



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees Special Teleconference Meeting
March 13, 2019**

10 a.m.

(or at the conclusion of the Finance and Facilities Committee meeting)

**President's Boardroom, Millican Hall, 3rd floor
800-442-5794, passcode 463796**

AGENDA

- | | |
|------------------------------|--|
| 1. Welcome and call to order | Robert Garvy, Chairman |
| 2. Roll Call | Grant J. Heston, Associate Corporate Secretary |
| 3. Public Comment | Grant J. Heston |
| 4. New Business | Chairman Garvy |
| FF - 1 Approval | Carryforward Spending Plan |
| 5. Adjournment | Chairman Garvy |

ITEM: **FF-1**

UCF BOARD OF TRUSTEES
March 13, 2019

Title: E&G Carryforward Spending Plan

Background:

At its November 8, 2018, meeting, the Board of Governors (BOG) requested university boards of trustees approve expenditure plans for their remaining 2017-18 “Committed” E&G carryforward funds and submit those BOT-approved plans to the BOG for consideration and approval at its January 31, 2019, meeting.

At the December 12, 2018, meeting (Attachment A), the Board of Trustees approved a plan for spending the \$20.6 million in “Committed” E&G carryforward funds, including:

Faculty research support	\$ 9,311,210
Faculty recruitment and start-up	\$ 5,687,830
UCF Downtown	\$ 3,414,000
Digital Learning Course Redesign Initiative	\$ 1,119,659
Undergraduate Student Support	\$ 476,695
Graduate Student Support	<u>\$ 583,996</u>
Total	<u>\$ 20,593,390</u>

Also at this meeting, the BOT was given information about two new funding initiatives directed by then-President Whittaker with agreement from the vice presidents and then-Chairman Marchena:

1. \$40 million was transferred from E&G carryforward funds to Student Financial Assistance to establish the Constellation Fund for student scholarships
2. \$20 million was transferred from E&G carryforward funds to Facilities Operations to address critical deferred maintenance across the university (Attachment B)

On January 31, 2019, the Board of Governors approved the university’s planned use of \$20 million carryforward funds for deferred maintenance.

It also directed UCF to go back to the Board of Trustees for a more robust discussion of the recommended uses of the \$20.6 million in E&G carryforward fund commitments and the \$40 million that was transferred for scholarships (total of \$60.6 to be discussed).

Issues to be Considered:

Attachment C includes details of the university’s proposed uses of the total \$60,593,390 E&G Carryforward funds (\$40 million that was previously directed toward scholarships plus \$20.6 million that was previously approved by the BOT in the “green box” on December 12, 2018).

- The first page of Attachment C shows a summary of the proposed uses of the Carryforward funds by BOG Strategic Category and University Initiative.

Academic & Student Affairs	\$ 30,987,812
Student Financial Aid	\$ 16,871,118
Student Welfare	\$ 6,726,292
Information Technology	\$ 3,695,282
Deferred Maintenance	\$ 1,352,145
Campus Safety & Security	\$ 960,741
Total	<u>\$ 60,593,390</u>

- The next two pages of Attachment C provide details of the proposed uses by BOG Strategic Category, University Initiative, and Detailed Plan.
- The final three pages of Attachment C sorts the same information by College/Unit.

Alternatives to Decision:

Attachment D includes details of a proposed alternative for spending these funds: increasing the amount spent on deferred maintenance.

Fiscal Impact and Source of Funding:

Approximately \$80.6 million remaining 2017-18 E&G carryforward funds will be used for these initiatives.

Recommended Action:

1. Recommend to the BOT approval of use \$20 million E&G carryforward funds for deferred maintenance as listed in Attachment B.
2. Recommend to the BOT approval of the use of \$60.6 million E&G carryforward funds as outlined in Attachment C.

Authority for Board of Trustees Action:

BOG Regulation 9.007 (Attachment E) requires that E&G funds be used for operating activities, such as instruction, research, support, public service, plant operations and maintenance, student services, libraries, administrative support, and other enrollment-related and stand-alone operations of the university.

The BOT's Delegation of Authority to the President requires specific approval of the board for the annual institutional budget request and changes thereto in an amount greater than the lower of \$5 million or .5% of the budget (approximately \$8 million for 2017-18), whichever amount is smaller.

Committee Chair or Chairman of the Board approval:

Finance and Facilities Chair Alex Martins approved this agenda item and supporting documentation.

Submitted by:

Elizabeth Dooley, Provost and Vice President

Supporting Documentation:

Attachment A – December 12, 2018, FFC-1 Carryforward Spending Plan

Attachment B – November 2018 Deferred Maintenance Projects to be Paid from Carryforward

Attachment C – Recommended Uses of E&G Carryforward Funds

Attachment D – Alternate Uses of E&G Carryforward Funds for Consideration

Attachment E – BOG Regulation 9.007, *State University Operating Budgets*

Attachment F – BOT Delegation of Authority

Facilitators/Presenters:

Elizabeth Dooley, Provost and Vice President

Attachment A

ITEM: FFC-1

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: E&G Carryforward Spending Plan

DATE: December 12, 2018

PROPOSED COMMITTEE ACTION

Recommend to the University of Central Florida Board of Trustees approval of the plan for spending the “Committed” portion of the University’s remaining 2017-18 E&G Carryforward funds.

