

# **Articulation Coordinating Committee Policy Regarding the Evaluation and Awarding of Postsecondary Credit for Prior Military Training, Courses, and Occupations**

**Update: June 2025**

## **Section 1.0: Introduction**

This policy regarding the awarding of postsecondary credit or clock hours for military training or experience in Florida is in accordance with Section (s.) 1004.096, Florida Statutes (F.S.), and is intended for adoption by the State University System of Florida's Board of Governors (BOG) and the Florida State Board of Education (SBOE). Informed by state statute and the rules and regulations of the two higher education governing boards, this document establishes a statewide process for prioritizing and determining postsecondary course equivalencies and the minimum postsecondary credit or career education clock hours that must be awarded for military training and experience. Upon approval by the BOG and SBOE, the Articulation Coordinating Committee (ACC) will implement this process to facilitate the review of military training and experience and will approve a prioritized list of course equivalencies, which will be updated annually.

## **Section 2.0: Procedures for the Development of the Pathways for Military Experience Equivalency List**

To implement the provisions of s. 1004.096, F.S., a list of postsecondary course equivalencies (hereafter referred to as the Credit for Military Experience Equivalency List) will be established to provide consistent statewide award of credit. This list will be published by the Office of K-20 Articulation and approved by the BOG and SBOE annually. The following process will be used to establish and annually update the list. Minor deviations from this process are permitted so long as the deviations foster the purpose of s. 1004.096, F.S., do not impede the timely revision of the list, and are taken in consultation with the relevant stakeholders.

## Procedures for the Establishment of Statewide Subject Area Equivalencies and Updates to the Military Experience Equivalency List

<b>Course Review to Establish the Credit for Military Experience Equivalency List</b>	
Step 1 – Identify potential training courses for evaluation	The Office of Articulation will obtain the American Council on Education (ACE) Military Guide, including the ACE course numbers, titles, course descriptions, and learning outcomes. The ACE Military Guide will serve as the principle foundation for the Credit for Military Experience Equivalency List.
Step 2 – Review the Statewide Course Numbering System for potential equivalencies	<p>The Office of Articulation will assist in identifying the college credit or clock hour course equivalencies that align with the ACE Military Guide's courses. This process should consider the following:</p> <ol style="list-style-type: none"> <li>1. Examination of the Statewide Course Numbering System (SCNS) to identify possible equivalent courses to those included in the ACE Military Guide. This includes identifying related statewide courses and comparing the SCNS statewide learning outcomes with the course learning outcomes articulated by the ACE Military Guide.</li> <li>2. Identification of the number of postsecondary institutions offering aligned courses to ensure broad impact for this work.</li> <li>3. Identification of appropriate SCNS statewide courses and the corresponding credit and/or clock hours to be awarded on the Credit for Military Experience Equivalency List.</li> </ol>
Step 3 – Establish equivalencies	<p>SCNS Discipline Coordinators will review the college credit or clock hour course equivalencies that align with the ACE Military Guide's courses. Upon completion of their review, the Discipline Coordinators will recommend SCNS courses to the ACC for addition to the Military Experience Equivalency List.</p> <p>Upon ACC approval, the list will be presented to the BOG and SBOE for adoption.</p>
Step 4 – Publish the Credit for Military Experience Equivalency List	The Military Experience Equivalency List will be published on the Office of K-20 Articulation website for institutional and student use, pursuant to s. 1004.096, F.S.