

House Bill 1261

Career Readiness Plan

November 16, 2021



FAU CAREER CENTER

career@fau.edu | 561-297-3533 | fau.edu/career





HELPING TO BUILD FUTURES

STUDENT PREPARATION FOR ENTERING THE WORKFORCE

JOBS/GRADUATE PROGRAMS

- Employer & Community Engagement
- Career Fairs and Networking Events
- Workshops and Industry Panels
- On-Campus Interviewing Program
- Graduate/Professional School Planning
- Handshake
- College & Employer Connections
- Career Liaisons

DECIDING MAJORS/ CAREER PATHS

- Individual Career Coaching Sessions
- SLS1301: Career & Life Planning Course
- Major KnOWledge Work Interest Assessment
- Career Canvas Module

CAREER SKILL DEVELOPMENT

Career & Self Development
Communication
Critical Thinking
Equity & Inclusion
Leadership
Professionalism
Teamwork
Technology

CAREER PREPARATION

- Career Skills
- Résumé Building
- Interview Skills
- Professional Headshots and Attire
- Networking Tips
- Individual Career Coaching Sessions
- Career Liaisons
- Handshake

EXPERIENTIAL LEARNING/INTERNSHIPS

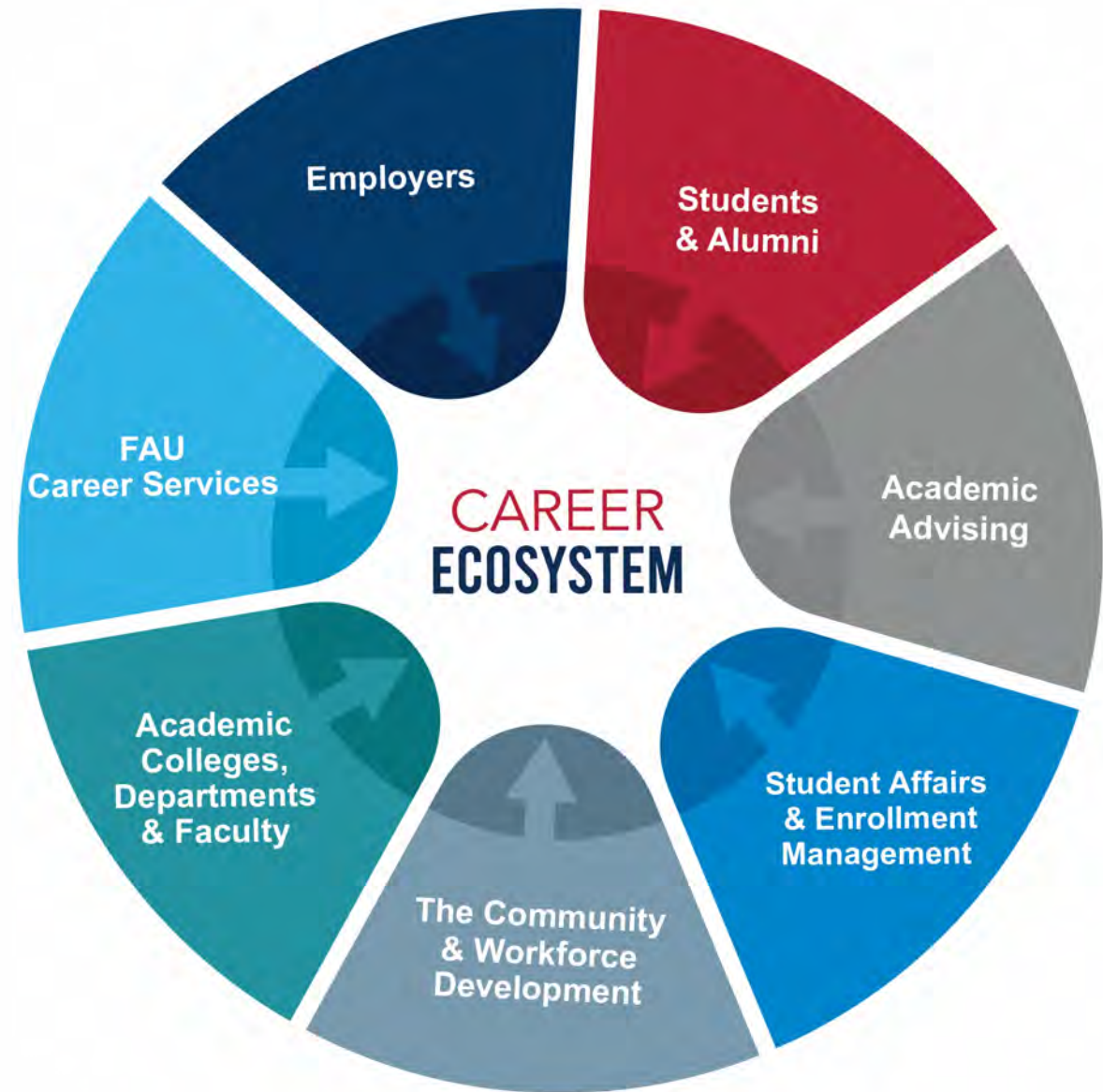
ON & OFF CAMPUS

- Professional Internship Course
- Career Liaisons
- Employer/Student Development
- Internship Fairs
- Micro-Internships
- Job Shadow program
- Handshake
- Employer Development

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BUILDING A CAREER ECOSYSTEM

FLORIDA ATLANTIC UNIVERSITY
CAREER CENTER



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HB 1261 – Summary of Expectations for FAU



Each state university board of trustees shall adopt procedures to connect undergraduate students to career planning, coaching, and related programs during the first academic year of the student's enrollment in a Florida public institution.

During the first academic year of enrollment, each undergraduate student must:

- **Be directed toward the new “My Florida Future” online dashboard**
 - ✓ Students will be directed to the dashboard through the orientation and onboarding process and through the FAU Career Center’s career readiness module. A link to the dashboard will also appear on the Admissions website.
- **Register with the university's career center**
 - ✓ Registration with the FAU Career Center will occur through Handshake, FAU’s online career management system.
- **Completes a BOT approved career readiness training module as provided by the university’s career center**
 - ✓ The FAU career readiness module is built using enhancements from our existing career platform and programs.

Note: The FAU Career Readiness Module has been built with guidance from the BOG staff and in coordination with other SUS institutions.





The new interactive tool will allow users to explore data at the System level and by individual institution, including information on salary, graduate employment, student debt, and additional educational opportunities.



Major KnOWledge is an early exploration tool that helps FAU students identify personal interests and their relationships to career pathways.