BACKGROUND INFORMATION

As required by the Board of Governors, all Florida universities must provide updated plans for spending the “Committed” portion of their remaining 2017-18 E&G Carryforward funds. The updated plans must be approved by the University Board of Trustees prior to submission to the Board of Governors by January 4, 2019, for its January 30-31 board meeting.

UCF has updated its August 2018 E&G Carryforward plan as of November 30, 2018 as shown in Attachment A.

Supporting documentation: Attachment A: E&G Committed Carryforward Spending Plan

Prepared by: Kathy Mitchell, Interim Chief Financial Officer

Submitted by: Kathy Mitchell, Interim Chief Financial Officer

Attachment A

University of Central Florida
Education and General (E&G)
2018-19 Operating Budget – Beginning E&G Carryforward Fund Balance Composition
Excluding College of Medicine and Florida Center for Students with Unique Abilities
November 30, 2018

	<u>University</u>
A. Beginning E&G Carryforward Fund Balance Before Encumbrances	174,204,733
B. Expenditures as of August 21, 2018	6,913,323
C. Encumbrances as of August 21, 2018	<u>48,636,048</u>
D. E&G Carryforward Balance as of August 21, 2018	118,655,453
=====	
Additional Expenditures, Encumbrances, and Reimbursements as of November 30, 2018:	
Student Financial Assistance	-40,000,000
Critical Deferred Maintenance Projects	-20,000,000
Other Expenditures, Encumbrances, and Reimbursements *	<u>+52,522,542</u>
D. E&G Carryforward Balance as of November 30, 2018	111,177,995
E. Restricted/Contractual Obligations	
5% Statutory Reserve Requirement	31,931,049
Other Restricted/Contractual Obligations	<u>58,653,556</u>
Total Restricted/Contractual Obligations	90,584,605
F. Commitments	
Academic and Student Affairs	
Faculty Research Support	9,311,210
Faculty Recruitment and Start-up	5,687,830
UCF Downtown	3,414,000
Student Welfare	
Digital Learning Course Redesign Initiative	1,119,659
Undergraduate Student Support	476,695
Graduate Student Support	<u>583,996</u>
Total Commitments	20,593,390
G. Available E&G Carryforward as of November 30, 2018	<u><u>0</u></u>

* This includes reimbursement for E&G funds incorrectly used for capital projects, recording unrealized gains, less other expenditures and encumbrances from August 21st – November 30th.

**Finance and Facilities Committee Meeting
December 12, 2018**

Details for the \$52,522,542 in Other Expenditures, Encumbrances, and Reimbursements to arrive at the 2017-18 E&G Carryforward balance as of November 30, 2018:

+ \$38.2 M	cash paid for construction of Trevor Colbourn Hall
+ \$13.8 M	cash paid for 8 additional repair, renovation or construction projects
+ \$32.4 M	funds that had been transferred to – but not spent for – those additional projects
+ \$12.9 M	unrealized gains on E&G investments that we recorded and budgeted
- \$ 5 M	research (at the BRIDG facility in Osceola County)
- \$ 5 M	deferred maintenance allocated by the University Budget Committee in July 2018
- \$11 M	scholarships
- \$24.6 M	normal purchasing cycle transactions
<hr/> \$52.5 M	Net Increase in Other Expenditures, Encumbrances, and Reimbursements

Attachment B

November 2018 Deferred Maintenance Projects to be Paid from Carryforward

B0006	Boiler replacement/ HVAC	\$500,000
B0012	Fire sprinkler upgrade/ panel replacement	\$1,500,000
B0012	Carpet replacement	\$300,000
B0013	2 nd floor VAV box controls	\$50,000
B0013	Roof replacement	\$75,000
B0014	Building envelop repairs	\$100,000
B0014	Exterior door upgrade	\$60,000
B0016	Roof replacement	\$150,000
B0019	Roof replacement	\$100,000
B0019	Carpet replacement	\$75,000
B0020	Building envelop repairs	\$100,000
B0020	Additional chilled water assembly	\$100,000
B0020	Vacuum pump replacement	\$150,000
B0020	Air compressor replacement	\$75,000
B0020	Exhaust system replacement	\$300,000
B0020	ADA exterior doors	\$50,000
B0029	2 nd floor VAV box controls	\$50,000
B0029	Roof replacement	\$100,000
B0045	VAV box replacement and controls	\$500,000
B0045	Redundant chilled water pump and controls	\$50,000
B0045	Fall protection	\$75,000
B0045	Smoke control fan replacement	\$60,000
B0053	Building envelop repairs	\$75,000
B0053	Lab exhaust fan replacement	\$150,000
B0079	Fire alarm replacement	\$600,000
B0079	BAS replacement	\$500,000
B0079	Carpet replacement	\$500,000
B0080	Lighting replacement/ EXIT/ Main	\$750,000
B0090	BAS replacement	\$750,000
B0091	Atrium Repair	\$150,000
B0094	Fall protection	\$75,000
B0094	Smoke control fan replacement	\$50,000
B0095	Outside air damper replacement	\$35,000
B0116	Replace all interior lighting	\$650,000
B0121	Roof coating	\$250,000
B0122	Floor and carpet replacement	\$200,000
B0139	Chilled beam repairs	\$100,000
B0140	BAS replacement	\$200,000
B0150	Data Air unit replacement	\$800,000
B0152	DX unit replacement and BAS controls	\$800,000
B0154	MMAE controls consolidation and mechanical	\$800,000
B0903	Library/ auditorium carpet	\$125,000
B0903	Fall protection	\$150,000
B0903	Fire alarm panel replacement	\$50,000

