

FLORIDA STATUTE §1006.751 NEW COLLEGE OF FLORIDA IMPLEMENTATION PLAN PROPOSAL

Procedures required of students during their first year of enrollment:

- Register with the university’s career center.
- Complete a career readiness training module provided by the career center.
- Be directed to the State University System dashboard that presents financial data by academic disciplines of graduates as well as the percentage of graduates who have continued their education beyond the baccalaureate level.
- Affirmatively indicate that students have been provided with the information required (registration with the career center, career readiness training module, directed to the dashboard) and wage prospects for their declared major.

Students Impacted:

- Undergraduate students who are first-time in college, transfer students, and readmitted students (Fall and Spring admits)
- Degree-seeking
- Full-time and part-time students

Accountability:

- Established procedures must also include placing a hold on student registration before the end of the first year of each student’s enrollment if the requirements have not been met.
- To lift the hold and register for classes, students must complete the above activities.

PROPOSAL FOR FALL 2022 LAUNCH

STRATEGY	TIME FRAME	OUTCOMES	OFFICE RESPONSIBLE
Student notification letter	Post-Deposit/ Pre-Orientation	<ol style="list-style-type: none"> 1. Increase awareness of New College’s integrated approach to career education and the requirement 2. Introduce assigned CEO career coach 3. Outline requirements 	Provost’s Office CEO (Career Center)
<p>REQUIREMENT 1: 20-minute online career readiness video module including being directed to SUS dashboard via Canvas - myfloridafuture.org</p>	Pre-Orientation or Orientation	<ol style="list-style-type: none"> 1. Overview of career readiness 2. Provide information on how NCF prepares students for their futures 3. Provide an overview of career exploration and preparation resources at NCF 4. Direct students to SUS dashboard (myfloridafuture.org) that presents financial data/wage info by academic discipline, provide overview, and encourage the use of dashboard in the decision-making process 	CEO/ Educational Technology (Creation) Orientation (Implementation)

Acknowledgment	Pre-Orientation or Orientation	1. Obtain an electronic acknowledgment from student that module was completed and they were directed to the dashboard and wage information	CEO Orientation
Schedule a 30-minute New student appointment with assigned CEO career coach	Orientation (through online Canvas module, small group sessions during orientation, and/or transfer advising sessions).	1. Register with the career center by activating Handshake profile and scheduling an appointment 2. Be encouraged to take the online Focus 2 career assessment to explore career options with NCF degrees	CEO Orientation
REQUIREMENT 2: Complete a 30-minute new student appointment with an assigned CEO career coach	First or second semester - before April for Fall admits or Dec for Spring admits - SET SAIL first-year seminars include this requirement as an aspect of SACSCOC Quality Enhancement Plan (QEP)	1. Explore and understand career opportunities with a liberal arts and sciences honors education 2. Increase knowledge of specific/credible sources to research what workers do in various occupations 3. Increase awareness of specific ways in which one can gain experience while in college to increase career readiness	CEO Faculty Advisors
Notification sent to students missing requirements warning of hold (email)	Feb - Fall Admits Sept - Spring Admits	1. Provide an intervention to increase number of students in compliance	Registrar
Registration hold placed in Banner	March - Fall Admits Oct - Spring Admits	n/a	Registrar CEO
Notification sent to students receiving a hold with information on how to release the hold (email)	March & Oct (following hold placement)	n/a	Registrar
Notification sent to faculty advisors of impacted students (email)	March & Oct (following hold placement)	n/a	CEO
Monitor/release holds	Ongoing	n/a	Faculty Advisors <i>Releasing Holds:</i> Registrar CEO