

**BOARD OF GOVERNORS, STATE UNIVERSITY SYSTEM OF FLORIDA  
PROPOSAL TO ESTABLISH A NEW TYPE I, II, OR III CAMPUS, OR SPECIAL  
PURPOSE CENTER**

University of Central Florida  
University Submitting Proposal

Econfina River State Park building lease  
agreement/17877  
Proposed Name of Educational Site

Site ID

Special Purpose  
Proposed Type of Educational Site  
(Type I, II, or III Campus, or Special Purpose Center)

4701 Econfina River Road, Lamont FL

Fall 2020

Physical Address of Educational Site  
(US Site: address, city, state, zip) (International site: street  
address, number, city, county/province, country)

Proposed Opening Date  
(First date and term student instruction will be offered at the  
site)

The submission of this proposal constitutes a commitment by the university that, if the proposal is approved, the necessary financial resources and the criteria for establishing or relocating an educational site have been met prior to the initiation of the first course offerings.

Date Approved by the University Board of  
Trustees

President

Date

Signature of Chair, Board of  
Trustees

4/06/2020

Date

Vice President for Academic  
Affairs

2020-4-6  
Date

Under Projected Enrollment, provide headcount (HC) and full-time equivalent (FTE) student enrollment estimates by level from Table 1 in Appendix A for Years 1 and 5, or the Final Year of implementation if it exceeds five. Under Projected Costs, provide revenues and expenses from Table 2 and capital project costs from Table 3 for Years 1 and 5, or the Final Year if it exceeds five.

Projected Site Enrollment (from Table 1)			
		HC	FTE
Undergraduate	Year 1	0	0
	Year 5	0	0
Graduate	Year 1	0	0
	Year 5	0	0

Projected Costs (from Tables 3 and 4)				
Operational			Capital Projects	Total Cost
	E&G Funding	Other (Contracts & Grants, Auxiliary)		
Year 1		\$8,000		
Year 2		\$8,000		
Year 3		\$8,000		
Year 4		\$8,000		
Year 5		\$8,000		

*Note: This outline and the questions pertaining to each section must be reproduced within the body of the proposal to ensure that all sections have been satisfactorily addressed. Tables 1 through 4 are to be included as Appendix A and not reproduced within the body of the proposals because this often causes errors in the automatic calculations.*

## **I. Introduction**

- A. Provide a short description of the project and rationale for the request to establish an educational site, including the main purpose for this site (research, instruction, administration, student services, etc.).**

This is a lease agreement to acquire control of a building located in Econfina River State Park which will be used as both a research station and a facility to host undergraduate teaching opportunities.

- B. Provide a short narrative assessment of how the establishment of the educational site supports the university mission and the goals incorporated into the university strategic plan and Board of Governors State University System Strategic Plan.**

This site provides collaborative opportunities for research for the departments of biology, anthropology, chemistry, Scientific and Technical Communication), Tourism, and Civil, Environmental & Construction engineering. Each department has expressed the desire to utilize this location for various activities for both faculty research, as well as student research opportunities in the area of field work.

In addition to research, this site will provide departments the opportunity to serve the local area. The programs plan to develop interpretive displays, and potentially demonstration and classes for school children, related to the archaeology and history of the region, as well as the biological and hydrological characteristics of the region. This may also include bringing school children to the Center at the end of UCF field courses to see the results of the university student's research. We will explore the potential engagement of local residents to act as docents to work with school groups and the general public during their visits to the Center.

- C. Provide a timetable of critical benchmarks that must be met for full implementation which can be used to monitor progress (planning, design, funding, construction, etc.). The timetable should also include ensuring appropriate accreditation of the proposed educational site and any proposed programs requiring specialized accreditation, if required.**

The building will need minor renovations (installation of benches and cabinets) prior to utilization. This is anticipated to occur during summer 2020. These modifications will allow for possible faculty field research to commence by fall 2020.



## **II. Need and Demand Assessment**

- A. Provide a detailed assessment of unmet local student demand for access to academic programs in the vicinity of the proposed educational site. Complete Table 1 in Appendix A to enrollment projections for unduplicated student headcount and FTE by degree program and level.**

This is not a dedicated teaching site, but a special site to allow students from a variety of disciplines a short field experience in relatively close traveling distance.