Attachment B

B1001	Vacuum pump replacement	\$150,000
B1001	Exterior door upgrade	\$80,000
B1001	Fire alarm panel replacement	\$50,000
B8111	Lab exhaust fan replacement	\$500,000
B8119	Fall protection	\$75,000
B8126	BAS replacement	\$300,000
MULTIPLE	Multiple electrical panel obsolescence replacements	\$1,000,000
MULTIPLE	Exterior sidewalk light replacement/ additions for campus safety	\$750,000
MULTIPLE	VFD replacement multiple buildings	\$600,000
MULTIPLE	Rust remediation	\$1,500,000
MULTIPLE	Other projects to be determined	\$2,715,000
TOTAL		\$20,000,000

Attachment C

E&G Carryforward Fund Balance Plan, 2018-19
Summary by BOG Strategic Category & University Initiative

BOG Strategic Categories	University Initiatives	University Commitment
Academic and Student Affairs	University Administration Support	2,468,977
	Faculty Research Support	11,395,826
	Faculty recruitment and startup	9,746,775
	UCF Downtown	3,414,000
	Faculty/Staff Instructional Support	2,675,359
	Program Enhancements	1,286,875
	Academic and Student Affairs Total	30,987,812
Campus Safety and Security	Campus Safety and Security	960,741
	Campus Safety and Security Total	960,741
Deferred Maintenance of Existing Facilities	Other general facility renovations/repairs	1,303,409
	Utilities	48,736
	Deferred Maintenance of Existing Facilities Total	1,352,145
Information Technology	Information Technology	3,695,282
	Information Technology Total	3,695,282
Student Financial Aid	Student Financial Aid	16,871,118
	Student Financial Aid Total	16,871,118
Student Welfare	Student Services, Enrollment, and Retention Efforts	3,621,046
	Graduate Student Support	1,382,892
	Digital Learning Course Redesign Initiative	1,119,659
	Undergraduate Student Support	602,695
	Student Welfare Total	6,726,292
Grand Total		60,593,390

Attachment C (continued)

E&G Carryforward Fund Balance Plan, 2018-19
Summary by BOG Strategic Category & University Initiative

BOG Strategic Categories	University Initiatives	University Commitment
Academic and Student Affairs	Faculty Research Support	11,395,826
	UCF Downtown - Instruction support	3,414,000
	Faculty recruitment and startup for vacant positions	3,346,500
	Faculty recruitment and startup - faculty retention	3,000,000
	Faculty recruitment and startup - college funds	2,900,275
	Faculty/Staff Instructional Support	2,675,359
	Operating Support	2,468,977
	Support costs for wait listed courses	500,000
	Program Enhancements	500,000
	Academic and Student Affairs Total	30,200,937
Campus Safety and Security	Campus Safety and Security	960,741
	Campus Safety and Security Total	960,741
Deferred Maintenance of Existing Facilities	Renovations, Infrastructure (Cyber lab/Shock Tube lab)	617,714
	Other general facility renovations/repairs	285,695
	Lab renovation for current staff search	250,000
	Carpet and furniture for atrium	150,000
	Utilities	48,736
	Deferred Maintenance of Existing Facilities Total	1,352,145
Information Technology	Increase network capacity, replace end-of-life devices, and security enhancements	2,500,000
	Academic analytic software	786,875
	Information Technology	616,585
	Salesforce licensing, installation, and integration with PS	340,910
	General computer, phone and other upgrades	118,941
	Information Technology (ERP, Equipment, Etc.)	75,096
	Software to enhance student learning experience	43,750
	Data Management Software	37,000
	Information Technology Total	4,519,157

Student Financial Aid	Upper division scholarship	7,500,000
	Top Ten Knights	3,750,000
	Charge on 15 (Level 1) - Pell	2,400,000
	Doctoral student support	1,570,493
	Charge on 15 (Level 2)	1,350,000
	Undergraduate Student Support	180,000
	Graduate Student Support	80,625
	Student Financial Aid	40,000
	Student Financial Aid Total	16,871,118
Student Welfare	Advising Enhancement - Student Services	2,000,000
	Student Services, Enrollment, and Retention Efforts	1,621,046
	Graduate Student Support	1,382,892
	Instructional/advising support, general - BOT Adaptive Learning/Online Course	1,119,659
	Undergraduate Student Support	565,695
	Student Welfare Total	6,689,292
Grand Total		60,593,390

Attachment C (continued)

E&G Carryforward Fund Balance Plan, 2018-19
Summary by BOG Strategic Category & University Initiative

