

## Textbook and Instructional Materials Affordability Annual Report

### Instructions

1. Complete each tab/worksheet as designed. The template reflects the interpretation of the reporting requirements by Board staff.  
Do not edit the content of the template. Expand the response space as needed.
2. Statutory due date is September 30, 2021.
3. If there are questions, contact Lynn Nelson, Director of Student Affairs - [lynn.nelson@flbog.edu](mailto:lynn.nelson@flbog.edu)
4. Include the university contact name and email for the staff who completed the report below:

**University Contact Name and Email:** Dr. Robert Vines, [rvines@fgcu.edu](mailto:rvines@fgcu.edu)

Textbook and Instructional Materials Affordability Annual Report  
Fall 2020 and Spring 2021

University Submitting Report:  
Florida Gulf Coast University

Date Approved by the University Board of Trustees:

9/14/21


Signature of Chair, University Board of Trustees:

Blake Gable



Signature of Vice President for Academic Affairs:

Dr. Mark Rieger



Signature of President:

Dr. Mike Martin



### Textbook and Instructional Materials Selection Process

Report the textbook and instructional materials selection process used for general education courses with high enrollment. Include the course prefix(es) and number(s), the course title(s), and the total number of courses ( $n=$ ). In column "F," use the drop-down arrow in each cell to select the appropriate selection process. The methodology for determining high enrollment courses is as follows: *Order courses (course prefix/number) by headcount enrollment, excluding honors courses. The top 10% of courses are determined as high enrollment.*

General Education Courses with High Enrollment		Total Number of Courses ( $n=$ )	Selection Process	If "other," describe
Course Prefix & Number	Course Title			
STA2023	Statistical Methods	55	Department Committee	
ENC1102	Composition II	89	Individual Faculty	
POS2041	American National Government	39	Individual Faculty	
ENC1101	Composition I	77	Individual Faculty	
MAC1105	College Algebra	32	Department Committee	
BSC1010C	General Biology w/Lab I	26	Department Committee	
CHM1045	General Chemistry I Laboratory	13	Department Committee	
HUM1020	Introduction to Humanities	27	Individual Faculty	
CHM1045L	General Chemistry I Laboratory	50	Department Committee	
CRW2001	Introduction to Creative Writing	47	Individual Faculty	
PSY2012	General Psychology	19	Individual Faculty	
ECO2023	Principles of Micro Economics	18	<i>Combination of the Above</i>	
LIT2000	Introduction to Literature	30	<i>Individual Faculty</i>	

Following the methodology provided by the Board of Governors, all general education courses (course prefix/number) offered in Fall 2020 or Spring 2021 were ordered by headcount enrollment (excluding Honor courses). A total of 124 courses (course prefix/number) were identified. Report selects top 10% ( $n=13$ ) courses based on headcount enrollment and total number of sections offered during Fall 2020 and Spring 2021.

### Courses with No Cost for Textbooks/Instructional Materials

Report all institution's course title(s) and number of section(s) ( $n=$ ) that did not require or recommend the purchase of a textbook(s)/ instructional materials and/or utilized open educational resources. These may include general education courses, upper level courses, and courses for directed independent study, internships, thesis/dissertation, etc.

Fall 2020	
Total Number of Course Sections Offered	$n = 2369$
Course Title(s) with No Cost to the Student for Course Materials	Number of Section(s)
Design Internship	1
Abstract Algebra I	1
Acting II	1
Adolescent Psychology	1
Adult Health Nursing II Clinic	7
Adv Health Assessment Practice	1
Adv Market Analysis & Strategy	1
Adv Pharmacology II	1
Adv Physio/Pathophysiology II	1
Adv. Golf Merchandising Oper.	1
Advanced Health Promotion	1
Advanced Linear Algebra	1
AdvTheories&Prac-Intel Dis	1
Analytical Chemistry	1
Analytical Chemistry Lab	1
App PT - Clinical Education I	1
Art Appreciation	3
Art Internship	1
Audio and Video Journalism	1
Ballet I	1
Basic American Sign Lang. Lab	1
Basic Principles of Anesthesia	1
Basic Psychopathology	2
Behavioral Health	1
BehavMgmt SpecNeed/AtRisk Stud	1
BI and Visualization Tools	1
Biological Science	1
Biological Science Laboratory	2
Business Finance	1
Calculus I	2
Cannabis and Its Impact	1
Capstone II	2
Career Design for Liberal Arts	1
Career Planning	3
Casting and Mold Making	1
Cell Biology	2
Cellular & Tissue Engineering	1
Chamber Singers	1
Chemistry Senior Seminar	1
Clinical Biochemistry Practicu	2
Clinical Correlation Conf	1
Clinical Hematology Practicum	1
Clinical Integration II	1
Clinical Internship II	2
Clinical Internship III	1
Clinical Microbiology Practicu	1
Clinical Practice V	1
Clinical Practicum VI	3
Co-Operative Internship	1
Coastal & Watershed Geology	1
College Physics I Laboratory	1
College Physics II Laboratory	3
Commun & Pub Hlth Nurs Clinic	4
Composition I	16
Composition II	7
Comprehensive Exam	1