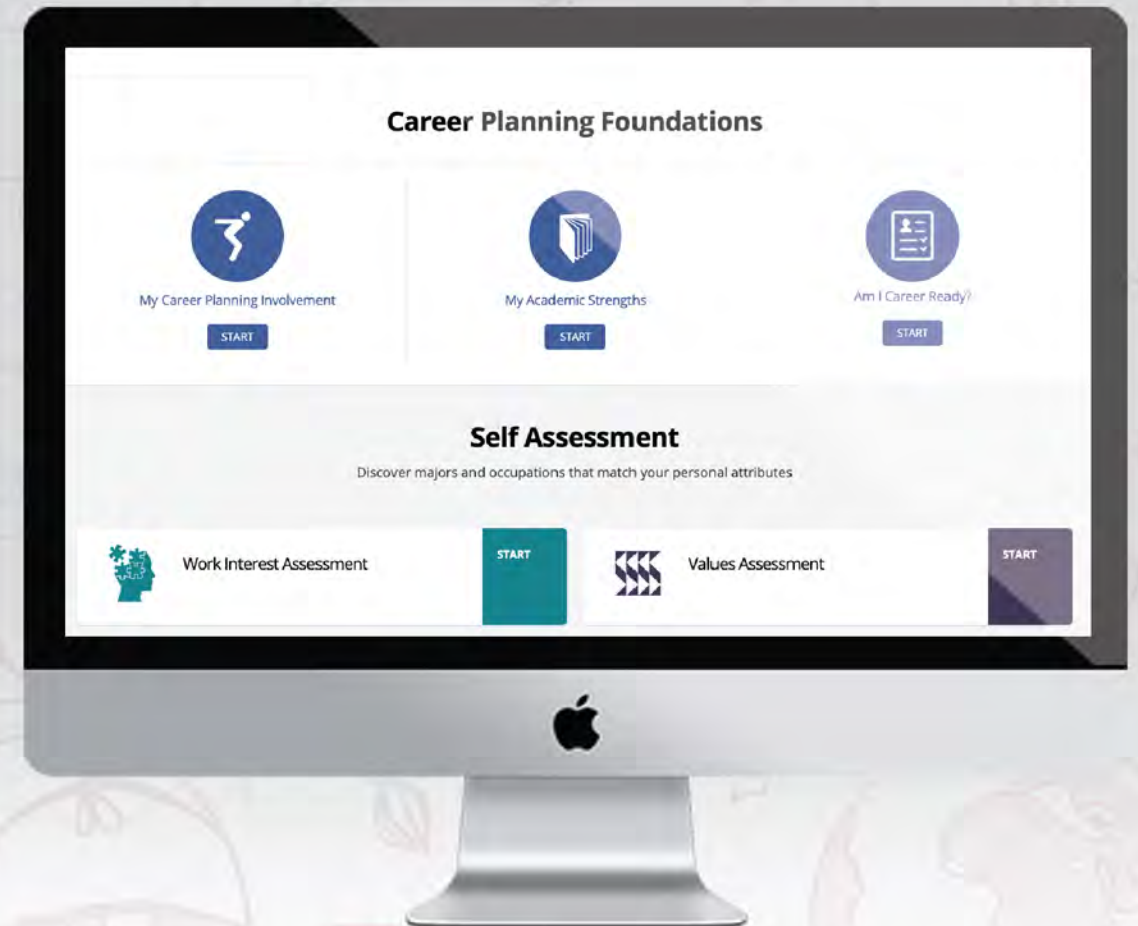
- Complete a Work Interest Assessment



- Meet with the FAU Career Center to Review Your Results



- Complete a Career Readiness Module



Visit fau.edu/career/majorknowledge/ to learn more.

