



Sponsored Research Certification

Name of University: _____

INSTRUCTIONS: Please respond “Yes” or “No” for each representation below. Explain any “No” responses to ensure clarity of the representation you are making to the Board of Governors.

Sponsored Research Certification Representations			
Representations	Yes	No	Comment / Reference
1. I am responsible for establishing and maintaining, and have established and maintained, reasonable effective internal controls and monitoring over my university’s division of sponsored research.	<input type="checkbox"/>	<input type="checkbox"/>	
2. The internal controls and monitoring activities include policies for negotiating, entering into, and executing research contracts; policies for soliciting and accepting research grants and research donations; policies over the collection of fees and research donations; and policies related to the appropriate use of research funds.	<input type="checkbox"/>	<input type="checkbox"/>	
3. The research activities of the university comply materially with applicable laws and the mission and long term plans of the university, and reasonable controls are in place to identify any material noncompliance so that it may be remedied.	<input type="checkbox"/>	<input type="checkbox"/>	
4. The internal controls and monitoring activities are consistent with the requirements of applicable funding entities.	<input type="checkbox"/>	<input type="checkbox"/>	
<p>I certify the foregoing information is true and correct to the best of my knowledge. My signature below acknowledges I have read and understand these statements. I certify this information will be reported to the board of trustees.</p> <p>Certification: _____ Date _____</p> <p>Title: _____</p>			