

**STATE UNIVERSITY SYSTEM OF FLORIDA
BOARD OF GOVERNORS**
June 19, 2014

SUBJECT: 2015-2016 Legislative Budget Request (LBR) Guidelines

PROPOSED BOARD ACTION

The Board will consider the Budget and Finance Committee's recommendation to approve the 2015-2016 LBR guidelines for the operating budget.

AUTHORITY FOR BOARD OF GOVERNORS ACTION

Article IX, Section 7, Florida Constitution; Section 1001.706(4)(b), Florida Statute

BACKGROUND INFORMATION

In order to maintain the schedule for developing the LBR in a timely manner, the Board of Governors needs to approve a set of policy guidelines for the development of the 2015-2016 operating and fixed capital outlay budget request at the June Board meeting. The Board will then review and approve a 2015-2016 operating and fixed capital outlay LBR at the September 2014 meeting. The final budget request will then be forwarded to the Governor and Legislature by October 15.

The guidelines are a living document, and the recommended changes from Board staff to the previous adopted LBR guidelines are as follows:

- I. Operating LBR** - These are the primary changes:
 - a. Eliminates the reference to requesting the Major Gift unmatched funds. The Board Office will maintain this information and make it available as requested.
 - b. Eliminates the reference to administered funds. The annualization of employee salary and benefits, retirement adjustments and health adjustments are automatically calculated by the Legislature. The Board Office will continue to monitor the annual process to ensure the universities are included in these adjustments.
 - c. Eliminates the reference to the annual funding request for the continued implementation of the FIU and UCF medical schools. The final funding for these programs was provided in 2014-2015.

d. Adds a section on performance funding.

II. Fixed Capital Outlay LBR - There are the primary changes:

- a. Eliminates the reference to requesting Courtelis Matching funds. The Board Office will maintain this information and make it available as requested.
- b. Project category names have been re-titled to align with 2014-15 LBR categories adopted by the Board in January 2014.
- c. An October Facilities Workshop has been added to the calendar.