

**STATE UNIVERSITY SYSTEM OF FLORIDA  
BOARD OF GOVERNORS  
June 20, 2013**

**SUBJECT: 2013-2014 Orientation Fee Increase Requests**

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**PROPOSED BOARD ACTION**

Review and take action on university requests to increase the orientation fee from \$35 to \$50 effective with the fall 2013 semester.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Article IX, Section 7, Florida Constitution; Regulation 7.003

**BACKGROUND INFORMATION**

Four university boards of trustees have requested an increase of \$15 to the Orientation Fee. The Orientation Fee is a one-time fee that supports activities for new incoming students, and their parents, to help transition the student to the university environment. These activities include information on issues such as advising, course registration, academic expectations, finances, curricular opportunities, and safety and security. These activities are led by university employees and students.

In 2011, the University of West Florida was the first university to request and have the orientation fee increased from \$35 to \$50.

Pursuant to Regulation 7.003 (3) university boards of trustees may submit a request to increase certain statutorily capped fees. All proposals must include the following information:

1. The current and proposed increase to the fee and a description of the process used to determine the need for the increase, including any student involvement.
2. The service or operation currently being funded by the fee.
3. An analysis of whether the service or operation can be performed more efficiently to alleviate the need for any increase.
4. The additional or enhanced service or operation to be implemented.
5. Identification of other resources that could be used to meet this need.
6. The financial impact on students, including those with financial need.
7. The current revenue collected and expenditures from the current fee.

8. The estimated revenue to be collected and expenditures for the fee increase.

In addition, every five years the university board of trustees must review the fee increase to determine if the fee has met its intended outcomes and whether the fee should be increased, decreased or discontinued. The university board of trustees shall submit its findings to the Board. Any subsequent decreases or continuation in these fees are delegated to the university board of trustees, with notification to the Chancellor.

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**Supporting Documentation Included:** Materials located behind the Budget & Finance Committee agenda