activities.</p> <p>Additionally the communications section is responsible for receiving all emergency and non-</p>	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).



**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

emergency calls for service affiliated with the University. Currently, when shortages occur with communications staff due to training, illnesses leave or vacancies law enforcement officers are tasked with forgoing shift responsibilities or working in an overtime capacity to provide coverage in communications.

More recently with the increase of violent crime and emergency response situations occurring on campuses across the country, higher expectations are being made on the law enforcement services provided on colleges and universities.

The Bureau of Justice Statistics (BJS), within the Office of Justice Programs (OJP), within the United States Department of Justice (DOJ) publishes Local Police Departments report every three to four years. This report contains excellent and highly reliable data on state and local police personnel throughout the U.S. One aspect of this report is the average ratio of full-time officers per 1,000 residents. The most recent BJS data on this topic:

Currently, FSUPD is 24% below the national average concerning the number of full-time officers per 1,000 persons in the service community. FSUPD currently employs 63 full-time officers and recommendations indicate an increase in Sworn Law Enforcement positions to 81 for current population statistics. Communications Staff are under staffed by 4 communications officers. The student security fee would be used to increase and retain staffing for law enforcement officers and communications staff.

**Describe the process used to assure substantial student input or involvement:**

The FSU Student Body President, Student Campus Safety and Security Advisor and other student cabinet members participated in discussions and meetings regarding safety on FSU's campus and the existing needs of the Police Department. Presentations were made to provide students with up-to-date information and statistics on campus safety, as well as existing resources. Students were also provided question and answer opportunities regarding the future plans for safety on FSU's campus.

**Student Impact**

**Explain the financial impact of the fee on students, including those with financial need:**

\$0.97 per credit hour

**Restrictions / Limitations**

**State University System  
Florida Board of Governors  
Request to Implement a New Fee – Regulation 7.003(23)**

**Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:**

It has been agreed that the student security fee is to improve staffing levels, technology, resources and retention efforts within the FSU Police Department.

**Revenues / Expenditures**

Annual estimated revenue to be collected:	\$1,039,428.70
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**Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).**

See attached proposed and approved budget

**Accountability Measures**

**Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.**

A committee including students, administration and law enforcement will monitor the success and implementation of the new fee.

**Other Information**

**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: FSU**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title: Student Safety and Security Fee

	<sup>2</sup> Estimated Actual 2010-11	Estimated 2011-12
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	<u>\$ -</u>	<u>\$ -</u>
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	1,039,429
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward B	-	-
Total Receipts / Revenues:	<u>\$ -</u>	<u>\$ 1,039,429</u>
<b><u>Expenditures</u></b>		
Salaries & Benefits **	\$ -	\$ 850,654
Other Personal Services	-	-
Expenses	-	97,126
Operating Capital Outlay	-	91,649
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	<u>\$ -</u>	<u>\$ 1,039,429</u>
Ending Balance Available:	<u>\$ -</u>	<u>\$ (0)</u>

\*\* 4 Law Enforcement Officers and 3 Security Guards currently funded by time-limited non-recurring money and 8 new positions, to include 5 Law Enforcement Officers, 2 Police Communications Operators and 1 Information Technology Support position.

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.



## University Tuition, Fees and Housing Projections (non-binding)

### Florida International University

<u>Undergraduate Students</u>	-----Actual-----			-----Projected-----			
	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
<b>Tuition:</b>							
Base Tuition - (0% projected legislative increase)	\$82.03	\$88.59	\$95.67	\$95.67	\$95.67	\$95.67	\$95.67
Tuition Differential (no more than 15%)	6.96	\$13.74	\$22.00	\$39.65	\$59.95	\$83.29	\$110.13
Total Base Tuition and Differential	\$88.99	\$102.33	\$117.67	\$135.32	\$155.62	\$178.96	\$205.80
% Change		15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
<b>Fees (per credit hour):</b>							
Student Financial Aid <sup>1</sup>	\$4.10	\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
Building/Capital Improvement <sup>2</sup>	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76	\$4.76
Activity & Service	\$10.52	\$11.60	\$11.60	\$11.60	\$13.46	\$13.46	\$13.46
Health							
Athletic	\$14.51	\$14.51	\$14.51	\$16.28	\$16.28	\$16.28	\$16.25
Transportation Access							
Technology <sup>1</sup>		\$4.42	\$4.78	\$4.78	\$4.78	\$4.78	\$4.78
<b>Total Tuition and Fees per credit hour</b>	<b>\$122.88</b>	<b>\$142.04</b>	<b>\$158.10</b>	<b>\$177.52</b>	<b>\$199.68</b>	<b>\$223.02</b>	<b>\$249.83</b>
% Change		15.6%	11.3%	12.3%	12.5%	11.7%	12.0%
<b>Fees (block per term):</b>							
Activity & Service							
Health	\$67.20	\$67.20	\$83.19	\$83.19	\$83.19	\$94.39	\$94.39
Athletic	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Transportation Access	\$77.00	\$77.00	\$81.00	\$81.00	\$81.00	\$85.00	\$85.00
<b>Total Block Fees per term</b>	<b>\$154.20</b>	<b>\$154.20</b>	<b>\$174.19</b>	<b>\$174.19</b>	<b>\$174.19</b>	<b>\$189.39</b>	<b>\$189.39</b>
% Change		0.0%	13.0%	0.0%	0.0%	8.7%	0.0%
<b>Total Tuition and Fees for 30 credit hours</b>	<b>\$3,994.80</b>	<b>\$4,569.60</b>	<b>\$5,091.38</b>	<b>\$5,673.96</b>	<b>\$6,338.70</b>	<b>\$7,069.38</b>	<b>\$7,873.80</b>
\$ Change		\$574.80	\$521.78	\$582.58	\$664.74	\$730.68	\$804.42
% Change		14.4%	11.4%	11.4%	11.7%	11.5%	11.4%
<b>Out-of-State Fees</b>							
Out-of-State Undergraduate Fee	\$393.62	\$393.62	\$393.62	\$393.62	\$393.62	\$393.62	\$393.62
Out-of-State Undergraduate Student Financial Aid	\$19.68	\$19.68	\$19.68	\$19.68	\$19.68	\$19.68	\$19.68
Total per credit hour	\$413.30	\$413.30	\$413.30	\$413.30	\$413.30	\$413.30	\$413.30
% Change		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total Tuition and Fees for 30 Credit Hours</b>	<b>\$16,393.80</b>	<b>\$16,968.60</b>	<b>\$17,490.38</b>	<b>\$18,072.96</b>	<b>\$18,737.73</b>	<b>\$19,468.41</b>	<b>\$20,272.83</b>
\$ Change		\$574.80	\$521.78	\$582.58	\$664.77	\$730.68	\$804.42
% Change		3.5%	3.1%	3.3%	3.7%	3.9%	4.1%
<b>Housing/Dining</b>							
	\$9,415.98	\$9,713.48	\$9,983.97	\$10,123.97	\$10,318.80	\$10,732.61	\$10,941.56
\$ Change		\$297.49	\$270.49	\$140.00	\$194.83	\$413.81	\$208.95
% Change		3.2%	2.8%	1.4%	1.9%	4.0%	1.9%

<sup>1</sup> can be no more than 5% of tuition.

<sup>3</sup> can be no more than 5% of tuition and the out-of-state fee.

<sup>2</sup> capped in statute.

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

University: FLORIDA INTERNATIONAL UNIVERSITY

<b>Date</b>	
University Board of Trustees approval date:	December 9, 2010
Proposed fall implementation date (year):	2011
<b>Description</b>	
New fee title:	Test Preparation Fee
Amount of new fee (per credit hour if applicable):	Varies; Fee will be at cost
Proposed new fee as a percentage of tuition: <sup>1</sup>	Less than 10 percent of total tuition over the entire program
<b>Purpose</b>	
<p>Describe the purpose to be served or accomplished with this fee:</p> <p>The purpose of the fee is to increase accessibility to test preparation courses in programs where students are expected to obtain specific preparation for a practice-based examination. By making the test preparation a required activity in the final semester of the program, the fee will be part of the cost of attendance and thus eligible for financial aid. Additionally, the fee is anticipated to lower the total cost to students who complete examination preparation courses by the university negotiating a contract rate that is significantly less than what would be charged to individuals through private, for-profit providers.</p>	
<b>Demonstrable Student-Based Need / Involvement</b>	
<p>Describe the student-based need for the fee that is currently not being met through existing services, operations, or another fee:</p> <p>Students routinely desire to take test preparation courses where examination passage is required in order to be licensed in their profession.</p> <p>Only those students in certain programs where licensing to practice requires successful completion of an examination and where FIU provides this preparation, through a third party vendor, would be charged the fee. Initially, this would be only for students in the College of Law for the Bar preparation course, but may be extended to other programs such as Nursing for the NCLEX preparation course.</p>	

<sup>1</sup> If a student is required to pay this fee as a part of registration for a course, the fee shall not exceed 10 percent of tuition. See Regulation 7.003(23)(b).

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

Often, poorer students cannot afford the high costs of these test preparation courses offered through private, for-profit providers. Current costs for the Bar preparation course is \$3,245. The NCLEX preparation courses range from \$350 to \$500. FIU will work with the vendors to obtain a rate for all graduating students that is less than the individual price (we have not entered into these negotiations yet, but would expect to see at least a 10% reduction in the standard price due to the guaranteed enrollment instead of students enrolling individually).

In order for the test preparation fee to be included in the calculation of cost of attendance and eligible for financial aid, it has to be mandatory. As with all mandatory requirements, a waiver can be granted if equivalency is demonstrated.

Given the lower cost and the inclusion of the fee in financial aid calculations, we believe students will be strongly supportive.

Describe the process used to assure substantial student input or involvement:

There have been informal focus-group discussions with students on the desirability of the test preparation fee and the results have been very positive.

**Student Impact**

Explain the financial impact of the fee on students, including those with financial need:

Students with the greatest need will be positively impacted since the fee will be included in the total cost of attendance for financial aid calculations.

**Restrictions / Limitations**

Identify any proposed restrictions, limitations, or conditions to be placed on the new fee:

None identified.

**Revenues / Expenditures**

**State University System  
Florida Board of Governors  
Request to Implement a New Fee - Regulation 7.003(23)**

Annual estimated revenue to be collected:	Varies; fee is simply at cost. No mark-up.
Describe the service or operation to be implemented and estimated expenditures (attach operating budget expenditure form).  None to the university. The lower fee will be paid to the contract provider.	
<b>Accountability Measures</b>	
Indicate how the university will monitor the success of the new fee. Provide specific performance metrics that will be used.  The university will track passage rates for our students in order to improve program content.	
<b>Other Information</b>	



**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**Statement of Revenues, Expenditures, and Available Balances**  
**University: Florida International University**  
**Fiscal Year 2010-2011 and 2011-12**

Fee Title: Test Preparation Fee

	<sup>2</sup> Estimated Actual <u>2010-11</u>	Estimated <u>2011-12</u>
<b><u>Balance Forward from Prior Periods</u></b>		
Balance Forward	\$ -	\$ -
Less: Prior-Year Encumbrances	-	-
Beginning Balance Available:	<u>\$ -</u>	<u>\$ -</u>
<b><u>Receipts / Revenues</u></b>		
Fee Collections	\$ -	510,000
Interest Revenue - Current Year	-	-
Interest Revenue - From Carryforward Ba	-	-
Total Receipts / Revenues:	<u>\$ -</u>	<u>\$ 510,000</u>
<b><u>Expenditures</u></b>		
Salaries & Benefits	\$ -	-
Other Personal Services	-	-
Expenses	-	510,000
Operating Capital Outlay	-	-
Student Financial Assistance	-	-
Expended From Carryforward Balance	-	-
<sup>1</sup> Other Category Expenditures:	-	-
Total Expenditures:	<u>\$ -</u>	<u>\$ 510,000</u>
Ending Balance Available:	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

<sup>1</sup>Provide details for "Other Categories" used.

<sup>2</sup>Column not needed if a request for a new fee.

To be attached to new or increased fee requests or block tuition proposals.

For block tuition proposals only the incremental revenue should be reported.



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** 2011-12 State University System Fixed Capital Outlay Legislative Budget Request

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**PROPOSED BOARD ACTION**

Review and approve the 2011-2012 SUS Fixed Capital Outlay Legislative Budget Request as amended and authorize the Chancellor to make technical changes as necessary.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Subsection 7, Florida Constitution

**BACKGROUND INFORMATION**

The requested budget provides the State University System of Florida continued capital outlay support and has been prepared in accordance with statutory requirements and guidelines adopted by the Board of Governors on June 26, 2010. All university fixed capital outlay budget requests have been approved by the institutional boards of trustees.

The Board previously approved the 2011-2012 SUS Fixed Capital Outlay Legislative Budget Request (FCO LBR) as a lump sum on September 15, 2010 and further amended this request on January 20, 2010. The Board has the opportunity to amend its LBR based on the latest PECO Revenue Estimating Conference held on March 7, 2011. Other components of the FCO LBR are being amended to reflect changes requested by the universities.

**Specific Fixed Capital Outlay Appropriation Requests**

- ◆ **The 2011/2012-2013/2014 SUS Three-Year Public Education Capital Outlay (PECO) Request** provides funding to meet identified academic and academic support facility needs based upon statutory revenue allocation constraints. (**Attachment I**)

- ◆ **The 2011/2012 SUS Fully Funded Public Education Capital Outlay (PECO) Project Priority List** represents a prioritized statement of academic and academic support facilities needs. (Attachment II)
- ◆ **BOG Request for PECO Remodeling/Renovation/Repair/Maintenance Formula Funds Appropriation** represents a system-wide request for funds used to expand or upgrade educational facilities to prolong the useful life of the plant, pursuant to statute. (Attachment III)
- ◆ **The 2011/2012 Alec P. Courtelis Facility Enhancement Challenge Grant Program** requires funding to match private donations which have been received by July 31, 2010. The projects support high priority instruction and research facilities. (Attachment IV)
- ◆ **A Request for Legislative Authorization for State University System Fixed Capital Outlay projects requiring General Revenue funds to Operate and Maintain** (Attachment V) provides the spending authority for plant and maintenance operations.
- ◆ **Fixed Capital Outlay Projects Requiring Legislative Authorization** (Attachment VI)
- ◆ **A Request for Projects Requiring Legislative Re-Authorization** (Attachment VII)

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**Supporting Documentation Included:** Located behind Facilities Committee Tab

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** A Resolution of the Board of Governors Requesting the Division of Bond Finance of the State Board of Administration of Florida (the "Division of Bond Finance") to issue revenue bonds on behalf of the University of Central Florida to finance construction of student residences and related improvements on the main campus of the University of Central Florida

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**PROPOSED BOARD ACTION**

Adoption of a resolution approving the issuance of fixed rate bonds, by the Division of Bond Finance on behalf of the University of Central Florida (the "University"), in an amount not to exceed \$55,000,000 (the "Bonds") for the purpose of financing the construction of the Academic Village and Greek Park expansions, the addition of a central chiller plant for the University's Housing System, and other general capital improvements of the existing Housing System, all of which will be or are located on the University's main campus ("the Project").

