

MINUTES  
STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
ACADEMIC AND STUDENT AFFAIRS COMMITTEE  
FLORIDA ATLANTIC UNIVERSITY  
BOCA RATON, FLORIDA  
November 8, 2018

*Video or audio archives of the meetings of the Board of Governors  
and its Committees are accessible at <http://www.flbog.edu>.*

1. Call to Order and Opening Remarks

Chair Norman Tripp convened the meeting on November 8, 2018, at 10:27 a.m. with the following members present and answering roll call: Governors Link, Felton, Frost, Morton, Stewart (by phone), Valverde, White, and Zachariah. A quorum was established.

2. Minutes of Committee Meeting

Chair Tripp asked for a motion to approve the minutes from the September 12, 2018, committee meeting. Governor White moved to approve, Governor Felton seconded the motion, and the motion carried unanimously.

3. Vice Chancellor and Chief Academic Officer's Report

Acting Vice Chancellor Christy England reported on the following activities of the Academic and Student Affairs (ASA) unit.

- In mid-September the State University System (SUS) conducts an admissions tour for high school guidance counselors across the state. Members of the ASA staff attend to check in with the admissions counselors and guidance counselors. This year Mr. Jeremy Hudak attended the tour at University of Central Florida and Dr. Disraelly Cruz attended the tour at University of North Florida.
- Following the September Board meeting, staff from the Board office, the Florida College System (FCS), and the Department of Education (DOE) met for a kickoff of a Math Redesign effort. The Math Redesign is bringing members of all three sectors together to review and look at the curriculum and alignment of courses from high school through postsecondary education. Acting Vice Chancellor England, Mr. Jeremy Hudak, and Ms. Lynda Page attended the first meeting at St. Petersburg College. There was strong SUS representation in this effort. It is expected that recommendations will come out in June of 2019.

- On September 17<sup>th</sup>, Ms. Emily Sikes, Director of Workforce Education and Economic Development, met with the CEO of Florida Makes, a statewide manufacturing association, to discuss potential partnership opportunities.
- On September 20<sup>th</sup>, Acting Vice Chancellor England and Ms. Sikes participated in a conference call with the Vice Presidents for Research to discuss the recently approved Programs of Excellence recommendations that went to the legislature and other topics of interest.
- On September 28<sup>th</sup>, the Council of Academic Vice Presidents (CAVP) had an Academic Coordinating Group meeting, which Board staff participated in and reviewed 13 academic program pre-program proposals.
- On October 2<sup>nd</sup> and 3<sup>rd</sup>, Acting Vice Chancellor England and Ms. Sikes attended the Sixth Annual C.W. Bill Young SUS Federal R&D workshop in Washington D.C. All 12 institutions from the system had faculty and staff at the event to listen to presentations on federal funding priorities for the next few years. All presentations were shared with all 12 institutions, and links to the presentations are available on [www.flbog.edu](http://www.flbog.edu). Acting Vice Chancellor England thanked the Washington D.C. liaison Brent Jaquet who will be retiring at the end of the calendar year. Brian Waldrip will be the new Washington D.C. liaison.
- On October 24<sup>th</sup>, Ms. Page attended the Articulation Coordinating Committee and provided information on Common Prerequisites and other topics of importance.
- On October 24<sup>th</sup>, Chancellor Marshall Criser, Acting Vice Chancellor England, Assistant Vice Chancellor Traki Taylor, and Mr. Hudak attended the Florida Agricultural and Mechanical University – Florida State University joint engineering meeting at FAMU.
- On November 2<sup>nd</sup>, Assistant Vice Chancellor Taylor provided an overview of the academic program approval process to academic staff at Florida Polytechnic University.
- Earlier in the week, Ms. Lynda Page met with staff from the College Board to review test data for the class of 2018.
- The annual Textbook and Instructional Materials Affordability Reports for the institutions were submitted, reviewed, and summarized by Dr. Lynn Nelson, (formerly Dr. Lynn Hunt Long) and this report was sent by Chancellor Criser to members of the Board.
- Acting Vice Chancellor England recognized Ms. Sikes and the institutions for their efforts on updating the Initiatives and Achievement booklet, which highlights some of the strengths of our institutions.

