



STATE
UNIVERSITY
SYSTEM
of FLORIDA
Board of Governors

AGENDA

**Chancellor Search Committee
By Telephone Conference Call
Suite 1614 Turlington Building
325 West Gaines Street
Tallahassee, Florida
September 25, 2013
11:00 a.m.**

**Dial-in Number: 1-888-670-3525
Conference Code: 4122150353#**

**Chair: Mr. Mori Hosseini; Vice Chair: Mr. Tom Kuntz
Members: Chopra, Frost, Huizenga, Lautenbach, Webster**

1. Call to Order and Opening Remarks Chair Mori Hosseini

2. **Procedures for the Chancellor Search** Chair Hosseini
 - a. Draft **Search Process and Projected Timeline**
 - b. Draft **Position Description**
 - c. Draft **Advertising Plan**

3. Concluding Remarks and Adjournment Chair Hosseini

STATE UNIVERSITY SYSTEM OF FLORIDA
BOARD OF GOVERNORS
Chancellor Search Committee
September 25, 2013

SUBJECT: Procedures for the Chancellor Search

PROPOSED COMMITTEE ACTION

Consider approval of the procedures for the Chancellor Search.

AUTHORITY FOR BOARD OF GOVERNORS ACTION

Article IX, Section 7, Florida Constitution

BACKGROUND INFORMATION

Committee Members will discuss and consider approval of the procedures for conducting the search for the Chancellor of the State University System, including the process and timeframe, the job description, and the advertising plan.

Supporting Documentation Included:	1. Draft Search Process and Projected Timeline 2. Draft Position Description 3. Draft Advertising Plan
Facilitators / Presenters:	Governor Hosseini



DRAFT

Chancellor Search Process

9/25/13	Search committee meeting
10/1/13 – 10/31/13	Collect stakeholder input Identify possible search consultant (Hired only if needed) Open call for nominations and applications
11/6/13	Candidate assessments due from committee members
11/7/13	Search committee selects semi-finalists (via conference call)
11/12/13	Search committee interviews semi-finalists
11/19/13	Search committee interviews finalist(s) at Board meeting in Miami
11/20/13	Board members meet finalist(s)
11/21/13	Search committee meeting to recommend final candidate Full board considers recommendation of the search committee

If application period is extended

11/1/13-11/30/13	Extended call for nominations and applications
12/16/13	Candidate assessments due from committee members
12/20/13	Search committee selects semi-finalists (via conference call)
1/7/14	Search committee interviews semi-finalists
1/14/14	Search committee interviews finalist(s) at Board meeting in Ft. Myers
1/15/14	Board members meet finalist(s)
1/16/14	Search committee meeting to recommend final candidate Full board considers recommendation of the search committee

If application period is extended

12/1/13-4/30/14	Extended call for nominations and applications
5/19/14	Candidate assessments due from committee members
6/2/14	Search committee selects semi-finalists (via conference call)
6/9/14	Search committee interviews semi-finalists
6/17/14	Search committee interviews finalist(s) at Board meeting in Orlando
6/18/14	Board members meet finalist(s)
6/19/14	Search committee meeting to recommend final candidate Full board considers recommendation of the search committee

Draft

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Chancellor

The Board of Governors of the State University System of Florida invites nominations and applications for the position of Chancellor. As the nation's second-largest university system, the State University System of Florida is comprised of 12 institutions – ranging from a nationally-ranked liberal arts college to top-ranked comprehensive research universities – serving 350,000 students.

The Board of Governors is the constitutionally created body that oversees the system, ensuring its well-planned coordination and operation. The 17-member board appoints a Chancellor who serves as the chief executive and administrative officer of the system. The Chancellor reports directly to the Board and provides guidance and direction for the system and oversight of the board staff.

The winning candidate will be a proven leader with executive-level experience in education, government, business or non-profit settings. A track record of involvement in complex higher educational and political environments is essential to effectively serve the Board of Governors as the system continues on a path toward greater coordination, collaboration and prominence. The candidate must possess an ability to articulate the system's highest priorities, national trends affecting Florida, and challenges that the system may face. The candidate must be able to mobilize resources to address those issues at the highest levels. An advanced or terminal degree is preferred. A competitive salary will be negotiated.

Application Process: To nominate a candidate or apply for the position, please e-mail a cover letter and resume/CV no later than close-of-business **October 31, 2013** to vacancies@flbog.edu. Information about the search timeline and process is available at www.flbog.edu. Applicants selected for interview will be subject to background screening and be required to provide a State of Florida application form.

Questions: To speak with someone about the position, contact Search Committee Chair Mori Hosseini at (386) 236-4100 or Chief of Staff Randy Goin, Jr. at (850) 245-9665.

The Board of Governors embraces diversity and equal opportunity. The State of Florida is subject to "The Sunshine Law" and the Public Records Act, which provide for public meetings and public records for all governmental agencies and employees searches.

www.flbog.edu

Florida A&M University | Florida Atlantic University | Florida Gulf Coast University | Florida International University
Florida Polytechnic University | Florida State University | New College of Florida | University of Central Florida
University of Florida | University of North Florida | University of South Florida | University of West Florida



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Chancellor Search - Advertising Plan (Initial Phase)

Pending approval by the search committee, ads will be placed in the following higher education media outlets to announce the call for nominations and applications for the position of chancellor. Because the committee is proposing a phased search process, in which they evaluate the viability of the candidate pool at various steps along the way, the first series of ads will have an initial deadline to apply of October 31, 2013. If the application period is extended, the deadline on future ads would be adjusted accordingly.

Initial Search Phase (Oct. 1 - 31)

- **Chronicle of Higher Education**
1.9 million unique web visitors monthly
October online ad with "ultimate" recruitment package - \$835
- **Diverse Magazine**
100,000 online and print readers; delivers the largest audience of African-American educators from over 3,400 U.S. colleges and universities.
October online ad - \$1,505
- **HigherEdJobs.com**
More than 1 million unique web visitors monthly
October online ad - \$210
- **Hispanic Outlook Magazine**
More than 50,000 readers in-print and online
October online ad - \$1,270
- **InsideHigherEd.com**
1.2 million unique web visitors monthly
October online ad - \$225
- **Women in Higher Education**
Monthly news journal dedicated to reach women campus leaders in North America
October online ad - \$225

The position will also be announced via e-mail and through various national higher education associations and through Florida-based organizations such as the Florida Council of 100. Board staff may modify or enhance this plan as necessary to provide the greatest possible reach.