Staffs of the Board of Governors, State University System of Florida and the Division of Bond Finance have reviewed this resolution and all supporting documentation. Based upon this review, it appears that the proposed financing is in compliance with Florida Statutes governing the issuance of university debt and complies with the debt management guidelines adopted by the Board of Governors. Accordingly, staff of the Board of Governors recommends adoption of the resolution and authorization of the proposed financing.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Florida Board of Governors Debt Management Guidelines; Section 1010.62, Florida Statutes; and Article IX, Section 7(d), Florida Constitution

**BACKGROUND INFORMATION**

The University has submitted a proposal for financing and construction of an expansion and capital improvements to its Housing System. The Project will be located on the University's main campus and will include the expansion of Academic Village consisting of approximately 670 residence hall beds; the expansion of Greek Park

consisting of approximately 40 beds in a Greek fraternity/sorority house and an administrative center; a central chiller plant; and other Housing System capital improvements including the replacement of the roofs on 15 existing housing facilities; the replacement of 180 HVAC units; the completion of a security camera project; and the first phase of a wireless Ethernet project. The Academic Village and Greek Park expansions will result in a total of 4,450 residence hall beds and 124 Greek beds, respectively, in the University Housing System. In addition to the residence hall beds and Greek beds, the Convocation Housing System provides approximately 2,000 beds on the main campus of the University. The total Project cost is expected to be \$44.3 million.

The Project will be consistent with the University's 2010 Campus Master Plan upon the execution of the University's Campus Development Agreement (the "CDA") with the local host government. The Board of Governors' adoption of the resolution approving the issuance of the Bonds is contingent upon the successful negotiation and execution of the CDA.

The University Board of Trustees has requested approval from the Board of Governors for the Division of Bond Finance to issue up to \$55,000,000 of fixed rate bonds to finance construction of the Project, pay capitalized interest, fund a debt service reserve fund and pay costs of issuing the Bonds. The Bonds will mature thirty (30) years after issuance with level annual debt service payments.

The debt service payments will be funded from revenues generated from the operation of the University Housing System, after payments of operation and maintenance costs. Operating revenues are generated primarily from housing fees, rental revenues, fines, special rental fees or other charges for housing services. The Bonds will be issued on parity with the outstanding Housing System Revenue Bonds, currently outstanding in the aggregate principal amount of \$73,120,000.

Projections provided by the University indicate that sufficient net revenues will be generated to pay debt service on the Bonds and the outstanding parity bonds.

The University of Central Florida Board of Trustees approved the Project and the financing thereof at its November 10, 2010 meeting.

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**Supporting Documentation Included:** Located behind Facilities Committee Tab

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** A Resolution of the Board of Governors Requesting the Division of Bond Finance of the State Board of Administration of Florida (the "Division of Bond Finance") to issue revenue bonds on behalf of the University of Central Florida to finance construction of a Parking Garage on the main campus of the University of Central Florida

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**PROPOSED BOARD ACTION**

Adoption of a resolution approving the issuance of fixed rate parking facility revenue bonds, by the Division of Bond Finance on behalf of the University of Central Florida (the "University"), in an amount not to exceed \$12,000,000 (the "Bonds") for the purpose of financing Parking Garage VII on the main campus of the University of Central Florida ("the Project").

Staffs of the Board of Governors, State University System of Florida, and the Division of Bond Finance have reviewed this resolution and all supporting documentation. Based upon this review, it appears that the proposed financing is in compliance with Florida Statutes governing the issuance of university debt and complies with the debt management guidelines adopted by the Board of Governors. Accordingly, staff of the Board of Governors recommends adoption of the resolution and authorization of the proposed financing.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Florida Board of Governors Debt Management Guidelines; Section 1010.62, Florida Statutes; and Article IX, Section 7, Florida Constitution

**BACKGROUND INFORMATION**

The University has submitted a proposal for financing and construction of Parking Garage VII. The Project will be located in the southeast section of the University's main campus. The Project will contain approximately 1,080 parking spaces, bringing the total number of parking spaces on campus to 18,907. The Project is consistent with the University's Campus Master Plan. The total Project cost is expected to be \$12,572,280.

The University's Board of Trustees has requested approval from the Board of Governors for the Division of Bond Finance to issue up to \$12,000,000 of fixed rate parking facility revenue bonds to finance a portion of the construction of the Project, fund a debt service reserve fund and pay costs of issuing the Bonds. The University also anticipates contributing \$2,500,000 in Parking System cash reserves. The Bonds will mature twenty (20) years after issuance with level annual debt service payments.

The debt service payments will be funded from revenues generated from the operation of the University's Parking System, after payments for operation and maintenance costs. The primary source of revenues being used to pay debt service on the Bonds will be transportation access fees required to be paid by all students, faculty and staff parking decal sales, and fines. The Bonds will be issued on parity with the outstanding Parking Facility Revenue Bonds, currently outstanding in the aggregate principal amount of \$42,875,000.

Projections provided by the University indicate that sufficient net revenues will be generated by the transportation access fees, faculty and staff parking decal sales, fines, and other parking fees to pay debt service on the Bonds and the outstanding parity bonds. The Project will generate additional revenues for the Parking System through the availability of visitor parking at a cost of \$5 per day. The transportation access fee for 2011-12 will be \$9.00 per credit hour. The pro-forma assumes a \$0.25 increase each fiscal year beyond 2011-12.

The University's Board of Trustees approved the Project and the financing thereof at its January 21, 2011 meeting.

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**Supporting Documentation Included:** Located behind Facilities Committee Tab



**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** A Resolution of the Board of Governors Authorizing the Issuance by the University of South Florida Financing Corporation of Debt to Finance the Renovation of the USF Arena and Convocation Center on the Tampa campus of the University of South Florida

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**PROPOSED BOARD ACTION**

Adoption of a resolution approving the issuance of debt, by the University of South Florida Financing Corporation (the "Corporation"), in an amount not to exceed \$26,500,000 (the "Debt") for the purpose of financing a major renovation of the USF Arena and Convocation Center (the "Project"). The facility is currently named the USF Sun-Dome, and is located on the Tampa campus of the University of South Florida.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Florida Board of Governors Debt Management Guidelines; Section 1010.62, Florida Statutes; and Article IX, Section 7, Florida Constitution.

**BACKGROUND INFORMATION**

To Be Provided - Pending Division of Bond Finance Final Review

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**Supporting Documentation:** To be Provided



STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Florida Distance Learning Consortium

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**PROPOSED BOARD ACTION**

Consider for approval a organizational structure and governance plan for the Florida Distance Learning Consortium

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution; Section 1004.091, Florida Statutes

**BACKGROUND INFORMATION**

Originally created with an agreement between the Board of Regents and the State Board of Community Colleges, the Florida Distance Learning Consortium (FDLC) operated for years after the disbanding of the two original parties without official standing other than proviso language in the general appropriations acts. In 2009, the Florida Legislature formally established the FDLC in s. 1004.091, Florida Statutes, providing that it shall serve in an advisory capacity to the State Board of Education and the Board of Governors via the higher education chancellors. Funding for the FDLC is provided via line items in the annual appropriations for both the Board of Governors Office and the Division of Florida Colleges.

The organizational structure and governance plan under consideration enacts the provisions of s. 1004.091 F.S. The plan has been crafted jointly by the higher education chancellors in conjunction with Consortium representatives. The plan is being presented to both the State Board of Education and the Board of Governors for approval. If approved, it will become effective immediately, with a six month transition period to be provided for updating the FDLC Bylaws and business plan.

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**Supporting Documentation Included:** FDLC Organizational Structure and Governance Plan

**Facilitators/Presenters:** Governor Ann Duncan



# The Florida Distance Learning Consortium

March 1, 2011

## 1004.091 Florida Distance Learning Consortium.--

(1)(a) The Florida Distance Learning Consortium is established to facilitate collaboration among public postsecondary educational institutions in their use of distance learning to increase student access to associate and baccalaureate courses and degree programs, to support institutions in their use of technology, and to help build partnerships among institutions, businesses, and communities.

(b) The Board of Governors and the State Board of Education shall exercise joint oversight of the consortium and shall establish, in consultation with the consortium, the administrative and operational guidelines and processes of the consortium.

## Florida Distance Learning Consortium - Organizational Structure and Governance

Pursuant to s. 1004.091, Florida Statutes, the Florida Distance Learning Consortium (FDLC) shall serve in an advisory capacity to the State Board of Education and the Board of Governors via the higher education chancellors, and shall be organized in the following manner:

- 1) Florida Distance Learning Consortium appointed by member institutions;
- 2) FDLC Executive Committee;
- 3) FDLC Executive Director and staff.

The Florida Distance Learning Consortium (Consortium) shall constitute the primary organizational body. The FDLC membership shall consist of one (1) representative from each public university and college appointed by its president or CEO or his/her designee and who is an active member of the Florida distance learning education community in either an academic, administrative, or technical capacity. Additionally, the FDLC Executive Director, together with a representative for the Chancellor of the State University System and a representative for the Chancellor of the Florida College System, shall serve as non-voting, *ex-officio* members.

The Consortium shall elect a Chair biennially from the membership, rotating between Florida College System and State University System representatives. The Consortium shall meet on a schedule determined by the FDLC Executive Committee. Agendas for the meetings shall be developed by the FDLC Executive Director and reviewed and approved by the Chair of the Consortium in consultation with the FDLC Executive Committee.

The Consortium may elect to membership other institutions in the Florida distance education community that meet the criteria for membership as approved by the institutional representatives and incorporated into the FDLC bylaws. Criteria for membership shall address commitment to the support of shared resources; agreement to support legislative budget requests of the FDLC as required to maintain and operate the Consortium; commitment to attend scheduled meetings of the Consortium and FDLC Executive Committee, if appropriate; and completion of any assignments in a timely manner as agreed to by the Consortium or FDLC Executive Committee. Similarly, the Consortium may elect to remove these other member organizations for lack of participation.

The primary function of the Florida Distance Learning Consortium is to serve in an advisory capacity to the State Board of Education and the Board of Governors, through the FDLC Executive Committee and chancellors of higher education regarding, but not limited to, the following:

- Recommending goals, strategies, and required resources to inform the development of both system-level and statewide strategic plans for distance learning and the use of e-learning;
- Compiling and reviewing data related to identified distance learning and e-learning goals;
- Identifying methods that will improve student access to and completion of undergraduate distance learning courses and degree programs;
- Identifying and evaluating new technologies and instructional methods that can be used for improving distance learning instruction, student learning, and the overall quality of undergraduate distance learning courses and degree programs;
- Identifying opportunities for shared services and resources across educational sectors, including K-12 when appropriate;
- Managing and promoting the Florida Higher Education Distance Learning Catalog, established pursuant to s. 1004.091, F.S.;
- Developing and operating a central instructional digital content repository;
- Promoting and increasing the use of open access textbooks as a method for reducing textbook costs;
- Developing and implementing a streamlined, automated, online registration process for undergraduate students who wish to enroll in courses listed in the Florida Higher Education Distance Learning Catalog; and
- Negotiating statewide licensing and preferred pricing agreements for distance learning resources.
- Maintaining relationships and operational agreements with the Southern Regional Educational Board (SREB), the SREB Electronic Campus, and other regional compacts to enable Florida institutions to participate in and be informed about significant initiatives related to distance learning and the use of educational technologies.

- Monitoring federal regulatory, regional accrediting agency, and state policies and guidelines, and ensuring members are knowledgeable of federal, regional, and state requirements relating to distance education.

The FDLC Executive Committee shall consist of six (6) members as follows:

- Co-Chair – Chancellor of the State University System designee
- Co-Chair – Chancellor of the Florida College System designee
- State University System Senior Member (Vice President/Provost) appointed by the Council of Academic Vice Presidents (CAVP)
- Florida College System Senior Member (Vice President/Provost) appointed by the Council of Instructional Affairs (CIA)
- Chair of the FDLC
- Previous Chair of the FDLC

On behalf of the Board of Governors and the State Board of Education, the FDLC Executive Committee shall meet at least three times per year and shall exercise joint oversight of the Consortium and shall establish, in consultation with the Consortium membership, the administrative and operational guidelines and processes of the Consortium. The FDLC Executive Committee shall advocate for the Consortium, approve an annual FDLC Work Plan that includes an annual budget proposal, and establish a cyclical audit calendar. The FDLC Executive Director shall serve as staff to the FDLC Executive Committee and bring recommendations, action items, contracts, etc., forward from the Consortium for consideration and appropriate action. Written reports of the items discussed and actions taken at meetings of the FDLC Executive Committee shall be provided to the Consortium membership by the Executive Director at regularly scheduled meetings or via e-mail, when appropriate.

