

MINUTES  
STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
CONFERENCE CALL  
July 21, 2020

*Video or audio archives of the meetings of the Board of Governors  
and its Committees are accessible at <http://www.flbog.edu/>.*

1. Call to Order and Opening Remarks

Chair Darlene Jordan convened the Academic and Student Affairs meeting at 1:06 p.m. with the following members present: Governors Cerio, Felton, Frost, Lamb, Schneider, Scott, and Tripp. A quorum was established.

2. Minutes of March 25, 2020, Committee Meeting

Chair Jordan asked for a motion to approve the minutes of the May 5, 2020, Committee meeting. Governor Tripp moved to approve, Governor Frost seconded the motion, and the motion carried unanimously.

3. Vice Chancellor and Chief Academic Officer's Report

Chair Jordan recognized the Vice Chancellor for Academic and Student Affairs, Dr. Christy England, to give an update on the activities of the Academic and Student Affairs (ASA) unit.

Dr. England shared that staff in the Office of Academic and Student Affairs are well and are keeping up with all the important work of the System.

Dr. England also noted that the meeting materials included an update regarding the university self-evaluation of 2+2 enhancement programs with additional feedback from Florida College System partner institutions. She indicated that the 2+2 enhancement programs are in good shape, and the institutions have included many of the critical components established by the workgroup and the Board of Governors. Dr. England affirmed that Board staff would continue to evaluate these programs on a biannual basis, and she will provide updates to the committee. Dr. England commended the universities on their commitment to support student success, especially the success of the transfer students in Florida.

4. Articulation Coordinating Committee Credit-by-Exam Equivalencies

Chair Jordan recognized Dr. Traki L. Taylor, Assistant Vice Chancellor for Academic Affairs, to provide background information on the Articulation Coordinating Committee (ACC) Credit-by-Exam equivalencies.

Dr. Taylor explained to the Committee members that students in the State of Florida could receive postsecondary credit when demonstrating knowledge in specific content areas through the completion of various assessments. The ACC Credit-By-Exam document outlines minimum course recommendations for scores achieved on specific assessments. The course equivalencies are accepted by all State University System (SUS) and Florida College System (FCS) institutions.

Advanced Placement, Advanced International Certificate of Education Program, International Baccalaureate, DANTES, Defense Language Proficiency Test, Uexcel, and College-Level Examination Program are national examinations with equivalencies listed in the guidelines.

Authority for the use of the Credit-by-Exam guidelines is found in Section 1007.27, Florida Statutes, and Board of Governors Regulations 6.002 and 6.006.

Creation and maintenance of the guidelines are coordinated through the Florida Department of Education's Office of Articulation, in collaboration with a faculty committee consisting of representatives from both the SUS and FCS. The faculty committee reviews the national assessments, then compares the content from the examinations with the competencies for individual courses in the Statewide Course Numbering System. The recommendations are then presented to the ACC for consideration. If the recommendations are approved, the Guidelines are modified to reflect the recommendations and presented to the Board of Governors and the State Board of Education for their approval. Once approved, institutions utilize the guidelines as required by Board Regulation 6.006, Accelerated Mechanisms.

Governor Tripp moved to approve the February 14, 2020, Articulation Coordinating Committee Credit-by-Exam equivalencies, Governor Scott seconded the motion, and the motion carried unanimously.

##### 5. Public Notice of Intent to Amend Board of Governors Regulation 8.003 Textbook and Instructional Materials Affordability

Chair Jordan announced that the next item to consider is approval of a Public Notice of Intent to Amend Board of Governors Regulation 8.003 Textbook and Instructional Materials Affordability. She recognized Dr. Lynn Nelson, Director of Student Affairs, to make the presentation.

Dr. Nelson explained to the committee members that Board of Governors Regulation 8.003 was created in March 2009. The regulation provides institutions with

guidelines on the selection process, affordability initiatives, as well as the posting and reporting of textbook and instructional materials.

The amendment to the regulation addresses a change from the 2020 legislative session, which amended Section 1004.085(4), Florida Statute. It requires that innovative pricing techniques and payment options for textbook and instructional materials, include an opt-out and an opt-in opportunity for students with the stipulation that the opt-out opportunity reduces the cost of textbooks and instructional materials for students taking a course.

Each institution continues to be required to submit an annual report of activities related to textbook and instructional materials by September 30 of each year to the Chancellor. The Chancellor then provides a summary to the Board by November 1.

