

8.009 Educational Sites

(1) The following definitions of educational sites shall ~~apply~~ be used for classification purposes in data submissions to the State University System Board of Governors:

(a) Main campus is defined as the primary site of university educational, research, and administrative activities.

(b) Branch campus, ~~including one that has received separate regional accreditation,~~ is defined as an instructional and administrative unit of a university, apart from the main campus, that primarily offers students upper-division undergraduate and graduate programs, as well as a wide range of administrative and student support services appropriate for the number of student FTE served, ~~and reflects a relatively permanent commitment by a university for the foreseeable future, not an occasional or transitory activity,~~ in facilities ~~that~~ which are university-owned, university-~~controlled~~ leased, or jointly used with another public institution.

1. Type I Branch Campus is defined as a university operation that has obtained and continues to maintain an enrollment level of ~~at least more than~~ 2,000 university ~~student~~ FTE in courses which lead to a college degree. A Type I Branch Campus typically provides a broad range of instruction for numerous full and partial degree programs, ~~moderate~~ research activity, and an extensive complement of student services.

2. Type II Branch Campus is defined as a university operation that has obtained and continues to maintain an enrollment level of ~~between~~ 1,000 ~~and~~ to 2,000 university ~~student~~ FTE in courses which lead to a college degree. A Type II Branch Campus typically provides a ~~moderate~~ range of instruction for full and partial degree programs, ~~limited~~ research activity, and a moderate complement of student services.

~~(c) Instructional center~~ 3. Type III Branch Campus is defined as ~~an instructional unit of~~ a university, ~~apart from the main campus,~~ operation that has obtained and continues to maintain an enrollment

~~level of between at least 300 and but less than 1,000 university student FTE. The Board may, within its discretion, require an operation with less than 300 FTE to be presented to the Board for approval if the operation otherwise meets the remaining criteria in courses which lead to a college degree. An instructional center this sub-paragraph. A Type III Branch Campus typically provides a limited range of instruction for full and partial degree programs or courses, limited research activity, and a limited complement of student services in facilities that are university-owned, university-controlled, or jointly used with another public institution.~~

~~(d)~~ (c) Special purpose center is defined as a unit of a university, apart from the main campus, that provides certain special, clearly defined programs or services, such as research, cooperative extension, or public service, and reflects a relatively permanent commitment by a university for the foreseeable future, not an occasional or transitory activity, in facilities which are university-owned, university-controlled leased, or jointly used with another public institution. Instructional programs or courses leading to a college degree are typically not offered at special purpose centers.

~~(e)~~ (d) Instructional site is defined as ~~an~~ a temporary instructional unit of a university, apart from the main campus, that provides a limited range of instructional programs or courses leading to a college degree, generally of short duration, in facilities not owned by the institution.

~~(f)~~ (e) Special purpose site is defined as a unit of a university, apart from the main campus, that provides ~~services of an educational or community outreach nature which are other than instruction leading to a college degree, in facilities not owned by the institution. Instructional programs or courses leading to a college degree are typically not offered at special purpose sites.~~

~~(2) Distance learning courses may be used in conjunction with on-site courses to allow completion of degree programs at educational sites that have received board of trustees' approval to offer instruction.~~

~~(3)~~ On (2) Within the State of Florida, on-site lower-level (1000- and 2000-level) courses shall be offered only on the main campus of a university unless approved under the following conditions:

(a) ~~A university may offer a limited number of lower-level courses may be offered that address specified degree program needs at educational sites away from other than the main campus, if there is a written agreement is reached with the local institution in the Florida College System for the university to offer coursework to meet specific degree program needs of the site(FCS) institution that such course offerings will not unnecessarily duplicate course offerings at the FCS institution. If a written agreement cannot be achieved is not reached with the localFCS institution in the Florida College System within sixty days, the university board of trustees or its designee may approve a proposal to offer the offering of a limited number of lower-level courses that address specific degree program needs. The university shall seek approval of a proposal submitted to its board of trustees, and, subsequently, the Board of Governors to enroll lower-level university FTE that will exceed 25% of the total university FTE at a branch campus or special purpose center. The proposal shall include be in the following elements:~~

- ~~1. An explanation of why the courses cannot be provided by the local Florida College System institution or through distance learning; format developed in~~ (2. ~~An assessment of student demand in relation to unmet needs for the proposed courses;~~)(b).
- ~~3. Availability of necessary facilities, equipment, and faculty;~~
- ~~4. Documentation of discussions with the educational institutions affected by the proposed course offerings; and~~
- ~~5. Impact on local articulation agreements.~~