#### **Florida Distance Learning Consortium - Guidelines for Appointing, Funding, Supervising, and Evaluating the Executive Director and Staff**

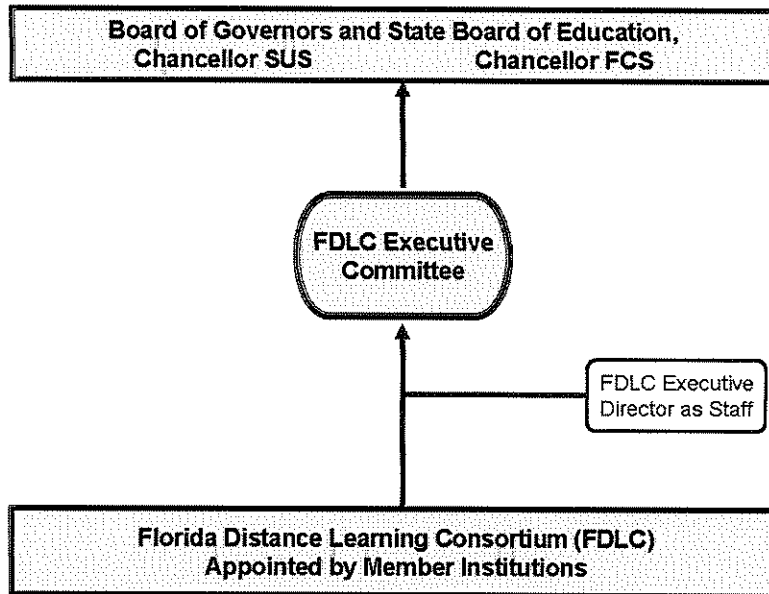
The FDLC Executive Director shall be jointly appointed and serve at the pleasure of the Chancellor of the State University System and the Chancellor of the Florida College System. The Executive Director shall report to the senior academic officer of each organization who, together, shall annually approve the work plan and conduct a performance appraisal of the Executive Director. Operational supervision of the Executive Director may be delegated, as appropriate, by the senior academic officers.

The Executive Director shall be responsible for ongoing management of the FDLC operations and activities and supervision of subordinate staff positions. By July 1 of each year, the Executive Director, in consultation with the Consortium, shall provide the FDLC Executive Committee with an annual FDLC Work Plan covering the upcoming academic year (July 1- June 30). The Executive Director, in consultation with the Consortium, shall complete an annual report no later than September 1 of each year

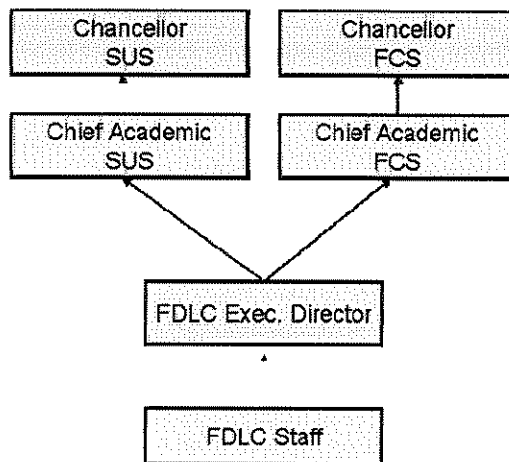
covering the previous fiscal year (July 1-June 30) and shall submit it to the FDLC Executive Committee. The annual report shall include a summary of FDLC activities and accomplishments, provide actual expenditure and position data, and describe how the FDLC has contributed to the strategic goals of public higher education in Florida.

In the event of a vacancy in the Executive Director position, a search committee shall be appointed by the Chancellors and shall follow the customary search process of the Florida Department of Education.

**Florida Distance Learning Consortium - Advisory and Administrative Organization**



**FDLC Staff Reporting Structure**





## 1004.091 Florida Distance Learning Consortium. — (Statute)

(1)(a) The Florida Distance Learning Consortium is established to facilitate collaboration among public postsecondary educational institutions in their use of distance learning to increase student access to associate and baccalaureate courses and degree programs, to support institutions in their use of technology, and to help build partnerships among institutions, businesses, and communities.

(b) The Board of Governors and the State Board of Education shall exercise joint oversight of the consortium and shall establish, in consultation with the consortium, the administrative and operational guidelines and processes of the consortium.

(c) The consortium may contract for administrative services with a public postsecondary educational institution. The fee charged by the institution for administrative services may not exceed the actual cost for providing the services.

(2) The Florida Distance Learning Consortium shall:

(a) Manage and promote the Florida Higher Education Distance Learning Catalog, established pursuant to s. 1004.09, to help increase student access to undergraduate distance learning courses and degree programs and to assist students seeking accelerated access in order to complete their degrees.

(b) Develop, in consultation with the Florida College System and the State University System, a plan to be submitted to the Board of Governors, the State Board of Education, the Governor, the President of the Senate, and the Speaker of the House of Representatives no later than March 1, 2010. The plan must address the implementation of a streamlined, automated, online registration process for undergraduate students who have been admitted to a public postsecondary educational institution and who wish to enroll in a course listed in the Florida Higher Education Distance Learning Catalog, including courses offered by an institution that is not the student's degree-granting or home institution. The plan must describe how such a registration process can be implemented as an alternative to the standard registration process of each institution. The plan must also address:

1. Fiscal and substantive policy changes needed to address administrative, academic, and programmatic policies and procedures.
2. A method for the expedited transfer of distance learning course credit awarded by an institution offering a distance learning course to a student's degree-granting or home institution upon the student's successful completion of the distance learning course.
3. Compliance with applicable technology security standards and guidelines to ensure the secure transmission of student information.

(c) Coordinate the negotiation of statewide licensing and preferred pricing agreements for distance learning resources and enter into agreements that result in cost savings with distance learning resource providers so that postsecondary educational institutions have the opportunity to benefit from the cost savings.

(d)1. Develop and operate a central instructional content repository that allows faculty to search, locate, and use instructional resources, including open access textbooks. In the development of a repository, the consortium shall identify and seek partnerships with similar national, state, and regional repositories for the purpose of sharing instructional content. The consortium shall collaborate with the public postsecondary educational institutions to ensure that the repository:

- a. Integrates with multiple learning management systems used by the institutions.
  - b. Allows institutions to set appropriate copyright and access restrictions and track content usage.
  - c. Allows for appropriate customization.
2. Develop, in consultation with the Florida College System and the State University System, a plan for promoting and increasing the use of open access textbooks as a method for reducing textbook costs. The plan shall be submitted to the Board of Governors, the State Board of Education, the Office of Policy and Budget in the Executive Office of the Governor, the chair of the Senate Policy and Steering Committee on Ways and Means, and the chair of the House Full Appropriations Council on Education & Economic Development no later than March 1, 2010, and shall include:
- a. An inventory of existing open access textbooks.
  - b. A listing of undergraduate courses, in particular the general education courses, that would be recommended for the use of open access textbooks.
  - c. A standardized process for the review and approval of open access textbooks.
  - d. Recommendations for encouraging and promoting faculty development and use of open access textbooks.
  - e. Identification of barriers to the implementation of open access textbooks.
  - f. Strategies for the production and distribution of open access textbooks to ensure such textbooks may be easily accessed, downloaded, printed, or obtained as a bound version by students at either reduced or no cost.
  - g. Identification of the necessary technology security standards and guidelines to safeguard the use of open access textbooks.
- (e) Identify and evaluate new technologies and instructional methods that can be used for improving distance learning instruction, student learning, and the overall quality of undergraduate distance learning courses and degree programs.
- (f) Identify methods that will improve student access to and completion of undergraduate distance learning courses and degree programs.

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011**

**SUBJECT:** Amended Board of Governors Regulation 7.005 and New Board of Governors Rule 72-1.001 Relating to Residency for Tuition Purposes

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**PROPOSED BOARD ACTION**

Approve amended Board of Governors Regulation 7.005 and new Board of Governors Rule 72-1.001 relating to Residency for Tuition Purposes

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution

**BACKGROUND INFORMATION**

An amendment is being proposed to Board of Governors Regulation 7.005 to conform to legislative changes made to section 1009.21, Florida Statutes; to streamline the regulation for purposes of clarity; and to differentiate between the process for initial residency determinations and the process for handling requests for residency reclassification.

Paragraph (2) implements the statutory requirements for initial residency determinations. Paragraph (2)(a) clarifies that a dependent student who attended a Florida high school for a minimum of two academic years immediately preceding initial enrollment in the SUS may use a high school transcript or GED certification earned within the last twelve months as one piece of documentation to demonstrate Florida residency; together with at least one additional piece of documentation. Paragraph (2)(b) explains the use of a declaration of domicile for initial residency determinations.

Paragraph (3) specifies that a student who was initially classified as a nonresident for tuition purposes may become eligible for reclassification by presenting at least three documents that convincingly demonstrate the establishment of permanent residency in Florida other than for the sole purpose of pursuing a postsecondary education. The documents must demonstrate residence in Florida for at least twelve consecutive months prior to the request for reclassification.

Paragraph (4) provides that the applicant has the burden of providing clear and convincing documentation that justifies the university's classification of a student as a resident for tuition purposes. The regulation includes a definition for "clear and convincing" documentation.

Paragraph (5) provides that non-U.S. citizens may be eligible to establish residency for tuition purposes if evidence is presented verifying that the student is legally present in the U.S., has met the requirements of the residency statute, and falls into one of two categories. Category one covers foreign nationals in a nonimmigrant visa classification that grants the person the legal ability to establish and maintain a bona fide domicile in the United States according to the U.S. Citizenship and Immigration Services. Category two covers permanent resident aliens, parolees, asylees, Cuban-Haitian entrants or other legal aliens granted an indefinite stay in the United States.

Paragraph (6) requires that each state university's residency appeal process must be in writing and displayed prominently on the university Web site.

A new residency rule with identical language to the regulation is also being proposed. The rule will be in Chapter 72 of the Florida Administrative Code. As required by the Administrative Procedures Act, a notice of proposed rule development was published in the Florida Administrative Weekly on December 3, 2010; a public workshop on the notice of proposed rule development was held on December 17, 2010; a notice of proposed rulemaking was published in the Florida Administrative Weekly on February 4, 2011; a public hearing on rulemaking was held on February 28, 2011; and the Joint Administrative Procedures Committee approved the text of the rule.

Pursuant to the Board's Regulation Development Procedure, Regulation 7.005 was posted on the Board's Web site for public comment after consideration by the Board at its meeting on January 20, 2011. The comment period has since expired, and Regulation 7.005 is submitted to the Board for approval.

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**Supporting Documentation Included:** 1. Regulation 7.005 - Residency for Tuition Purposes  
2. Notice of Proposed Rulemaking - Rule 72-1.001 Residency for Tuition Purposes

**Presenter:** Vikki Shirley

### 7.005 Residency for Tuition Purposes.

(1) The purpose of this regulation is to establish consistent policies for the classification of students as residents for tuition purposes in accordance with the criteria set forth in Section 1009.21, F.S.

(2) For Initial Determination of Residency:

(a) A dependent student who attended a Florida high school for a minimum of two (2) academic years immediately preceding his or her initial enrollment in an institution of higher education and graduated from a Florida high school or earned a Florida GED within the last twelve (12) months may use the high school transcript or GED certificate as evidence of Florida residency. At least one (1) additional document identified in Section 1009.21(3)(c)1. or 1009.21(3)(c)2., F.S., must be presented evidencing his or her parent's legal residency in Florida.

(b) If a declaration of domicile, pursuant to Section 222.17, F.S., is being used as one of the documents to establish residency for tuition purposes, the date that an applicant shall be deemed as establishing residency for tuition purposes shall be twelve (12) months hence from the date that the Clerk of Circuit Court notes the declaration was sworn and subscribed to the Clerk. Nothing in this subsection shall prevent the use of additional documentation as evidence that legal residency was established by other means pursuant to Section 1009.21(3)(c), F.S., as of a date earlier than that established by the declaration of domicile.

(3) For Residency Reclassification Determination. A student who is classified as a nonresident for tuition purposes may become eligible for reclassification as a resident for tuition purposes by presenting a minimum of three (3) documents identified in Section 1009.21(3)(c)1. or 1009.21(3)(c)2., F.S., that convincingly demonstrate the establishment of permanent legal residence in Florida other than for the sole purpose of pursuing a postsecondary education. Documentation must demonstrate that the student or, if the student is a dependent, his or her parent has maintained legal residence in Florida for at least twelve (12) consecutive months immediately prior to the first day of classes for the term for which residency reclassification is sought except as otherwise provided in Section 1009.21(6), F.S.

(4) The burden of providing clear and convincing documentation that justifies the university's classification of a student as a resident for tuition purposes rests with the applicant. For documentation to be "clear and convincing," it must be credible, trustworthy, and sufficient to persuade the university that the applicant has established legal residency in Florida that is not solely for the purpose of pursuing an education and has relinquished legal residency in any other state for

at least twelve (12) months prior to classification. Each university may establish submission deadlines for all documentation that will be used to determine residency for tuition purposes.

(5) A non-United States citizen may be eligible to establish residency for tuition purposes if evidence is presented verifying that he or she is legally present in the United States, has met the residency requirements of Section 1009.21, F.S., and the person is one of the following:

(a) A foreign national in a nonimmigrant visa classification that grants the person the legal ability to establish and maintain a bona fide domicile in the United States according to the United States Citizenship and Immigration Services (USCIS).

1. The following visa categories grant the person the legal ability to establish and maintain a bona fide domicile in the United States according to USCIS: A, E, G, H-1B, H-1C (classification expires 12-20-2011), I, K, L, N, NATO 1-7, O-1, R, S, T, U, and V.

2. The following visa categories do not grant the person the legal ability to establish and maintain a bona fide domicile in the United States according to USCIS: B, C, D, F, M, P, Q, and TN. J visa holders are not eligible to establish residency for tuition purposes except as provided in Section 1009.21(10), F.S.

3. The student, and parent if the student is a dependent, must present evidence of legal presence in the United States.

(b) A permanent resident alien, parolee, asylee, Cuban-Haitian entrant, or other legal alien granted an indefinite stay in the United States. The student, and parent if the student is a dependent, must present evidence of legal presence in the United States.

(6) Each university's residency appeal process established pursuant to Section 1009.21(12), F.S. shall be in writing and displayed prominently on the university's Web site.

Authority: Section 7(d), Art. IX, Fla. Const., History – Formerly 6C-2.51, 11-18-70, 8-20-71, 6-5-73, 3-4-74, 12,17,74, 1-13-76, 12-13-77, 8-11-81, 6-21-83, 12-14-83, 6-10-84, 10-7-85, 12-31-85, Formerly 6C-7.05, 11-9-92, 4-16-96, Amended and Renumbered 4-21-05. Amended XX-XX-XX.

