FLORIDA POLYTECHNIC UNIVERSITY

Monthly Update to the Select Committee on Florida Polytechnic University

Implementation Tracking Report (September 2016)

Implementation Status Summary			
Criteria	Directives	Completed	Good Progress
A. STEM Academic Programs	5	5	✔
B. Student Enrollment	4	4	✔
C. Administrative Capability	2	2	✔
D. Accreditation	14	6	3 (5 dependent on SACSCOC)
E. Discipline Specific Accreditation	1	1	✔
F. Facilities & Construction	3	3	✔
TOTAL	29	21	3

Legend:	✔ Completed	● Good Progress	● Slow Progress	● Poor Progress

Criterion A – Initial Development of New STEM Programs		
Statutory Due Date: 12/31/2017 (per 2016 legislature)		**Progress Indicator**
A1 - New degree program proposals approved by the Florida Polytechnic university Board of Trustees	January 2014: COMPLETED - Program proposals were considered and approved by the Academic Affairs Committee of the Florida Polytechnic University Board of Trustees.	✔
A2 - New degree program proposals reviewed by BOG staff for inclusion in the SUS Academic Degree Program Inventory.	February 2014: COMPLETED – BOG has accepted the new degree program proposals and entered them into the SUS Academic Degree Program Inventory.	✔
A3 – Prerequisite courses approved by the Oversight Committee of the Articulation Coordinating Committee (ACC) and the ACC itself.	July 2014: The Oversight Committee voted to approve the University's prerequisite courses. The ACC approved the University's prerequisite courses on June 28, 2014.	✔
A4 – All college credit courses are entered into the Statewide Course Numbering System.	July 2014: All courses have been approved by the Statewide Course Numbering System. DOE has begun entering the University's courses in the Common Course Numbering System. August 2014: Courses continue to be input into the Common Course Numbering System. September 2014: Courses have been input into the Common Course Numbering System.	✔
A5 – Program faculty and general education faculty are in place.	July 2014: Sufficient program faculty are in place to develop curricula. We have hired 23 of 25 fulltime faculty[1]. Fifteen adjunct faculty have been selected and ten have been signed. August 2014: Ten of the 15 selected adjunct faculty have been signed. September 2014: COMPLETED All full-time and adjunct faculty have been hired (23 full-time and 18 adjunct). Additional faculty continue to be hired in preparation for additional students.	✔

[1]Florida Poly needs 25 instead of 30 fulltime faculty because of a higher than projected number of freshmen admitted.

Criterion B – Enrollment of 1,244 FTE

Statutory Due Date: 12/31/2017 (per 2016 legislature)		Progress Indicator	Board Staff Progress Indicator
B1 – Total students enrolled	Fall 2016 (Drop/Add): Total Students – 1,318 *Undergraduates* – 1,284 (97.4%) *Graduates* – 32 (2.4%) *Non-Degree Seeking* – 2 (0.2%) *New Students* – 535 (Undergraduates: 522, Graduates: 11, Non-degree seeking: 2) *Retention Rate (Fall 2015 to Fall 2016)* – 81% *Gender* – Male 83% Female 17% *Race/Ethnicity* – American Indian 0.5%; Asian 3.8%; Black or African American 4.7%; Hispanic 18.6%; Native Hawaiian 0.3%; Non-Resident Alien 1.9%; Two or More Races 2.6%; White 65.9%; Not Reported 1.7% *Residency* – In-State 96%; Out-of-State 4% *Total Credit Hours* – 18,011 (Undergraduate: 17,766; Graduate: 245) *Average Credit Load* – 13.9 (Undergraduate: 14.0; Graduate: 7.2) *2016-17 FTE – 1,279 (actual for summer 2016, fall 2016, and projected spring 2017)*	✔	
B2 – Number of completed applications received	**February 2014:** 2,846 (exceeds the goal for applications) **July 2014:** 2,983 (as of July 30th, 2014; 119% of goal for number of applications) **Spring 2015:** 241 **Fall 2015** (as of July 30, 2015): 2,255	✔	
B3 – Number of students admitted	**February 2014:** 922 (90% of the goal to be admitted) **July 2014:** 1,029 (100% of the goal for the number of students expected to be admitted) **Spring 2015:** 58 (Goal Met) **Fall 2015** (as of July 30, 2015): 1,117	✔	
B4 – Actual enrollments in each degree program.	Fall 2016 (Drop/Add): Computer Engineering – 232 (17.6%) Electrical Engineering – 116 (8.8%) Mechanical Engineering – 280 (21.2%) Advanced Technology – 47 (3.6%) Computer Science & Information Technology – 561 (42.6%) Science & Technology Management – 16 (2.7%) Engineering (MS) – 16 (1.2%) Innovation & Technology (MS) – 3 (1.2%) Undeclared – 13 (1.0%) Non-Degree Seeking – 2 (0.1%)	✔	

