

**FLORIDA BOARD OF GOVERNORS
NOTICE OF PROPOSED AMENDED REGULATION**

DATE: November 9, 2022

REGULATION NUMBER AND TITLE: 8.015, Academic Program Review

SUMMARY:

Board of Governors Regulation 8.015, Academic Program Review, requires institutions to review academic degree programs at least once every seven years to assess how programs are achieving student learning outcomes and program objectives within the context of the university's mission. Universities use the results of these reviews to inform strategic planning, program development, and budgeting decisions. Following each program review, institutions must submit a summary report to the Board office for review.

The regulation requires that all programs receive a sufficient review with appropriate input from external experts. The proposed amendment specifies that the summary of the recommendations, made as a result of the review, identifies areas in which the program goals and objectives are not being met, students are not achieving learning outcomes, and resources are not sufficient to achieve program goals/objectives. The amendment also requires that institutions include the organization or university affiliation of experts providing input on academic program reviews in all summary reports.

Board of Governors Regulation 8.013, Specialized Admissions, requires institutions to review specialized admissions programs annually to determine if each program's status is still warranted. The amendment to Regulation 8.015 removes the requirement for universities to assess a program's limited access status as part of the program review. Additionally, the amendment allows the use of specialized accreditation or reaccreditation reviews in place of academic program reviews.

FULL TEXT OF THE REGULATION IS INCLUDED WITH THIS NOTICE.

AUTHORITY TO PROPOSE REGULATION(S): Section 7(d), Art. IX, Fla. Const.; BOG Regulation Development Procedure dated March 23, 2006.

THE BOARD OF GOVERNORS' OFFICIAL INITIATING THE PROPOSED REGULATION: Dr. Christy England, Vice Chancellor, Academic and Student Affairs

COMMENTS REGARDING THE PROPOSED REGULATION SHOULD BE SUBMITTED WITHIN 14 DAYS OF THE DATE OF THIS NOTICE TO THE CONTACT PERSON IDENTIFIED BELOW. The comments must identify the regulation on which you are commenting:

General Counsel, Board of Governors, State University System, 325 W. Gaines Street, Suite 1614, Tallahassee, Florida 32399, (850) 245-0466 (phone),

(850) 245-9685 (fax), or generalcounsel@fbog.edu.

8.015 Academic Program Review.

(1) Statement of Intent

(a) Academic program review has a lengthy history in the State University System of Florida, as efforts have been made to periodically analyze how degree programs provide students with high-quality education and preparation for success in our global economy. Well-aligned with ~~regional~~ institutional and discipline-specific accreditation expectations, program review processes in the State University System must emphasize the assessment of student learning outcomes and continuous program improvement.

(b) The Board of Governors ~~(BOG)~~ requires the periodic review of all academic degree programs in State Universities System institutions at least once every seven years from the date of the preceding review or from the implementation date of new academic programs. Program reviews must document how individual academic programs are achieving stated student learning and program objectives within the context of the university's mission, as illustrated in the academic learning compacts for baccalaureate programs. The results of the program reviews are expected to inform strategic planning, program development, and budgeting decisions at the university level and, when appropriate, at the state level.

(c) The Board of Governors supports the ongoing devolution of authority, campus-level decision making, and institutional accountability under the constitutional framework established by Floridians for their system of public universities. The Board also expects university and ~~BOG personnel~~ Board staff to ensure that program review processes and summary reports are of high quality and that they comply with the expectations outlined in Board of Governors and university regulations.

(2) Program Review Schedule Each university must establish and maintain a schedule for submission of program review summary reports for every degree program.

~~(a) Each university must establish and maintain a schedule for submission of program review summary reports for every degree program.~~

~~(b)~~ (a) Each university will ensure that each academic program is reviewed at least once every seven years from the preceding review for established programs. For new programs, a review must take place within seven years of the implementation date.

~~(c)~~ (b) The ~~Office of Academic and Student Affairs~~ Board of Governors' office shall review each university's program review schedule to ensure that all programs receive sufficient review, with appropriate input from ~~external~~ experts, external to the institution, such as specialized accreditors or faculty in comparable programs from other postsecondary institutions, within each program's review schedule. In exceptional circumstances, institutions may request to negotiate a delay for sound business reasons

(e.g., to align a review with a specialized accreditation cycle; or to align reviews within like fields).

~~(3) Program Review Policies and Procedures~~ Each university must establish and publish clearly defined policies and procedures for reviewing academic programs and for ensuring continuous program improvement. Each university must submit to the Board office a current electronic version of its program review policies and procedures, or a hyperlink to the current electronic version, by December 15 of each year.