- B. Provide a detailed data-driven assessment that describes unmet local and regional workforce need for programs and services to be offered at the proposed educational site. In the appendices, provide letters of support from the local community and business interests.**

N/A

## **III. Academic Programs and Courses**

- A. Provide a list of the degree programs, partial programs, or college credit certificates and courses to be offered at the proposed educational site by year five or the Final Year of implementation if different, using Table 1 in Appendix A. The proposed degree programs must be identified by six-digit CIP Code, by program title, and degree level.**

Full courses will not be offered at this site. Optional courses in the BS in Biology, MS in Biology, and PhD in Integrative and Conservation Biology, as well as in programs offered by the Department of Anthropology and the Department of Civil and Environmental Engineering may utilize this site as a field experience within these courses. These courses were waiting for development or revision after the site was approved.

- B. Provide an explanation as to how the proposed degree programs and courses will be affiliated with similar programs offered on the central campus and/or other educational sites of the university. Will they be independent or an extension of existing programs? (Please see BOG regulation 8.011 (5))**

As indicated in III.A., these will be central campus courses utilizing the site as a field component.

- C. Provide an assessment, supported with data, that justifies any duplication of degree programs and services that might already be provided by an existing state university or Florida College System campus in the vicinity of the proposed educational site. Describe any discussions that have taken place with affected colleges and universities and provide letters of support or letters of concern in the appendices.**

This is not applicable as the use of field locations varies by the very nature of how such locations are used for research and field opportunities for the various programs involved.

#### **IV. Administration and Student Support Services**

- A. Describe the administrative structure of the proposed educational site and how it will relate to the central administration of the university. Include any necessary funding in the financial plan outlined in Table 2 of Appendix A.**  
This facility will be managed by UCF Coastal. The only financial needs relate to operational costs included in the lease agreement, and some initial equipment expenditures during the first couple of years.
- B. Describe how the proposed site will provide student services, either onsite or online from the central university campus.**  
As a limited purpose center for research and field experiences, student services is not necessary.
- C. Provide a plan to provide library services and other instructional resources that will support the proposed programs. Include any necessary funding in the financial plan outlined in Table 2 of Appendix A.**  
NA

#### **V. Budget and Facilities**

- A. Provide a projected operational budget using Table 2 in Appendix A that includes revenues and expenses out to year five, or the final year of implementation if different. Provide a narrative that explains the cost assumptions reflected in Table 2. Include the operational costs on the proposal cover page.**  
The lease agreement is for \$8,000 annual expense, which includes utilities and other operational expenses.
- B. Use Table 3 in Appendix A, to identify each facility or facilities required to establish the proposed educational site, and any additional facilities that will be required once the site has reached its expected size and enrollments. Include capital facility costs on the proposal cover page.**  
The Site is an approximate 0.25-acre parcel of land developed with an approximate 2,080 square-foot residential structure, constructed in 1988, consisting of two conjoined units that are currently leased as vacation condominiums. The property is located on the west bank of the Econfinia River, northeast of the entrance to the Econfinia River State Park. The property parcel number is 01163-060; There is no need for any additional facilities.



- C. Describe ownership of the new location and provide documentation of ownership or lease agreements, to include any special clauses, easements, or deed restrictions. If the property is a gift, provide the gift agreement. Please provide information on the type of ownership if the site is leased or owned (if leased please provide information on the duration of the lease and the entity that owns the lease). If the site is joint-use please provide the name of the other entity in the joint agreement as well as the total number of students this site will serve from year 1 through year 5.

Documentation of the lease agreement is attached and is between State of Florida Department of Environmental Protection Division of Recreation and Parks (sublessor) and UCF Board of Trustees (sublessee). The lease agreement is for 19 years at the rate of \$8000 per year.

- D. Are the facilities owned or leased by the University?

☐ Owned ☒ Leased

**VI. Addendum for International Campuses and Special Purpose Centers**

If the proposed site is international, include a copy of any MOU or other agreements related to the site as an appendix

☒ The University certifies that all requirements of BOG Regulation 8.009(3)(f) have been met.