#### ~~7.005 Residency for Tuition Purposes.~~

~~The purpose of this Regulation is to establish consistent policies for the classification of students as residents for tuition purposes. The determinations of classification or reclassification shall be consistent to assure that students are classified the same regardless of the institution determining the classification.~~

~~(1) The classification of a student as a Florida resident for tuition purposes by an institution or entity governed by Section 1009.40, Florida Statutes, shall be recognized by other public postsecondary institutions to which the student may later seek admission, provided that student has attended the institution or entity making the classification within the last twelve (12) months and the residency is noted on the student's transcript. Once a student has been classified by an institution or entity as a resident for tuition purposes, institutions to which the student may transfer are not required to re-evaluate the classification unless inconsistent information suggests that an erroneous classification was made or the student's situation has changed.~~

~~(2) Non-U.S. citizens such as permanent residents, parolees, asylees, refugees, or other permanent status persons (e.g., conditional permanent residents and temporary residents), who have applied to and have been approved by the U.S. Bureau of Citizenship and Immigration Services with no date certain for departure shall be considered eligible to establish Florida residency for tuition purposes.~~

~~(3) Nonimmigrants holding one of the following visas shall be considered eligible to establish Florida residency for tuition purposes. Persons in visa categories not listed herein shall be considered ineligible to establish Florida residency for tuition purposes:~~

- ~~(a) Visa category A—Government official.~~
- ~~(b) Visa category E—Treaty trader or investor.~~
- ~~(c) Visa category G—Representative of international organization.~~
- ~~(d) Visa category H-1—Temporary worker performing professional nursing services or in a specialty occupation.~~
- ~~(e) Visa category H-4—Only if spouse or child of alien classified H-1.~~
- ~~(f) Visa category I—Foreign information media representative.~~
- ~~(g) Visa category K—Fiancé, fiancée, or a child of United States citizen(s).~~
- ~~(h) Visa category L—Intracompany transferee (including spouse or child).~~
- ~~(i) Visa category N—Parent or child of alien accorded special immigrant status.~~
- ~~(j) Visa category O-1—Workers of "extraordinary" ability in the sciences, arts, education, business, or athletics.~~
- ~~(k) Visa category O-3—Only if spouse or child of O-1 alien.~~
- ~~(l) Visa category R—Religious workers.~~
- ~~(m) Visa category NATO-1-7—Representatives and employees of NATO and their families.~~
- ~~(n) Visa category T—Victims of trafficking, who cooperate with federal authorities in prosecutions of traffickers, and their spouses and children.~~

~~(o) — Visa category V — Spouses and children of lawful permanent residents.~~

~~(4) — Non U.S. citizens who fall within the following categories shall also be considered eligible to establish Florida residency for tuition purposes:~~

~~(a) — Citizens of Micronesia.~~

~~(b) — Citizens of the Marshall Islands.~~

~~(c) — Beneficiaries of the Family Unity Program.~~

~~(d) — Individuals granted temporary protected status.~~

~~(e) — Individuals granted withholding of deportation status.~~

~~(f) — Individuals granted suspension of deportation status or cancellation of  
— removal.~~

~~(g) — Individuals granted a stay of deportation status.~~

~~(h) — Individuals granted deferred action status.~~

~~(i) — Individuals granted deferred enforced departure status.~~

~~(j) — Applicants for adjustment of status.~~

~~(k) — Asylum applicants with INS receipt or Immigration Court stamp.~~

~~(5) — If a declaration of domicile, pursuant to Section 222.17, Florida Statutes, is being used as one of the documents to establish residency for tuition purposes, the date that an applicant shall be deemed as establishing residency for tuition purposes shall be twelve (12) months hence from the date that the Clerk of Circuit Court notes the declaration was sworn and subscribed to them. Nothing in this subsection shall prevent the use of additional documentation as evidence that legal residency was established by other means pursuant to Section 1009.21(1)(c), Florida Statutes, as of a date earlier than that established by the Declaration of Domicile.~~

~~(6) — An applicant shall be classified at the time of initial classification as an "All Florida" resident for tuition purposes, and the institution to which the applicant is applying shall grant the applicant residency for tuition purposes, if all of the following criteria are met. If the applicant does not meet all of the criteria, he or she must be evaluated to determine residency status:~~

~~(a) — Students requesting All Florida resident status as an independent person must meet all of the following criteria:~~

~~1. The student's nation of citizenship is the United States;~~

~~2. The student is twenty four (24) years of age or over;~~

~~3. The student's permanent address is a Florida address;~~



- ~~4. The high school from which the student graduated is a Florida high school;~~
- ~~5. Every institution the student attended is located in the State of Florida; and~~
- ~~6. The student provides written or electronic verification that he or she has been issued two (2) of the following three (3) Florida documents that are dated more than twelve (12) months old: a voter's registration, a driver's license or a vehicle registration.~~

~~(b) Students requesting All Florida resident status as a dependent person must meet all of the following criteria:~~

- ~~1. The student is eligible to be claimed by his or her parent or legal guardian as a dependent under the federal income tax code;~~
- ~~2. The student's nation of citizenship is the United States~~
- ~~3. The student is under twenty four (24) years of age;~~
- ~~4. The student's mother, father or legal guardian is the person claiming Florida residence;~~
- ~~5. The student's mother, father or legal guardian claiming Florida residence has a Florida permanent legal address; and~~
- ~~6. The student's mother, father or legal guardian claiming Florida residence provides written or electronic verification that he or she has been issued two of the following three Florida documents that are dated more than twelve (12) months old: a voter's registration, a driver's license or a vehicle registration.~~

~~(7) An applicant, who at the time of initial classification is not classified as an All Florida resident for tuition purposes, shall be further assessed by the institution to which the applicant is applying. The student shall provide clear and convincing evidence that establishes that he or she, or if a dependent, the student's mother, father, or guardian, has been a Florida resident for the preceding twelve (12) months. No single piece of documentation shall be conclusive.~~

- ~~(a) The documentation may include, but is not limited to, the following: driver's license, voter registration card, vehicle registration, declaration of domicile, proof of purchase of a permanent home, transcripts from a Florida school for multiple years, proof of permanent full-time employment, a Professional or Occupational License, Florida incorporation, documents evidencing family ties, proof of membership in organizations, and any other documentation that supports the student's request for resident status.~~
- ~~(b) Dependent or independent status will be based on a copy of a student's or his or her parents' most recent tax return or other documentation. A dependent person will be one for whom fifty (50) percent or more of his or her support has been provided by another as defined by the Internal Revenue Service. An independent person will be one who provides more than fifty (50) percent of his or her own support.~~

~~(c) — An independent or dependent student who is enrolled full time in an institution and is seeking to be re-classified as a resident for tuition purposes, must provide such documentation which substantiates that he or she, or if a dependent, the student's mother, father, or guardian, is establishing Florida as his or her permanent domicile and not as a mere temporary residence incident to the enrollment in higher education.~~

~~(8) — A student, or if a dependent his or her father, mother or guardian, must maintain legal residence in the state of Florida for at least twelve (12) months immediately prior to the first day of classes of the term for which residency status is sought at a Florida institution. Institutions may establish submission deadlines for all documentation that will be used to determine residency for tuition purposes. The burden of providing the documentation, which justifies the classification of a student as a resident for tuition purposes, rests with the applicant.~~

~~(9) — Notwithstanding the foregoing, institutions shall classify persons as residents for tuition purposes in accordance with the criteria set forth in Section 1009.21, Florida Statutes.~~

~~(10) — For purposes of determining residency for tuition purposes, any reference to federal or state government shall be construed as meaning U.S. federal or Florida state government.~~

~~(11) — In determining the domicile of a married person, the determination of a legally married person shall be consistent with Chapter 741, Florida Statutes.~~

~~(12) — Definitions.~~

~~(a) — The term "institution," as used in this Regulation when adopted by the Board of Governors shall mean state universities, and when adopted by the State Board of Education shall mean community colleges, with the understanding that both Boards shall coordinate and cooperate as a K-20 system.~~

~~(b) — Community colleges shall mean those set forth in Section 1000.21(3), Florida Statutes.~~

~~(c) — State universities shall mean those set forth in Section 1000.21(6), Florida Statutes.~~

~~(d) — The term "full time" shall mean enrollment in twelve (12) or more credits per term for under graduate students and nine (9) or more credits per term for graduate students. Institutions may provide exceptions for students such as, dissertation students, co-op students, or students with disabilities.~~

Authority: Section 7(d), Art. IX, Fla. Const., History — Formerly 6C 2.51, 11-18-70, 8-20-71, 6-5-73, 3-4-74, 12-17-74, 1-13-76, 12-13-77, 8-11-81, 6-21-83, 12-14-83, 6-10-84, 10-7-85, 12-31-85, Formerly 6C 7.05, 11-9-92, 4-16-96, Amended and Renumbered 4-21-05.

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE WEEKLY.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Mr. Scott Calleson, Imperiled Species Management Section, Florida Fish and Wildlife Conservation Commission, 620 South Meridian Street, Tallahassee, Florida 32399, telephone (850)922-4330  
THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS NOT AVAILABLE.

## Section II Proposed Rules

### BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

Notices for the Board of Trustees of the Internal Improvement Trust Fund between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

### DEPARTMENT OF ENVIRONMENTAL PROTECTION

Notices for the Department of Environmental Protection between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

### BOARD OF GOVERNORS

**RULE NO.:** 72-1.001  
**RULE TITLE:** Residency for Tuition Purposes  
**PURPOSE AND EFFECT:** Section 1009.21, F.S., governing the determination of resident status for tuition purposes was revised during the 2009 and 2010 legislative sessions. A rule must be adopted to implement the statutory revisions.  
**SUMMARY:** The proposed rule implements new statutory provisions.  
**SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS:** The Agency has determined that this will not have an impact on small business. An SBRC has not been prepared by the agency.  
Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.  
**RULEMAKING AUTHORITY:** 1009.21(13) FS.  
**LAW IMPLEMENTED:** 1009.21 FS.  
**A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:**  
**DATE AND TIME:** February 28, 2011, 10:00 a.m.

PLACE: State University System of Florida Board of Governors, 325 West Gaines Street, Room 1605, Tallahassee, Florida 32399-0400

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Monoka Venters, State University System of Florida Board of Governors, 325 West Gaines Street, Suite 1614, Tallahassee, Florida 32399-0400, (850)245-9718 or e-mail: [Monoka.Venters@flbog.edu](mailto:Monoka.Venters@flbog.edu). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Monoka Venters, State University System of Florida Board of Governors, 325 West Gaines Street, Suite 1614, Tallahassee, Florida 32399-0400, (850)245-9718 or e-mail: [Monoka.Venters@flbog.edu](mailto:Monoka.Venters@flbog.edu)

THE FULL TEXT OF THE PROPOSED RULE IS:

72-1.001 Residency for Tuition Purposes.

(1) The purpose of this regulation is to establish consistent policies for the classification of students as residents for tuition purposes in accordance with the criteria set forth in Section 1009.21, F.S.

(2) For Initial Determination of Residency:

(a) A dependent student who attended a Florida high school for a minimum of two (2) academic years immediately preceding his or her initial enrollment in an institution of higher education and graduated from a Florida high school or earned a Florida GED within the last twelve (12) months may use the high school transcript or GED certificate as evidence of Florida residency. At least one (1) additional document identified in Section 1009.21(3)(c)1. or 1009.21(3)(c)2., F.S., must be presented evidencing his or her parent's legal residency in Florida.

(b) If a declaration of domicile, pursuant to Section 222.17, F.S., is being used as one of the documents to establish residency for tuition purposes, the date that an applicant shall be deemed as establishing residency for tuition purposes shall be twelve (12) months hence from the date that the Clerk of Circuit Court notes the declaration was sworn and subscribed to the Clerk. Nothing in this subsection shall prevent the use of additional documentation as evidence that legal residency was established by other means pursuant to Section 1009.21(3)(c), F.S., as of a date earlier than that established by the declaration of domicile.

(3) For Residency Reclassification Determination. A student who is classified as a nonresident for tuition purposes may become eligible for reclassification as a resident for tuition purposes by presenting a minimum of three (3) documents identified in Section 1009.21(3)(c)1. or

1009.21(3)(c)2., F.S., that convincingly demonstrate the establishment of permanent legal residence in Florida other than for the sole purpose of pursuing a postsecondary education. Documentation must demonstrate that the student or, if the student is a dependent, his or her parent has maintained legal residence in Florida for at least twelve (12) consecutive months immediately prior to the first day of classes for the term for which residency reclassification is sought except as otherwise provided in Section 1009.21(6), F.S.

(4) The burden of providing clear and convincing documentation that justifies the university's classification of a student as a resident for tuition purposes rests with the applicant. For documentation to be "clear and convincing," it must be credible, trustworthy, and sufficient to persuade the university that the applicant has established legal residency in Florida that is not solely for the purpose of pursuing an education and has relinquished legal residency in any other state for at least twelve (12) months prior to classification. Each university may establish submission deadlines for all documentation that will be used to determine residency for tuition purposes.

(5) A non-United States citizen may be eligible to establish residency for tuition purposes if evidence is presented verifying that he or she is legally present in the United States, has met the residency requirements of Section 1009.21, F.S., and the person is one of the following:

(a) A foreign national in a nonimmigrant visa classification that grants the person the legal ability to establish and maintain a bona fide domicile in the United States according to the United States Citizenship and Immigration Services (USCIS).

1. The following visa categories grant the person the legal ability to establish and maintain a bona fide domicile in the United States according to USCIS: A, E, G, H-1B, H-1C (classification expires 12-20-2011), I, K, L, N, NATO 1-7, O-1, R, S, T, U, and V.

2. The following visa categories do not grant the person the legal ability to establish and maintain a bona fide domicile in the United States according to USCIS: B, C, D, F, M, P, Q, and TN. J visa holders are not eligible to establish residency for tuition purposes except as provided in Section 1009.21(10), F.S.

3. The student and parent if the student is a dependent, must present evidence of legal presence in the United States.

(b) A permanent resident alien, parolee, asylee, Cuban-Haitian entrant, or other legal alien granted an indefinite stay in the United States. The student, and parent if the student is a dependent, must present evidence of legal presence in the United States.

(6) Each university's residency appeal process established pursuant to Section 1009.21(12), F.S., shall be in writing and displayed prominently on the university's Web site.

Rulemaking Specific Authority 1009.21(13) FS. Law Implemented 1009.21 FS. History--Formerly 6C-2.51, 11-18-70, Amended 8-20-71, 6-5-73, 3-4-74, Amended and Renumbered 12-17-74, Amended 1-13-76, 12-13-77, 8-11-81, 6-21-83, 12-13-83, 6-10-84, 10-7-85, 12-31-85, Formerly 6C-7.05, Amended 11-9-92, 4-16-96.