~~(a) Each university must establish and publish clearly defined policies and procedures for reviewing academic programs and for ensuring continuous program improvement.~~

- ~~(b)~~ (a) University policies and procedures must ensure that the program review and continuous processes include the following components:
1. The review of the mission(s) and purpose(s) of the program within the context of the university mission and the Board of Governors' Sstrategic Pplan;
 2. The establishment of teaching, research, service, and other program goals and objectives, including expected outcomes, particularly in the area of student learning;
 3. An assessment of: the program to determine whether goals/objectives are being met, students are achieving expected learning outcomes, assessment results are being used for continuous program improvement, and resources and support services are sufficient to support the program.
 - ~~a. how well program goals/objectives are being met;~~
 - ~~b. how well students are achieving expected learning outcomes;~~
 - ~~c. how the results of these assessments are used for continuous program improvement; and~~
 - ~~d. the sufficiency of resources and support services to achieve the program goals/objectives.~~
 4. For baccalaureate programs, a review of lower-level prerequisite courses to ensure that the program is in compliance with Sstate-approved common prerequisites and (if appropriate) a review of the limited access status of the program to determine if such status is still warranted.

~~(b) The Office of Academic and Student Affairs~~ Board office shall review all university program review policies and procedures.

~~(c) Each university must submit a current electronic version of its program review policies and procedures to be included in the Board of Governors' Academic Program Review Database. Revisions and updates to university procedures must be submitted to the Office of Academic and Student Affairs~~ Board office for review by December 15th of each year.

~~(4) Program Review Summary Reports~~ A program review summary report must be completed for every program review and maintained at a campus location

maintained by the university provost. Each report must include the following components.

- ~~(a) A program review summary report must be completed for every program review and must include the following components:~~
 - ~~(a)1. The CIP/degree combinations for the program that is reviewed.~~
 - ~~(b)2. An electronic copy of the current Academic Learning Compact for each reviewed baccalaureate program.~~
 - ~~(c)3. An indicator identifying whether or not the program review was conducted in conjunction with any external reviews (e.g., specialized accreditation reviews).~~
 - ~~(d)4. The date of the last review of this program.~~
 - ~~(e)5. A brief description of major changes made since the previous program review.~~
 - ~~(f)6. A summary of the current strengths of the program.~~
 - ~~(g)7. A summary of the current weaknesses of the program.~~
 - ~~(h)8. A summary of the recommendations and/or proposed action plans made as a result of the review, including, but not limited to, areas in which the program goals/objectives are not being met, students are not achieving learning outcomes, and resources are not sufficient to achieve program goals/objectives.~~
 - ~~(i)9. An official signature of the The date the university provost that will verified that the program review included all of the processes outlined in this ~~BOG~~ regulation and was conducted according to approved university policies and procedures.~~
 - ~~(j)10. The affiliation of external experts who participated in the review of the program.~~
- ~~(b) A copy of all program review reports must be maintained at a campus location specified by the university provost.~~

~~(5) Program Review Summary Report Submission~~

~~(5) Each university must provide its schedule for program review summary reports in a prescribed electronic format to the Office of Academic and Student Affairs Board office by April 1, 2015. Thereafter, revisions and updates to the university's schedule should be submitted to the Board Office for approval by December 15 of each year of the cycle.~~

- ~~(a) A program review summary report using the Board template must be electronically submitted to the Office of Academic and Student Affairs Board office during the academic year in which the summary report is scheduled for submission.~~
- ~~(b) The Board of Governors' home Wwebsite will have a link to a secure Academic Program Review web page that will contain a standardized Ssummary Rreport template. This form will be accessible by university program review administrators and will allow each university's program review summary reports to be submitted online to the BOG Board office, according to the timeline expressed in the university's schedule for the~~

~~submission of program review summary reports and in this Board of Governors regulation. The template will contain the components of the summary report listed in (4).~~

- ~~(c) The Academic Program Review Website and all submitted university program review summary reports will be maintained by the Office of Academic and Student Affairs Board office.~~
- ~~(d) The program review summary reports will be utilized by the Office of Academic and Student Affairs Board office to gain knowledge of specific discipline or system wide issues and to review topics or issues that cross over programs within a university or that cross over universities within the State University System.~~

(6) For programs with specialized accreditation, such as ABET, the university may use the results of the specialized accreditation or reaccreditation process in lieu of the academic program review if the following requirements are met.

- (a) The specialized accreditation or reaccreditation must have been conducted within seven years of the preceding review of the program or seven years from the implementation date of a new academic program. Institutions may request extensions consistent with the rationale outlined in (2)(b).
- (b) The specialized accreditation or reaccreditation report must include the components specified in (4)(a – h).
- (c) The university must submit the specialized program review summary report to the Board office in accordance with this regulation.

Authority: Section 7(d), Art. IX, Fla. Const.; 1001.705(1)(b)8, F.S.; History: New 3-29-07, Amended 1-22-15, XX-XX-22.