University Academic/Business Unit	BOG Strategic Categories	University Initiatives	University Commitment
Administration & Finance	Academic and Student Affairs	Operating Support	1,018,750
	Campus Safety and Security	Campus Safety and Security	600,000
	Administration & Finance Total		1,618,750
Burnett Honors College	Student Financial Aid	Graduate Student Support	80,625
		Undergraduate Student Support	30,000
	Burnett Honors College Total		110,625
College of Arts & Humanities	Academic and Student Affairs	Faculty recruitment and startup - college funds	504,320
	Information Technology	Faculty Research Support	301,834
	College of Arts & Humanities Total	Information Technology (ERP, Equipment, Etc.)	881,250
College of Business Administration	Academic and Student Affairs	Faculty Research Support	595,834
	Information Technology	Faculty/Staff Instructional Support	550,000
	Student Welfare	Software to enhance student learning experience	43,750
	College of Business Administration Total	Graduate Student Support	1,689,584
College of Community Innovation and Education	Academic and Student Affairs	Faculty recruitment and startup - college funds	9,375
	Student Welfare	Graduate Student Support	40,000
	College of Community Innovation and Education Total		49,375
College of Engineering and Computer Science	Academic and Student Affairs	Faculty Research Support	3,553,600
		Faculty/Staff Instructional Support	1,327,300
		Faculty recruitment and startup - college funds	1,077,830
		UCF Downtown - Instruction support	114,000
	Deferred Maintenance of Existing Facilities	Renovations, Infrastructure (Cyber lab/Shock Tube lab)	617,714
		Utilities	48,736
	College of Engineering and Computer Science Total		6,739,180
College of Health Professions and Sciences	Academic and Student Affairs	Faculty recruitment and startup - college funds	600,000
	Information Technology	Faculty/Staff Instructional Support	356,059
	Deferred Maintenance of Existing Facilities	General computer, phone and other upgrades	118,941
	College of Health Professions and Sciences Total	Carpet and furniture for atrium	1,225,000
College of Hospitality Management	Academic and Student Affairs	Faculty Research Support	48,125
		Faculty recruitment and startup - college funds	13,500
	College of Hospitality Management Total		61,625
College of Medicine	Academic and Student Affairs	Faculty Research Support	1,547,389
	College of Medicine Total		1,547,389
College of Medicine - SBS	Academic and Student Affairs	Faculty Research Support	122,500
		Faculty recruitment and startup - college funds	20,000
	Student Financial Aid	Doctoral student support	20,000
	College of Medicine - SBS Total		162,500

Board of Trustees Meeting - New Business

University Academic/Business Unit	BOG Strategic Categories	University Initiatives	University Commitment
College of Nursing	Academic and Student Affairs	Faculty recruitment and startup - college funds	150,000
	Information Technology	Faculty/Staff Instructional Support	112,000
	Student Financial Aid	Information Technology	11,257
		Doctoral student support	50,493
	College of Nursing Total		323,750
College of Optics and Photonics	Academic and Student Affairs	Faculty recruitment and startup - college funds	250,000
	Student Welfare	Graduate Student Support	17,500
	College of Optics and Photonics Total		267,500
College of Science	Academic and Student Affairs	Faculty Research Support	528,239
		Faculty recruitment and startup - college funds	261,250
	Deferred Maintenance of Existing Facilities	Lab renovation for current staff search	250,000
	College of Science Total		1,039,489
College of Undergraduate Studies	Academic and Student Affairs	Faculty/Staff Instructional Support	330,000
		Faculty Research Support	150,000
		Faculty recruitment and startup - college funds	14,000
	Information Technology	Information Technology	10,000
	Student Welfare	Student Services, Enrollment, and Retention Efforts	245,000
		Undergraduate Student Support	101,000
	College of Undergraduate Studies Total		850,000
Communications & Marketing	Academic and Student Affairs	Operating Support	668,977
	Campus Safety and Security	Campus Safety and Security	21,422
	Information Technology	Information Technology	17,726
	Student Financial Aid	Student Financial Aid	40,000
	Student Welfare	Undergraduate Student Support	25,000
	Communications & Marketing Total		773,125
Information Technologies & Resources	Information Technology	Information Technology	41,875
	Information Technologies & Resources Total		41,875
Office of the President	Academic and Student Affairs	Operating Support	781,250
	Office of the President Total		781,250
Provost Operations	Academic and Student Affairs	Faculty Research Support	60,000
	Information Technology	Academic analytic software	786,875
		Data Management Software	37,000
	Provost Operations Total		883,875
Provost Reserve	Academic and Student Affairs	UCF Downtown - Instruction support	3,300,000
		Faculty recruitment and startup - faculty retention	3,000,000
		Faculty Research Support	2,000,000
		Faculty recruitment and startup for vacant positions - FCI 2 additional funds	1,940,000
		Faculty recruitment and startup for vacant positions - COM hire	900,000
		Program Enhancements	500,000
		Support costs for wait listed courses	500,000
		Faculty recruitment and startup for vacant positions - Round III startup	406,500
		Faculty recruitment and startup for vacant positions - Dean searches	100,000
	Information Technology	Increase network capacity, replace end-of-life devices, and security enhancements	2,500,000
	Student Financial Aid	Doctoral student support	1,500,000
		Undergraduate Student Support	150,000
	Student Welfare	Advising Enhancement - Student Services	2,000,000
		Instructional/advising support, general - BOT Adaptive Learning/Online Course	1,119,659
	Provost Reserve Total		19,916,159