Criterion C – Administrative Capability

Statutory Due Date: 12/31/2017 (per 2016 legislature)		Progress Indicator
C1 – Capability to administer financial aid, admissions, and student support.	**Fall 2014:** Florida Polytechnic University has established offices for financial aid, admissions and student services.	✔
C2 – Capability to administer information technology, and finance & accounting with internal audit function.	**Fall 2014:** Florida Polytechnic University has a shared services agreement with UF and has hired an Executive Budget Director and a CIO.	✔
Criterion D – Accreditation		

Activity	Necessary Action by SACSCOC or by University	Estimated Completion Date	Actual Completion Date	FPU Progress Indicator	Board Staff Progress Indicator
D1 – Pre-Application Workshop (optional)	The institution attended an optional pre-application workshop.	December 2013	December 2013	✔	✔
D2 – Submit pre-application for regional accreditation	The institution engaged a technical advisor to assist with preparing the application for regional accreditation. The initial application was submitted to the regional accreditation agency. Additional assessment evidence was submitted to the regional accreditation agency as planned. The institution received a SACSCOC request for application updates with a turn-around by August 2015. Dr. Belle Wheelan president of SACSCOC, addressed the institution's BOT at its June 4, 2015 meeting. The institution submitted an updated application to SACSCOC.	December 2014	December 2014	✔	✔
D3 – Regional Accreditor Candidacy site visit	A SACSCOC Candidacy site visit was scheduled and conducted.	March 2016	March 2016	✔	✔
D4 – Candidacy Committee submits report to SACSCOC Board	The Candidacy Committee submitted its report to the SACSCOC Board.	March 2016	March 2016	✔	✔
D5 – Institution responds to Candidacy Report	The institution responded to the Candidacy Report.	This activity was waived by the University		✔	✔
D6 – SACSCOC Board makes candidacy determination	The SACSCOC Board will make a candidacy determination.	June 2016	June 2016	✔	✔
D7 – Institution submits Compliance Certification to SACSCOC	The institution will submit Compliance Certification to SACSCOC.	December 15, 2016		🟢	Critical date which, if not met, could have an effect on future dates, including other critical dates.

D8 – SACSCOC Staff site visit	SACSCOC staff will conduct a site visit.	January 13, 2017			
D9 – Committee Chair site visit for Initial Accreditation	The Committee Chair will conduct a site visit for Initial Accreditation.	January 13, 2017			
D10 – Committee site visit for Initial Accreditation	A Committee will make a site visit for Initial Accreditation.	February 17, 2017		🟢	Critical date which, if not met, could have an effect on future dates, including other critical dates.
D11 – Committee report for Full Initial Accreditation sent to Institution & SACSCOC Committee on Compliance and Reports	A Committee report for Full Initial Accreditation will be sent to the institution and to the SACSCOC Committee on Compliance and Reports.	March 10, 2017			
D12 – Institution responds to Full Initial Accreditation Committee Report	The institution will respond to the Full Initial Accreditation Committee Report.	August 10, 2017			Critical date which, if not met, could have an effect on future dates, including other critical dates.
D13 – Committee Report for Full Initial Accreditation, institution response, Committee Chair review of institution response sent to SACSCOC Board	The Committee Chair will review the institution's response. The Committee Chair's review of the institution's response will be sent to the SACSCOC Board.	October 11, 2017			
D14 – SACSCOC Board makes determination for Full Initial Accreditation	The SACSCOC Board will make a determination for Full Initial Accreditation.	December 15, 2017		🟢	Critical date which, if not met, will result in non-accreditation by deadline.

Criterion E – Seek Discipline Specific Accreditation		
Statutory Due Date: 12/31/2017 (per 2016 legislature)		**Progress Indicator**
E1 – Contact discipline specific accrediting bodies.	**Spring 2015:** Although program (ABET) accreditation cannot be sought until regional accreditation is achieved, as regional accreditation requirements are being addressed these requirements also address ABET requirements.	✔

	March 2016: Contacted ABET to discuss their accreditation process. We will continue to develop our programs to support ABET accreditation as we proceed through the SACSCOC accreditation process.	