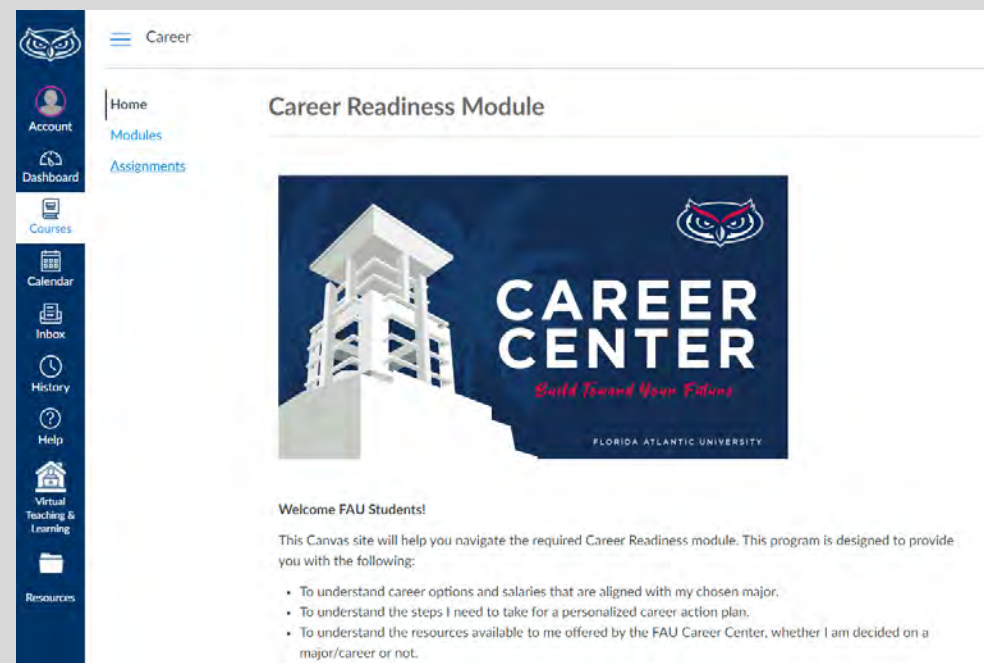


The FAU Career Readiness Module

The FAU Career Center has developed an enhanced online career readiness module that connects undergraduate students to contemporary career planning information and assists them in building toward a successful future

The career readiness modules help students better understand:

- Career pathways and salary information
- The steps they need to take to personalize their career action plan
- The resources available to them offered by the career center, whether they are decided on a major/career or not





What is FOCUS 2?

- FOCUS 2 is a fully certified* computer-assisted career guidance system (CACG) widely used across universities in the State of FL and nationally.
- FOCUS 2 is also the engine that runs our Major Knowledge programs.

How Does FOCUS 2 Help?

- FOCUS 2 guides users through a reliable, intuitive career and education decision-making model that helps students select a major explore occupations, make informed career decisions and take action on their career development.
- FOCUS 2 provides up-to-date career information on over 1,000 occupations. Including salary information, job outlook, educational requirements, and much more.

**Certification provided by the Association for Computer-Based Systems for Career Information and conforms to criteria established by the National Career Development Association and the U.S. Department of Labor.*





The Career Readiness Module –

Example Of the Student's Home Page
Outlining the Clickable Segments and
Options for Self-Exploration



Explore the Possibilities

Use these tools for ongoing career and education exploration

What can I do with a major in ... Offered at Florida Atlantic University? ↗

Explore any Occupation ↗

Explore Occupations by Job Family ↗

Compare 2 Occupations Side by Side ↗

Brian Montalvo's Career and Education Planning Results

A summary of your assessment results and saved preferences



My Saved Occupations



My Saved Majors



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Career Readiness Module -

A listing of every major at FAU with hyperlinks to the career pathways (e.g., Accounting)



What can I do with a major in at Florida Atlantic University

Filter Results

Sort By: Sort by Degree

SEE LEGEND

Bachelors Degree

PROGRAMS OF STUDY

Accounting

BBA/BS Accounting BACH

Master of Accounting MASTER

Anthropology

BA Anthropology BACH

MA Athropology MASTER

Architecture

Architecture BACH

Art History, Criticism and Conservation

Art History BACH

Art Teacher Education

Art K-12 BACH

M.Ed Art K-12 MASTER

Biology/Biological Sciences

Biological Sciences BACH

MS Biology MASTER

SAVED SUGGESTED



Every major listed links back to our degree programs

Students get a list of occupations for that degree program

Every occupation links to additional information (next slide)

The thumbs up icons are occupations students select to save to explore further

You can sort by occupation, salary, bright outlook

Bright outlook designates the occupations that are growing at a faster rate

Accounting

A program that prepares individuals to practice the profession of accounting and to perform related business functions. Includes instruction in accounting principles and theory, financial accounting, managerial accounting, cost accounting, budget control, tax accounting, legal aspects of accounting, auditing, reporting procedures, statement analysis, planning and consulting, business information systems, accounting research methods, professional standards and ethics, and applications to specific for-profit, public, and non-profit organizations.