Board of Trustees Meeting - New Business

University Academic/Business Unit	BOG Strategic Categories	University Initiatives	University Commitment
Research and College of Graduate Studies	Academic and Student Affairs	Faculty Research Support	2,488,304
	Information Technology	Information Technology	502,148
	Student Welfare	Graduate Student Support	160,000
	Deferred Maintenance of Existing Facilities	Other general facility renovations/repairs	285,695
	Research and College of Graduate Studies Total		3,436,147
Student Development and Enrollment Services	Campus Safety and Security	Campus Safety and Security	339,319
	Information Technology	Information Technology	33,579
	Student Welfare	Student Services, Enrollment, and Retention Efforts	1,160,706
		Graduate Student Support	665,392
		Undergraduate Student Support	439,695
	Student Development and Enrollment Services Total		2,638,691
UCF Connect	Information Technology	Salesforce licensing, installation, and integration with PS	340,910
	Student Welfare	Student Services, Enrollment, and Retention Efforts	215,340
	UCF Connect Total		556,250
University Financial Aid	Student Financial Aid	Upper division scholarship	7,500,000
		Top Ten Knights	3,750,000
		Charge on 15 (Level 1) - Pell	2,400,000
		Charge on 15 (Level 2)	1,350,000
	University Financial Aid Total		15,000,000
Grand Total			60,593,390

Attachment D

Facilities and Deferred Maintenance

- 1. Annual Maintenance Costs for Unfunded Buildings** – Per BOG Regulation 9.007 State University Operating Budgets, *E&G funds are to be used for E&G operating activities only, such as, but not limited to, general instruction, research, public service, **plant operation and maintenance**, student services, libraries, administrative support, and other enrollment-related and stand-alone operations of the universities.* As a process when new academic buildings are added to the campus the university requests an increase in its base budget from the state in the form of Plant Operations & Maintenance (PO&M) funding. The limited availability of state PECO funds has resulted in the university not receiving an increase in PO&M funding since fiscal year 2016, meaning any new facility brought online since that time has created a need to seek alternative university funds to operate. A schedule of these unfunded facilities and their annual operating costs is attached.
- E&G carryforward funds could be used to provide funding for these buildings for one year at an annual cost of **\$9,765,040**
 - Or provide funding for the next three years at **\$29,295,121**

Project Name	Year Added	GSF	Utilities	Operation & Maintenance	Total
Partnership IV	2016 - 2017	42,529	\$466,688	\$230,345.57	\$697,033
Florida Advanced Manufacturing Research Facility	2016 - 2017	81,750	897,075	442,774.35	1,339,850
Library Phase I Arc	2016 - 2017	8,800	96,566	47,662.56	144,228
MMAE Laboratory (Optical Materials Lab Addition)	2016 - 2017	5,530	60,683	29,951.59	90,634
BPW Building	2017 - 2018	4,038	44,311	21,870.62	66,181
District Energy IV Plant	2017 - 2018	13,000	26,917	67,314.00	94,231
CREOL	2017 - 2018	2,756	30,243	14,927.05	45,170
Library Phase I Connector	2017 - 2018	12,069	49,977	66,805.54	116,782
Arts Complex II Performance	2017 - 2018	2,728	15,250	16,103.11	31,353
Trevor Colbourn Hall	2018 - 2019	135,600	561,506	750,586.68	1,312,093
Coastal Biology	2018 - 2019	3,000	12,423	16,605.90	29,029
Band Building	2018 - 2019	3,695	15,301	20,452.93	35,754
UCF Downtown Dr. Phillips Academic	2018 - 2019	148,000	674,140	854,478.00	1,528,618
CREOL Expansion Phase II	2018 - 2019	13,086	143,598	70,876.39	214,474
Research I (formerly Interdisciplinary Research and Incubator Faculty)	2018 - 2019	97,482	1,069,709	527,982.01	1,597,691
Arboretum Green House	2018 - 2019	800	1,656	2,071.20	3,728
Partnership V	2018 - 2019	123,658	563,262	713,939.46	1,277,202
Visual Arts Building Addition	2019 - 2020	699	1,501	3,844.71	5,346
UCF Downtown Central Energy Plant	2019 - 2020	9,221	53,469	57,818.44	111,287
UCF Downtown Garage (E and G Spaces)	2019 - 2020	32,000	137,446	188,153.60	325,600
Laboratory and Environmental Support Expansion	2019 - 2020	1,535	6,593	9,025.49	15,619
Arecibo National Astronomy Ionosphere Center	2019 - 2020	62,918	297,275	385,863.51	683,138
Unfunded Buildings Annual Operating Costs					\$9,765,040