Con App Sustainability	1
Conservation Biology	1
Consult & Collab in Spec Ed	1
Contemporary Dance I	1
Contemporary World Religions	3
Conversation & Composition I	1
Critical Care Nursing	1
Critical Thinking	1
Current Top in Intd Nat Scienc	1
Current Topics Environ Studies	3
Data Visualization	1
Design for Informal Learning	1
Developmental Reading	1
Digital Media Design I	2
Digital Media Design II	2
Digital Media Workshop	1
Digital Technologies	5
Dir Ind Study/Res in Chem	4
Dir Ind Study/Research in Bio	5
Dir. Ind.Study/Res. Biotech.	2
Directed Engineering Research	1
Directed Independent Research	1
Directed Independent Study	6
Directed Individual Study	8
Directed Readings	3
Directed Research	1
Directed Study	6
Dissertation	3
DNP Clinical Practice	6
DNP Project	2
Elementary Calculus I	2
Emergency Medicine	1
Engineering Internship	1
English Internship	1
English Masters Internship	1
Entrepreneurial Mindset	1
Environmental Chemistry	2
Environmental Humanities	2
Environmental Microbiology	1
Environmental Philosophies	1
Environmental Practicum I	1
Environmental Practicum II	1
Environmental Research Design	1
Estuarine Ecology	1
Experiential Learning I	3
Family Law Issues	1
Field Experience:CYS	1
Financial Policy/Sr. Seminar	3
Finite Mathematics	1
Forensic Behavioral Analysis	1
Forensic Biochemistry	1
Forensic Studies Internship	1
Freshman Applied Cello	1
Freshman Applied Clarinet	1
Freshman Applied Double Bass	1
Freshman Applied Flute	1
Freshman Applied Oboe	1
Freshman Applied Percussion	1
Freshman Applied Piano	1
Freshman Applied Saxophone	1
Freshman Applied Trombone	1
Freshman Applied Trumpet	1
Freshman Applied Viola	1
Freshman Applied Violin	1
Freshman Applied Voice	5
General Chemistry I Lab	25

General Chemistry II Lab	10
General Ecology	1
General Physics I	2
General Physics I Laboratory	9
General Physics II Laboratory	3
Genetics	1
Gerontological Nursing Clinic	3
Global Org. Behavior & Ethics	1
Golf Executive Management	1
Golf Facility Operations	1
Golf for Business and Life	1
Golf Practicum	1
Grad Seminar in Current Topics	1
Group Communication	1
Health Persp & Assessment	2
Health Serv Admin Internship	1
History of the Visual Arts I	3
Honors Directed Ind. Research	1
Honors Humanities Seminar	1
Honors Readings	13
Honors Service	2
Honors Thesis	1
Human Behavior	1
Human Physiology Engineers I	1
Humanities and Social Issues	2
Ind. Study in Enviro. Studies	3
Independent Research	1
Independent Research I	5
Independent Research III	2
Independent Research IV	3
Independent Stdy Environ Scien	3
Infant & Child Development	1
Information Systems	8
Inorganic Chemistry Laboratory	1
Instructional Design	1
Instructional Program Analysis	1
Instrumental Chamber Music	5
Integrated Management Capstone	2
Integrated Studies Internship	3
Internal Medicine I	1
Internal Medicine II	1
International Organizations	1
Internship	7
Internship in Biology	1
Internship in Economics	1
Internship in Environ Studies	1
Internship in Finance	1
Internship in Interdis Nat Sci	1
Internship in Marketing	1
Internship in Psychology	1
Internship in Supply Chain	1
Internship: Early Childhood	1
Internship: Elementary Ed	1
Internship: Mathematics Educ.	1
Internship: Science Education	1
Internship: Special Ed	1
Intro Abstract Algebra I	1
Intro to Computer Science	3
Intro to Creative Writing	8
Intro to Ed Tech	1
Intro to Golf Management	1
Intro to Physical Anthropology	2
Intro to the Engineering Prof.	2
Introduction to Archaeology	1
Introduction to Conducting	2
Introduction to Humanities	5

Introduction to Literature	1
Introduction to Philosophy	3
Issues in Culture & Society	4
Issues in Media, Lit. & Arts	1
Issues in Politics & Economics	1
Issues in Science & Technology	1
Jazz Ensemble	1
Journalism Internship	1
Journalistic Fact Finding	1
Junior Applied Bassoon	1
Junior Applied Cello	1
Junior Applied Clarinet	1
Junior Applied Double Bass	1
Junior Applied Flute	1
Junior Applied Horn	1
Junior Applied Oboe	1
Junior Applied Percussion	1
Junior Applied Piano	1
Junior Applied Trombone	1
Junior Applied Trumpet	1
Junior Applied Tuba	1
Junior Applied Viola	1
Junior Applied Violin	2
Junior Applied Voice	5
Junior Recital	3
Law & Business I	2
Law & Business II	1
Legal Research & Writing	1
Linear Algebra	1
Logic	1
Management Internship	1
Marching Band Techniques	1
Marine Ecology	1
Marine Ecos Mon & Res Method	1
Market Strategy	2
Master's Thesis	1
Math and Science Education	2
Mathematical Foundations	1
Mathematical Logic	1
Media Law and Ethics	1
Medical Device Industry	1
Medieval Art	1
Mental Health Nursing Clinical	3
Methods in Anthro Research	1
Mgt Resort Hosp Human Resourc	1
Modern Analysis I	1
Modern Philosophy	1
Molec Tech in Behavioral Biol	1
MS Thesis in Forensic Studies	2
Music Composition I	1
Music Therapy Internship	1
News Editing	1
News Literacy	1
News Literacy Recitation	3
News Production	1
News Reporting and Writing	1
North American Frontiers	1
Oceanography	1
Orchestration and Arranging	1
Org Development & Change	1
Organic Chemistry I Laboratory	6
Organic Chemistry II Laborator	2
Overview Environmental Studies	1
Painting I	1
Pediatrics	1
PGA PGM Directed Study	1