Criterion F – Facilities and Infrastructure		
Statutory Due Date: 12/31/2017 (per 2016 legislature)		**Progress Indicator**
F1 – Complete the Innovation, Science and Technology Building for Fall 2014 start of classes.	December 2014: COMPLETED	✔
F2 – Complete the Residence Hall for 241 students.	September 2014: COMPLETED - Construction is complete and all 241 beds are occupied as of the target move-in date of August 20, 2014.	✔
F3 – Complete the Phase I of Wellness Center and other site facilities or infrastructure.	Fall 2014: COMPLETED - The Wellness Center, Phase I is complete and operating as of the target date of August 20, 2014. It includes cafeteria, bookstore, exercise equipment, student services offices.	✔

Facilities

Construction of Florida Poly's first building, the Innovation Science and Technology building (IST) is within budget and opened as planned for classes on August 25, 2014. The total appropriation for constructing the campus is $134 million with $60 million of that targeted for the IST.

Table 6: Facilities Construction Project Final Budgets, Costs, and Balances (June 2016) (In Millions)

Component	Progress	Budget (Feb. 2014)	Budget (Revised March 2014)	Final Funded Budget (June 2015)	Final Total Expenses / (Costs)	Balance (June 2015)
IST Building	Completed	$78.3	$60.0 [1]	$60.0	$59.7	$ 0.4
Site and Infrastructure Reimbursement by Donor	Completed	40.0	40.0	33.1 [5]	33.1	0.0 10.0 [7]
Engineering, Design, Land, and other soft costs	Completed	-	22.0 [2]	20.8	20.7	0.1
Campus Control Center	Completed	3.5	3.9 [3]	3.9	3.9	0.0
Classroom and laboratory furniture, fixtures & equipment	Completed	7.0	- [4]	-	-	-
Contingency	NA	1.9	2.9	- [6]	-	-
Total Original Projects		**$134.4**	**$128.8**	**$117.88**	**$117.4**	**$10.4**
Admissions Center	Completed	-	1.3	1.3	1.3	0.0
Housing Utilities and Integration	Completed	-	1.2	1.2	1.2	0.0
Wellness Center – Phase 1	Completed	-	4.5	4.5	4.5	0.0
Perimeter Fencing	Completed	-	0.4	0.4	0.4	0.0
Total All Projects		**$134.4**	**$136.2**	**$125.2**	**$124.8**	**$10.4**

[1] Budget ($18.3 M) was moved to a separate budget line entitled Engineering, Design, Land and other soft costs.

[2] $3.7 M of land related costs were erroneously left out of initial report and is now included in the line for Engineering, Design, Land and other soft costs, bringing the total for this budget center to $22.0 M.

[3] BOT increased budget in 2014 so the University could place a cell phone signal amplification system at the Campus Control Center which enhanced the cell phone reception within each of the buildings on the main campus.

[4] $7 M was originally budgeted to be spent on classroom and laboratory furniture, fixtures & equipment. $1 M was moved back to the overall Contingency line item. Ultimately, $6 M of assets were purchased, and the funding came from the State of Florida's Consolidated Equipment Financing Program and the University's operating funds. No construction funds were used.

[5] BOT elected to not move forward with the certain infrastructure development (nor fund) on portions of the southern half of the main campus during the construction of the initial campus facilities, opting to defer development until a later date. This election reduced the budget and funding necessary to open the campus from $40.0 M down to $33.1 M. This is the budget which was ultimately funded.

[6] Contingency budget funding for main campus construction was deemed in 2014 to not be necessary, and therefore never became a funded budget line item. No construction funds were used.

[7] Pursuant to a 2010 agreement with Polk County, Florida Poly received reimbursement during 2014 of $10 M for the University's construction of the campus main road. The reimbursement came after the full required funding and construction of the main road, hence the $10 M was labeled "balance" for this final report. These funds are available to the University for other campus projects.

The University received in March 2015 approval from the Board of Governors for a 529 bed housing project to be developed on campus using a Public-Private Partnership. This second residence hall project is also being developed by Vestcor, the winner of the public solicitation process. Construction began in June of 2015 and the facility is scheduled to be open for the Fall of 2016 term.