Per Submission to Board of Governors for BOB-2, PO&M funding requested

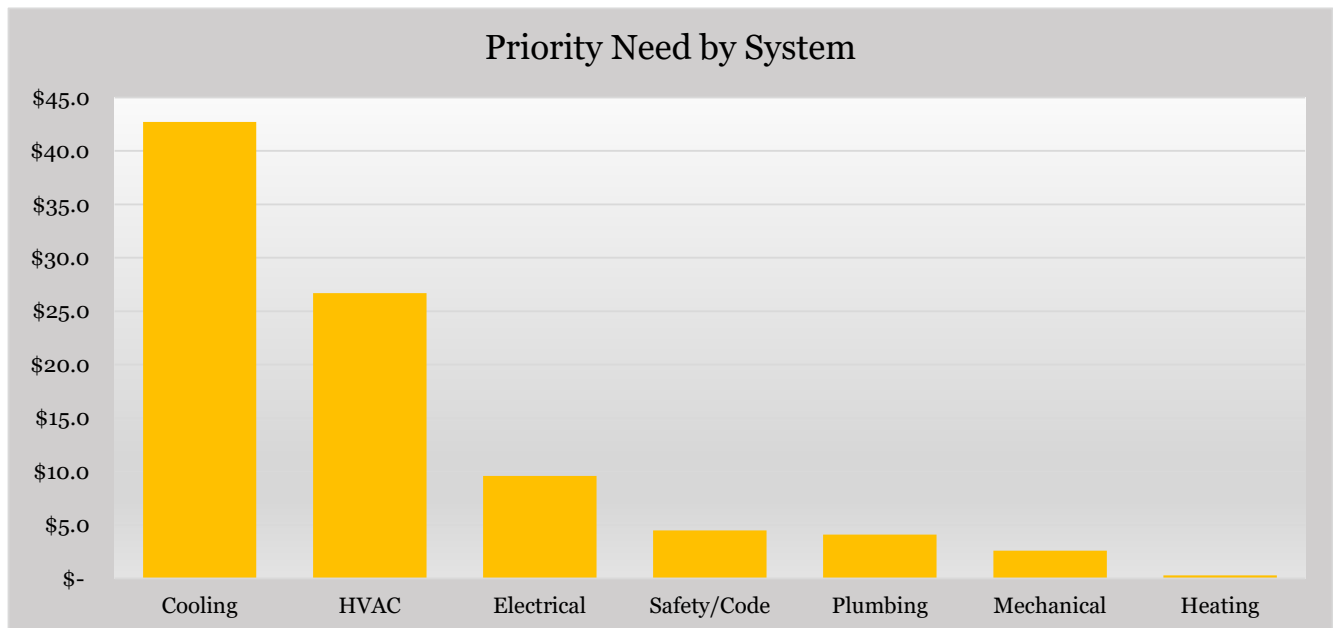
3-Year Funding

\$29,295,121

Facilities and Deferred Maintenance

- 2. Address funding needs for additional deferred maintenance** – In March of 2018, UCF contracted with ISES Corporation to perform comprehensive Facility Condition Assessment (FCA) service for its academic buildings. This effort included 75 buildings encompassing 4.2 million square feet of general education, administrative, research, infrastructure, housing, and support space. Facility renewal needs are divided into two main categories – recurring and nonrecurring. Recurring needs are cyclical and associated with replacement (or renewal) of building components and systems. Examples include roofs, chillers, windows, finishes and air handling units. Nonrecurring needs pertain to one-time facility repairs and improvements. They typically consist of improvements to accommodate accessibility, address fire life/safety issues, or alter a building for a new use. They also include deficiencies that could negatively affect the structure or systems and components within. Examples of such needs are repair of building façade damage or a roof section or installing an ADA entrance ramp.

The FCA effort identified \$265 million in recurring and nonrecurring needs that should be addressed over the next ten years. Of the total, \$80.7 million in need was identified as deferred renewal/critical, meaning these aspects have been put off due to lack of funds and should be addressed as a priority. The previously approved \$20 million for deferred maintenance will help address about 25% of this need but approximately **\$60.7 million** in need remains unmet.



Attachment E

9.007 State University Operating Budgets

(1) Each university president shall prepare an operating budget for approval by the university board of trustees, in accordance with instructions, guidelines, and standard formats provided by the Board of Governors.

(2) Each university board of trustees shall adopt an operating budget for the general operation of the university as prescribed by the regulations of the Board of Governors. The university board of trustees-ratified operating budget is presented to the Board of Governors for approval. Each university president shall implement the operating budget of the university as prescribed by regulations of the Board of Governors, policies of the university board of trustees, provisions of the General Appropriations Act, and data reflected within the State University System Allocation Summary and Workpapers publication.

(3) The operating budgets of each state university shall represent the following budget entities:

(a) Education and General (E&G)– reports actual and estimated year operating revenues and expenditures for all E&G funds, including: General Revenue, Student and Other Fees, Educational Enhancement Trust Fund (Lottery), Phosphate Research Trust Fund, – and including the following previously-appropriated trust funds: Experiment Station Federal Grant, Experiment Station Incidental, Extension Service Federal Grant, Extension Service Incidental, UF-HSC Incidental, and UF-Health Science Center Operations and Maintenance. In addition, expenditures from university carryforward funds (unexpended E&G balances from all prior-period appropriations) shall be included in the actual history year reporting. University carryforward funds shall not be included in any estimated-year (budgeted) amounts.