PGA PGM Internship II	1
PGA Prep 2	2
PGM Senior Seminar	1
Photojournalism	1
Physical Chemistry I Lab	1
Physical Oceanography	1
Piano Ensemble	1
Play Directing I	1
Play Production	1
Player Development	1
Politics & the Citizen	1
Politics of the Middle East	1
PR Campaigns/Capstone	2
Practicum in Info Systems	1
Practicum-Human Identity	1
Practicum: Child/Youth Studies	1
Primary Care I	1
Primary Care II	1
Primary Health Care III	1
Primary Health Care III-Pract.	1
Probability & Statistics	1
Prof Issues of Doct Prof	1
Professional Internship	3
Professional Practices in Art	1
Programming II	2
Project Management	1
Project Planning & Regulations	2
PT Practice III Laboratory	2
PT Practice V Laboratory	2
Public Health Capstone	1
Reading & Writing for Research	2
Real Estate Finance	1
Real Estate Fundamentals	1
Recital Attendance	1
Research Methods	1
Resort & Hosp Internship I	1
Runway Program Seminar	1
Sales Force Management	1
Schl Counseling-Internship I	2
Scientific Diving	1
Scientific Process	1
Sculpture I	1
Selected Topics	3
Selected Topics: Human Perform	4
Selective Rotation I	1
Seminar	2
Seminar in Medicine I	1
Seminar: Child/Youth Studies	1
Senior Applied Bassoon	1
Senior Applied Cello	1
Senior Applied Clarinet	1
Senior Applied Oboe	1
Senior Applied Percussion	1
Senior Applied Piano	1
Senior Applied Saxophone	1
Senior Applied Viola	1
Senior Applied Violin	2
Senior Applied Voice	2
Senior Capstone in Mus Therapy	1
Senior Capstone in Music	1
Senior Nursing Practicum	2
Senior Project	1
Senior Project I: Research	28
Senior Project in Chemistry	1
Senior Recital	1
Senior Seminar	4



Senior Seminar in Psychology	1
Senior Seminar Marine Science	1
Senior Thesis/Pres. Chemistry	1
Social Science Statistics	1
Sociology of Gender	1
Sociology of Sport	1
Software Engng Fundamentals	2
Software Proj Comp Networks	2
Sophomore Applied Cello	1
Sophomore Applied Clarinet	1
Sophomore Applied Double Bass	1
Sophomore Applied Euphonium	1
Sophomore Applied Flute	1
Sophomore Applied Percussion	1
Sophomore Applied Piano	1
Sophomore Applied Saxophone	1
Sophomore Applied Trombone	1
Sophomore Applied Trumpet	1
Sophomore Applied Tuba	1
Sophomore Applied Viola	1
Sophomore Applied Violin	2
Sophomore Applied Voice	5
Spanish Advanced Writing	1
Spec Top: Resort & Hospitality	1
Spec Topics	2
Spec Topics - Creative Writing	1
Spec Topics in Environ Studies	1
Special Topics	6
Special Topics Engineering	3
Special Topics in Agribusiness	1
Special Topics in Biology	1
Special Topics in Design	1
Special Topics in Ed Lead	1
Special Topics in Enviro Scien	1
Special Topics in Marketing	1
Special Topics in Music	1
Special Topics in Software Eng	1
Special Topics in Theatre Perf	1
Special Topics-Higher Ed	1
Special Topics: PGA Golf Mgt.	1
Sr Prj Present Envir Studies	1
Sr Proj Rsch Environ Studies	1
Sr Project II: Presentation	19
Sr Seminar-Initial Teach Prep	1
Sr. Proj Rsch Intrdisc Nat Sci	1
Sr. Proj. Pres. Biotech.	3
Statistical Methods	3
Student Managed InvestmentFund	1
Surgery	1
Sustainable Agriculture	1
Symphonic Band	2
Symphony Orchestra	4
Systems Analysis & Design	1
Technology in Practice	1
The History of Ideas	2
TIP Practicum	1
Trends in Lang Arts Instruct	1
Turfgrass Mgt Operations	1
University Choir	3
University Colloquium	12
Visual Storytelling	1
Web Design and Development	1
Wellness & Healthy Cuisines	1
Wind Orchestra	1
Women's Chorale	2
Womens' Health	1

Young Children with Spec Needs	1
Youth Focused Evaluation	1
<b>Total</b>	<b>730</b>

**Spring 2021**

<b>Total Number of Course Sections Offered</b>	
<i>n</i> = 2372	
<b>Course Title(s) with No Cost to the Student for Course Materials</b>	<b>Number of Section(s)</b>
Advanced Data Management	1
Design Internship	1
Accounting Internship	2
Adolescent Psychology	1
Adult Health Nursing I Clinic	6
Adult Health Nursing II Clinic	3
Adv Health Assessment Practice	2
Adv Principles of Anesthesia I	1
Advanced Health Assessment	1
Advanced Qualitative Research	1
AdvSem: Paradigms,Prac & Pol	1
Analytical Chemistry Lab	1
Animal Behavior	1
App Pt-Clinical Education IV	1
App PT-Clinical Education V	1
Applied Combinatorics I	1
Art Appreciation	3
Art Internship	1
Audio and Video Journalism	1
Behavioral Health	1
BI and Visualization Tools	1
Biological Science	1
Biological Science Laboratory	2
Biology of Human Sexuality	1
BSW Field Education II	2
Capstone II	1
Capstone in Community Health	1
Capstone Seminar	1
Career Design for Liberal Arts	1
Career Planning	3
Chamber Singers	1
Civil Engin Senior Design	2
Clinical Immunohematology Prac	1
Clinical Immunology Practicum	1
Clinical Internship II	1
Clinical Internship III	1
Clinical Medicine II	1
Clinical Practicum I	2
Clinical Practicum VII	2
Co-Operative Internship	1
Coll/Career Readiness: K-12	1
College Physics I	2
College Physics I Laboratory	7
College Physics II	1
College Physics II Laboratory	4
Commun & Pub Hlth Nurs Clinic	3
Comparative Democratization	1
Complex Analysis I	1
Complex Variables	1
Composition I	5
Composition II	15
Comprehensive Exam	1
Computational Technology	1
Contemporary Applied Design	1
Contemporary Ceramics	1
Contemporary Dance II	1
Contemporary Issues Sport	1
Contemporary World Religions	1