NAME OF PERSON ORIGINATING PROPOSED RULE:  
Dorothy J. Minear, Senior Associate Vice Chancellor, State University System of Florida, Board of Governors, Academic and Student Affairs

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: State University System of Florida, Board of Governors

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: January 20, 2011

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: December 3, 2010

### Section III Notices of Changes, Corrections and Withdrawals

#### DEPARTMENT OF EDUCATION

##### State Board of Education

RULE NO.: 6A-1.039  
RULE TITLE: Supplemental Educational Services in Title I Schools

##### NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 36, No. 47, November 24, 2010 issue of the Florida Administrative Weekly.

Form SES 100 as incorporated by reference in Rule 6A-1.039, F.A.C., has been amended in order to address concerns expressed by the Joint Administrative Procedures Committee to delete references to signed documents being notarized. The following sections were affected:

- V. Hard Copy Documentation (page i)
  - E. Signed ~~notarized~~ statements
- V. Hard Copy Documentation Requirements (page 18)
  - E. Signed ~~notarized~~ statements

#### B. CHECKLIST OF HARD-COPY DOCUMENTATION REQUIREMENTS (PAGE 22)

Signed ~~notarized~~ statements: (E) ~~Statements must be notarized.~~  
Suspension or disbarment from receiving federal funding

- Any lawsuits filed against organization
- Denial of approval or removed from approval status from another state
- Unresolved complaints with the Better Business Bureau or FLDOE

STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Amended Board of Governors Regulation 8.011 New Academic Program Authorization

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**PROPOSED BOARD ACTION**

Approve amended Board of Governors Regulation 8.011 New Academic Program Authorization.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution

**BACKGROUND INFORMATION**

An amendment is being proposed to Board of Governors Regulation 8.011 to conform to legislative changes made to section 1004.03, Florida Statutes, during the 2010 Legislative session. In addition, changes have been made to clarify the roles of the universities and Board staff in the program approval process and to strengthen language that supports the partnership agreement between the State of Florida and the Office for Civil Rights. The regulation also has been reorganized to more clearly differentiate between academic degree programs and other curricular offerings such as minors, concentrations, tracks, etc.

Pursuant to the Board's Regulation Development Procedure, Regulation 8.011 was posted on the Board's Web site for public comment after consideration by the Board at its meeting on January 20, 2011. The comment period has since expired, and Regulation 8.011 is submitted to the Board for approval.

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**Supporting Documentation Included:** Proposed Regulation 8.011

**Facilitators/Presenters:** Governor Ann Duncan



**8.011 Authorization of New Academic Degree Programs and Other Curricular Offerings.**

(1) New Academic Degree Program Authorization - To ensure that new academic programs implemented by a state university are of the highest quality and are aligned with the Board of Governors and university strategic plans, the following criteria and processes for new academic program authorization are established.

(2) Definitions - Within the context of this regulation, academic degree programs are defined as follows:

(a) Degree Program - An organized curriculum leading to a degree in an area of study recognized as an academic discipline by the higher education community, as demonstrated by assignment of a Classification of Instructional Programs (CIP) code by the National Center for Educational Statistics or as demonstrated by the existence of similar degree programs at other colleges and universities. An argument may also be made for a truly unique degree program, based upon emerging research trends or occupational demand. Each degree program shall have designated faculty effort and instructional resources and shall be assigned a CIP code and included in the State University System Academic Degree Program Inventory. Each degree program shall include at least one program major as defined in paragraph (2) (b), but may have multiple majors.

(b) Program Major - An organized curriculum offered as part or all of an existing or proposed degree program. A program major shall be reasonably associated with the degree program under which it is offered and shall share common core courses with any other majors within the same degree program. Although in some cases the major and the degree program names are synonymous, only the degree program shall be assigned a CIP Code and shall be included in the State University System Academic Degree Program Inventory as a stand-alone program. The number of credit hours for a program major for each degree level shall be established by the university within the parameters of paragraph (3) (a) 6c.

(3) Criteria for New Degree Program Approval - A proposal for a new degree program shall be approved by a university board of trustees and the Board of Governors only if it meets the following criteria:

(a) Institutional and State-Level Accountability

1. The Program is Consistent with the State University System Strategic Plan, and the University Mission, University Strategic Plan, and University Work Plan. - The proposal shall demonstrate that the goals of the program are consistent with current State University System strategic planning goals by identifying which of the goals the program will directly advance. Additionally, the proposal shall demonstrate that the program goals are aligned with the university's mission and strategic planning goals and relate to specific institutional strengths, and that the program is consistent with the

program list provided in the university work plan required by Board of Governors Regulation 2.002.

2. *There is a Demonstrated Need for Program Graduates, Research, and/or Service.* - The proposal shall demonstrate a need for more individuals to be educated in the program at the level proposed, provide an estimate of the headcount and full-time equivalent (FTE) for students who will major in the program, and indicate steps to be taken to achieve a diverse student body. If an argument is made for the program based upon research or service need, then specific supporting information shall be provided. In analyzing the need for the proposed program, the university shall consider whether similar programs are offered at other postsecondary institutions in Florida and what impact, if any, such programs may have on the proposed program, and shall include this analysis in the proposal to substantiate the need for the program.

3. *The Program Does Not Unnecessarily Duplicate Existing State University System Degree Programs.* - If the program duplicates another degree program at a state university in Florida which has a substantially similar curriculum, evidence shall be provided that the university has investigated the potential impact on that program, has discussed opportunities for collaboration with the affected university, and can substantiate a need for duplication. If the proposed program curriculum substantially duplicates an existing program at a historically black university in the State University System, an analysis shall be conducted to determine whether the proposed program may adversely affect that university's ability to achieve or maintain student diversity in its existing program.

4. *Financial Planning and Resources are Sufficient for Implementation.* - The proposal shall include a complete budget for the program which is comparable in cost to similar existing programs, reflects the purpose of the proposal, and provides evidence that, in the event resources within the institution are redirected to support the new program, such a redirection will not have an unjustified negative impact on other programs.

5. *There is a Sufficient Projected Benefit of the Program to the University, Local Community, and State.* - The proposal shall describe the projected benefit to the university, local community, and the State if the program is implemented. The proposal should demonstrate efficient use of resources and justification for the investment. The projected benefit may be both quantitative (data driven) and qualitative in nature.

6. *Access and Articulation are Maintained for All Programs.*  
a. In a proposal for a baccalaureate program, all prerequisite courses shall be consistent with common prerequisites for similar degree programs within the State University System and the Florida College System, or an exception shall be sought through the Articulation Coordinating Committee in accordance with Board Regulation 8.010.

b. In a proposal for a baccalaureate program, if limited access status is sought in accordance with Board Regulation 8.013, adequate justification shall exist for such a



designation, and evidence shall be provided that diversity, articulation, and workforce issues are appropriately addressed.

c. In a proposal for a baccalaureate program, the total number of credit hours shall not exceed 120, or an exception shall be sought from the Board of Governors in accordance with Board Regulation 8.014.

d. A proposal for any degree level shall include a plan to achieve a diverse student body in the program.

(b) Institutional Readiness

1. *The Institution Demonstrates an Ability to Implement a High-Quality Program.* - The proposal shall provide evidence that the institution has the resources in place, or will make the necessary investments, to ensure that the proposed program will be of high quality. If appropriate, the proposal shall provide evidence that the proposed program will specifically relate to existing institutional strengths such as other academic programs that have achieved national recognition, or related institutes and centers. If program reviews or accreditation activities in the discipline pertinent to the proposed program or in related disciplines have included recommendations affecting the proposed program, the proposal shall provide evidence that progress has been made in implementing those recommendations.

2. *The Curriculum is Appropriate for the Discipline and Program Level.* - The proposal shall describe a sequenced course of study with expected student learning outcomes, including any appropriate industry-driven competencies for advanced technology and related disciplines, as well as a strategy for assessing student learning. Admissions and graduation criteria shall be clearly specified and appropriate. The course of study and credit hours required should include a timeframe consistent with similar programs. In cases in which specialized accreditation is available, evidence shall be provided that the program will seek accreditation, or a rationale shall be provided as to why the program will not seek specialized accreditation as required by Regulation 3.006.

3. *Sufficient Qualified Faculty is Available.* - The proposal shall demonstrate that sufficient qualified faculty is available to initiate the program based on estimated enrollments, and that, if appropriate, there is a commitment to hire additional faculty in later years. The proposal shall demonstrate that the academic unit or units associated with this new degree have been productive in teaching, research, and service. For a research or professional doctoral program, evidence shall be provided that the faculty in the aggregate has the necessary instructional experience, as well as research and grant activity, to sustain a doctoral program.

4. *Sufficient Institutional Resources are Available.* - The proposal shall demonstrate that the necessary library volumes and serials; classroom, teaching laboratory, research laboratory, office, and any other type of physical space; equipment; and appropriate clinical and internship sites shall be available to implement the program. For a graduate-level program, the proposal shall indicate whether

appropriate fellowships, scholarships, and graduate assistantships are in place, or if the university has made sufficient plans for their existence when student support is the norm in similar programs in the discipline.

(4) New Degree Program Approval Authority and Process -

(a) Professional and Research Doctoral Degree Programs - Each university board of trustees shall approve new research and professional doctoral degree programs for submission to the Board of Governors for authorization, in accordance with the criteria outlined in section (3) of this regulation. In approving a new doctoral degree program, the Board of Governors shall consider the sufficiency of the university proposal evaluation process, the distinctive mission of the university, alignment with the State University System and university strategic plans, and the extent to which the program will contribute to the economic development of the local community and the state as demonstrated by its alignment with the Areas of Programmatic Strategic Emphasis adopted as part of the State University System Strategic Plan.

1. A proposal that is complete and has been determined by Board staff to meet all criteria for new program authorization shall be considered by the Board of Governors for approval and, subsequent to a program's approval, an institution may offer the new program at a date no sooner than that specified in the proposal.

2. If a university contemplates implementing a master's or specialist program and a doctoral program in the same discipline simultaneously, a single proposal for both degree levels should be developed, differentiating elements within the proposal as necessary. Both degree levels shall be approved by the university board of trustees prior to submitting the doctoral program proposal to the Board of Governors for consideration.

3. New doctoral programs shall be considered by the Board of Governors only at the June and November meetings, unless extenuating circumstances justify the need for Board consideration during a different timeframe. The Chancellor shall establish deadlines for university submission of new degree proposals for consideration.

(b) Bachelor's, Master's, Advanced Master's, Specialist and other Non-Doctoral Degree Programs - Each university board of trustees shall approve for implementation new degree programs at the bachelor's, master's, advanced master's, and specialist levels in accordance with sections (3) and (5) of this regulation.

(c) University Policies for New Degree Program Authorization - Each university board of trustees shall ensure that university policies for new degree program planning and approval are consistent with this regulation and provide a copy of the policies to the Board of Governors Office. The university policies shall include at a minimum:

1. A formal process for determining degree programs that the university will explore for implementation over the period covered by the university strategic plan and the university work plan;

2. A formal process for review and approval of proposed programs by the appropriate curriculum, financial, and administrative entities of the university;

3. A formal written review of doctoral program proposals by a qualified external consultant prior to consideration of the proposal by the board of trustees. Alternatively, institutions may utilize a cross-section of visiting experts who contribute to the proposal development process. Their contribution to the process must be documented and described in the proposal;

4. A process for final consideration by the board of trustees that includes review of the proposed program by the full board or a designated committee with regard to Board of Governors approval criteria and implementation costs; and

5. Adoption of a common State University System new degree proposal format developed by Board staff in collaboration with university academic affairs officers.

(d) State University System Academic Degree Program Inventory -

1. The Board Office shall maintain a State University System Academic Degree Program Inventory that will identify the approved degree programs for each university and that will be used by the universities for reporting enrollments, degree completions, and other information related to instructional delivery. Within four weeks of approval of a bachelor's, master's, specialist, or advanced master's degree by the university board of trustees, a university shall notify the Board of Governors Office in writing and provide an electronic copy of the proposal for each program, along with related board of trustees approval documents. For baccalaureate programs, the notification shall include any request for approval of limited access status, exceptions to the 120 credit hours to degree, and exceptions to the established statewide common prerequisite courses. A CIP code for each program shall be assigned by the Board of Governors Office in consultation with the university.

2. Upon resolution of any outstanding issues regarding the program, it shall be added to the State University System Academic Degree Program Inventory and a letter of notification shall be provided to the university.

(5) Independent Degree Programs at Branch Campuses and Off-Campus Sites - Complete degree programs, or substantially complete degree programs, having designated faculty lines with independent curricular decision-making authority, designated facilities and instructional resources, and a designated student body, shall not be implemented at a branch campus or other off-campus instructional location unless approved by the university board of trustees, even if the university already has authority to offer the degree program at another location. Each such program shall meet the Board of Governors' new degree program approval criteria and follow the same approval process as other new program offerings at the university. This requirement does not apply to programs currently approved for one location that share faculty and students between or among instructional locations.

(6) Each university shall establish policies for academic degree program offerings away from the main campus, including degree programs offered through continuing

education or outreach, degree programs offered under contract as sponsored credit for an external public or private entity, degree programs offered in other states, and degree programs offered in foreign countries.

(7) Authorization of Other Academic Curricular Offerings - Each university board of trustees shall ensure that the university has policies consistent with this regulation and applicable accreditation standards for the approval, implementation, and review of other types of academic curricular offerings as defined in sections (7) (a)-(c) of this regulation. Copies of each university's policies for approving other academic curricular offerings shall be provided to the Board of Governors Office.

(a) Program Minor, Concentration, Area of Emphasis, Track, or a similar curricular offering. - Any organized curriculum that is offered as part of a degree program and enhances or complements the degree to be awarded in a manner which leads to specific educational or occupational goals. Such a curricular offering shall be as defined by the university with the credit-hour length set in accordance with university policy, except that the number of credit hours shall not equal or exceed the number of credit hours established for a program major at the same degree level.

(b) College Credit Certificate Program - An organized curriculum of college credit courses offered as a distinct area of study that leads to specific educational or occupational goals, and for which the university awards a certificate, diploma, or similar form of recognition upon completion. College credit certificate programs may consist of courses that are part of a degree program or distinct courses that are created outside of any degree program. The number of credit hours for a college credit certificate program shall be set by the university within guidelines established by this regulation.

