

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
Budget and Finance Committee  
March 30, 2017**

**SUBJECT:** 2018-2019 Legislative Budget Request Guidelines

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**PROPOSED COMMITTEE ACTION**

Approve the 2018-2019 Legislative Budget Request (LBR) guidelines for the operating budget

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution; Subsection 1001.706(4)(b), Florida Statutes

**BACKGROUND INFORMATION**

The 2018 legislative session is scheduled to start in January 2018, two months earlier than normal. In order to maintain the schedule for developing the LBR in a timely manner, the Board needs to approve a set of policy guidelines for the development of the 2018-2019 operating and fixed capital outlay budget request at the June Board meeting. The Board will then review and approve a 2018-2019 operating and fixed capital outlay LBR at the August 2017 meeting. The final budget request will then be forwarded to the Governor and Legislature. It is anticipated that the normal due of October 15 will be moved to September 15.

The guidelines are a living document, and the recommended changes from Board staff to the previous adopted LBR guidelines are as follows:

- I. **Operating LBR** - This is the primary changes:
  - a. Updates the timeline to reflect the start of the 2018 session in January, 2018.
  
- II. **Fixed Capital Outlay LBR** - This is the primary change:
  - a. Updates the timeline to reflect the start of the 2018 session in January, 2018.

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**Supporting Documentation Included:** 2018-2019 LBR Guidelines

**Facilitators/Presenters:** Mr. Tim Jones