Conventions and Meetings Mgt	1
Conversation & Composition I	1
Creating New Theatre	1
Criminal Justice Data Analysis	2
Current Issues Educ & Ldshp	1
Current Top in Intd Nat Scienc	1
Current Topics Environ Studies	2
Current Topics in Biology	1
Diction II	1
Differential Equations	1
Digital Technologies	5
Dir Ind Study/Res in Chem	3
Dir Ind Study/Research in Bio	6
Dir. Ind.Study/Res. Biotech.	2
Directed Independent Research	1
Directed Independent Study	5
Directed Individual Study	2
Directed Readings	3
Directed Research	1
Directed Research Projects	1
Directed Study	8
Dissertation	7
DNP Clinical Practice	6
DNP Project	3
Drawing I	2
Drawing II	1
Drawing Workshop	1
Ecological Risk Assessment	1
Ecosystem Monit & Resea Method	1
Elementary Calculus I	4
Emergency Medicine	1
Engineering Internship	2
English Internship	1
English Masters Internship	1
Envir Engr Senior Design	1
Environ Program Evaluation	1
Environmental Chemistry	1
Environmental Humanities	2
Environmental Philosophies	1
Environmental Practicum II	1
Environmental Research Design	1
Environmental Studies Capstone	1
Estimating II	1
Field Education IB	1
Field Education II	1
Field Education IIC	1
Field Education IV	1
Field Experience:CYS	1
Financial Policy/Sr. Seminar	3
Forensic Chemistry	1
Forensic Studies Internship	1
Form and Analysis	1
Foundation of Physical Science	1
Freshman Applied Cello	1
Freshman Applied Clarinet	1
Freshman Applied Double Bass	1
Freshman Applied Flute	1
Freshman Applied Oboe	1
Freshman Applied Percussion	1
Freshman Applied Piano	1
Freshman Applied Saxophone	1
Freshman Applied Trombone	1
Freshman Applied Trumpet	1
Freshman Applied Viola	1
Freshman Applied Violin	1
Freshman Applied Voice	5

Gen, Organic, Biochemistry Lab	1
General Chemistry I Lab	14
General Chemistry II Lab	12
General Ecology	1
General Physics I	1
General Physics I Laboratory	5
General Physics II Laboratory	4
Genetics	1
Gerontological Nursing Clinic	3
Global Supply Chain Mgmt	1
Golf Instructional Operations	2
Grad Seminar in Current Topics	1
Health Persp & Assessment	1
Health Serv Admin Internship	1
History of the Visual Arts I	3
Honors Humanities Seminar	1
Honors Readings	2
Honors Research Symposium	1
Honors Service	3
Honors Study Abroad/Away	1
Honors Thesis	1
Human Ecology and Systems	1
Human Physiology Engineers I	1
Human Physiology Engineers II	1
Human Resource Management	2
Humanities and Social Issues	4
Impacts of Substance Abuse	1
Ind. Study in Anthropology	1
Ind. Study in Enviro. Studies	2
Independent Research II	5
Independent Research III	1
Independent Research IV	2
Independent Research V	5
Independent Study	1
Industry Project	1
Infant & Child Development	2
Information Systems	8
Instr. Lit. & Cond. Techniques	1
Instructional Program Analysis	1
Instrumental Chamber Music	5
Integrated Management Capstone	4
Integrated Studies Internship	2
Interactive Design I	1
Interm American Lang. Lab	1
Internal Medicine I	1
Internal Medicine II	1
Internship	4
Internship I - Educ Leadership	1
Internship II- Educ Leadership	1
Internship in Biology	1
Internship in Chemistry	2
Internship in Curr and Instr	1
Internship in Environ Studies	1
Internship in Forensic Science	2
Internship in History	1
Internship in Interdis Nat Sci	1
Internship in Leadership	1
Internship in Marketing	1
Internship in Music	1
Internship in Psychology	1
Internship in Real Estate	1
Internship in Soc. Science Ed	1
Internship in Supply Chain	1
Internship in Tech Theatre	1
Internship in Thtr Performance	1
Internship: Early Childhood	1

Internship: Elementary Ed	1
Internship: Mathematics Educ.	1
Internship: Science Education	1
Internship: Special Ed	1
Intrn:Prof Dev Mental Hlth Cns	2
Intro to Computer Science	2
Intro to Creative Writing	8
Intro to Ed Tech	1
Intro to Golf Management	1
Intro to Physical Anthropology	2
Intro to Sociology	2
Intro to the Engineering Prof.	2
Introduction to Humanities	5
Introduction to Literature	1
Introduction to Philosophy	4
Introductory Clinic Experience	1
Issues in Culture & Society	6
Issues in Ecology & Environ.	1
Jazz Ensemble	1
Journalism Internship	1
Journalistic Fact Finding	1
Junior Applied Bassoon	1
Junior Applied Cello	1
Junior Applied Clarinet	1
Junior Applied Double Bass	1
Junior Applied Flute	1
Junior Applied Oboe	1
Junior Applied Percussion	1
Junior Applied Piano	1
Junior Applied Trombone	1
Junior Applied Tuba	1
Junior Applied Viola	1
Junior Applied Voice	5
Junior Recital	4
Latin Amer Cult & Civil I	1
Learning, Account & Assess	1
Legal Aspects of CJ Management	1
Level I Fieldwork A	1
Level II Fieldwork A	1
Level II Fieldwork B	2
Logic	1
Management Internship	1
Marine Chemistry	1
Marine Ecology	1
Marine Ecos Mon & Res Method	1
Market Strategy	3
Master's Thesis	1
Math and Science Education	2
Mathematical Foundations	1
Media Ecology	1
Medical Device Industry	1
Method Resistance Training Lab	5
Methods in Biotechnology	1
Mgmt & Motiv Excep & at-RiskStud	1
Microbiology with Lab	1
Mindset and Differentiation	1
Modern Algebra II	1
Movement Science II Laboratory	2
MS Thesis in Forensic Studies	2
Multilingual Education	1
Multiple Pedagogies	1
Music Appreciation	1
Music Composition I	1
Music Therapy Internship	1
Music Therapy Practicum I	1
Music Therapy Practicum II	1