Dr. Nelson concluded her presentation by noting that the language for the proposed amendment aligns with the revised statutory language.

Governor Tripp moved to approve the Public Notice of Intent to Amend Board of Governors Regulation 8.003, Textbook and Instructional Materials Affordability, Governor Frost seconded the motion, and the motion carried unanimously.

6. Public Notice of Intent to Amend Board of Governors Regulation 8.001, University Calendars, and Temporary Delegation of Authority to the Chancellor for Calendar Exceptions

Chair Jordan recognized Dr. Traki L. Taylor to present the Public Notice of Intent to Amend Regulation 8.001, University Calendars, and Temporary Delegation of Authority to the Chancellor for Calendar Exceptions.

Dr. Taylor explained that the proposed amendment to Regulation 8.001 provides greater flexibility to the institutions for start dates of the academic calendar while maintaining the ability for students to transfer from one educational sector to another. The amendment also allows the Chancellor the ability to grant academic calendar exceptions for institutions that meet specific requirements, instead of requiring them to come before the Board of Governors for approval.

Governor Tripp moved to approve the Public Notice of Intent to Amend Regulation 8.001, University Calendars, and Temporary Delegation of Authority to the Chancellor for Calendar Exceptions, Governor Frost seconded the motion, and the motion carried unanimously.

7. Academic Program Items

Chair Jordan introduced Dr. Taylor to present on the following academic program requests.

A. Ph.D. in Transportation and Environmental Engineering, CIP 14.9999, Florida Atlantic University

Dr. Taylor shared that the criteria to approve a new academic degree program involved both accountability and readiness components. Programs must demonstrate strategic plan alignment, workforce demand, academic program coordination, fiscal responsibility, and benefit to the university, community, and state. Program quality indicators, appropriate curriculum, and sufficient availability of qualified faculty and institutional resources are also among the criteria that new degree programs are required to demonstrate.

Dr. Taylor then provided an overview of FAU's proposed Ph.D. in Transportation and Environmental Engineering. She noted that this would be the first program of its kind in the State of Florida and the first in the nation to provide the next generation of transportation and environmental engineering professionals specializing in the nexus of mobility and environmental sustainability.

Recognized as a Program of Strategic Emphasis under the STEM category, this program will prepare students for positions as senior engineers in regulatory agencies, as well as work in research laboratories, academia, and specialized job functions in engineering, management, government, and consulting.

Dr. Taylor shared that each of the proposed degree programs being presented to the committee has sufficient faculty resources and facilities to implement the program.

The total program cost to the institution in year one is projected to be \$293,916 and will be funded through education and general (E&G) as well as contracts and grants (C&G) funds. FAU will charge the standard graduate tuition and fee rate of \$396 per credit hour for resident students and \$1,024 per credit hour for non-resident students. If approved by the Board of Governors, the program will begin enrolling students in fall 2020.

Chair Jordan requested a motion to approve Florida Atlantic University's proposed Ph.D. in Transportation and Environmental Engineering, CIP 14.999, at the currently approved graduate tuition rate of \$396.82 per credit hour for resident students and \$1,024.81 per credit hour for non-resident students, with a program implementation date of fall 2020. Governor Tripp moved to approve. Governor Frost seconded the motion, and the motion carried unanimously.

B. Doctor of Design, CIP 04.0902, Florida International University

Chair Jordan stated that the next item for consideration is Florida International University's (FIU) request for approval to implement a Doctor of Design in CIP 04.0902. The FIU Board of Trustees approved the program on September 18,

2019. If approved by the Board of Governors, FIU will implement the program effective spring 2021. She recognized Dr. Taylor to present the proposal.

Dr. Taylor informed the committee members that the proposed program would prepare candidates for key leadership positions in design investigation and related technology fields. The proposed CIP code for the program is a Program of Strategic Emphasis under the STEM category. The Doctor of Design will prepare students for careers in the design industry, applied research, and teaching leadership fields.

The total program cost in year one is projected to be \$58,610 and will be funded through E&G and philanthropy and endowment (P&E) funding sources. Students will be charged the standard graduate tuition and fees rate of \$456 per credit hour for resident students and \$1,002 per credit hour for non-resident students.

Chair Jordan asked for a motion to approve Florida International University's Doctor of Design, CIP 04.0902, at the currently approved graduation rate of \$455.64 per credit hour for resident students and \$1,001.69 per credit hour for non-resident students, with a program implementation date of spring 2021. Governor Frost moved to approve, Governor Felton seconded the motion, and the motion carried unanimously.

