INDEX OF MINUTES BOARD OF GOVERNORS STATE UNIVERSITY SYSTEM OF FLORIDA NEW COLLEGE OF FLORIDA SUDAKOFF CONFERENCE CENTER 5845 GENERAL DOUGHER PLACE SARASOTA, FLORIDA SEPTEMBER 12, 2013

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<u>ITEM</u>					<u>PAGE</u>				
1.	Cŀ	nair's	Reno	r t	1				
2.	Chair's ReportRecognition of Chancellor Frank T. Brogan								
3.		_		_					
<i>J</i> .	Approval of Meeting Minutes								
	л. В.			of Governors Meeting held June 20, 2013					
4.	Chancellor's Report								
5.	Board Consideration of Interim Chancellor								
6.									
7.	Confirmation of Reappointment of President for University of Florida								
8.	Consideration of Amendments to Board Operating Procedures								
9.	Consideration of Amendments to Board Operating Procedures								
9. 10.				=					
10.			lities Committee Report						
	A.		Review and Approve 2014-2015 Fixed Capital Outlay Legislative Budge Request						
	В.				• •				
	D.			Approval: Resolution of the Board of Governors Requesting the					
				on of Bond Finance of the State Board of Administration to Iss					
				ue Bonds on behalf of the University of Florida to Finance the					
			Construction of a Student Housing Facility on the Main Campus of the						
	_		rsity of Florida						
	C.		Public Notice of Intent to Amend						
		i		Regulation 9.005 Naming of Buildings and Facilities					
		i	i.	Regulation 14.0025 Action Required Prior to Capital Outlay					
				Appropriations					
		i	ii.	Regulation 14.023 Notice and Protest Procedures					
		i	V.	State University System of Florida Board of Governors Debt					
				Management Guidelines					

11.	Budget and Finance Committee Report8					
	A.	Approval of Amendment of Regulation 18.002 Notice and Protest				
		Procedures for Protests Related to a University's Contract Procurement				
		Process				
	В.	Public Notice of Intent to Amend Board of Governors Regulations				
		i.	Regulation 7.001 Tuition and Associated Fees			
		ii.	Regulation 7.003 Fees, Fines and Penalties			
		iii.	Regulation 7.008 Waiver of Tuition and Fees			
		iv.	Regulation 9.007 State University Operating Budgets			
	C.	Publ	lic Notice of Proposed New Board of Governors Regulation 9.014			
		Coll	egiate License Plate Revenues			
	D.	2013-2014 Operating Budgets				
		i.	State University System			
		ii.	Board General Office			
	E.	Meth	odology for the Allocation of \$20 Million in Performance Funding			
	F.	2014-2015 Legislative Budget Requests				
		i.	State University System			
		ii.	Board General Office			
12.	Academic and Student Affairs Committee Report10					
	A.	Pub	lic Notice of Intent to Amend Board of Governors Regulations			
		i.	Regulation 6.002 Admission of Undergraduate First-Time-in-			
			College, Degree-Seeking Freshmen			
		ii.	Regulation 6.004 Admission of Undergraduate, Degree-Seeking			
			Transfer Students			
		iii.	Regulation 6.008 Postsecondary College-level Preparatory Testin	g,		
			Placement, and Instruction for State Universities			
13.	Strategic Planning Committee Report					
	A. Request to Close Florida Atlantic University Treasure Coast Campus					
14.	Concluding Remarks and Adjournment					

MINUTES BOARD OF GOVERNORS STATE UNIVERSITY SYSTEM OF FLORIDA NEW COLLEGE OF FLORIDA SUDAKOFF CONFERENCE CENTER 5845 GENERAL DOUGHER PLACE SARASOTA, FLORIDA SEPTEMBER 12, 2013

1. Chair's Report

Chair Dean Colson convened the meeting at 1:10 p.m., on September 12, 2013, with the following members present: Vice Chair Mori Hosseini; Matthew Carter; Dr. Manoj Chopra; Carlo Fassi; Pat Frost (participating by phone); H. Wayne Huizenga, Jr.; Tom Kuntz; Ned C. Lautenbach; Alan Levine; Wendy Link; Ed Morton; Norman Tripp; and Elizabeth Webster (participating by phone).

Chair Colson thanked the New College, Chair Johnston, and President O'Shea for hosting the meeting.