Music Therapy Practicum III	1
News Literacy	1
News Literacy Recitation	3
News Production	1
Oceanography	1
Opera/Musical Theater Workshop	1
Operations Research I	1
Organic Chemistry I Laboratory	6
Organic Chemistry II Laborator	4
Overview Environmental Studies	1
Painting I	1
Pediatrics	1
PGA PGM Directed Study	1
PGA PGM Internship I	1
PGA PGM Internship II	1
PGA Prep I	2
Philosophy Internship	2
Photography I	1
Physical Chemistry II Lab	1
Physical Therapy Practice VI	1
Piano Ensemble	1
Play Production	1
Player Development	1
Playwriting	1
Poetic Techniques	1
Political Science Internship	1
PR Campaigns/Capstone	1
Practical NMR Spectroscopy	1
Practicum	1
Practicum in Computer Info Sys	1
Practicum in Health Serv Admin	1
Practicum in Info Systems	1
Practicum-Frnsc Bhvrl Analyst	1
Practicum: Child/Youth Studies	1
Primary Care I	1
Primary Care II	1
Primary Health Care I - Pract.	1
Primary Health Care IV-Pract.	1
Professional Internship	3
Professional Writing	1
Programming Methodology	2
Project	1
Project in Agribusiness	1
PT Practice I Laboratory	2
PT Practice IV Laboratory	2
Public Health Capstone	1
Public Health Internship	1
Public Relations Research	1
Recital Attendance	1
Regional Environmental Studies	2
Rehearsal and Performance I	1
Renaissance and Baroque Art	1
Research Seminar	1
Resort & Hosp Internship I	1
Schl Counsel-Final Internship	1
Schl Counseling-Internship I	1
Scientific Diving	1
Scientific Process	2
Sculpture I	1
Selected Topics	4
Selected Topics in French	1
Selected Topics: Human Perform	1
Seminar	1
Seminar in Medicine II	1
Seminar: Child/Youth Studies	1
Senior Applied Clarinet	1

Senior Applied Percussion	1
Senior Applied Piano	1
Senior Applied Saxophone	1
Senior Applied Viola	1
Senior Applied Violin	2
Senior Applied Voice	1
Senior Capstone	1
Senior Capstone in Mus Therapy	1
Senior Nursing Practicum	3
Senior Project	1
Senior Project I: Research	12
Senior Project in Design	2
Senior Recital	4
Senior Res. Biotech.	1
Senior Seminar	6
Senior Seminar in Psychology	1
Senior Thesis/Pres. Chemistry	2
Seniorsoftware Engr Project II	2
Social Science Statistics	1
Sociological Theory	1
Sociology of Sport	1
Sociology Through Film	1
Sophomore Applied Cello	1
Sophomore Applied Clarinet	1
Sophomore Applied Double Bass	1
Sophomore Applied Euphonium	1
Sophomore Applied Flute	1
Sophomore Applied Percussion	1
Sophomore Applied Piano	1
Sophomore Applied Saxophone	1
Sophomore Applied Trombone	1
Sophomore Applied Trumpet	1
Sophomore Applied Tuba	1
Sophomore Applied Viola	1
Sophomore Applied Violin	2
Sophomore Applied Voice	5
Spec Topics	1
Spec Topics in Criminology/CJ	1
Spec Topics in Environ Studies	3
Special Topics	9
Special Topics in Biology	1
Special Topics in Enviro Scien	2
Special Topics in Journalism	1
Special Topics in Music	1
Special Topics in Philosophy	1
Sr Prj Present Envir Studies	1
Sr Proj Rsch Environ Studies	1
Sr Project II: Presentation	19
Sr Seminar-Initial Teach Prep	1
Sr. Proj Rsch Intrdisc Nat Sci	1
Still and Time-Based Media	1
Strategic Leadership	1
String Methods and Materials	1
Surgery	1
Surv. of Analytical Techniques	1
Sustainable Water Quality Engr	1
Symphonic Band	2
Symphony Orchestra	3
Synthesis Seminar	1
Task Analys & Curr Dev in H P	1
Teach & Learn in Health Profs	1
The Lives of Plants and Algae	1
The Politics of Extremism	1
Thesis 2	1
TIP Practicum	1
Tools for Data Analytics	1

Topics in Health Services Admin	1
Turfgrass Mgt Operations	1
University Choir	4
University Colloquium	20
US History Since 1877	1
Visual Storytelling	1
Web Design I	2
Wind Orchestra	1
Women's Chorale	2
Womens' Health	1
World Civilization since 1815	1
Young Children with Spec Needs	1
Youth Focused Evaluation	1
<b>Total</b>	<b>725</b>



## Courses with No Cost for Textbooks/Instructional Materials

Report includes all course sections delivered during Fall 2020 and Spring 2021. The list represents only the course sections that completed adoptions through Barnes & Noble College - Adoption and Insights Portal and expressly indicated "No Textbook Required" in the No Cost for Textbook/Instructional Materials section of the report.

Fall 2020	Total	%
No Materials	730	30.8%
Total Sections	2369	

Spring 2021	Total	%
No Materials	725	30.6%
Total Sections	2372	

**Board Action Plan - Low Cost Course Materials**

Report all institution's course title(s) and the number of section(s) that required or recommended textbook(s)/instructional materials for \$20 or less per credit hour (e.g., \$60 or less for a three-credit-hour course), which meets the State University System of Florida Action Plan for the Pricing of Textbooks and other Instructional Materials.