[Master of Accounting](#)

[BBA/BS Accounting](#)





Sort By:

Occupation

[Back to Majors](#)

[Save This Major](#)

[Print](#)

OCCUPATION	US NATIONAL MEAN SALARY	GREEN JOB	BRIGHT OUTLOOK
Actuary 	\$114,120.00		
Bank and Branch Managers	\$139,720.00		
Benefits Manager	\$126,900.00		
Bookkeeper	\$40,220.00		
Brokerage Clerk	\$52,380.00		
Budget Accountant	\$76,730.00		
Budget Analyst	\$77,170.00		



Career Readiness Module –

Listing of the occupational information available per each occupation (e.g., Actuary)


Occupational Overview

When you click on an occupation you get additional information from the Bureaus of Labor Statistics & the U.S. Department of Labor

Occupation Details

Actuary

Occupation Overview



Actuaries calculate insurance company premium rates and policy conditions. To do this they organize and statistically analyze data to calculate probabilities of death, sickness, injury and financial loss from fire, theft and accidents.

A good educational background for a beginning position in a large insurance company is a bachelor's degree in a business area such as statistics, economics, finance or accounting. A strong mathematics background is essential. Professional status as an actuary is achieved by passing exams sponsored by national actuarial societies.

← Back to Occupations

Saved

Print

Show All

Hide All

Job Tasks

Work Interest Profile

Skills

Values

Work Conditions

Education Requirements


Outlook

Earnings





Advancement

Professional Association

Students can save occupations; FAU Career Center gets a copy of their reflections

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A view of student's self-exploration work and examples of content that gets shared with their Career Coach

Student's comments;
career coaches get a
copy


Career Readiness Module –

Example of how students
see earnings potential, and
their ability to filter by state

Occupation Details

Actuary

Occupation Overview



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A good educational background for a beginning position in a large insurance company is a bachelor's degree in a business area such as statistics, economics, finance or accounting. A strong mathematics background is essential. Professional status as an actuary is achieved by passing exams sponsored by national actuarial societies.

[← Back to Occupations](#) [Saved](#) [Print](#)

Students get an
earnings snap-shot

⊖ Earnings

People established in their career generally earn between \$ 74,480 and \$140,190 per year. Exceptional performers can earn in excess of \$186,250.

(These figures are based on data collected from the US Department of Labor)

View salary information by state

*(Information provided by CareerOnestop & O*NET)*

Florida  [Submit](#)

Students can also
filter by state (FL, NY,
NJ, etc)



