

# CAREER READINESS

## CAREER HUB UPDATE

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# CS/HB 1261 (2021)

## 1006.75 | State university career planning and information Section (3a) Requirements

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Requires the adoption of procedures that require incoming undergraduate students connect with career planning, coaching and related programs during the first academic year of the student's enrollment.

To lift the hold and register for classes, each student must:



**Register** with the university's career center



Complete a **career readiness training module** provided by the career center



Be directed to the **dashboard** established in subsection (1)



**Affirmatively indicate** that he or she has been provided with the information required under this paragraph and is aware of the employment and wage prospects for his or her declared major.



## Requirement 1

### Register with the University's Career Center

## Proposed Action

Student registration with the Career Center has been implemented through electronic registration in Handshake. The Handshake registration is conducted via the New Student Orientation.

## Summary

- Students receive an individual Handshake registration/access at the completion of New Student Orientation
- This registers the student with the Career Center as well as provides the student with access to:
  - Review and apply to jobs on the jobs board
  - Register for attendance at employer events and career fairs
  - Sign up for participation in career literacy workshops



## Requirement 2

### Complete a Career Readiness Training Module

## Proposed Action

Student registration will be implemented utilizing script from IT to identify students

Students matches trigger an automatic hold and registration into the Career Readiness Module.

Students' individual "U" number will enable tracking between the Registrar's office and the Career Services office.

## Summary

- (Requirement 2 is mapped in the logic module).
- Full functionality will be completed by August 2022
- A unique hold (CS) will be generated, and the hold will automatically be lifted once students have completed the Career Readiness Module

## Career Readiness Module in Canvas

Career Services provides inclusion/exclusion criteria for students to IT

IT builds out script/coding to generate registration holds based on criteria

Students that match required parameters trigger an automatic hold. The hold triggers automatic registration into the Career Readiness module.

Completion of the Career Readiness Module is confirmed by signing the Affirmation Statement in Canvas platform.

Completion of the Affirmation Statement signals Career Readiness Module completion; this triggers Banner to release the registration hold on student account



## Requirement 3

Be directed to the dashboard established in subsection (1)

### Proposed Action

Students will be directed to the Dashboard being developed by the Board of Governors within the Career Readiness Module and throughout all Career Literacy programming offerings.

### Summary

- The Office of Decision Support (ODS) has been providing updates on the timeline and progress the BOG is making with the development of the dashboard.
- Career Services administration has been included with ongoing planning meetings with ODS to ensure compliance



## Requirement 4

**Affirmatively indicate students have been provided information required under this paragraph and is aware of employment and wage prospects for declared major**

### Proposed Action

Registration hold placed on student records until completion of Career Readiness Module, and affirmatively indicate students have been provided direction to dashboard and career planning resources

### Summary

- Career Readiness Module and Career Literacy Programming will provide students with information and resources on employment and wage prospects for their declared major
- Once completed, affirmation statement must be confirmed by the student

# Implementation of Fla Statute 1006.75



## Significant Benefit

We can now connect all incoming students with the Career Hub as soon as they arrive

- Ensures they understand **resources available to them**
- Ensures they have access to the **career decision making tools** early
- Creates a **gateway for students** to enter additional career readying activities

With this strong foundation, students will build lifelong relationships with our office!