2. Recognition of Chancellor Frank T. Brogan

Chair Colson recognized Chancellor Frank T. Brogan who will be leaving Florida at the end of September to head the university system in Pennsylvania. He thanked New College for kicking off Chancellor Brogan's farewell tour with a wonderful reception.

Chair Colson said that the presidents have prepared a video tribute for Chancellor Brogan. The video included remarks from Presidents Bense, Rosenberg, Bradshaw, Genshaft, Delaney, Barron, Hitt, and O'Shea; Interim Presidents Robinson and Crudele; Provost Glover; and Chief Operating Officer Parker.

Chair Colson added the Board's appreciation for Chancellor Brogan's leadership, commitment, and vision for the State University System. He thanked Chancellor Brogan for reminding the Board of its special purpose – creating the best higher education System in the country to serve Florida's greatest resource: its students. Chair Colson thanked Chancellor Brogan for his work to create a System and for leaving Florida better than he found it.

Chair Colson introduced a video from the members of the Board. The video included messages from Governors Beard, Levine, Kuntz, Webster, Lautenbach, Carter, Chopra, Tripp, Fassi, Link, Huizenga, Morton, Stewart, Colson and Hosseini. The video

concluded with a look-back at Chancellor Brogan's time as Lieutenant Governor with Governor Jeb Bush.

Chair Colson presented Chancellor Brogan with a resolution recognizing his service to the State University System of Florida. Vice Chair Hosseini moved that the Board approve the resolution recognizing Chancellor Frank T. Brogan. Mr. Fassi seconded the motion, and the members concurred.

Chancellor Brogan remarked that he knew he was leaving Florida in the good hands of the members of the Board, the staff at the Board office, the university presidents, and the staff at the universities. Chancellor Brogan said that the most important thing to him had always been serving the needs of the students. He thanked the members of the Board and said that he wanted to leave everyone with the gift of knowing that he was a better man for having known every single person who had wished him well since his announcement.

Chair Colson thanked Chancellor Brogan for standing strong when the need arose. He said that Chancellor Brogan was a gift to the System.

3. Approval of Meeting Minutes

- A. Board of Governors Meeting held June 10, 2013
- B. Board of Governors Meeting held June 20, 2013

Mr. Lautenbach moved that the Board approve the Minutes of the Meeting held by conference call on June 10, 2013, as presented. Mr. Huizenga seconded the motion, and the members concurred.

Chair Colson asked Ms. Shirley to read into the record the memorandum of voting conflict filed by Governor Kuntz as required by Section 112.3143, Florida Statutes. Ms. Shirley reported that Governor Kuntz abstained from voting on two matters during the June 20, 2013, meeting and filed the memorandum of voting conflict with the Corporate Secretary as required by statute.

Ms. Shirley read the following statement from Governor Kuntz's memorandum of voting conflict:

The measures before the Board of Governors entailed approval of the issuance of debt by the Seminole Boosters, Inc. to finance construction of a student housing facility, and by the University of South Florida Financing Corporation to reimburse the University of South Florida for a portion of the costs associated with the renovation of the USF Arena and Convocation Center. In both measures, the financing will be in the form of a loan made by SunTrust Bank, Florida and the bank was selected pursuant to a competitive procurement

process. As the Chairman, President, and Chief Executive Officer of SunTrust Bank, Florida, I felt it prudent to abstain from the vote on these measures to avoid any appearance of a potential conflict of interest between my responsibilities as a Board of Governors' member and my position with SunTrust Bank, Florida.

Mr. Morton moved that the Board approve the Minutes of the Meeting held on June 20, 2013, as presented. Mr. Carter seconded the motion, and the members concurred.

4. Chancellor's Report

Chancellor Brogan introduced Dr. Chris Mullin, Assistant Vice Chancellor for Policy and Research. He remarked that Dr. Mullin will assist in turning the System's data into good public policy.

He also introduced Joe Maleszewski, who joined the office this Monday as the new Inspector General. Chancellor Brogan reported that Mr. Maleszewski was the former Inspector General for the Department of Economic Opportunity and came with great recommendations. He said that the Board is fortunate to hire Joe.

Chancellor Brogan reported that the office has posted two jobs for STEM initiatives – an in-house person and a consultant to help create a strategic plan. He said that the hope is to complete these hires by the November meeting.

