

**FLORIDA BOARD OF GOVERNORS  
PROPOSAL TO RECLASSIFY A TYPE I, II, OR III CAMPUS OR A SPECIAL  
PURPOSE CENTER**

University of Central Florida

South Orlando Campus

**University Submitting Proposal****Educational Site Name**

Special Purpose Center

7300 Lake Ellenor Dr., Orlando, FL 32809

**Current Type of Educational Site****Physical Address** (US Site: address, city, state, zip)

(International site: street address, number, city, county/province, country)

0002

Fall 2023

**Current Site ID****Reclassification Effective Term**

(First date and term under new classification)

Other

**Proposed Type of Educational Site**

The submission of this proposal constitutes a commitment by the university that, if the proposal is approved, the necessary actions to accommodate students and faculty will have been met prior to final reclassifying the educational site.

2/18/2021

Alexander  
CartwrightDigitally signed by Alexander  
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Date: 2023.06.07 17:36:41  
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2023-6-7

**Date Approved by the University Board of Trustees****President****Date**Alex Martins  
06/30/2023 18:01 EDTMichael D.  
JohnsonDigitally signed by Michael  
D. Johnson  
Date: 2023.06.07 11:35:39  
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2023-6-7

**Signature of Chair, Board of Trustees****Date****Vice President for Academic Affairs****Date**

Provide current headcount (HC) and full-time equivalent (FTE) student enrollment at the educational site. Provide current headcount (HC) and full-time equivalent (FTE) of faculty and staff employed at the educational site. Indicate the current expenditures by fund source for the educational site.

Students, Faculty, and Staff		
CURRENT	HC	FTE
Undergraduate	0	0
Graduate	0	0
Faculty	0	0
Staff	0	0
PROPOSED	HC	FTE
Undergraduate	0	0
Graduate	0	0
Faculty	0	0
Staff	0	0

Site Expenditures				
E&G Funds	Contract & Grants Funds	Auxiliary Funds	Other	Total
				0
E&G Funds	Contract & Grants Funds	Auxiliary Funds	Other	Total
				0

## I. Introduction

**A. Provide a short description of the educational site for which the request to reclassify is being made, including the main purpose for this site (research, instruction, administration, student services, etc.).**

The South Orlando Center, Site 2, known as "UCF South Orlando Campus" is located twenty miles south west from main campus. The center consists of two permanent unoccupied buildings set on 20 acres of land. The site was used primarily for non-credit courses; conferences; seminars; short courses; workshops; and undergraduate, graduate, and Florida Engineering Education delivery System credit courses. Currently, the site is coded as a Special Purpose Center and has been closed since 2015.

## II. Need and Demand Assessment

**A. Provide a narrative rationale for the request to reclassify the educational site that includes a need and demand assessment. The need and demand assessment for reclassifying an educational site to a new category in the taxonomy might address reduced or increased demand for access at a particular location or increased costs for instructional delivery that cannot be offset by increased enrollments.**

By Spring 2012, Site 2 had become exclusively a UCF testing site and by Spring 2013, those testing needs had been absorbed by other locations with more modern facilities. All activity ceased in August 2015 and the facilities have remained dormant. In December 2019, UCF signed a 50-year sub-lease with Orange County for the establishment and operation of a public park and recreational facility.

## III. Academic Programs and Courses

**A. Provide a list of the degree programs, partial programs, or college credit certificates and courses currently offered at the site. Identify any degree programs to be closed or implemented as a result of reclassifying the educational site. Explain the extent to which the proposed reclassification will have an impact on overall university enrollments, enrollment planning, and degree production.**

A review of the course schedule for Fall 2010, Fall 2011 and Fall 2012 indicated that face-to-face courses were only offered in Fall 2010 and Fall 2011 at UCF's South Orlando campus. These were College of Business courses and were taught by Dr. Anthony Byrd and Dr. Carolyn Massiah who were main campus faculty.