Fall 2020	
<b>Total Number of Course Sections Offered</b>	<b>n = 2369</b>
<b>Course Title(s) that Required or Recommended Course Materials for Less than \$20 per Credit Hour</b>	<b>Number of Section(s)</b>
Acting I	1
Acting Styles	1
Adolescent Growth & Dev	1
American Nat'l Government	2
American Political Thought	1
Analysis I	1
Anglo Saxon & Medieval Lit	1
Anthropology Internship	1
Beginning German 1	1
Building Information Modeling	1
Career Success Strategies	2
Clay Sculpture	1
Clinical Foundations	1
College Algebra	1
College Physics II	1
Community/Economic Development	1
Comp Org'n & Assem Lang Prog	3
Composition I	13
Composition II	3
Contemporary Design Theory	1
Creative & Affective Developmnt	1
Critical Think&Writing for Bus	4
Digital Technologies	2
Entrepreneurship & Creativity	5
Environmental Education	2
Environmental Humanities	4
Environmental Studies Capstone	1
Ethics in Theory and Practice	2
Evolutionary Biology	1
Existentialism	1
Foundations in Museum Studies	1
Foundations of CivicEngagement	14
Foundations of Ed Research	1
Foundations of ESOL	3
Founder's Dilemmas	1
General Physics w/Lab I	1
Global Context in Higher Ed	1
Global Supply Chains	1
Global Sustainable Design	1
Graphic Design I	1
Health Profs. Capstone Project	1
Healthy Communities	1
History of Rhetorical Theory	2
Humanities and Social Issues	6
Independent Audit II	1
Innovation by Design	1
Innovative Decision Making	1
Integrated Core Senior Seminar	3
International Management	1
Internship Experience	1
Internship I - Educ Leadership	1
Intrapersonal Communication	1
Intro to Creative Writing	3
Intro to Entrepreneurship	10
Intro to Intelligence Analysis	1
Intro to Public Administration	1
Intro to Sociology	1
Introduction to Ceramics	1
Introduction to Humanities	7
Introduction to Literature	5
Issues in Culture & Society	5
Issues in Ecology & Environ.	1
Issues in Media, Lit. & Arts	3
Issues in Science & Technology	1

Juvenile Justice System	1
Launching New Ventures	3
Methods of Lit & Cult Studies	2
Methods of Teaching Reading	1
Methods, Cur, and Instr Effect	1
Mgmt. & Admin. of Justice	1
Microbiology with Lab	4
Movement Science I	1
Music Therapy Competencies II	1
Narrative Techniques	1
New Venture Laboratory	2
New Venture Launch	1
Nonprofit Public Relations	1
Organic Chemistry II Laborator	2
Philosophies of Liberation	1
Philosophy Human Communication	2
Pro-Seminar in History	1
Product & Brand Management	3
Professional Development	1
Promoting New Ventures	1
Public Relations Research	1
Public Relations Writing	1
Reflective Practitioner	1
Relief Printmaking	1
Rhetoric of Social Movements	1
Scaling Ventures	3
Scientific Process	1
Secondary Vocal Music Methods	1
Sem in Program Plan & Evaluat	1
Seminar in African-Amer Lit	1
Senior Seminar	4
Social Entrepreneurship	4
Social Sciences & Humanities	1
Spec Topics	1
Spec Topics in Criminology/CJ	1
Special Topics in Engineering	2
Special Topics in Thea Prod/Ad	1
Sr. Cap. Thtr as a Profession	1
Stage, Lighting and Sound	1
Statistical Thermodynamics	1
Supply Chain Management	7
Survey of Dramatic Literature	1
Survey of Economics	1
Television Revolution	1
The Actor's Instrument	1
The Contemplative Life	1
The History of Ideas	2
The Voiceover Artist	1
Topics in Philosophy of Law	1
Torts	1
U.S. in the Cold War	1
Undergraduate Seminar	1
University Colloquium	20
US History Since 1877	3
Venture Funding	2
Video Game Design I	1
Weed Culture	2
Women in Politics & Govt	1
World Civilization 1500-1815	1
Writing for a Mass Audience	1
Yoga Theory & Practice	1
Youth & Community Leadership	1
Youth & Community Resilience	1
<b>Total</b>	<b>258</b>

**Spring 2021**

<b>Total Number of Course Sections Offered</b>	<b>n = 2372</b>
<b>Course Title(s) that Required or Recommended Course Materials for Less than \$20 per Credit Hour</b>	<b>Number of Section(s)</b>
18th Century British Novel	1
Acting for the Camera	1
Acting I	1
Acting II	1
Advanced Fiction Writing	1

Advanced Practice Seminar	1
Advanced Professional Selling	1
Advanced Writing and Editing	1
Age of Discovery	1
Amer. Political Institutions	1
American Nat'l Government	3
Analysis II	1
Ancient Philosophy	1
Archaeology of Death	1
Beginning French 1	3
Beginning German 2	1
Bioengineering Data Acqn&Ctrl	1
Biostatistics in Society	1
British Literature before 1800	1
Bus Proc Analysis & Innovation	1
Calculus I	2
Capstone Seminar in Philosophy	1
Career Success Strategies	3
Child Growth and Development	3
College Algebra	1
Comparative Literature	1
Comparative Politics	1
Composition I	1
Composition II	14
Compreh., Cogn., Cont Area Rdg	1
Contemporary Moral Issues	1
CounsTheory for School Couns	1
Critical Think&Writing for Bus	4
Data and Analysis in Education	1
Digital Media Design I	1
Directed Individual Study	1
Directed Study	1
Drawing I	3
Drawing II	1
Ecological Communication	1
Elder Law	1
English Masters Capstone	1
Entrepreneurial Mindset	1
Entrepreneurship & Creativity	6
Environmental Health	3
Environmental Health Science	1
Environmental Humanities	4
Epidemiology	2
Ethics in Theory and Practice	1
Experiential Learning II	1
Famous Crimes and Trials	1
Financial Mgt in Health Care	2
Foundations of CivicEngagement	14
Foundations of Ed Research	2
Foundations of ESOL	2
Founder's Dilemmas	1
Fundamentals of Communication	1
Gen'l Physics w/Lab II	1
Gender & Sexuality in Afr His	1
Global Studies	1
Global Supply Chains	1
Graph Theory	1
Health Profs. Capstone Project	1
Healthy Communities	2
History of 20th Century Europe	1
History of Rhetorical Theory	2
Honors Humanities Seminar	1
Honors Readings	3
Human Behavior	1
Human Physiology	1
Human Trafficking	3
Humanities and Social Issues	4
Independent Study	1
Innovation by Design	2
Innovative Decision Making	1
Instruc Struggling Readers	1
Instrumental Analysis	1
Integr Field Exper in Spec Ed	1
Integr Field Exper: Science	1
Integr Field Exper:Soc Science	1