(c) Non-College-Credit Certificate - An organized curriculum of study of any length that is offered for non-college credit (as measured through clock hours, continuing education units, competency exams, etc.), that leads to specific educational or occupational goals, and for which the university awards a certificate or diploma upon completion. The length of a non-college-credit certificate program shall be set by the university.

Authority: Section 7(d), Art. IX, Fla. Const.; History: Org. 3/27/07, New \_\_\_\_\_.

#### **8.011 New Academic Program Authorization**

~~(1) In order to ensure that new academic programs implemented by a state university are of the highest quality, are aligned with the goals of the university and the Board of Governors, and meet the needs of the citizens of Florida, the following criteria and guidelines for new academic program authorization are established.~~

~~(2) Definitions—Within the context of these regulations academic programs are defined as follows:~~

~~(a) Degree Program—An organized curriculum leading to a college degree in an area of study recognized as an academic discipline by the higher education community, as demonstrated by assignment of a Classification of Instructional Programs (CIP) code by the National Center for Educational Statistics, or as demonstrated by similar programs existing at other colleges and universities, and having designated faculty and instructional resources. Each degree program will be assigned a CIP code and included in the State University System Academic Degree Program Inventory.~~

~~(b) Program Major—An organized curriculum offered as a major area of study that is part of an existing or proposed degree program and does not constitute sufficient distinct coursework, faculty, and instructional resources to be considered a separate degree program. A Program Major must be reasonably associated with the degree program under which it is offered and share common core or prerequisite courses with other majors within the same degree program. A Program Major will not be assigned a CIP Code, will not be included in the State University System Academic Degree Program Inventory, and will not be recognized as a stand alone degree program at the university. The number of credit hours for a Program Major will be established by the university for each degree level.~~

~~(c) Program Minors, Concentrations, Areas of Emphasis, Tracks, Etc.—Any organized curriculum that is offered as part of an individual student's degree plan and which enhances or complements the degree to be awarded in a manner that leads to specific educational or occupational goals shall be defined by the individual University Board of Trustees, with the credit hour length set in accordance with university policy, except that the number of credit hours must not equal or exceed the number of credit hours established for a Program Major at the same degree level. Such curricula offerings will not be assigned a CIP Code and will not be included in the State University System Academic Degree Program Inventory as a stand alone academic program at the university.~~

~~(d) College Credit Certificate Program—An organized curriculum of college credit courses offered as a distinct area of study that leads to specific educational or occupational goals, and for which the university awards a certificate or diploma upon completion. College Credit Certificate programs may consist of courses that are part of a degree program or distinct courses that are created outside of any degree program. The number of credit hours for College Credit Certificate Programs will be set by the individual University Board of Trustees within guidelines established by Board of Governors Regulation. Such curricula offerings will not be assigned a CIP Code and will not be included in the State University System Academic Degree Program Inventory as a stand alone academic program at the university.~~

~~(e) Non-College Credit Certificate—An organized curriculum of study of any length that is offered as non-college credit (clock hours, continuing education credits, competency exams, etc.) that leads to specific educational or occupational goals and for which the university awards a certificate or diploma upon completion. The length of Non-College Credit Certificate Programs will be set by the university. Such curricula~~

offerings will not be assigned a CIP Code and will not be included in the State University System Academic Degree Program Inventory as a stand alone academic program at the university.

~~(3) Criteria for New Degree Program Approval—Proposals for new degree programs shall be authorized by a university board of trustees only if they have been found to meet the following criteria:~~

~~(a) Institutional and State Level Accountability~~

~~1. THE PROGRAM IS CONSISTENT WITH INSTITUTIONAL MISSION AND BOG STATE UNIVERSITY SYSTEM STRATEGIC PLAN—The proposal must demonstrate that the goals of the program are aligned with the university's mission and relate to specific institutional strengths, and that the program is consistent with the current State University System Strategic Planning Goals as demonstrated by an explanation of the goals which the program will directly advance.~~

~~2. DEMONSTRATE NEED FOR PROGRAM GRADUATES, RESEARCH OR SERVICE—The proposal must demonstrate a need for more individuals to be educated in this program at the level proposed, and contain an estimate of the headcount and FTE for students who will major in the program and indicate steps to be taken to achieve a diverse student body. If an argument is made for the program based upon research or service, then specific information supporting the argument must be provided. If the program duplicates other degree programs in Florida, evidence must be provided that the university has investigated the potential impact on those programs, discussed opportunities for collaboration, and can substantiate a need for duplication.~~

~~3. FINANCIAL PLANNING AND RESOURCES ARE SUFFICIENT FOR IMPLEMENTATION—The proposal must provide a complete budget for the program which reflects the text of the proposal, that is comparable in cost to similar existing programs, and that provides evidence that, in the event resources within the institution are redirected to support the new program, such a redirection will not have an unjustified negative impact on other needed programs.~~

~~4. PROJECTED BENEFIT OF THE PROGRAM TO THE UNIVERSITY, LOCAL COMMUNITY, AND STATE—The proposal must provide a statement that describes the projected benefit to the university, local community, and the State if the program is implemented. The statement should demonstrate efficient use of resources and justification for the investment. The projected benefit can be both quantitative (data driven) and qualitative in nature, but there should be a clear distinction between the two in the proposal.~~

~~5. ACCESS AND ARTICULATION ARE MAINTAINED FOR ALL PROGRAMS—The proposal must demonstrate that:~~

a. All prerequisites for a baccalaureate program are consistent with standardized prerequisites for similar degree programs within the SUS, or that an exception will be sought through the Oversight Committee of the Articulation Coordinating Committee;

b. If limited access status is sought for a baccalaureate program, adequate justification exists for such designation and evidence must be provided that diversity, articulation, and workforce issues are appropriately addressed when seeking approval from the Board of Governors; and

c. The total number of credit hours for a baccalaureate program does not exceed 120, or that an exception will be sought from the Board of Governors; and

d. The proposal for all degree levels must include a plan to achieve a diverse student body in the program.

(b) Institutional Readiness

~~1. INDICATION OF ABILITY TO IMPLEMENT A HIGH QUALITY PROGRAM—The proposed program must specifically relate to existing institutional strengths such as programs of emphasis, other academic programs and/or institutes and centers. If program reviews or accreditation activities in the discipline pertinent to the proposed program or in related disciplines have been undertaken, the proposal must provide evidence that progress has been made in implementing the recommendations from those reviews, as appropriate.~~

~~2. CURRICULUM IS APPROPRIATE FOR THE DISCIPLINE AND PROGRAM LEVEL—The proposal must describe a sequenced course of study, including expected student learning outcomes, an assessment strategy for student learning, and, in the case of advanced technology and related disciplines, industry driven competencies. Admissions and graduation criteria must be clearly specified and appropriate. The course of study and credit hours required may be satisfied within a timeframe consistent with similar programs. In cases where accreditation is available for existing bachelor's or master's level programs, evidence must be provided that the program will seek accreditation, or a rationale as to why accreditation may not be beneficial.~~

~~3. SUFFICIENT QUALIFIED FACULTY ARE AVAILABLE—The proposal must demonstrate that sufficient qualified faculty are available to initiate the program based on estimated enrollments, and that, if appropriate, there is a commitment to hire additional faculty in later years. The proposal must demonstrate that the academic unit(s) associated with this new degree has been productive in teaching, research, and service. For Professional and Doctorate Programs ONLY—evidence must be provided that the faculty in the aggregate has the necessary experience and research activity to sustain PhD programs and other professional or doctoral programs for which research and grant funding is an expectation of the discipline.~~

~~4. SUFFICIENT INSTITUTIONAL RESOURCES ARE AVAILABLE—The proposal must demonstrate that the necessary library volumes and serials;~~

classroom, teaching laboratory, research laboratory, office, and any other type of physical space; equipment; and appropriate clinical and internship sites will be available to implement the program. For all Graduate Level Programs, the proposal must indicate whether appropriate fellowships, scholarships, and graduate assistantships are in place, or if the university has made sufficient plans for their existence where student support is the norm in similar programs in the discipline.

#### (4) New Degree Program Approval—

(a) *Professional and Research Doctoral Degree Programs*—Each university board of trustees must approve new professional and research doctoral degree programs for submission to the Board of Governors for authorization, in accordance with the criteria outlined in BOG Regulation 8.011(3). In approving new doctoral degree programs for implementation authorization, the Board of Governors will consider the sufficiency of the university proposal evaluation process, the distinctive mission of the university, alignment with the State University System Strategic Plan, and the extent to which the programs will contribute to the economic development of the local community and the state.

1. Proposals that are complete and have been determined to meet all criteria for new program authorization will be considered by the Board of Governors for approval and, subsequent to approval, institutions may offer the new program at a date no sooner than that specified in the proposal. Proposals that do not meet the criteria for new program authorization or that are missing key data elements will not be considered by the Board of Governors for approval.

2. If a university contemplates implementing a masters and a doctoral program in the same field simultaneously, a single proposal for both degree levels should be developed, differentiating elements within the proposal as necessary. Both degree levels should be approved by the university board of trustees prior to submitting the doctoral program for approval by the Board of Governors.

3. New doctoral programs will be considered by the Board of Governors only at the June and November meetings, unless extenuating circumstances justify the need for Board consideration during a different timeframe. The Chancellor will establish deadlines for submission of new degree proposals for consideration at each meeting and notify the university presidents.

(b) *Bachelor's, Master's, Advanced Master's, and Specialist Degree Programs*—Each university board of trustees has the responsibility and authority to approve for implementation new degree programs at the bachelor's, master's, advanced master's, and specialist level in accordance with BOG Regulation 8.011(3) and (6).

(c) *University Policies for New Degree Program Authorization*—Each university board of trustees must adopt policies for new degree program planning and approval



consistent with Board of Governors Regulation, with copies provided to the Board of Governors, Office of Academic and Student Affairs. The policies must include at a minimum:

1. A formal process for determining degree programs that the university will explore for implementation over the period covered by the university strategic plan and Board of Governors' State University System Strategic Plan;
2. A formal process for review and approval of proposed programs by the appropriate curriculum, financial, and administrative entities of the university;
3. A formal written review of all professional and doctoral level program proposals by a qualified external consultant prior to consideration of the proposal by the Board of Trustees;
4. A process for final consideration by the Board of Trustees that includes review of the proposed program by the full board or a designated committee with regard to BOG approval criteria and implementation costs; and
5. Adoption of a common state university system new degree proposal format developed by BOG staff in collaboration with university academic affairs officers, which is available from the Chancellor.

(d) *State University System Academic Degree Program Inventory*—The Chancellor will maintain a State University System Academic Degree Program Inventory which will identify the approved degree programs for each university and which will be used by the universities for reporting enrollments, degree completions, and other information related to instructional delivery. Within four weeks of approval of a bachelor's, master's, specialists, or advanced master's degree by the University Board of Trustees, a university must notify the Board of Governors, Office of Academic and Student Affairs, in writing and provide an electronic copy of the proposal for each program. The notification should include any request for approval of limited access status, exceptions to the 120 credit hours to degree for baccalaureate programs, and exceptions to the established statewide common prerequisite courses for baccalaureate programs. A Classification of Instructional Programs code for each program will be assigned by the Office of Academic and Student Affairs in consultation with the university. Upon resolution of any outstanding issues regarding the program, it will be added to the State University System Academic Degree Program Inventory and a letter of notification will be provided to the university.

(5) *Other Academic Program Approval*—Each university board of trustees has the responsibility and authority to approve for implementation other types of academic programs as defined in BOG Regulation 8.011(2) and as described in the following subsections:

(a) Each university board of trustees must adopt policies for implementing new Program Majors, Program Minors, Concentrations, Areas of Emphasis, Tracks and College Credit Certificates within an existing bachelor's, master's, advanced master's, specialist, and doctoral degree program.

~~(b) Each university board of trustees must adopt policies for implementation of College Credit Certificate programs when more than half of the courses are not part of the curriculum of an existing degree program.~~

~~(c) Each university board of trustees must adopt policies for implementation and for annual review of off-campus degree program offerings outside of its assigned service area, to include: programs offered through continuing education, degree programs offered under contract as sponsored credit for an external public or private entity, and degree programs offered in foreign countries.~~

~~(d) Each university board of trustees must adopt policies and procedures for implementing non-college credit programs through continuing education that lead to a certificate or diploma recognized as a credential for employment.~~

~~(e) Copies of each university board of trustees' policies and procedures for Other Academic Program Approval must be provided to the Board of Governors, Office of Academic and Student Affairs.~~

~~(6) Independent Degree Programs at Branch Campuses and Off-Campus Sites—Complete degree programs, or substantially complete degree programs, having designated faculty lines with independent curricula decision-making authority, designated facilities and instructional resources, and a designated student body may not be implemented at a branch campus or other subsidiary instructional location unless approved by the university board of trustees; regardless as to whether the university already has authority to offer the degree program. Each such program must meet the BOG new degree program approval criteria and follow the same approval process as other new program offerings at the university. This regulation does not apply to programs that share faculty and students between instructional locations.~~

~~(7) Legislative Approval—In accordance with Section 1004.03, F.S., any request for authorization to plan a new college, school, or functional equivalent of a program leading to a degree offered as a credential for a specific license granted under the Florida Statutes or the State Constitution must be approved by the Legislature before final implementation of the program. The BOG Office of Academic and Student Affairs will assist the university in determining if such approval is needed and it is expected that the university will seek approval during the legislative session following final approval by all appropriate state university system boards.~~

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS**  
March 24, 2011

**SUBJECT:** Limited Access Request for Bachelor of Health Science Concentration in Exercise Science at the University of North Florida

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**PROPOSED ACTION**

Consider Approval of the Limited Access Request for the Bachelor of Health Science Concentration in Exercise Science at the University of North Florida (CIP 51.0000)

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution; Board of Governors Regulation 8.013

**BACKGROUND INFORMATION**

Regulation 8.013 requires that Limited Access status for baccalaureate programs be approved by the Board of Governors. A program may be considered for Limited Access status if (1) the number of students who have met all the requirements for admission to the university and to the program exceeds available resources such as space, equipment, other instructional facilities, clinical facilities, or adequate faculty; (2) the program is of such a nature (normally in the fine or performing arts) that applicants must demonstrate that they already have the minimum skills necessary to benefit from the program; or (3) the program is of such a nature that, in order to be successful, applicants must demonstrate higher academic preparation than is required for admission to the university offering the program.