**B. Provide an explanation of the manner in which the University intends to accommodate any students or faculty who will be adversely affected by reclassification of the educational site. Describe the steps that have been taken to inform students and faculty of the President's intent to recommend to the Board of Trustees that the site be reclassified.**

A review of faculty staff reports for Fall 2010, Fall 2011 and Fall 2012 indicated that no faculty were assigned to UCF's South Orlando campus. All coursework and testing was relocated to alternate satellite campuses.

**( ) The University certifies that it has a plan for complying with all related regulations of the Southern Association of Colleges and Schools and any other relevant discipline-based accrediting agencies for reclassifying an educational site.**

#### **IV. Administration and Student Support Services**

**A. Describe any changes in the administrative structure of the reclassified site and how it will relate to the central administration of the university.**

The two staff members who were located at that campus were relocated to UCF Valencia West. All coursework and testing was relocated to alternate satellite campuses.

#### **V. Budget and Facilities**

**A. Include an explanation of how reclassification will result in any increase, decrease, or repurposing of facilities at the site. Describe any lease or joint-use agreements that will be modified or terminated as a result of reclassification, including land leases from the State of Florida (Board of Trustees of the Internal Improvement Trust Fund).**

In December 2019, UCF signed a 50-year sub-lease with Orange County for the establishment and operation of a public park and recreational facility that will re-purpose the site.

**B. Provide a narrative description of how the operational budget for the educational site will be affected by reclassification. Describe the impact that reclassifying the educational site will have on the overall university budget. Identify any special funding necessary to implement reclassification of the educational site.**

The 50-year sub-lease with Orange County (sublessee) for the establishment and operation of a public park and recreational facility has minimized the university's operational budget for Site 2. The sublessee accepts responsibility for the utility fees, condition of property, insurance, payment of taxes and assessments and maintenance of improvements. No special funding was necessary to reclassify the site from "Special Purpose Center" to "Other."

## Educational Site Reclassification

(3) The following approval processes for establishing, **reclassifying**, relocating, and closing educational sites apart from the main campus apply to the State University System:

(a) Each board of trustees shall adopt regulations consistent with this paragraph for the establishment, **reclassification**, relocation, and closing of educational sites apart from the main campus, including international educational sites and educational sites located in other states, and for the acquisition of real property on which such educational sites will be located.

(b) As an initial part of the process that may lead to the acquisition, establishment, **reclassification**, relocation, or closing of additional campuses or special purpose centers, the president of each university shall consult with the Chancellor to inform system-wide strategic planning.

(c) Instructional sites and special purpose sites may be established and closed by universities consistent with regulations established by their respective boards of trustees. If an instructional or special purpose site scheduled for closing has been funded by the Legislature or established pursuant to law, the university shall provide documentation to the Board of Governors justifying the closure, and shall initiate a dialogue with legislative leadership regarding the closure.

(d) Establishing, **reclassifying**, relocating, or closing an additional campus or special purpose center, including acquiring real property for such educational sites, shall be approved by the university board of trustees and, subsequently, the Board of Governors. No capital outlay funds shall be requested of the Legislature or expended, except for planning, prior to such approvals being obtained.

(e) Proposals for the establishment, relocation, and **reclassification** of additional campuses and special purpose centers shall be submitted to the university's board of trustees and, subsequently, to the Board of Governors, using the format(s) developed by the Office of the Board of Governors, in conjunction with university academic affairs officers. Such format(s) shall include, at a minimum, the following elements: Accountability, Needs Assessment, Academic Programs, Administration, Budget and Facilities, Student Services, and Monitoring of Implementation.

(5) Each university shall annually monitor enrollment at its additional campuses. If enrollments fall below the minimum designated for the site as defined in (1) for three consecutive years, the university shall develop and implement a plan for increasing enrollment, **reclassifying** the site, or closing the site. An exception shall be made for a Type III Campus that was approved by the Board of Governors for establishment at an enrollment level below the minimum designated in (1). In that case, if enrollments fall below the Board of Governors-approved minimum for that site for three consecutive years, the university shall develop and implement a plan for increasing enrollment, **reclassifying** the site, or closing the site.