5. Board Consideration of Interim Chancellor

Chair Colson recommended that Vice Chancellor and Chief Academic Officer Jan Ignash assume the duties as interim chancellor beginning October 1, 2013. He reported that Dr. Ignash joined the Board office in 2012 after serving as chief academic officer for the State of Washington Higher Education Coordinating Board. He reported that Dr. Ignash is not interested in the permanent chancellor position.

Vice Chair Hosseini moved that the Board appoint Dr. Jan Ignash to serve as Interim Chancellor beginning October 1, 2013, and that the Board delegate to the Chair authority to approve a temporary compensation adjustment for Dr. Ignash during her employment as Interim Chancellor. Mr. Kuntz seconded the motion, and the members concurred.

6. <u>Confirmation of Reappointment of President for University of Florida</u>

Chair Colson informed members that the Board of Governors must confirm the reappointment of a university president by a university board of trustees under Florida law. He further stated that the Board of Trustees of the University of Florida

unanimously re-appointed Dr. J. Bernard Machen to serve as the president of the University of Florida on June 7, 2013. He said that David Brown, Chair of the University of Florida Board of Trustees submitted a request that the Board of Governors confirm Dr. Machen's re-appointment.

Chair Colson called on Mr. Brown to present President Machen for re-appointment. Mr. Brown said that President Machen has had an outstanding presidency, so the board of trustees tried to get him to stay for five years; in the end, President Machen would only agree to stay for one additional year.

Mr. Levine moved that the Board confirm the re-appointment of Dr. J. Bernard Machen as the president of the University of Florida. Mr. Hosseini seconded the motion. Mr. Hosseini asked Mr. Brown to clarify the ending date of President Machen's contract. Mr. Brown said that the contract goes through December 31, 2014. The members of the Board concurred in the motion unanimously.

Chair Colson congratulated President Machen. He thanked Dr. Machen and Mr. Brown for their service to the System.

7. <u>Confirmation of Interim President for Florida Atlantic University</u>

Chair Colson informed the members that the Board of Trustees of Florida Atlantic University on June 27, 2013, selected Dennis J. Crudele to serve as the interim president beginning on August 13, 2013. He further stated that Anthony Barbar, Chair of the Florida Atlantic University Board of Trustees submitted a request that the Board of Governors confirm Mr. Crudele as interim president.

Chair Colson recognized Mr. Barber to present Mr. Crudele for confirmation. Mr. Barber said that it was a pleasure to present Mr. Crudele to the Board of Governors on behalf of the Florida Atlantic University Board of Trustees. Mr. Barbar reported that Mr. Crudele has spent his career in the State University System of Florida and spent twenty-six years at Florida Atlantic University, most recently as Vice President of Finance and Administration. He reported that Mr. Crudele has been extremely well-received by the university community.

Chair Colson recognized Mr. Crudele. Mr. Crudele thanked the Board of Trustees at Florida Atlantic University for its confidence in him. He said that there is no better place to be than in higher education in Florida.

Mr. Tripp moved that the Board confirm Mr. Dennis J. Crudele as the Interim President of Florida Atlantic University. Mr. Fassi seconded the motion. The members of the Board concurred in the motion unanimously. Chair Colson congratulated Mr. Crudele.

8. Consideration of Amendments to Board Operating Procedures

Chair Colson recognized the Board's General Counsel Vikki Shirley to explain amendments to the Board Operating Procedures. Ms Shirley explained that during the 2013 legislative session a new Sunshine law was enacted to become effective on October 1, 2013. She informed the Board that the new law requires boards and commissions that are subject to the Sunshine law to provide a reasonable opportunity for the public to be heard on propositions pending before the body.

Ms. Shirley reported that the Board of Governors already had an "appearance" section in its operating procedures at Article V, Section H. She stated that the new law allows boards to set reasonable parameters on how the public will interface with the board, including a time limit for each speaker. Ms. Shirley explained that the proposed amendment provides three minutes per speaker, which could be shortened or extended at the discretion of the Chair, during a fifteen-minute comment period near the beginning of the plenary meeting. She stated that the amendments also specify that any groups or factions must designate one representative to speak on their behalf.

Ms. Shirley explained that the amendments also add the Health Initiatives Committee to the standing committees of the Board. She informed the Board that the Health Initiatives Committee will have the responsibility for providing leadership on the development of System-wide policy related to health initiatives and medical education.