C. Doctor of Nurse Anesthesia Practice, CIP 51.3804, Florida State University

Chair Jordan recognized Dr. Taylor to present Florida State University's (FSU) request for approval to implement a Doctor of Nurse Anesthesia Practice in CIP 51.3804. The FSU Board of Trustees approved the program on February 12, 2020. If approved by the Board of Governors, FSU will implement the program effective summer 2021. The program is designed to provide students with the skills necessary to be successful Certified Registered Nurse Anesthetists. The proposed CIP code for the program is a Program of Strategic Emphasis under the critical workforce-health category.

Dr. Taylor shared that the total cost of the program reflects all expenses, including industry-driven, highly competitive, salaries of faculty; adjunct faculty; clinicians; and administrative staff salaries. The administrative staff are an essential part of the program as they help to maintain the program and preserve the low clinician ratios required for accreditation. They also assist in maintaining the equipment for the program. The total anticipated cost for the program for year 1 is \$1,164,000, and it will be funded through reallocated E&G funds, from the current Master of Science in Nursing Anesthesia (MSNA). FSU will charge a flat rate of \$9,500 per semester. This amount includes fees and is consistent for both resident and non-resident students.

Governor Tripp asked if there were any issues raised by other institutions regarding the proposed program. Dr. Taylor responded that there were none.

Governor Scott noted that the master's program involved instruction two years beyond the baccalaureate degree in nursing. He then asked if the proposed program will be three years beyond a baccalaureate degree. Dr. Stacey Van Dyke, Director of the FSU MSNA Program, responded that the program would be three years. Governor Scott then inquired if the new program included any changes to the curriculum. Dr. Van Dyke shared that there are changes. She explained that the current MSNA does include the base information required to maintain programmatic accreditation. The proposed DNAP program includes instruction in leadership, as well as a scholarly inquiry project to provide graduates with instruction in the best clinical practices.

Chair Jordan asked for a motion to approve Florida State University's Doctor of Nurse Anesthesia Practice, CIP 51.3804, at the graduate tuition and fee rate of \$9,500 per semester, with a program implementation date of spring 2021. Governor Tripp moved to approve, Governor Lamb seconded the motion, and the motion carried unanimously.

D. Ed.D. in Curriculum and Instruction, CIP 13.0301, University of North Florida

Chair Jordan recognized Dr. Taylor to present the University of North Florida's (UNF) proposed Ed.D. in Curriculum and Instruction in CIP 13.0301, for approval. The UNF Board of Trustees approved the program on January 16, 2020. If approved by the Board of Governors, UNF will implement the program effective spring 2021.

Dr. Taylor shared that the purpose of the proposed Ed.D. in Curriculum and Instruction is to prepare scholarly practitioners with advanced curriculum and instructional knowledge, skills, and dispositions needed to work and lead in today's PK-12 school systems. The proposed degree would meet a critical need in the workforce – that being education. It will prepare graduates to serve as district administrators, teacher leaders, curriculum designers, and consultants in instructional design.

The total program cost in year 1 is \$121,933 and will be funded through E&G funds. UNF will charge the standard graduate tuition and fees rate of \$493 per credit hour for resident students and \$1,044 per credit hour for non-resident students.

Vice Chair Lamb asked for a motion to approve the University of North Florida's Ed.D. in Curriculum and Instruction, CIP 13.0301, at the currently approved graduate tuition rate of \$493.53 per credit hour for resident students and

\$1,044.27 per credit hour for non-resident students, with a program implementation of spring 2021. Governor Tripp moved to approve, Governor Frost seconded the motion, and the motion carried unanimously.

E. Request for Limited Access Status for the Bachelor of Fine Arts in Graphic Design and Digital Media University of North Florida, CIP 50.0409

Chair Jordan recognized Dr. Taylor to present the University of North Florida's request for limited access status for the existing Bachelor of Fine Arts in Graphic Design and Digital Media, CIP 50.0409, in accordance with the Board of Governors Regulation 8.013. The University Board of Trustees approved the request on January 16, 2020. If approved by the Board of Governors, UNF will implement limited access status for the program effective fall 2020.