Chair Tripp thanked Acting Vice Chancellor England for her report and acknowledged the work accomplished by the Academic and Student Affairs unit.

#### 4. Academic Program Items

Next, Chair Tripp introduced the following academic program requests.

A. Ph.D. in Aerospace Engineering, CIP 14.0201, University of Central Florida (UCF)

This program will prepare individuals with graduate education and research training to support the growing aerospace industry. The UCF Board of Trustees approved the program on September 27, 2018. Dr. Elizabeth Klonoff, Vice President for Research and Dean of Graduate Studies at the University of Central Florida, presented information on the proposed program. Governor Link moved to approve, Governor White seconded the motion, and the motion carried unanimously.

B. Ph.D. in Strategic Communication, CIP 09.0900, University of Central Florida

This program will prepare graduates to research, teach, develop, and manage messages about health risk or crisis situations. The UCF Board of Trustees approved the program on March 22, 2018. Dr. Elizabeth Klonoff, Vice President for Research and Dean of Graduate Studies at the University of Central Florida, presented information on the proposed program. Governor Lautenbach asked about the need for the doctoral program. Dr. Klonoff noted the focus on research. Governor Frost expressed concern about the need for a doctoral program given the present number of programs in the SUS. Governor Link asked if UCF presently had a master's program and if there was a research component to the master's degree. Dr. Klonoff invited Dr. Robert Littlefield, the Director of the Nichol's School of Communication and Media, to elaborate on the master's program and the proposed program. Governor Felton inquired about faculty, noting the proposal did not mention new faculty would be hired. Dr. Littlefield mentioned the program has been hiring faculty over the past six years who have expertise in strategic communication. Governor Link asked about the costs of the program. Dr. Littlefield reviewed the budget for the program noting that funds will come from reallocating present funding and philanthropic gifts. Governor Felton moved to approve and Governor Morton seconded the motion. The initial vote was eight to one. Chair Tripp requested a roll call with votes as follows: Governor Link (yes), Governor Felton (yes), Governor Frost (no), Governor Morton (yes), Governor Stewart (yes), Governor Valverde (yes), Governor White (yes), and Governor Zachariah (yes). The motion passed.

C. DMA of Music, CIP 50.0901, University of Florida (UF)

This program will prepare individuals for faculty positions, postsecondary education, and the artistic job market. This program will be distinguished nationally by the requirements of a disciplinary cognate outside of music. The UF Board of Trustees approved the program on December 15, 2017. Dr. Joe

Glover, Provost and Senior Vice President of Academic Affairs of the University of Florida, deferred to Dr. Kevin Orr, the Director of the UF School of Music, who presented information on the proposed program. Chair Lautenbach asked about post-graduation employability. Dr. Orr gave several examples including working in higher education, film, and working with small businesses in the arts. Governor Morton expressed that he has experienced extraordinary results with art and music on medical patients. Governor Frost moved to approve, Governor Link seconded the motion, and the motion passed unanimously.

D. Ph.D. Intelligent Systems and Robotics, CIP 11.0102, University of West Florida (UWF)

This program will be a collaboration between UWF and the Florida Institute of Human and Machine Cognition (IHMC) a not-for-profit research institute of the SUS. The program will prepare educators and researchers to develop technology combining human and machine elements. The UWF Board of Trustees approved the program on June 5, 2018. Dr. Martha Saunders, President of the University of West Florida, Dr. Kenneth Ford, CEO of the Florida IHMC, and Dr. George Ellenberg, Provost and Senior Vice President of the University of West Florida, presented information on the proposed program. Governor Patel, a member of the IHMC board, spoke highly of the program. Governor Link moved to approve, Governor Frost seconded the motion, and the motion passed unanimously.