Mr. Lautenbach moved that the Board approve the amendments to the Board Operating Procedures. Ms. Link seconded the motion, and the members concurred.

9. <u>Update, Commission on Higher Education Access and Attainment</u>

Chair Colson asked Dr. Ignash to provide an update on the Commission on Higher Education Access and Attainment. Dr. Ignash reported that the Commission began its work about fifteen months ago and has held approximately seven meetings. She reported that two groups support the Commission: (1) a group of researchers from workforce and higher education and (2) a group of senior policy staff from the same agencies.

Dr. Ignash outlined the membership of the Commission: (1) Dean Colson, Chair, Board of Governors, (2) Marshall Criser III, Higher Education Coordinating Council and AT&T Florida, (3) Tom Kuntz, member, Board of Governors, (4) Wendy Link, member, Board of Governors, (5) Susan Pareigis, Florida Council of 100, (6) former Representative Bill Proctor, Flagler College, and (7) Kathleen Shanahan, member, State Board of Education.

5

Dr. Ignash reviewed the Commission's guiding questions: (1) Will the pipeline of college-age students produce enough college-ready students? (2) Should these new students attend our state universities, or is there a major role to be played by the State's colleges? (3) Will there be any future need for additional universities or colleges to meet this demand? and (4) Will the increased demand be evenly distributed around the state – or will some geographic areas be disproportionately affected? She reported that the Commission's gap analysis produced a sub-set of questions about which industries and occupations will be in greatest demand in Florida through 2020.

Dr. Ignash reported that the Commission's analysis married the Department of Labor's coding system (standard occupational classifications) and education's coding system (classification of instructional programs) to identify gaps. She stated that the gap analysis was developed by researchers from the Florida Council of 100, the Department of Economic Opportunity, the Florida College System, the Independent Colleges and Universities of Florida, and the State University System. She elaborated that the Legislature is supportive of the analysis.

Dr. Ignash reviewed the findings of the Commission. She stressed that the Commission found that the top three critical workforce needs are computer and information technology, financial services and auditing, and middle school teacher retention. She emphasized that the research found that the current system has sufficient capacity to expand without building news colleges or universities.

Dr. Ignash stated that the Legislature provided \$15 million in funding for grants for the three critical workforce need areas. She stated that there will be a Request for Proposals (RFP) process for these grants. She reviewed the proposed deadlines for the applications for the RFPs from institutions – applications are proposed to be due in February 2014 with proposed awards occurring at the Board's March 2014 meeting. She reported that the Legislature has required a State University System institution to be the lead on all grants and institutions will receive extra points for partnering with another institution. She stated that these grants should allow regions to address the existing workforce gaps.

10. <u>Facilities Committee Report</u>

Chair Colson recognized Mr. Huizenga to report on the Facilities Committee. Mr. Huizenga reported that the Committee has four action items.

A. Review and Approve 2014-2015 Fixed Capital Outlay Legislative Budget Request

Mr. Huizenga moved that the Board approve the five-year Fixed Capital Outlay request and asked that universities with continuation projects with less than 25% funding

present those projects at an upcoming Facilities Committee Workshop. Mr. Carter seconded the motion, and the members concurred.

Mr. Huizenga moved that the Board approve the 2014-2015 Capital Improvement Trust Fund Legislative Budget Request (cash portion and bond portion). Mr. Fassi seconded the motion, and the members concurred, with the exception of Mr. Kuntz who was temporarily absent from the meeting.

B. Debt Approval: Resolution of the Board of Governors Requesting the Division of Bond Finance of the State Board of Administration to Issue Revenue Bonds on behalf of the University of Florida to Finance the Construction of a Student Housing Facility on the Main Campus of the University of Florida

Mr. Huizenga moved that the Board approve the resolution requesting the Division of Bond Finance of the State Board of Administration to issue revenue bonds on behalf of the University of Florida to finance the construction of a student housing facility on the main campus of the University of Florida. Mr. Carter seconded the motion. The members of the Board concurred, with the exception of Mr. Kuntz who was temporarily absent from the meeting.