Dr. Taylor shared that UNF's request is based on three factors. First, the program has a limited number of computer labs available, and the cost to purchase additional technology is prohibitive in a lab setting. Second, because of the nature of the program, it is necessary for students to demonstrate a baseline skillset in fine arts to ensure that they will benefit from instruction in this area. Third, the program has set a minimum grade point average (GPA) requirement of 2.75. This is based on 15-year trend data where the institution found that generally, students with GPAs below 2.75 have higher drop, withdrawal, and failing rates. These students also have higher change of major rates.

Students applying for admission to the program will be required to submit a portfolio of eight works and answer additional questions regarding their interests, subject matter knowledge, and skillsets. All of the criteria will be available on the institution's website, and none of the criteria is specific to UNF courses, which will ensure equal access for Florida College System Associate in Arts transfer students.

Governor Tripp requested the Chair amend the motion to require the institution report back to the committee within two or three years to update the committee.

President Szymanski indicated that they would be glad to report back to the committee in two years regarding the acceptance and denial of students into the program.

Chair Jordan then requested a motion to approve limited access status for the Bachelor of Fine Arts in Graphic Design and Digital Media, CIP 50.0409, at the University of North Florida, subject to a report to the Board in September 2022 regarding program enrollment. Governor Tripp moved to approve, Governor Lamb seconded the motion, and the motion carried unanimously.

F. Request for Classification of the Econfina River Field Research Station as a Special Purpose Center by the University of Central Florida

Chair Jordan recognized Dr. Taylor to present the request from the University of Central Florida (UCF) to approve the Econfina River Field Research Station as a Special Purpose Center. Dr. Taylor informed the Board that the site would provide collaborative opportunities for research among the Departments of Biology, Anthropology, Chemistry, Scientific and Technical Communication, Tourism, and Civil, Environmental, and Construction Engineering. Faculty research opportunities will also be available. Additionally, the special purpose center will serve the local community through demonstrations for school children and visits from the general public and school groups. UCF has communicated with both Florida Agricultural and Mechanical University and Florida State University, since the special purpose center will be in their geographic service area.

Governor Schneider asked if there will be any collaboration between UCF and FAMU or FSU. Dr. Taylor indicated that UCF would welcome collaboration with any institution, and UCF President Alex Cartwright confirmed.

Vice Chair Lamb requested a motion to approve the Econfina River Field Research Station as a Special Purpose Center for the University of Central Florida, pursuant to Board of Governors Regulation 8.009. Governor Tripp moved to approve, Governor Scott seconded the motion, and the motion carried unanimously.

8. Academic and Student Affairs

A. Council for Student Affairs (CSA)

Chair Jordan recognized Dr. William Hudson, Chair of the CSA, who provided the following updates:

CSA meets weekly to respond to COVID-19 concerns. Topics include involving shifts in service delivery for counseling, housing, engagement, enrollment, and health services, changes in the job market, and other student services. They have reached out to students through many media platforms.

CSA has also provided input to the Reopening Task Force, and the Diversity, Equity, and Inclusion Work Group.

CSA met with the Council for Academic Vice Presidents. Dr. Hudson thanked Dr. Sally McRorie for her collaboration and indicated looking forward to working with the new Chair, Dr. Ken Furton.



Institutions are working to prepare for the fall semester, and they are continuing to discuss housing, athletics, academics, new student orientation, international students, student clubs, and other topic areas.

Dr. Hudson thanked Governor Schneider for meeting with him, and he shared that he looks forward to working with her on student and Florida Student Association issues.

He acknowledged the comradery System-wide during the COVID-19 Pandemic.

Dr. Hudson also acknowledged the weekly updates from Board of Governors staff. He thanked Dr. Christy England and Dr. Lynn Nelson for engaging with the Council.

#### B. Florida Student Association (FSA)

Chair Jordan recognized Governor Schneider, Chair of the Florida Student Association, who provided the following updates:

Two items were of particular concern. The first, relating to international students, was reconciled quickly by federal regulations being rescinded.

The fall re-opening is the other issue on students' minds. There is a desire to be back at school. However, there is concern regarding health and safety in attending. Governor Schneider stressed the importance of the System being honest and transparent with students so that they can understand the reasoning behind policies and procedures.

#### 9. Concluding Remarks and Adjournment

The update from the Council of Academic Vice Presidents (CAVP) was not provided due to technical difficulties. Chair Jordan requested that the CAVP provide an update at the next Committee meeting.

Having no further business, Chair Jordan adjourned the meeting at 1:53 p.m.

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Darlene Jordan, Chair

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Lynda Page  
Director of Articulation