E. Limited Access Status for the Bachelor of Science in Biomedical Engineering, CIP 14.0501, University of South Florida (USF)

The University is seeking limited access due to limited laboratory space as required for accreditation as well as the requirement of students higher academic achievement in order to be successful in the program. The USF Board of Trustees approved limited access status for the program on March 12, 2018. Dr. Ralph Wilcox, Provost and Executive Vice President of Academic Affairs of the University of South Florida, presented information on the need for limited access. Chair Tripp expressed concern about limited access, and requested that the university review the program in three years to determine if limited access is still necessary. Brian Lamb, Chair of the USF Board of Trustees, added that USF is seeking to continue to invest in facilities and faculty. Governor Link moved to approve the limited access status with a requirement to provide information on continued need for limited access status in four years. Governor Felton seconded the motion, and the motion passed unanimously.

F. Exemption to 120 Credit Hours for the Bachelor of Science in Biomedical Engineering, CIP 14.0501, Florida Agricultural and Mechanical University (FAMU)- Florida State University (FSU) College of Engineering

The universities are seeking an exemption in order to accommodate curriculum requirements based on accreditation standards set by the Accreditation Board of Engineering and Technology, Inc (ABET). The FSU Board of Trustees approved the exemption on February 23, 2018 and the FAMU Board of Trustees approved the request on June 7, 2018. Dr. Sally McRorie, Provost and Vice President for Academic Affairs for FSU, introduced Dr. Michelle Rambo-Roddenberry, Associate Professor and Associate Dean of Student Services and Undergraduate Students at FSU, to present information on the request for exemption. Governor Lautenbach noted that the exemptions work against four-year graduation rate metrics and asked about efforts to cut back the engineering degrees across the board. Dr. Rambo-Roddenberry noted the math and science preparation for the degrees requires time. She added that the other needs in the liberal arts and industry demands influence the number of hours needed to complete a degree. Governor Lautenbach noted that if the issue is that students are not prepared when they enter the programs, then this was a different issue that needed to be addressed. He encouraged the SUS institutions to consider how to accomplish programs within 120 hours. Dr. Rambo-Roddenberry added that each program has a four-year map and that if a student is capable of taking Calculus I during their first year, the student can graduate in four years. Chair Tripp inquired about the accreditation requirements. Dr. McRorie added that the program has to meet the ABET standards, but she was willing to help Governor Lautenbach and consider how the engineering programs compare with others across the country. Governor Lautenbach clarified that his interest was to push back against the increase in hours and get engineers graduated with 120 hours, especially if the issue is poor math preparation. Dr. McRorie noted that the Council of Academic Vice Presidents are discussing Mathematic Pathways within the SUS, FCS, and K-12. Governor Jordan sought clarification about other programs in the SUS and whether or not they have been granted exemptions to the 120 credit hour stipulation. Governor Jordan noted that not granting an extension would inhibit this program and place it at an unfair advantage compared to other programs in the system. Chair Tripp asked Acting Vice Chancellor England to add the issue on a future agenda. Governor Link moved to approve, Governor Morton seconded, and the motion passed unanimously.

Governor Link inquired about the math issue and which committee it would fall under. Chair Tripp stated that the issue would remain in the Academic and Student Affairs Committee and then recognized Acting Vice Chancellor England to elaborate on the topic. Acting Vice Chancellor England noted that the Math Redesign effort will look at

the math curriculum across the entire spectrum. One group will look at the curriculum as students transition from high school to postsecondary. A second workgroup is looking at the Florida College System curriculum and how this aligns across institutions. The third and final workgroup is looking at the FCS transition to the SUS institutions. Acting Vice Chancellor England offered to provide regular updates on the progress of said efforts to the Committee. Governor Lautenbauch added that the issue is more than math, but a general review of the required curriculum is necessary. Acting Vice Chancellor England responded that she would take those concerns to the CAVP. Governor Link inquired about the gap dual-enrollment students experience when they take math at the high school level and have semesters or years in between the dual-enrollment course and the postsecondary course. Acting Vice Chancellor England noted that the issue is one of the concerns being discussed in the Math Redesign effort.