Integr Field Experience: Math	1
Integrat Except Stud in Gen Ed	1
Integrated Core Senior Seminar	3
Integrated Field Exp; Elem. Ed	1
Integrated Field Exp. - EC	1
Integrated Mkt. Communications	1
Internship Experience	1
Intro to Comparative Politics	1
Intro to Couns Theory and Tech	1
Intro to Creative Writing	7
Intro to Data Engineering	2
Intro to Entrepreneurship	7
Introduction to Ceramics	1
Introduction to Folklore	1
Introduction to Humanities	3
Introduction to Literature	8
Introduction to Music Teaching	1
Introduction to Nature Writing	1
Introduction to Philosophy	1
Issues in Corrections	1
Issues in Culture & Society	3
Issues in Ecology & Environ.	1
Issues in Media, Lit. & Arts	4
Issues in Science & Technology	3
IT Sourcing Management	1
Juvenile Justice System	1
Launching New Ventures	3
Ldrship Acctability & Supv: SC	1
Major Figures in Philosophy	1
Management of Non-profit Org	1
Mathematical Foundations	1
Methods of Lit & Cult Studies	2
Methods, Cur, and Instr Effect	1
Microbiology with Lab	2
Movements in Lit & Cult Theory	1
Music Therapy Competencies I	1
Neuropsychology of aging	1
New Venture Laboratory	4
News Reporting and Writing	1
Nonprofit Public Relations	1
Opportunity and Lean Launch	1
Organic Chemistry II Laborator	2
Organizational Leadership	1
Orientation to Practice	1
PGM Senior Seminar	1
Pharmacotherapeutics	1
Politics & the Citizen	1
Product & Brand Management	2
Professional Development	2
Public Relations Research	1
Public Relations Writing	1
Real Estate Finance	2
Reflective Practitioner	1
Relationship/Marriage Counsel	1
Relief Printmaking	1
Requirements Engr & Analysis	2
Rhetorical Criticism	1
Scaling Ventures	1
School Budgets&Fin Reporting	2
School Law	3
Science Methods: 6-12	1
Scientific Process	1
Sculpture Workshop	1
Sec Lang Acquis Comm& Culture	3
Sem in Program Plan & Evaluat	1
Seminar in CompositionPedagogy	1
Seminar in Management	2
Senior Capstone in Mus Ed	1
Senior Seminar	7
Senior Seminar in Psychology	3
Sensation & Perception	1
Social Entrepreneurship	3
Social Science Statistics	1
Spec Topics	1
Spec Topics - Creative Writing	1

Spec Topics in Criminology/CJ	1
Special Topics	6
Special Topics in Dance	1
Special Topics in History	1
Special Topics Intl Relations	1
Special Topics Seminar	1
Sport Facility & Event Mgt.	1
Strategic Leadership	1
Student Managed InvestmentFund	1
Supply Chain Innovations	1
Supply Chain Management	6
Survey of Economics	1
SW Practice with Latinos/as	1
Tchng Students Mod/Sev Disabil	1
Teaching in Virtual Settings	1
Teaching Methods EMT/Behav Dis	1
Television Revolution	1
The Contemplative Life	1
The History of Ideas	5
The Yogic Life	2
Theories of Human Communicatio	1
Theories of Int'l Relations	1
Typography I	1
Undergraduate Seminar	1
University Colloquium	22
US Health Care Systems	1
US History Since 1877	2
US History to 1877	2
Venture Funding	2
Vocal Literature	1
Wellness and Health Promotion	1
<b>Total</b>	<b>348</b>

## Board Action Plan - Low Cost Course Materials

- Analysis includes all course sections delivered during Fall 2020 and Spring 2021. The list represents only course sections that completed adoptions through Barnes & Noble College - Adoption and Insights Portal.
  
- Although textbooks are available at different price ranges, the new textbook price for the most recent edition was used in the calculations. Report reflects cost at the **highest** textbook price (new).
  
- For variable course sections, average course credits per section are used for calculation. Minimum credit per section used was one (1).

### Total Course Sections that meet Low Cost (\$20 or less per credit hour) by Methodology

#### Fall 2020

Calculation	Sections	%
Highest Textbook Price Available	<b>258</b>	10.9%
Average Textbook Price	414	17.5%
Lowest Textbook Price Available	803	33.9%
<b>Total Sections Fall 2020</b>	2,369	100.0%

#### Spring 2021

Calculation	Sections	%
Highest Textbook Price Available	<b>348</b>	14.7%
Average Textbook Price	467	19.7%
Lowest Textbook Price Available	830	35.0%
<b>Total Sections Spring 2021</b>	2,372	100.0%

## Textbook & Instructional Materials Affordability Initiatives

Describe specific initiatives of the institution designed to reduce the costs of textbooks and

Lending libraries.

Reserved copies in the library.

University investment in eBook/textbook purchases with multiple users.

Expansion of Open Educational Resources and Open Access resources in Digital FGCU.

Faculty and students are apprised of any cost savings obtainable through choosing digital versus print.

Expanded training on use and adoption of free course materials, library E-books and OER.

Recent agreement to contract with Barnes and Nobles for Bookstore operations.

Bookstore personnel provides a list of all available options to faculty.

Bookstore personnel attend college and department meetings to explore and discuss cost-saving measures.

Course coordinator in general education examines and monitors materials/textbooks being used as well as associated cost.

Purchase of Leganto license to embed library resources and Open Educational Resources (OER) into LMS.

Implementation of a copyright-friendly Controlled Digital Lending (CDL) protocol for textbook chapters and the print textbook reserve collection.

Textbook affordability policy and regulation revision(s).

Frequent reminders about on-time adoptions which allows more time for students to decide on available options.

Adoption of Barnes and Noble College - Adoption and Insights Portal.

Has the *opt-in* provision been implemented by your institution for the purchase of student materials? If yes, describe the impact this has had on student savings, if any.