- C. Public Notice of Intent to Amend
 - a. Regulation 9.005 Naming of Buildings and Facilities
 - b. Regulation 14.0025 Action Required Prior to Capital Outlay Appropriations
 - c. Regulation 14.023 Notice and Protest Procedures
 - d. State University System of Florida Board of Governors Debt Management Guidelines

Mr. Huizenga moved that the Board approve notice of proposed amendments to Regulation 9.005 Naming of Buildings and Facilities, Regulation 14.0025 Action Required Prior to Capital Outlay Appropriations, Regulation 14.023 Notice and Protest Procedures, and the State University System of Florida Board of Governors Debt Management Guidelines. Mr. Carter seconded the motion, and the members concurred, with the exception of Mr. Kuntz who was temporarily absent from the meeting.

Chair Colson recognized Representatives Greg Steube, Ray Pilon, and Jim Boyd. Representative Boyd thanked the Board for coming to his district and wished Chancellor Brogan the best. He said that the Legislature will continue to support higher education.

Representative Steube also thanked Chancellor Brogan for his service to the State. He said that he authored the public-private partnership bill, and the Legislature intended

the State University System to utilize that bill for infrastructure projects. He recognized that there has been some confusion and committed to working with the universities on that issue as well as the bonding issue that passed the House last Session.

Representative Pilon thanked the Board for its commitment to the State. He recognized that the State needs more educated people to fill the jobs that are moving to Florida. He said that he knows that supporting the universities will support the State.

11. Budget and Finance Committee Report

Chair Colson recognized Mr. Kuntz to report on the Budget and Finance Committee. Mr. Kuntz reported that the Committee has several action items.

A. Approval of Amendment of Regulation 18.002 Notice and Protest Procedures for Protests Related to a University's Contract Procurement Process

Mr. Kuntz reminded members that Regulation 18.002 was approved for public notice at the June Board meeting. He reported that no public comments were received.

Mr. Kuntz moved that the Board approve Amended Regulation 18.002 Notice and Protest Procedures for Protests Related to a University's Contract Procurement Process. Mr. Hosseini seconded the motion, and the members concurred.

- B. Public Notice of Intent to Amend Board of Governors Regulations
 - i. Regulation 7.001 Tuition and Associated Fees
 - ii. Regulation 7.003 Fees, Fines and Penalties
 - iii. Regulation 7.008 Waiver of Tuition and Fees
 - iv. Regulation 9.007 State University Operating Budgets

Mr. Kuntz moved that the Board approve public notice of intent to amend Regulation 7.001 Tuition and Associated Fees; Regulation 7.003 Fees, Fines and Penalties; Regulation 7.008 Waiver of Tuition and Fees; and Regulation 9.007 State University Operating Budgets. Mr. Tripp seconded the motion, and the members concurred.

C. Public Notice of Proposed New Board of Governors Regulation 9.014 Collegiate License Plate Revenues

Mr. Kuntz moved that the Board approve public notice of intent to propose Regulation 9.014 Collegiate License Plate Revenues. Ms. Link seconded the motion, and the members concurred.

D. 2013-2014 Operating Budgets

- i. State University System
- ii. Board General Office

Mr. Kuntz moved that the Board approve the 2013-2014 State University System operating budget as presented. Mr. Carter seconded the motion, and the members concurred.

Mr. Kuntz moved that the Board approve the 2013-2014 Board General Office operating budget and authorize the Chancellor to make budgetary changes as necessary to operate the office. Ms. Link seconded the motion, and the members concurred.

E. Methodology for the Allocation of \$20 Million in Performance Funding

Mr. Kuntz reported that the committee discussed the definitions associated with the three metrics related to the allocation of \$20 million in performance funding. He reported that staff will transmit information to the Legislature by October 31 if the Board approves the methodology. He explained that an approval of the methodology would also entail an approval of the allocation for each university.

Mr. Kuntz moved that the Board approve the methodology for the allocation of \$20 million in performance funding and the amount approved for each university as presented. Mr. Lautenbach seconded the motion, and the members concurred.

- F. 2014-2015 Legislative Budget Requests
 - i. State University System
 - ii. Board General Office

Mr. Kuntz reported that the committee approved a System budget request that is a 2% increase over the 2013-2014 appropriation and a 0% increase for the Board office. He stated that the LBR will be submitted to the Legislature and Governor by October 15.

Mr. Kuntz moved that the Board approve the 2014-2015 legislative budget request for the state university system and approve the 2014-2015 legislative budget request for the Board general office and authorize the Chancellor to make technical changes as necessary. Mr. Fassi seconded the motion, and the members concurred.