## 5. Academic and Student Affairs Updates

### A. SUS Council of Academic Vice Presidents (CAVP)

Dr. Sally McRorie, Provost and Vice President for Academic Affairs at FSU and Chair of the CAVP, reported on the following activities:

- The last CAVP meeting was November 7, 2018, where they discussed improving student success in math pathways; STEM teaching across the system including online opportunities for labs; health and wellness efforts across the system; and textbook affordability. Additionally, the CAVP discussed ways to streamline the academic degree program proposal and approval process.
- The CAVP discussed the annual review of programs in the Academic Common Market.
- The CAVP discussed new Southern Association of Colleges and Schools Commission on Colleges' accreditation standards.
- The CAVP is continuing to work with Board staff to ensure articulation processes are optimal for students' online progression.
- Dr. McRorie thanked the Florida Student Government Association for the Civic Education Week. She noted students are enrolled in the newly designed Political Science and History courses and are taking the Civic Literacy exam.

### B. SUS Council of Student Affairs (CSA)

Dr. Corey King, Florida Atlantic University Vice President of Student Affairs and Chair of CSA, provided the following report.

- Dr. King reported that the CSA met earlier that morning and are working to catalogue mental health literacy and training offered on SUS campuses in order to make sure they are meeting learning objectives.
- CSA is moving forward with a request for proposals (RFP) to provide mental health training software for faculty and staff.
- CSA discussed the amnesty policy and information Board legal counsel has provided in relation to that policy. CSA will provide recommendations to Board staff in the upcoming weeks.
- CSA also discussed health insurance, institutions with mandated insurance, and began looking at various institutions to see if the student health insurance initiative will be something that is feasible system-wide.
- The University of Central Florida will host a Hazing Prevention Summit on May 17, 2019.
- The Council of Student Affairs-Academic Vice Presidents Summit will be on June 9<sup>th</sup> and 10<sup>th</sup> at the University of South Florida.
- Dr. King thanked the Florida Student Association and all the student governments for hosting the Civic Education Week.

Chair Tripp commented that at every meeting the Board of Governors members have breakfast with faculty. During one of the discussions on mental health, the faculty commented that they did not have the current data on campus mental health issues or did not understand the data. Chair Tripp noted that he was unsure if there is a mechanism in place to disseminate this information, and he encouraged the CSA to look into this issue. Additionally, Chair Tripp encouraged the CSA to look at the topics discussed in training materials, to ensure that it was covering a variety of issues. Some may present with anxiety and other issues. Dr. King added that all institutions release reports from the counseling centers with general information on mental health, but acknowledged that each institution needs to improve its efforts to make sure that information is getting to faculty and staff. Dr. King also noted he is looking forward to working with Dr. McRorie on the mental health training initiative.

#### C. Florida Student Association (FSA)

Governor Jalisa White, Chair of the Florida Student Association (FSA), provided the FSA report.

- Governor White reported that the FSA is getting ready for the Rally in Tally, which will be on February 5, 2019. At this rally they will be advocating for their legislative agenda which will include the advancement of medical amnesty legislation, advocating for Public Education Capital Outlay (PECO) requests, improving mental health, and advocating for need-based aid.

- Governor White reported that FSA is working with the Chancellor and Board staff on the first SUS Day at the Capitol.
- Governor White provided an overview of FSA's first Statewide Civic Engagement Week.

7. Concluding Remarks and Adjournment

Having no further business, Chair Tripp adjourned the meeting at 12:03 p.m.

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Norman D. Tripp, Chair

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Disraelly Cruz, Ph.D.  
Assistant Director for Academic  
and Student Affairs