The University has not fully embraced the opt-in provision although a pilot was done for one course with a prior vendor. Based on the limited set of data, the University cannot make a widespread claim of having an impact on student cost savings as related to the opt-in provision. Furthermore, opt-in appears to restrict students' ability to shop around for more affordable options. The University is currently holding off on the Opt-in/Opt-Out programs offered by Barnes and Noble until we hear more about program outcomes at peer SUS institutions.

Has the *opt-out* provision been implemented by your institution for the purchase of student materials? If yes, describe the impact this has had on student savings, if any.

The University has not adopted the opt-out provision. The University is currently holding off on the Opt-in/Opt-Out programs offered by Barnes and Noble until we hear more about the program outcome at peer SUS institutions.



## University Policies for the Posting of Textbooks and Instructional Materials & Compliance with the Posting Deadline

Describe policies implemented to ensure the posting of textbooks and instructional materials for at least 95% of all courses and course sections 45 days before the first day of class.

It is ultimately the responsibility of the respective unit's dean to make certain that all textbook adoptions occur within the timeframe(s) stipulated in legislative mandates. This responsibility is stipulated in the University's textbook adoption and affordability policy and regulation which state:

1. The University shall publish the textbook ordering and textbook adoption dates for the fall, spring and summer terms of each academic year in the University Academic Calendar or other University approved publication(s).
2. Course assignments will be made by Chairs/Directors in accordance with the Collective Bargaining Agreement and submitted to the Office of the Registrar.
3. No later than the published textbook ordering date for each term, each faculty member, or the department where applicable, shall identify the textbook and other course related materials required for the course by completing the Course Textbook Adoption request page on the University Bookstore website or other University determined location(s). \*
4. The Bookstore provides real time dashboard data information in regards to the progress of adoptions for any given semester.
5. The dean or designee of each college and/or unit will monitor the completion of the course textbook ordering application to ensure that each faculty member with an instructional assignment complies with the requirements for timely submission of the information required by the textbook adoption process.
6. Each college/unit dean will exercise the necessary administrative and corrective actions in order to ensure compliance.

\*There is an exception to the above protocol when a new course is added after the textbook adoption deadline.

Are the policies effective in meeting the reporting requirement? If not, what measures will be taken by the university to increase faculty and staff compliance for meeting the reporting requirement?

The migration of Bookstore operations to Barnes and Noble College and measurements implemented helped increase the timely adoption rate last year. Fall adoption continued to be lower than Spring adoption, but showed improvement increasing from 77.08% in Fall 2019 to 84.5% in Fall 2020. The change in Bookstore operations starting Summer 2020 and the onset of COVID posed challenges for course Planning and meeting textbook adoption rates in Fall 2020. However, timely adoption in Spring 2021 rose to 98.5%.

Fall 2020					
Total Course Sections at the 45-Day Posting Deadline (Not Including Exceptions)	# Of Course Sections Meeting Requirement (Not Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Meeting Requirement	# Of Course Sections That Changed Adopted Course Materials After The Required Posting Deadline	# Of Course Sections Not Meeting Requirement (Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Not Meeting Requirement
2,203	1,598	72.54%	263.00	605	27.46%

Spring 2021					
Total Course Sections at the 45-Day Posting Deadline (Not Including Exceptions)	# Of Course Sections Meeting Requirement (Not Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Meeting Requirement	# Of Course Sections That Changed Adopted Course Materials After The Required Posting Deadline	# Of Course Sections Not Meeting Requirement (Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Not Meeting Requirement
2,240	1,985	88.62%	222.00	255	11.38%

**\*\*Note: Per Board Regulation 8.003 (1) (h), a course or course section added after the posting requirement is considered an exception and should be reported on the "Exceptions" tab. A request for any other exception to the compliance deadline shall be submitted in writing to the designated university official and shall provide a reasonable justification for an exception. A course or section added after the notification deadline is exempt from this notification requirement.**

Changes completed after 45 days do not necessarily create additional costs or new materials for the course. Bookstore indicates they often initiate changes after 45 days to procure the addition of alternative options or textbook versions due to the availability of some materials.

Fall 2020	Total	%	Spring 2021	Total	%
Adopted	1598	72.5%	Adopted	1985	88.6%
Adopted, but changed	263	11.9%	Adopted, but changed	222	9.9%
Not Adopted	342	15.5%	Not Adopted	33	1.5%
Sections at 45 Days (Not Including Exceptions)	2203	100.0%	Sections at 45 days (Not Including Exceptions)	2240	100.0%

Adoption at 45 days 84.5% Adoption at 45 days 98.5%

**Exceptions**

Per Board of Governors Regulation 8.003(1)(h), Textbook and Instructional Materials Affordability, any request for an exception to the compliance deadline shall be submitted in writing to the designated university official and shall provide a reasonable justification for an exception. A course or section added after the notification deadline is exempt from this notification requirement.

Fall 2020				
Total # of Course Sections (Not Including Exceptions)	# of Course Sections Identified As Exceptions	Total # Of Course Sections Including Exceptions (Column A + Column B)	% Of Total Course Sections That Were Identified As Exceptions	Reasons For Exceptions
2203	283	2486	11.4%	Opened after 45 day, Cancelled

Spring 2021				
Total # Of Course Sections (Not Including Exceptions)	# Of Course Sections Identified As Exceptions	Total # Of Course Sections Including Exceptions (Column G + Column H)	% Of Total Course Sections That Were Identified As Exceptions	Reasons For Exceptions
2240	243	2483	9.8%	Opened after 45 days, Cancelled

**Course Section Status  
Fall 2020**

Section Status		Total Sections
Sections at 45 day (Not Including Exceptions)	2203	<b>2203</b>
Sections cancelled after 45 days	117	2320
Sections opened after 45 days	166	2486
Total Sections Delivered		<b>2369</b>

**Course Section Status  
Spring 2021**

Section Status		Total Sections
Sections at 45 day (Not Including Exceptions)	2240	<b>2240</b>
Sections cancelled after 45 days	111	2351
Sections opened after 45 days	132	2483
Total Sections Delivered		<b>2372</b>