The University of North Florida's (UNF) Board of Trustees approved Limited Access status for the Bachelor of Science in Dietetics at its meeting on January 18, 2011. This action is requested because of limited faculty resources. Proposed minimum admission standards into the program include a 2.75 GPA, a B grade in prerequisites, and passing the Test of Essential Academic Skills (TEAS). If the proposal is approved, UNF plans to implement Limited Access Status, effective Fall 2011.

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**Supporting Documentation Included:** UNF Request

**Facilitators/Presenters:** Governor Ann Duncan



January 26, 2011

**MEMORANDUM**

To: Dorothy Minear, Senior Associate Vice Chancellor  
Academic and Student Affairs

From: <sup>MEM</sup> Mark E. Workman, Provost

Subject: Limited Access Program Request

On January 18, 2011 the UNF Board of Trustees approved the limited access program request for the Exercise Science concentration of the BSH in Health Sciences. I have attached the BOG Limited Access Program Request.

If you have any questions, please do not hesitate to contact me.

Attachment

c: Ms. Shawn Brayton  
Dr. Pamela Chally



Board of Governors, State University System of Florida  
 Limited Access Program Request  
 Reference: BOG Regulation 6.001, Admissions

<b>University:</b>	University of North Florida	<b>Degree(s) offered:</b>	Bachelor of Health Science
<b>Program:</b>	Health Science major: Exercise Science concentration	<b>Six digit CIP code:</b>	51.0000

1. Will the entire program be limited access or only a specific track?

Only the Exercise Science track

2. If only a track is limited access, please specify the name of the track

The Exercise Science Concentration of the Health Science Degree

3. How many students will the program plan to accommodate?

Fall 40 Spring 0 Academic Year Total 40

4. When do you propose to initiate limited access?

Fall 2011

5. What is the justification for limiting access?

Student interest in the Exercise Science program has grown rapidly and additional resources to increase the number of faculty in the program are not available. There are currently three faculty members supporting the Exercise Science program, two full-time tenure track faculty and one full-time instructor. Without jeopardizing academic quality, the program can only serve 80 students annually; 40 new junior admits each fall and the 40 students completing their senior year. As a result of our faculty resource limitation, the program is seeking limited access status. When faculty resources become available, the program will attempt to accommodate all qualified students interested in the Exercise Science program.

In an effort to control access to the program, the program transitioned to a fall cohort admissions and required applicants to complete all prerequisites prior to enrollment. Four of the program prerequisites (College Algebra, General Chemistry I, Anatomy and Physiology I, and Anatomy and Physiology II) require students to obtain a grades of B or higher.

Unfortunately, this effort has proved to be unsuccessful in reducing the number of admitted students. There were over 100 applicants to the Exercise Science program in fall 2009, 74 of which were admissible. In 2010, the Exercise Science program received approximately 90 applications by March 1<sup>st</sup>. A review of applications for previous years showed that the number of applicants typically doubled between March and May. In an effort to further limit the number of admits for fall 2010, the department shifted the admission deadline from May 15<sup>th</sup> to March 15<sup>th</sup>.

While this action successfully limited the number of admits to about 40, it unfairly eliminated applicants who had completed all of the prerequisite coursework and met the admissions criteria but were unaware of the altered admissions deadline. This situation created substantial ill will among these student prospects.

In an effort to avoid this type of situation in the future, the Exercise Science program is requesting limited access status until faculty resources become available at a level that matches student interest in the program.

6. **By what means will access be limited? Please provide a description of the program's admissions requirements and procedures, and indicate how these requirements and procedures ensure equal access for Florida community college Associate of Arts degree graduates in the competition for available space in the program.**

Admission will be based on criteria listed below. The criteria will be converted to ordinal values and applicants ranked accordingly. Admission into the program will be offered to the top 40 students after the ranking. Applicants from the Florida community colleges will have equal access to the program as the requirements will be clearly posted online and made available to internal and external advisors.

1) GPA:

- a. B (3.0) or higher in each of the following prerequisite courses:

- i. BSCX085/BSCX085L Anatomy and Physiology I and Lab
- ii. BSCX086/BSCX086L Anatomy and Physiology II and Lab
- iii. CHMX045/CHMX045L College Chemistry and Lab
- iv. MACX105 College Algebra

- b.  $\geq 3.0$  Cumulative GPA for all remaining prerequisites

- c.  $\geq 2.75$  Overall GPA

2) Test of Essential Academic Skills (TEAS)

3) Essay titled "Why I am interested in the Exercise Science Program at UNF".



7. Present the current race and gender profiles of the students in the program. Discuss the impact of the proposed action on the race and gender profiles. Cite sources used for discussion. What strategies, should they be necessary, will be used to promote diversity in the program?

The figures below illustrate the gender and ethnic breakdown of the undergraduate students currently enrolled in the Exercise Science program. Male to female students are approximately 40% and 60% respectively. Approximately 26% of the undergraduate students currently enrolled in the Exercise Science program are from minority populations. Information was calculated by the University of North Florida, Office of Institutional Research. The proposed limited access is not anticipated to impact the current diversity as evidenced by no significant change in race and gender profiles with similar strategies over the past several years to limit growth. Strategies to promote diversity include scholarship incentives for minority students; scholarship availability is a key component in attracting and matriculating minority students. While UNF does not award race-based scholarships, the UNF Foundation is successful in securing funds from private donors to support the needs of first generation, low-income, and/or minority students. Additionally, admission decision will more heavily weigh academic scores (GPA) than test scores.

Ethnicity	Semester of Matriculation into Program			
	Fall 2008	Spring 2009	Fall 2009	Spring 2010
Am. Indian	0.00%	0.75%	0.49%	0.00%
Asian/PI	8.64%	5.22%	5.85%	5.19%
Black	11.11%	11.19%	12.68%	10.85%
Hispanic	6.17%	5.22%	6.34%	7.55%
Nonres. Alien	0.00%	0.75%	0.49%	0.47%
Not Reported	0.00%	0.75%	0.49%	0.47%
White	74.07%	76.12%	73.66%	75.47%
Total	100.00%	100.00%	100.00%	100.00%

Gender	Semester of Matriculation into Program			
	Fall 2008	Spring 2009	Fall 2009	Spring 2010
FEMALE	64.20%	67.91%	58.05%	61.79%
MALE	35.80%	32.09%	41.95%	38.21%
Total	100.00%	100.00%	100.00%	100.00%

8. Are the graduates of the program in high demand? If so, and if the program is to be limited due to lack of adequate resources, provide a justification for limiting access to the program rather than reallocating resources from programs with low market demand.

Student interest in graduate programs in health care professions has increased following the 1996 release of the U.S. Surgeon General's Report: Physical Activity and Health, which documented the importance of physical activity in the prevention and treatment of disease. Many graduate programs in the health professions do not offer undergraduate entry level programs, such as Physical Therapy, Occupational therapy, Chiropractic, and Physician Assistant. Therefore, many students have been drawn to Exercise Science as a stepping stone to these graduate degree programs. Additionally, students successfully completing the Exercise Science program have been well prepared for admission into graduate health profession programs.

Over 50% of the students who chose Exercise Science as an undergraduate degree are interested in one of several graduate health profession degrees including Physical Therapy, Occupational Therapy, Chiropractic, and Physician Assistant. For students who are not interested in graduate school there are also abundant employment options. The department currently works with over 50 community partners who request UNF Exercise Science interns and often offer the students full time employment upon completing internships and graduating from UNF.

The university administration regularly reviews all its academic programs for their effectiveness and efficiency and, when the data warrant, eliminates or suspends those that are insufficiently productive. All programs within the Brooks College of Health fall into areas identified by the BOG as critical to Florida's STEM workforce development. All of the programs within the department of Clinical and Applied Movement Science, with the exception of the Exercise Science program, hold discipline accreditation and maintain compliance with required faculty/student ratios. The department is exploring options for discipline accreditation for the Exercise Science program within the next several years. Furthermore, the Exercise Science program only admits students in fall cohorts. It would need sufficient resources to increase the size of its faculty, an expense the university cannot currently afford.

Request Initiated by:	<i>Danella Challey / [Signature]</i>
EEO Officer's Signature:	<i>Cheryl Seals Gonyea</i>
Provost's Signature:	<i>[Signature]</i> 11.11.10

Send the completed form to:

Dr. Dorothy J. Minear  
 Sr. Associate Vice Chancellor, Academic and Student Affairs  
 Board of Governors  
 State University System of Florida  
 325 West Gaines Street, Suite 1614  
 Tallahassee, Florida 32399-1950

STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
March 24, 2011

**SUBJECT:** Limited Access Request for Bachelor of Science in Dietetics at Florida State University

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**PROPOSED COMMITTEE ACTION**

Consider Approval of the Limited Access Request for the Bachelor of Science in Dietetics at Florida State University (CIP 51.3102)

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution; Board of Governors Regulation 8.013

**BACKGROUND INFORMATION**

Regulation 8.013 requires that Limited Access status for baccalaureate programs be approved by the Board of Governors. A program may be considered for Limited Access status if (1) the number of students who have met all the requirements for admission to the university and to the program exceeds available resources such as space, equipment, other instructional facilities, clinical facilities, or adequate faculty; (2) the program is of such a nature (normally in the fine or performing arts) that applicants must demonstrate that they already have the minimum skills necessary to benefit from the program; or (3) the program is of such a nature that, in order to be successful, applicants must demonstrate higher academic preparation than is required for admission to the university offering the program.

Florida State University's (FSU) Board of Trustees approved Limited Access status for the Bachelor of Science in Dietetics at its meeting on November 29, 2010. This action is requested in order to align with required program accreditation student-faculty ratio standards, and because of limited faculty and instructional facilities. Proposed minimum admission standards into the program include a 2.75 GPA, B grades in selected prerequisites, and a qualitative assessment of prior work by faculty. If the proposal is approved, FSU plans to implement Limited Access Status, effective Fall 2012.

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**Supporting Documentation Included:** FSU Request

**Facilitators/Presenters:** Governor Ann Duncan



**STATE UNIVERSITIES OF FLORIDA**  
**Limited Access Program Request**  
Reference: 6C-6.001 Admissions, FAC

<b>University:</b>	The Florida State University	<b>Degree(s) offered:</b>	Dietetics
<b>Program:</b>	Dietetics	<b>Six digit CIP code:</b>	51.3102

**1. Will the entire program be limited access or only a specific track?**

Entire program in dietetics

**2. If only a track is limited access, please specify the name of the track**

Not applicable

**3. How many students will the program plan to accommodate?**

	Program Year 1	Program Year 2	Program Year 3	Program Year 4	Program Year 5
Fall	35	35	40	40	45
Spring	0	0	0	0	0
Total	35	70	75	80	85

Limited access will facilitate compliance with Commission on Accreditation of Dietetics Education (CADE) accreditation standards. The program will admit 35 students per year for the first two years. Admission of 35 students per year for the first two years was determined after taking into consideration CADE standards and the current student population. Accreditation requirements state that 60% of DPD graduates will apply to an internship and 80% of those who apply will be accepted. With a graduating class of 35, 21 students will need to apply to an internship and 17 will need to be accepted. These numbers are attainable given that the current rolling 5-year average for FSU DPD students who applied to an internship is 21 students, and approximately 15 of those 21 students were accepted. With current faculty, 35 per year is the maximum number of students that can be supported. However, with the addition of a non-tenured track faculty member, it is expected that the program will be able to support enrollment of 40 students in the third year, and up to 45 students once the new faculty member and program has been established.

**4. When do you propose to initiate limited access?**

Fall 2012

**5. What is the justification for limiting access?**

The current dietetics major (under the BS in nutrition and food sciences, CIP 51:3101) at The Florida State University (FSU) meets DPD requirements which are accredited by the Commission on Accreditation for Dietetics Education (CADE) of The American Dietetic Association (ADA). The purpose of this program is to prepare students academically to become credentialed as Registered Dietitians (RD). To become an RD one must complete an academic component (Didactic Program in Dietetics, DPD) followed by a post-degree experiential component (dietetic internship) to be eligible to take the national examination for RD's (RD exam).

Currently, students completing the dietetics major with a 3.0 FSU overall GPA who meet grade requirements for specific courses will be verified as having met the DPD requirements. Students not meeting these requirements may earn a degree but will not be verified as completing the DPD requirements. This DPD verification is required to apply for an internship. The internship is required to be eligible to take the national examination for RD's. Students earning the degree only may apply to graduate school and entry level positions, but will not be eligible to become an RD.

This open enrollment major is one of the five (biology, chemistry, exercise science, and food and nutrition science) that meets pre-requisites for several graduate programs in the health care field. Enrollment has grown from 133 students in 2004 to 332 in spring 2010, an increase of nearly 150%.

In order to maintain accreditation by CADE; the program must meet both program and curricular outcomes. Three of these program outcomes are set by CADE, the remaining five are determined by the DPD director, nutrition faculty and local advisory board. All 17 curricular outcomes are set by CADE. As an open enrollment major, two of the three CADE determined program outcomes are not being met and the curricular goals are becoming increasingly difficult to meet, thus jeopardizing accreditation. Developing a new degree to replace an existing major will facilitate meeting CADE accreditation requirements at both the programmatic and curricular level.

Standard One: Program Planning and Outcomes Assessment

1.3.2 Graduate performance supervised practice application rate:

**Over a five year period, 60% of DPD graduates will apply to supervised practice programs the academic year they complete the program**

Over a rolling five year period, only 45% of FSU DPD graduates have applied to a supervised practice program the academic year they completed the program. An increased interest in the health sciences has led to an increased enrollment in the dietetics major. Students with no interest in becoming registered dietitians will not apply to a supervised practice program but are still DPD graduates and must be included in the data for the program outcomes. A survey of 44 students enrolled in Introduction to Dietetics (DIE3005) showed that 22 (50%) had no intention of becoming a registered dietitian. Responses for those not desiring to become an RD included: Physician Assistant (9), Dental Hygienist (1), Nurse (3), Medical Doctor (2), Pharm. D (1), and three responses not related to health care. It is believed that students in this DIE3005 course are representative of the overall student dietetic population. As evidenced by this data, it will be impossible to meet the standard that 60% of DPD students will apply to a supervised practice. Admission requirements to the limited access dietetics degree will include an essay to screen for students who have an interest in becoming a dietitian.