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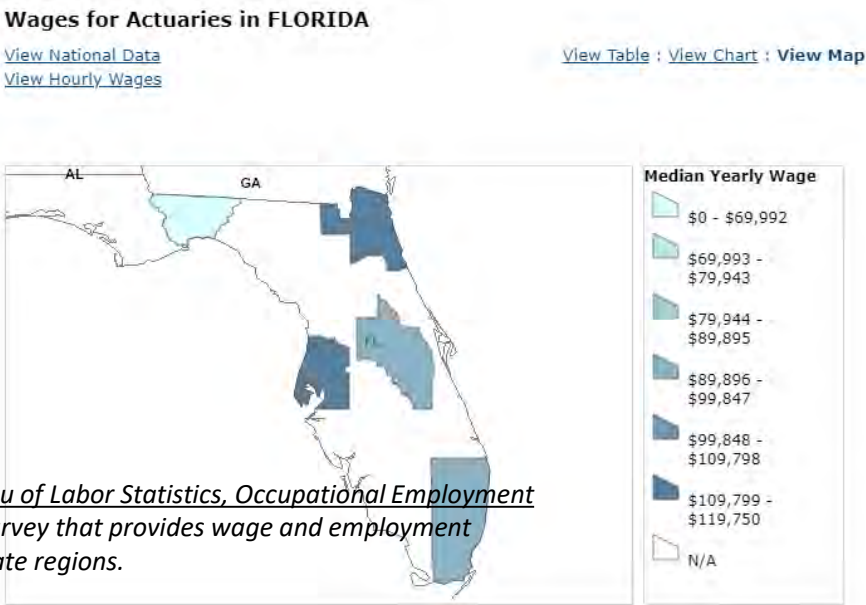
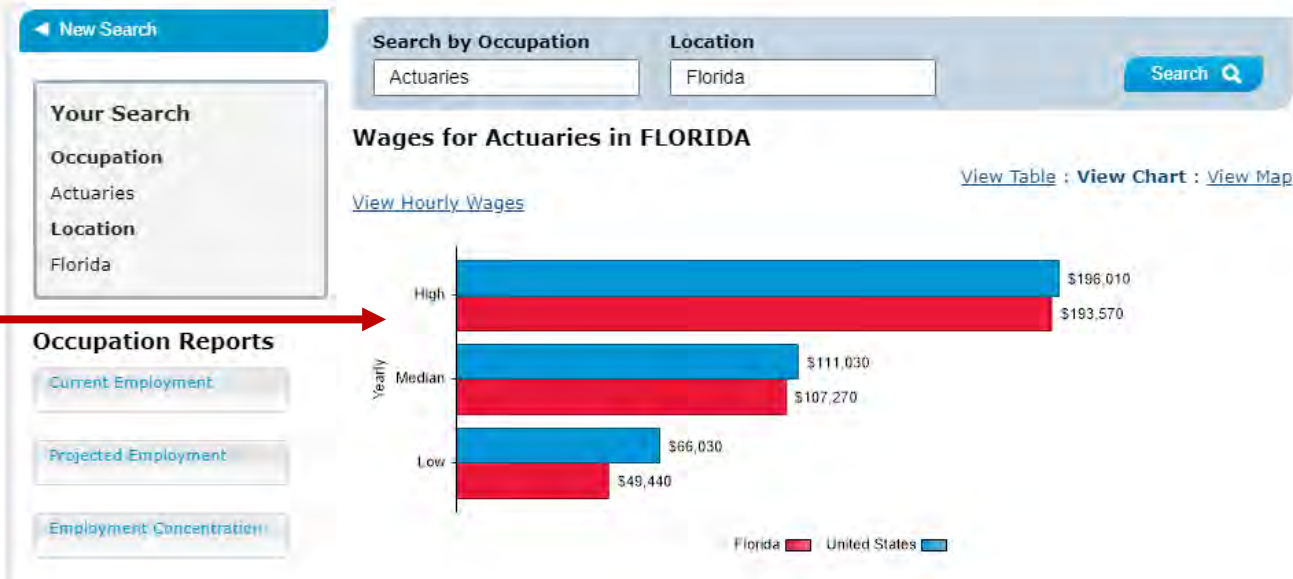


Career Readiness Module –

When students select a state, they learn about the low, median, and high wages for an occupation; including a list by city and MSA

		10%	25%	Median	75%	90%
United States	Hourly	\$31.74	\$40.17	\$53.38	\$72.62	\$94.24
	Yearly	\$66,030	\$83,550	\$111,030	\$151,060	\$196,010
Florida	Hourly	\$23.77	\$34.73	\$51.57	\$69.23	\$93.06
	Yearly	\$49,440	\$72,240	\$107,270	\$144,000	\$193,570
Tampa-St. Petersburg-Clearwater, FL Metro Area	Hourly	\$31.10	\$41.98	\$57.57	\$77.13	\$100.00+
	Yearly	\$64,680	\$87,320	\$119,740	\$160,430	\$208,000+
Jacksonville, FL Metro Area	Hourly	\$33.52	\$45.48	\$56.68	\$64.55	\$77.76
	Yearly	\$69,720	\$94,590	\$117,890	\$134,270	\$161,730
Miami-Fort Lauderdale-West Palm Beach, FL Metro Area	Hourly	\$26.26	\$34.62	\$47.48	\$63.04	\$79.78

Students will see High, Median, and Low as well as national comparison to the state they select



Students will also see wage differences by city

Note: Wage information comes from the Bureau of Labor Statistics, Occupational Employment Statistics Program. The OES is a semi-annual survey that provides wage and employment statistics for the nation, each state, and sub-state regions.

HB1261 – FAU Summary

Students will be directed to the State University System "My Florida Future" dashboard (admissions website, orientation, Career Center, etc.).