(b) A university may offer a full range of general education and other lower-level courses ~~off the main~~ at a branch campus if approved by the university board of trustees and, subsequently, by the Board of Governors. The proposal to offer a full range of lower-level courses shall ~~contain the elements specified below:~~ use the format(s) developed by the Office of the Board of Governors, in conjunction with university academic affairs officers. Such format(s) shall include, at a minimum, the following elements: relationship to the university's mission; assessment of student demand; availability of necessary facilities, equipment, and faculty; effect on local articulation agreements; and projections of lower-level FTE, operating budget, and staffing.

- ~~1. An explanation of how offering lower level courses at the site is consistent with the university's strategic plan and its vision for the educational site;~~
- ~~2. An explanation of how offering lower level courses at the site is consistent with the State University System strategic plan;~~
- ~~(3. An assessment of student demand in relation to unmet needs;~~
- ~~4. Availability of necessary facilities, equipment, and faculty;~~
- ~~5. Documentation of discussions with the educational institutions affected by the proposed course offerings;~~
- ~~6. Effect on local articulation agreements; and~~
- ~~7. Five year plan reflecting projected lower level FTE, operating budget, and staffing plan.~~

~~(4) The following approval processes for establishing, reclassifying, relocating, and closing, and reviewing educational sites apart from the main campus apply to the State University System:~~

- ~~(a) Each board of trustees shall adopt regulations consistent with this paragraph for the establishment, reclassification, relocation, and closing, and review of educational sites apart from the main campus, including the acquisition of real property on which such educational sites will be located and including international educational sites and educational sites located in other states.~~
- ~~(b) When beginning to consider As an initial part of the process that may lead to the acquisition, establishment, reclassification, relocation, or closing of branch campuses, instructional centers, or special purpose centers, the president of each university shall consult with the chancellor Chancellor to inform system-wide strategic planning.~~
- ~~(c) Instructional sites and special purpose sites may be established and closed by universities consistent with regulations established by their respective boards of trustees. If an instructional or special purpose site scheduled for closing has been funded by the Legislature or established pursuant to law, the university shall provide documentation to the Board of Governors justifying the closure, and shall initiate a dialogue with legislative leadership regarding the closure.~~
- ~~(d) Establishing, reclassifying, relocating, or closing a branch campus, instructional center, or special purpose center, including acquiring real~~

property for such educational sites, shall be approved by the university board of trustees and, subsequently, the Board of Governors.- No capital outlay funds shall be requested of the Legislature or expended, except for planning, prior to such approvals being obtained.

- (e) Proposals for the establishment, relocation, and reclassification, and relocation of branch campuses, instructional centers, and special purpose centers shall be submitted to the university's board of trustees and, subsequently, to the Board of Governors, using the format(s) developed by the Office of the Board of Governors, in conjunction with university academic affairs officers. Such format(s) shall include, at a minimum, the following elements:

1. Accountability:

- a. The proposal shall describe how the proposed action is consistent with the institution's mission and strategic plan and the Board of Governors strategic plan.
- b. The proposal shall demonstrate alignment with state-level, cross-sector planning.
- c. The proposal shall describe plans for ensuring that establishment or relocation of the site meets the criteria of the substantive change requirements of the Southern Association of Colleges and Schools.
- d. The proposal shall document discussions with educational institutions affected by the proposed site and explain any collaborative arrangements with other educational institutions or business entities.
- e. The proposal shall address any impacts on the local community and its infrastructure.
- f. The proposal shall be consistent with the current validated educational plant survey pursuant to Board Regulation XX.XXXX.

2. Needs Assessment:

- a. The proposal shall include identification of statewide and regional needs to be met; the targeted student population and an assessment

~~showing that enrollment needs cannot be met through distance learning technologies or other effective alternative instructional methods; for those educational sites that will provide instructional programs; description of measurable benefits to the community and region; a description of discussions with community and workforce leaders and documentation of their support; and documentation of discussions with institutions in the region and an analysis of the impact the proposed action will have on them.~~

- ~~b. For educational sites that will provide instructional programs, the proposal shall include a ten year projection of headcount and FTE enrollment. The university shall note if a reclassification of the educational site may be required within the ten year period based on enrollment projections.~~

3., Academic Programs:

- ~~a. The proposal shall delineate full and partial academic programs planned for the educational site.~~
- ~~b. The proposal shall demonstrate that students at the educational site will receive quality instruction, including providing a description of the means used by the university to monitor and ensure the quality of programs.~~
- ~~c. The proposal shall describe any admissions or degree requirements that are different from the requirements of the main campus.~~
- ~~d. New degree programs proposed for an educational site shall be approved pursuant to Regulation 8.011, New Academic Program Authorization.~~

4., Administration:

- ~~a. The proposal shall include a plan for administrative and faculty staffing levels that will be appropriate for the size and type of programs that will be offered on the proposed educational site.~~

~~b. The proposal shall include an organizational plan describing the functional relationship of administrative offices to the main campus.~~

~~c. The proposal shall describe how the university will assess the effectiveness of the educational site and how it will monitor and ensure its quality.~~

~~5., Budget and Facilities:~~

~~a. The university shall include in the proposal a ten year budget plan for financing, managing and maintaining the educational site, planned academic programs, and support services. The budget plan will address both operations and capital outlay.~~

~~b. The proposal shall describe the financial impact that the proposed site will have on the existing campuses of the institution.~~

~~6., Student Services: The proposal shall address access to academic and student support services, if appropriate.~~

~~7., and Monitoring of Implementation: The proposal shall include a timeline and plan for the board of trustees to annually monitor the implementation of the proposed site to ensure the site is achieving programmatic and enrollment goals.~~

(f) In addition to addressing the elements specified in (43)(e), proposals for the establishment of international branch campuses, instructional centers, and special purpose centers shall include the following elements:

1. The relationship of the international program to the institution's mission and strategic plan;

2. ~~The~~Any legal basis for the institution's operations in the requirements of the host country that must be met to establish and operate a branch campus in that country and the legal jurisdiction under which its contractual provisions that will be interpreted applicable to the university's operations;

3. ~~The extent~~ A risk assessment of the institution's-university's responsibility for the safety of students, faculty, and staff; and
 4. ~~An explanation as to how~~ How the university will exercise control over the academic program, faculty, and staff; if the programs are not operated exclusively by the university; and
 5. An assurance that the branch is being operated in accordance with the legal requirements of the host country and any applicable political subdivision.
- (g) Proposals for closing branch campuses, instructional centers, and special purpose centers shall be submitted to the university's board of trustees and shall include the following elements:
1. Plans to notify students, faculty, and staff of closing of the educational site;
 2. Effect on nearby postsecondary institutions, the community, and region;
 3. Plans for teach-out agreements that support student completion and that consider the impact of closing the site on faculty and staff, consistent with standards and policies of the Southern Association of Colleges and Schools;
 4. Plans for use or disposal of university-owned facilities on the site;
 5. Effect on the university's ability, subsequently, to meet goals delineated in its strategic plan;
 6. Effect on the State University System's ability to meet goals delineated in the Board of Governors strategic plan; and
7. A, using the format(s) developed by the Office of the Board of Governors, in conjunction with university academic affairs officers. The proposal shall include a request for the Board of Governors to initiate a dialogue with university and legislative leadership regarding the appropriateness of seeking statutory changes, if the educational site has been established pursuant to law.

(54) A university shall receive approval from its board of trustees and the Board of Governors prior to seeking separate accreditation from the Southern Association of Colleges and Schools for a branch campus ~~or instructional center.~~

~~(6) Each university shall monitor, and each board of trustees shall periodically review, its branch campuses and instructional centers to determine if the site should be continued in its current classification as defined in (1), reclassified, or closed.~~

~~(a5) Each university shall annually monitor enrollment at its branch campuses ~~and instructional centers.~~ If enrollments fall below the minimum designated for the site as defined in (1) for ~~two~~three consecutive years, the university shall develop ~~and implement~~ a plan for increasing enrollment, reclassifying the site, or closing the site.~~

~~(b) — Each board of trustees shall review its branch campuses, instructional centers, and special purpose centers at least every seven years. The reviews shall include a determination of the educational site's progress against defined program goals and, An exception shall be made for branch campuses and instructional centers, defined enrollment goals, within the context of the site's mission, the university's mission, and the current Board of Governor's Strategic Plan. Copies of all reviews shall be submitted to the Office of a Type III Branch Campus that was approved by the Board of Governors. for establishment at an enrollment level below the minimum designated in (1). In that case, if enrollments fall below the Board of Governors-approved minimum for that site for three consecutive years, the university shall develop and implement a plan for increasing enrollment, reclassifying the site, or closing the site.~~