Standard one: Program Planning and Outcomes Assessment

1.3.2 Graduate performance supervised practice acceptance rate:

**Over a five year period, 80% of those applying to supervised practice programs the academic year they complete the program will be accepted**

Over a five year program, only 73% of those who applied to a supervised practice program were accepted. The CADE 2009 annual report shows that nationally acceptance rates to a supervised practice program are approximately 50%. This is well below the rate required of 80% for individual programs. Nationally the number of DPD graduates has increased by approximately 60% since 2004, while the number of DPD programs has remained relatively steady and the number of supervised practice program slots has decreased from 2501 to 2476. This means that DPD programs are graduating significantly more students with fewer supervised practice openings. The shortage of supervised practice opportunities at a national level has led to a growing number of qualified students who are

unable to complete the experiential piece of their education and become registered dietitians. To combat this problem CADE has encouraged supervised practice programs to take more students, placed a moratorium on new DPD programs, and is asking current DPD programs to “voluntarily review their practices for accepting students into their programs and requirements for successful completion” (“Actions to Address the Availability of Dietetic Internship Positions” from CADE, June 1, 2009).

#### Standard One: Program Planning and Outcomes Assessment

##### 1.3.3 Pass rate of first-time test takers on the registration examination

**Over a five year period, the pass rate for DPD graduates taking the registration examination for the first time will be at least 80%**

CADE requires that over a rolling five-year period, the pass rate for DPD graduates taking the RD examination for the first time will be at least 80%. The FSU DPD program currently holds an 81% five-year pass rate for first-time test-takers. With limited access, the program will accept and graduate fewer, but higher quality students, who would be expected to have a greater likelihood of passing the RD exam.

The large number of students currently enrolled in the dietetics major also makes it difficult to meet curricular outcomes, but nearly impossible to meet the following three:

#### Standard Two: Curriculum and Student Learning Outcomes

2.2.3 A variety of education approaches (such as field trips, role playing, simulations, problem based learning, classroom instruction, laboratory and other practice related experiences) necessary for delivering of curriculum content to meet learner need and to facilitate expected learning outcomes

2.5.1 Data on actual learning outcomes are collected, aggregated, and analyzed by comparing to expected outcomes according to the timeline and assessment plan.

*(There are 17 learning outcomes required by CADE)*

2.5.2 Analysis of aggregate data is used to evaluate the extent that expected learning outcomes are being achieved.

Because RD’s are health professionals who need practice-based assignments, the curriculum must include a variety of educational approaches such as field trips, role playing, simulations, problem-based learning, classroom instruction, and laboratories. Data on actual learning outcomes must be collected, aggregated, and analyzed and the analysis of aggregate data must be used to evaluate the extent to which expected learning outcomes are being achieved. Due to the limited number of faculty and the associated time constraints, exams and quizzes are predominantly multiple choice format. Projects, papers, case studies and essay exams, which are laborious and time consuming to grade are rare. Courses are taught as large lectures with little time for class discussion, and no time or facilities to accommodate such large numbers for field trips or simulations. Core courses, which meet the 17 CADE-required learning outcomes, consistently enroll 70 students or more and foundation courses such as anatomy and physiology, over 100. A class of 50 is considered small. Even labs have upwards of 17 students. Limited access will allow for smaller classes, the utilization of more creative teaching techniques and learning activities, which are required to maintain CADE accreditation.

The DPD program is scheduled to submit a self-study to CADE by January 2011 and is planning a combined site visit with the department’s dietetic internship in March 2011. **Continued accreditation of the DPD program is heavily dependent upon securing limited-access status.** It is essential to meet the previously outlined program and curricular goals for maintaining accreditation. Limited access status is in accordance with CADE’s “Actions to Address the Availability of Dietetic Internship Positions” sent to programs in June 2009. In a telephone conversation with Dr. Ulrich Chung, Executive Director of CADE, he acknowledged that given accreditation requirements and the growing interest in the field of dietetics,

he expects more DPD programs will be exploring limited access status. As limited access, the program would produce graduates of a higher quality and more competitive for internships, which would benefit the program and FSU in attaining continued accreditation by CADE and preparing students to become highly qualified professionals. It will also enhance FSU's reputation in the dietetics and healthcare field. FSU has always been a leader in dietetics education and was the first of such programs in Florida. If approved, FSU will have the first limited access DPD program in the state.

**6. By what means will access be limited? Please provide a description of the program's admissions requirements and procedures, and indicate how these requirements and procedures ensure equal access for Florida community college Associate of Arts degree graduates in the competition for available space in the program.**

Proposed application requirements to the limited access program:

1. Admission to The Florida State University
2. 2.75 overall undergraduate GPA\*

A GPA of 2.75 was set after taking into consideration the GPA necessary to be competitive for an internship. If students enter the limited access program with 60 hours and a 2.75 GPA, then they will need to earn at least B's in the last 60 hours to bring their GPA up to 3.0 by graduation. The CADE 2009 annual report provided information on GPA as a factor affecting acceptance to an internship. Nationally only 16.67% of students with an overall GPA of 2.99 or lower were matched to an internship. That percentage rose to 27.23% for students with a 3.0-3.59 GPA. Students with a 3.6-4.0 GPA were the most successful, with 66.13% matched to an internship.

\*Students with exceptional circumstances who have not met the minimum 2.75 overall undergraduate GPA may enter an appeal to be considered for admission

3. A grade of B or better in HUN1201, Science of Nutrition
4. A grade of "satisfactory (S)" in DIE3005, Introduction to Dietetics

DIE3005 will be offered in summer session B. Transfer students will have the opportunity to complete this course in the first six weeks of summer at FSU, before admission decisions are made.

5. Resume and personal statements

Proposed admission criterion:

Qualitative indicators will be assessed by faculty.

1. Indicators of aptitude in the sciences, preferably B or better in the following:

- CHM1045 and lab, General Chemistry I
- CHM1046 and lab, General Chemistry II
- CHM2200\* and lab (or CHM2210, 2211 and labs), Organic Chemistry
- MCB2004 and lab, Microbiology for Health Sciences

Given the intensity of the curriculum, it would be very difficult to earn a B or better in courses where pre-requisite knowledge is not strong. To ensure adequate pre-requisite knowledge to facilitate learning, grades in the above courses will be taken into consideration.

\* CHM2200 is not offered at many institutions; therefore, transfer students may take CHM2210, 2211 and labs or take CHM2200 and lab over the summer at FSU.

2. Commitment to become an RD
3. Experience in or understanding of the field of dietetics



Timeline for application and admission:

March	Application materials are made available
May	Transfer students take pre-requisite courses not available at previous institutions (DIE3005 and CHM2200 and Lab)
June	Summer session B ends mid June and grades posted. All students applying to program will have grades posted for DIE3005
July	Admission decisions are made. Transfer students currently enrolled in CHM2200 and lab will be admitted contingent upon a passing grade in the course and lab.

**7. Present the current race and gender profiles of the students in the program. Discuss the impact of the proposed action on the race and gender profiles. Cite sources used for discussion. What strategies, should they be necessary, will be used to promote diversity in the program?**

Currently, diversity within the dietetics major (28.6%) is congruent with the overall FSU student population (28%). When compared to diversity of dietetics programs nationally (23.4%), the FSU dietetics program is more diverse. A change in this program to limited access with a minimum 2.75 grade point average required for acceptance, may affect diversity. Based on the GPA's of students currently in the dietetics major, applying a 2.75 minimum GPA requirement would decrease diversity to 24%, which is lower than the University's overall average but still in keeping with national statistics on diversity within dietetics programs. The minimum application GPA will not guarantee admission to the dietetics major; all admissions will be competitive. Grades in common prerequisites, a personal statement and resume will also be evaluated by a committee of three dietetics faculty. This program will continue to maintain and increase diversity, by leveraging existing University recruitment initiatives. For example, NFES benefits from the Mentoring Multicultural Students in the Food and Nutrition Sciences (MEMS) program overseen by former dean, Dr. Penny Ralston. The MEMS mentoring program is designed to increase the number of multicultural professionals in the fields of nutrition, food and exercise science. In addition, a minority faculty member in the department, Dr. Jenice Rankins, became credentialed as an RD this past year and can now more readily mentor current and potential minority DPD students. Speakers from diverse backgrounds will continue to be invited to classes where applicable, particularly in the Introduction to Dietetics class, DIE 3005, which is a course for potential new dietetics majors.

The profession of dietetics values diversity and maintaining diversity is thus another requirement for CADE accreditation. While CADE mandates that programs maintain diversity, the program is charged with setting the goal and outcome. It is a current goal of the FSU DPD program to retain, and graduate a highly motivated and diverse population of undergraduate dietetics students. This goal is measured by an outcome which states that of the ethnically and gender diverse students in the DPD program, 60% will graduate and complete DPD verification. This information is reported to CADE every 5 years. If this goal is not met, procedures will be evaluated to determine where improvements can be made and an action plan will be implemented. A resource that could be used for such an action plan is ADA's "Toolkit for Mentoring Diverse Students for Dietetic Careers".

### FSU diversity

Diversity of the undergraduate FSU student population in the fall of 2009 as reported by the Office of Institutional Research is shown below. The total number of students enrolled in the university was 30,457. Students who did not report ethnicity totaled 485; percentages are based on students whose ethnicity is known.

	Black	Hispanic	Asian/Pacific Islander	American Indian/Alaskan	Non-resident alien	Total
number	3105	3900	1066	199	161	8431
percentage	10.4%	13%	3.6%	0.7%	0.5%	28%

### Diversity in the major

Diversity within the dietetics major for fall 2009 as reported by Office of Institutional Research; is shown below. The total number of students enrolled in the dietetics major was 318. Two students did not report ethnicity; percentages are based on students whose ethnicity is known.

	Black	Hispanic	Asian/Pacific Islander	American Indian/Alaskan	Non-resident alien	Total
number	24	48	13	3	3	91
percentage	7.5%	15%	4%	1%	1%	28.6%

**National diversity trends in dietetics** in 2008 as reported in the 2009 CADE Annual Report. A total of 15,624 students were enrolled in DPD programs.

	Black	Hispanic	Asian/ Pacific Islander	American Indian/Alaskan	Total ethnic minority students enrolled in DPD programs
number	971	1284	1295	99	3649
percentage	6.2%	8.2%	8.3%	0.6%	23.4%

### Limited Access Projections:

In an effort to project the effect of implementing limited access with a minimum 2.75 grade point average for acceptance, a sample of dietetics students enrolled in the fall of 2009 with 60-90 credit hours was examined.

**Fall 2009 students with 60-90 hours.** A total of 85 students were enrolled, one did not report ethnicity; percentages are based on students whose ethnicity is known.

	Black	Hispanic	Asian/ Pacific Islander	Native Hawaiian/ other Pacific	Total ethnic minority students
number	9	14	2	1	26
percentage	10.6%	16.5%	2.4%	1.2%	31%

**Fall 2009 students with 60-90 hours and  $\geq 2.75$  GPA.** A total of 66 students who met the GPA criterion were enrolled.

	Black	Hispanic	Asian/ Pacific Islander	Native Hawaiian/ other Pacific	Total
number	6	8	2	0	16
percentage	9.1%	12.1%	3%	0	24%

**8. Are the graduates of the program in high demand? If so, and if the program is to be limited due to lack of adequate resources, provide a justification for limiting access to the program rather than reallocating resources from programs with low market demand.**

As of 2006, approximately 57,000 dietitians and nutritionists were employed nationwide, and 62,000 are projected to be employed in 2016 according to the United States Bureau of Labor Statistics. Further comments about job prospects for RDs from the Bureau of Labor Statistics include:

(<http://www.bls.gov/oco/ocos077.htm>):

**“Employment of dietitians and nutritionists is expected to increase 9% during the 2006-16 projection decade, about as fast as the average for all occupations. Job growth will result from an increasing emphasis on disease prevention through improved dietary habits. A growing and aging population will boost demand for nutritional counseling and treatment in hospitals, residential care facilities, schools, prisons, community health programs, and home health care agencies. Public interest in nutrition and increased emphasis on health education and prudent lifestyles also will spur demand, especially in food service management.** Employment growth, however, may be constrained if some employers substitute other workers, such as health educators, food service managers, and dietetic technicians, to do work related to nutrition. Also, demand for nutritional therapy services is related to the ability of patients to pay, either out-of-pocket or through health insurance, and although **more insurance plans now cover nutritional therapy services**, the extent of such coverage varies among plans. Growth may be curbed by limitations on insurance reimbursement for dietetic services. **Hospitals will continue to employ a large number of dietitians and nutritionists to provide medical nutritional therapy and plan meals.** But hospitals also will continue to contract with outside agencies for food service and move medical nutritional therapy to outpatient care facilities, slowing job growth in hospitals relative to food service, outpatient facilities, and other employers. The number of dietitian positions in nursing care facilities is expected to decline, as these establishments continue to contract with outside agencies for food services. However, employment is expected to grow rapidly in contract providers of food services, in outpatient care centers, and in offices of physicians and other health practitioners. Finally, with increased public awareness of obesity and diabetes, **Medicare coverage may be expanded to include medical nutrition therapy for renal and diabetic patients, creating job growth for dietitians and nutritionists specializing in those diseases.** In addition to employment growth, job openings will result from the need to replace experienced workers who retire or leave the occupation for other reasons. **Overall, job opportunities will be good for dietitians and nutritionists, particularly for licensed and registered dietitians.** Job opportunities should be particularly good in outpatient care facilities, offices of physicians, and food service management. Dietitians and nutritionists without a bachelor’s degree will face keen competition for jobs. Dietitians with specialized training, an advanced degree, or certifications beyond the particular State’s minimum requirement will experience the best job opportunities. Those specializing in renal and diabetic nutrition or gerontological nutrition will benefit from the growing number of diabetics and the aging of the population.”

In recent years there has been a decline in the economy. However the dietetics profession has remained strong. Between June 2008 and July 2009, 12% of those responding to the survey, Compensation & Benefits Survey of the Dietetics Profession 2009 in the nutrition field had lost their jobs, but by July of 2009 only 8% of those respondents were still unemployed and actively seeking work. *Compensation & Benefits Survey 2009: Despite Overall Downturn in Economy, RD and DTR Salaries Rise. Journal of the American Dietetic Association, January 2010.*

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*Dr. Richard Stevens  
Director of Academic and Student Programs  
Board of Governors  
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