1. Unless otherwise expressed by law, E&G funds are to be used for E&G operating activities only, such as, but not limited to, general instruction, research, public service, plant operations and maintenance, student services, libraries, administrative support, and other enrollment-related and stand-alone operations of the universities.
2. Universities shall accumulate ending fund balances for activities such as, but not limited to, a contingency for unfunded enrollment growth, potential budget reductions, anticipated increases in university operations, and prior year encumbrances. At any time the unencumbered available balance in the E&G fund of the university board of trustees approved operating budget falls below

five (5) percent of the approved total, the president shall provide a written notification and explanation to the Board of Governors.

3. Expenditures from any source of funds by any university shall not exceed the funds available. No expenditure of funds, contract, or agreement of any nature shall be made that requires additional appropriation of state funds by the Legislature unless specifically authorized in advance by law or the General Appropriations Act.
4. The following units are required to report under this budget entity:

State Universities
UF - Institute of Food and Agricultural Science
UF Health Science Center
USF Medical Center
FSU Medical School
UCF Medical School
FIU Medical School
FAU Medical School
FAMU/FSU College of Engineering

- (b) Contracts and Grants – reports actual and estimated year revenues, expenditures, and positions for university functions which are supported by foundations, various state and federal agencies, local units of governments, businesses, and industries. Universities shall comply with all applicable federal, state, local, and university regulations and guidelines as they relate to grants, contracts, and sponsored research programs.
- (c) Auxiliary Enterprises – reports actual and estimated year revenues, expenditures, and positions for self-supporting functions such as, but not limited to, parking services, housing, bookstore operations, and food services.
- (d) Local Funds – reports actual and estimated year revenues, expenditures, and positions for the following specific areas:
 1. Student Activities – revenues generated primarily from the activity and service fee each university is authorized to charge its students as a component of the mandatory fee schedule. Activities commonly supported by these revenues include student government, cultural events, student organizations, and intramural/club events.

2. Intercollegiate Athletics – revenues generated from the student athletic fee that each university is authorized to collect as a component of the mandatory fee schedule, and from other sources including ticket sales, radio/TV, bowl games, and tournament revenues.
 3. Concession Fund – revenues generated from various vending activities located around the campuses. The university's budget must reflect the various departments/activities on each campus which benefit from receipt of these funds.
 4. Student Financial Aid – revenues received by the university for loans, grants, scholarships, and other student financial aid. Expenditures of these funds must be reported by activities such as externally-funded loans, student scholarships, need-based financial aid, academic-based financial aid, and athletic grants/scholarships.
 5. Technology Fee – revenues generated from the technology fee that a university is authorized to charge its students as a component of the mandatory fee schedule. Proceeds from this fee shall be used to enhance instructional technology resources for students and faculty.
 6. Board-Approved Fees – student fees presented to the Board of Governors for approval by a university board of trustees that is intended to address a student need not currently being met through existing university services, operations, or another fee.
 7. Self-Insurance Programs – revenues received by the university from entities and individuals protected by the self-insurance programs. This budget must reflect expenditures related to the administration of the self-insurance programs and the judgments or claims arising out of activities for which the self-insurance program was created.
- (e) Faculty Practice Plan – related to the activities for the state universities' medical schools and health centers. This budget must be designed to report the monetary level of clinical activity regarding the training of students, post-graduate health professionals, and medical faculty.
- (4) The operating budgets of each university shall represent the following:
- (a) The university's plan for utilizing the resources available through direct or continuing appropriations by the Legislature, allocation amendments, or from local sources including tuition. The provisions of the General Appropriations Act and the SUS Allocation Summary and Workpapers publication will be taken into consideration in the development and preparation of the E&G data.

- (b) Actual prior-year revenues, expenditures (including E&G carryforward amounts expended), and positions, as well as current-year estimated revenues, expenditures, and positions. University carryforward funds shall not be included in any estimated-year (budgeted) amounts.
- (c) Assurance that the universities are in compliance with general legislative intent for expenditure of the appropriated state funds and with the Board of Governors' guidelines and priorities.

(5) Interest earnings resulting from the investment of current-year E&G appropriations are considered to be of the same nature as the original appropriations, and are subject to the same expenditure regulations as the original appropriations. E&G interest earnings are not to be utilized for non-E&G related activities or for fixed capital outlay activities except where expressly allowed by law. Interest earnings resulting from invested carryforward funds are considered to be additions to the university's carryforward balance.

Anticipated interest earnings for the estimated year from invested E&G funds should not be included when building the detailed operating budget schedules. Estimated-year E&G interest earnings and planned expenditures of these funds should only be reported on the manually-prepared E&G Schedule I and Summary Schedule I reports.

(6) Any unexpended E&G appropriation carried forward to the fund balance in a new fiscal year shall be utilized in support of E&G operating activities only except where expressly allowed by law.

Authority: Section 7(d), Art. IX, Fla. Const., History: New 12-6-07, Amended 11-21-13, 9-22-16.

Attachment F

UNIVERSITY OF CENTRAL FLORIDA BOARD OF TRUSTEES POLICY

Delegation of Authority to the President

POLICY STATEMENT

Article IX, Section 7 of the Florida Constitution provides that the Board of Governors shall establish the powers and duties of the university boards of trustees. Board of Governors Regulation 1.001, copy attached as Exhibit A, delegates those powers and duties to the boards of trustees.

