

**FLORIDA BOARD OF GOVERNORS
NOTICE OF PROPOSED REGULATION AMENDMENT**

DATE: 9/17/2026

**REGULATION NUMBER AND TITLE: 14.004, Fixed Capital Outlay
Legislative Budget Request Procedures**

SUMMARY: Regulation 14.004 governs the preparation and approval of university fixed capital outlay legislative budget requests. Therein subparagraph 3(a) governs subsequent funding transfers between previously approved CITF-funded projects, requiring board of trustees (BOT) approval. However, the preexisting paragraph (3) still reflects only “president” approval, which is being revised to require BOT approval, for consistency as well as mirror current practice. Minor edits were also made to clarify the language and cite specific statute.

FULL TEXT OF THE REGULATION IS INCLUDED WITH THIS NOTICE.

AUTHORITY TO AMEND REGULATION(S): Section 7(d), Art. IX, Fla. Const.; Board of Governors Regulation Development Procedure dated March 23, 2006.

**THE BOARD OF GOVERNORS’ OFFICIAL INITIATING THE PROPOSED
AMENDMENT TO THE REGULATION:** Mr. Kevin Pichard, Associate Vice
Chancellor, Finance and Facilities

**COMMENTS REGARDING THE PROPOSED AMENDMENT SHOULD BE
SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE
CONTACT PERSON IDENTIFIED BELOW.** The comments must identify the
regulation on which you are commenting:

General Counsel, Board of Governors, State University System, 325 W. Gaines
Street, Tallahassee, Florida 32399 or generalcounsel@flbog.edu.

14.004 Fixed Capital Outlay Legislative Budget Request Procedures

- (1) The university is responsible for the preparation of a project's building program as well as institutional capital improvement planning, which shall be consistent with the university's strategic plan, campus master plan, and educational plant survey.
- (2) All projects requested by a university for inclusion on the PECO-eligible priority list must have an educational plant survey recommendation or legislative appropriation in accordance with s. 1001.706(12), F.S.
- (3) Proposals for fixed capital outlay projects to be funded by Capital Improvement Trust Fund Fees (CITF) shall be prepared by the university and submitted to the Board of Governors. Each proposed project shall be approved by the university presidentboard of trustees after consultation with the student government association. For the purpose of this regulation, "consultation" is defined as an ongoing dialogue with the student body president prior to developing the university proposal. An attachment containing any objections and alternatives, and stating that both the university president and the student government association have reviewed the project proposals, shall be included in the proposal.
 - a) The Chancellor or designee may approve university requests to transfer Capital Improvement Fee (CITF) funding between projects, provided the subject CITF projects were previously approved by the Board of Governors, and the specific transfer of funding, as proposed, has been approved by the university board of trustees after consultation with the student government association.
- (4) Each university board of trustees will submit to the Chancellor's Office a Fixed Capital Outlay Legislative Budget Request in accordance with the guidelines, standard formats, and instructions provided by the Chancellor, pursuant to s. 1011.40, F.S.

Authority: Section 7(d), Art. IX, Fla. Const., History--Formerly 6C-14.0025, 1-24-89, Amended 1-13-99, Amended and Renumbered as 14.0025, 3-27-08, Amended 11-21-13, Amended and Renumbered as 14.006 5-5-20, Amended and Renumbered 14.004 09-08-23, Amended xx-xx-26.