Mr. Kuntz reported that the Board has been working on a performance funding model with ten metrics – eight of the metrics will apply to all universities, one metric will be chosen by the Board of Governors, and one metric will be chosen by the university's board of trustees. He stated that the Committee is recommending one Board of Governors metric for each university and two Board of Governors metrics for New College. He informed the Board that each university board of trustees will choose a metric and request approval by the Board of Governors at the November meeting.

Mr. Kuntz moved that the Board approve the following metrics: (a) "Percent of Bachelor's Degrees without Excess Hours" for Florida A&M University, Florida Atlantic University, Florida Gulf Coast University, Florida International University, the University of Central Florida, the University of North Florida, the University of South Florida, and the University of West Florida; (b) "Faculty Awards" for Florida State University and the University of Florida; and (c) "National Ranking for Institutional and Program Achievements" and "Freshmen in Top 10 Percent of Graduating High School Class" for New College of Florida. Mr. Tripp seconded the motion, and the members concurred.

12. Academic and Student Affairs Committee Report

Chair Colson recognized Mr. Tripp to report on the Academic and Student Affairs Committee. Mr. Tripp reported that the Committee reviewed the baccalaureate degree approval processes of the Florida College System and the State University System. He reported that the committee also received an update on the pilot cooperative summer course offered under the auspices of the Florida Institute of Oceanography.

- A. Public Notice of Intent to Amend Board of Governors Regulations
 - i. Regulation 6.002 Admission of Undergraduate First-Time-in-College, Degree-Seeking Freshmen
 - ii. Regulation 6.004 Admission of Undergraduate, Degree-Seeking Transfer Students
 - iii. Regulation 6.008 Postsecondary College-level Preparatory Testing, Placement, and Instruction for State Universities

Mr. Tripp moved that the Board approve public notice of intent to amend Regulation 6.002 Admission of Undergraduate First-Time-in-College, Degree-Seeking Freshmen; Regulation 6.004 Admission of Undergraduate, Degree-Seeking Transfer Students; and Regulation 6.008 Postsecondary College-level Preparatory Testing, Placement, and Instruction for State Universities. Mr. Carter seconded the motion, and the members concurred.

13. <u>Strategic Planning Committee Report</u>

Chair Colson provided the report for the Strategic Planning Committee. He reported that the Committee reviewed a list of issues from the university work plans that impact multiple institutions, such as improving retention and graduation rates, increasing STEM production, reducing student debt, addressing academic program duplication, identifying unique academic programs and research agendas, and addressing excess hours. He stated that the Committee also reviewed a list of issues raised for each institution during the course of the work plan presentations.

Chair Colson reported that the Committee began a discussion of Strategic Plan alignment. The discussion included the extent to which the System is on target to meet 2025 goals, an anticipated update of the Board's Programs of Strategic Emphasis, and the extent to which each university's strategic plan reflects the goals of the Board of Governors' Strategic Plan.

A. Request to Close Florida Atlantic University Treasure Coast Campus

Chair Colson reported that the Committee considered a request from Florida Atlantic University to close its Treasure Coast Campus due to declining state support and increased competition for a limited pool of students. He informed the Board that the Florida Atlantic University Board of Trustees approved the transfer of the property to Indian River State College on June 11, 2013.

On behalf of the Strategic Planning Committee, Chair Colson moved that the full Board approve the closure of the Treasure Coast Campus of Florida Atlantic University. Mr. Carter seconded the motion, and the members concurred.

14. Concluding Remarks and Adjournment

Chair Colson announced that Governors Beard, Chopra, Levine, Morton, and Webster will be the members of the Health Initiatives Committee. He informed members that Mr. Morton will serve as chair, and Ms. Webster will serve as Vice Chair.

Chair Colson reminded members about the conference call of the Strategic Planning Committee and the full Board on September 27th at 10:00 a.m. He said that the Committee and the Board will consider the recommendations for the UF Online Advisory Board regarding the University of Florida's plan for its online institute.

He also reminded members that the next in-person meeting will be on November 20th and 21st at Florida International University in Miami. He announced that the Board will be holding our first Trustee Summit on the November 20th.

Having no further business, the meeting was adjourned at 2:20 p.m., September 12, 2013.

	Dean Colson, Chair
Monoka Venters,	
Corporate Secretary	