The Board of Trustees desires to further delegate certain of its powers and duties to the President as more particularly described below. Any power or duty delegated by the Board to the President may be rescinded at any time by majority vote of the Board. Except as otherwise provided herein, the President may further delegate his or her powers and duties to employees of the University in accordance with the University's Policy on Delegation of Authority.

DEFINITIONS

Affiliated Entities: Direct support organizations, practice plan corporations, or self-insurance trust funds of the University of Central Florida.

Board: UCF Board of Trustees

BOG: Florida Board of Governors

President: President of UCF

UCF or University: University of Central Florida

PROCEDURES:

Except as provided herein, the Board delegates to the President all usual and customary powers of a President to administer the day to day operations of the University. This includes the powers and duties described in Board of Governors Regulation 1.001 and those reasonably implied therefrom, which are not required to be directly performed by the Board.

The President's authority also includes the following:

1. Propose regulations for approval by the Board.
2. Govern Traffic on the grounds of the University.
3. Close and/or suspend operations of the campus as deemed necessary.
4. Set the agenda for Board meetings in consultation with the Chair of the Board.
5. Establish the University calendar.
6. Administer the personnel program subject to Board and BOG policies and regulations.
7. Administer University travel in accordance with Section 112.061, Florida Statutes.
8. Administer the collective bargaining process.
9. Administer the financial activities of the university including proposing university budgets and managing university revenues and expenditures.
10. Administer the purchasing and construction programs and act as custodian for university property.
11. Execute contracts on behalf of the Board.
12. Oversee the research activities of the University, including managing the intellectual property of the university.
13. Oversee the philanthropic activities of the University.
14. Perform such other duties related to the above not specifically retained by the Board.

Items requiring specific approval of the Board:

1. All duties required to be undertaken directly by the Board pursuant to BOG Regulation 1.001.
2. Financial commitment, obligation, or contingent risk of five million dollars or .5% percent of the University budget, whichever amount is smaller.
3. Contractual obligation of either more than five (5) years' duration or an aggregate net value of five million or more dollars.
4. Changes requiring SACS substantive-change approval.
5. Acquisition (including gifts), sale, or encumbrance of real property.
6. Matters with potential for significant damage to the reputation of the University.
7. Any material change to the University's investment program.
8. Approval of capital projects valued at two million dollars or more and any material changes to such projects.
9. Borrowing of funds by the University or Affiliated Entities and any changes to the term of existing indebtedness.
10. Public Private Partnerships.
11. Use of University funds for capital improvement projects exceeding two million dollars in construction costs and all changes to such projects that increase project costs by more than 10 percent of the original estimate.
12. Creation, dissolution or amendment of governing documents of Affiliated Entities.
13. Review and confirmation of all appointments by the President to affiliated entities other than President or designee as provided in Section 1004.28 F.S.
14. Adoption of or amendment to the University strategic plan.

15. Annual operating and capital budgets for the University and Affiliated Entities and amendments to any line item of two million dollars or greater that exceeds 10% of the value of such line item.
16. University works plans, accountability plans and all other significant reports required to be submitted to the BOG.
17. Creation or termination of degree programs.
18. Naming of Buildings.
19. Establishment or closure of educational sites.
20. Amendment to University governing documents.
21. Establishment or elimination of Board Committees.
22. Hiring, supervision, termination and annual evaluation of the President.
23. University regulations and Board policies.
24. Annual institutional budget request and changes thereto in an amount greater than the lower of five million dollars or .5% of the budget
25. Adoption of new or changes in existing tuition and fees.
26. Internal and external audits of the University and Affiliated Entities.
27. Campus master plan, capital improvement plans, and amendments thereto.
28. Adoption or amendments to Committee charters.
29. Awarding of Tenure.
30. Collective bargaining agreements and impasse.
31. Conferral of degrees.
32. Transfer of university funds to, from, or among Affiliated Entities.
33. Performance unit plan adoption, amendment and cancellation as well as participation, goals and payments under the performance unit plan.
34. Hiring and firing or reduction of compensation of the Vice President and General Counsel, Chief Compliance Officer, and Chief Audit Executive, who shall report to the Board as well as the President.
35. Selection of Chair and Vice Chair of the Board.
36. All items required by the BOG or Florida Legislature to be approved by the Board.
37. Any additional items required by the Board to be approved by it.

Items requiring President to consult with the Board Chair before implementation:

1. Hiring, dismissal (except for Vice President and General Counsel, Chief Compliance officer and Chief Audit Executive) and any annual increase of more than 5% in the compensation of any Vice President or other direct report to the President, the head football coach or the head men's basketball coach. The President and Chair shall review and agree annually on the individuals that are governed by this provision.
2. Initiation, appeal or settlement of lawsuits involving the University or Affiliated Entities other than tort claims handled by the State Division of Risk Management.
3. Any matter which has the potential to create significant political or reputational issues for the University.

4. Employment contract with an employee of the University or an Affiliated Entity with a term greater than one year

INITIATING AUTHORITY

UCF Board of Trustees

History: New ____-2017.

Authority: Section 7(c), Art. IX, Fla. Const.; FL BOG Regulation 1.001; FL BOG Delegation Best Practices and Principles.