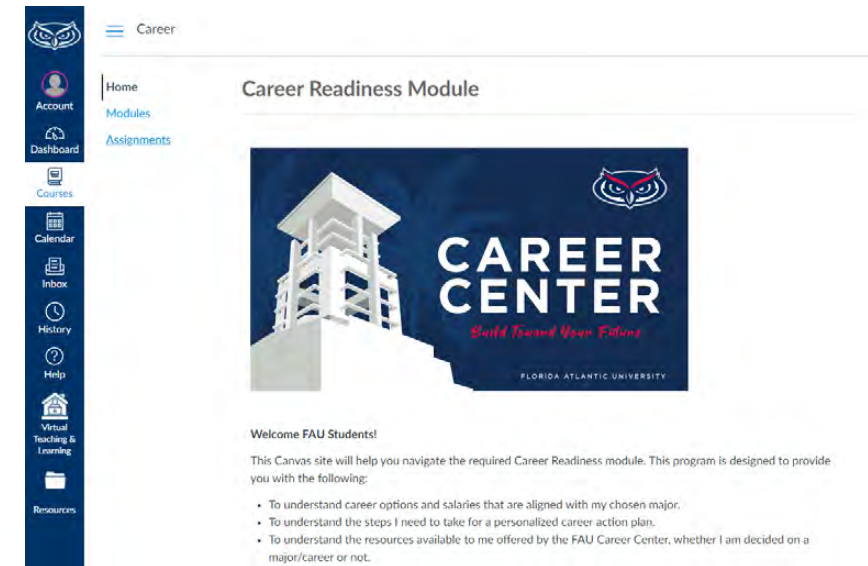


Students will automatically obtain a Handshake account when they enroll. They will claim their accounts to register and check-in with the FAU Career Center.



Students will complete the FAU online Career Readiness Modules designed to help them better understand:

- Career options and salary information
- The steps they need to take to personalize their career action plan
- The resources available to them offered by the career center, whether they are decided on a major/career or not



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Next Steps

Date	Requirement
By December 15, 2021	Career Readiness Program approved by university boards of trustees (UBOT) and sent to the Board of Governors staff.
January 25-26, 2022	Career Readiness Program proposed to the Board of Governors for consideration of approval. If the program proposed is not approved, the revised program would be presented at the March Board of Governors for consideration of approval.
August 2022	Career Readiness Program implemented.



Supporting Information:

- Register with the university's career center.
 - o Students will automatically obtain a Handshake account when they enroll. They will claim their accounts to register and check-in with the FAU Career Center.
- Complete a career readiness training module provided by the career center.
 - o Students will complete the FAU online Career Readiness Modules designed to help them better understand:
 - Career options and salary information
 - The steps they need to take to personalize their career action plan
 - The resources available to them offered by the career center, whether they are decided on a major/career or not
- Be directed to the State University System dashboard that presents financial data by academic disciplines of graduates as well as the percentage of graduates who have continued their education beyond the baccalaureate level.
 - o Students will be directed to the State University System "My Florida Future" dashboard (admissions website, orientation, Career Center, etc.).
- Affirmatively indicate that students have been provided with the information required (registration with the career center, career readiness training module, directed to the dashboard) and wage prospects for their declared major.
 - o The affirmation is built into Canvas as a quiz. This will be the final step a student takes after reviewing the information on MyFloridaFutures and the Career Readiness module regarding salary and career pathways. The quiz states the following:
I affirmatively indicate that I have been provided with information about:
 - *How to register with the FAU Career Center via Handshake.*
 - *How to become career-ready through a module that includes career pathways for my chosen major.*
 - *My FloridaFuture dashboard.*
 - *Wage prospects for my declared major.*
- The Hold Process
 - o FAU will place a hold on students' ability to register for classes, post the drop/add period. The hold will be removed once students: 1) claim their Handshake account, which counts towards their check-in with the Career Center, and 2) completes the career readiness module which includes the affirmation that they have received all the required information (registration with the career center, career readiness training module, directed to the dashboard).