

14.0025 ~~Action Required Prior to Fixed Capital Outlay Budget Request~~

(1) No ~~new construction or remodeling~~ project shall be requested by a university for inclusion on the ~~first year of the 3-year~~ PECO-eligible priority list without being recommended in an educational plant survey.

(2) The university is responsible for the preparation of the building program. The program shall be consistent with the university strategic plan, academic and facilities master plan, and shall include the project budget and the building codes applicable to the project.

(3) The university president shall have the responsibility for building program review and approval to assure compatibility with the institution's approved strategic plan, master plan, educational plant survey and with space utilization criteria. Building programs approved by the university president, and budgets approved by the university board of trustees shall serve as the basic planning documents for development of plans and specifications for construction.

(4) Proposals for fixed capital outlay projects to be funded by Capital Improvement Fees shall be prepared by the university, and submitted to the Board of Governors. Each proposed project shall be approved by the university president after consultation with the student government association. For the purpose of this regulation, "consultation" is defined as an ongoing dialogue with the student body president prior to developing the university proposal. An attachment containing any objections and alternatives, and stating that both the university president and the student government association have reviewed the project proposals, shall be included in the proposal.

(5) Effective for the July 2020/2021 fiscal year, each university president will prepare a fixed capital outlay budget for approval by the board of trustees in accordance with the instructions, guidelines, and standard formats provided by the Chancellor. Each university board of trustees shall adopt a fixed capital outlay budget for the university on an annual basis. The university board of trustees-ratified fixed capital outlay budget is to be presented to the Board of Governors for approval.

(6) No fixed capital outlay project expenditures may be made by the university, absent budget approval by the Board of Governors, or budget amendment approval by the Chancellor as provided in section (7). Such approvals remain in effect for the life of the project; and do not expire at the end of the fiscal year.

(7) The Chancellor is hereby authorized to approve amendments to the fixed capital outlay budget as approved by the university board of trustees up to \$5,000,000. Amendments in excess of \$5,000,000 require approval of the Chair of the Board of Governors.

(8) The fixed capital outlay budget must include provisions for the maintenance, repair, remodeling and renovation of the existing educational plant; ancillary plant and auxiliary facilities subject to the following definitions:

(a) "Maintenance and repair" means the upkeep of educational and ancillary plants, including, but not limited to, roof or roofing replacement short of complete replacement of membrane or structure; repainting of interior or exterior surfaces; resurfacing of floors; repair or replacement of glass; repair of hardware, furniture, equipment, electrical fixtures, and plumbing fixtures; and repair or resurfacing of parking lots, roads, and walkways. The term "maintenance and repair" does not include custodial or groundskeeping functions, or renovation except for the replacement of equipment with new equipment of equal systems meeting current code requirements, provided that the replacement item neither places increased demand upon utilities services or structural supports nor adversely affects the function of safety to life systems.

(b) "Remodeling" means the changing of existing facilities by rearrangement of spaces and their use and includes, but is not limited to, the conversion of two classrooms to a science laboratory or the conversion of a closed plan arrangement to an open plan configuration.

(c) "Renovation" means the rejuvenating or upgrading of existing facilities by installation or replacement of materials and equipment and includes, but is not limited to, interior or exterior reconditioning of facilities and spaces; air-conditioning, heating, or ventilating equipment; fire alarm systems; emergency lighting; electrical systems; and complete roofing or roof replacement, including replacement of membrane or structure; and upgrades and replacement of campus infrastructure, including, but not limited to roads, water, sewer, gas, steam, chilled water loops, and electrical systems.

(9) Notwithstanding any other provision of Board regulations, fixed capital outlay project budgets approved by a board of trustees prior to July 2, 2019 remain in effect until June 30, 2020.

Authority: Section 7(d), Art. IX, Fla. Const., History-Formerly 6C-14.0025, 1-24-89, Amended 1-13-99, Amended and Renumbered as 14.0025, 3-27-08, Amended 11-21-13, Amended _____.