



MEMORANDUM

Date: November 15, 2010

To: Vice Chancellor Dorothy Minear

From: Lawrence G. Abele *LG Abele*

Re: Termination of Degree Program

At its September 24, 2010 meeting, the Florida State University Board of Trustees approved the termination of the Adult Education degree program (CIP 22.0612) at all levels (Master's, Specialist, and Doctoral) as requested by the College of Education. The Program Termination Form and documentation of BOT action are attached.

Thank you for deleting this program from the SUS degree inventory. Please let me know if you need additional information.

cc: Chairman Andy Haggard
President Eric J. Barron
Dean Anne Rowe
Dean Nancy Marcus
Dean Karen Laughlin
Dean Marcy Driscoll
Dr. Joe McElrath
Ms. Kim Barber
Ms. Janice Finney
Mr. Michael Barrett
Ms. Cheryl Lee
Ms. Melissa Crawford
Ms. Kayce Morton
Mr. Keith Bernstein
Ms. Joy Ira
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Enclosures

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DEAN OF THE FACULTIES OFFICE

PROGRAM TERMINATION FORM
Board of Governors, State University System of Florida

UNIVERSITY: Florida State University
PROGRAM NAME: Adult Education

DEGREE LEVEL: Ph.D.
(List type, e.g., Ph.D.)

***CIP CODE:** 220612
(*Classification of
Instructional Programs)

ANTICIPATED TERMINATION DATE: September 30, 2010

This is the form to be used for university requests to terminate doctoral degree programs. The request should be approved by the University Board of Trustees (UBOT) prior to submission to the Board of Governors, State University System of Florida for approval. Please fill out this form completely for each program to be terminated in order for your request to be processed as quickly as possible. Attach additional pages as necessary to provide a complete response. In the case of baccalaureate or master's degree programs, the UBOT may approve termination in accordance with Section 1001.74 (7) FS, with notification sent to the Division of Colleges and Universities. The issues outlined below should be examined by the UBOT in approving termination.

1. Provide a narrative rationale for the request to terminate the program.
Due to the popularity of doctoral programs in Higher Education and in Educational Leadership and Policy Studies, the demand for doctoral degrees in Adult Education has decreased significantly over the past several years. Faculty and students who have interests in Adult Education complete applicable courses and research in international education within the Educational Leadership and Policy Studies majors.

3. Indicate on which campus(es) the program is being offered and the extent to which the proposed termination has had or will have an impact on enrollment, enrollment planning, and/or the reallocation of resources.

There have been no students enrolled in the program in several years; therefore, the impact will be positive, in that the faculty resources can be tightened to focus on stronger programs within the department where the degree has been housed.

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PROGRAM TERMINATION FORM (PAGE 2)

4. Provide an explanation of the manner in which the University intends to accommodate any students or faculty who are currently active in the program scheduled to be terminated. State what steps have been taken to inform students and faculty of the intent to terminate the program?

Not applicable, since there are no students currently in the degree program.

5. Provide data (and cite source) on the gender and racial distribution of students and faculty. For faculty also list the rank and tenure status of all affected individuals.

n/a

6. Identify any potential negative impact of the proposed action on the current representation of females, minorities, faculty, and students.

n/a

PROGRAM TERMINATION FORM (PAGE 3)

P. S. Canoll

Signature of Requestor/Initiator

8.26.10

Date

Signature of Campus EO Officer

Date

Dr. P. S. Canoll Assoc. Dean Academic Affairs

Signature of College Dean

8.26.10

Date

L. G. O'Neil

Signature of Vice President for
Academic Affairs

Date

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DEAN OF THE FACULTIES OFFICE



THE FLORIDA STATE UNIVERSITY
BOARD OF TRUSTEES

MEMORANDUM

TO: President Eric Barron

FROM: Andy Haggard *WAT*
Chairman

DATE: October 11, 2010

SUBJECT: Items Approved by the Board of Trustees

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DEAN OF THE FACULTIES OFFICE

The Florida State University Board of Trustees approved the following items on September 24, 2010:

- June 25, 2010, Minutes
- Approval of the 2010-2011 Atlantic Coast Conference Governing Board certification
- Approval of the SACS Substantive Change Monitoring and Reporting Policy
- Approval of status report on purchase orders over \$1 Million and five years+ service contracts for fiscal year 2009-2010
- Approval of status report on major construction projects over \$2 million for fiscal Year 2009-2010
- Approve after notice of FY 2010-2011 tuition policy and administrative action
- Approval of charter for the Office of Audit Services
- Approval of 2010-2011 work plans for the Office of Audit Services
- Approval of amendment to Regulation 6CR-2.007, Use of Campus Facilities
- Approve of Student Government bills and resolutions
- Approval to explore Bachelor of Science in Dietetics
- Approval to explore Bachelor of Science Marine Science, Conservation and Policy
- Approval to explore AA-BS and AS-BS in Public Safety and Security (Panama City)
- Approval to explore Interdisciplinary Ph.D. Program in Materials Science
- Approval to terminate Adult Education degree program
- Approval of Parking Garage Bond Issuance Resolution
- Approve the University President to prepare and implement the operating budget of the University as prescribed by law, rules of the Board of Governors, policies of the University Board of Trustees, and provisions of the General Appropriations Act.



To: Dr. Jennifer Buchanan, Associate Dean of Faculties
From: Dr. Pamela S. Carroll, Associate Dean for Academic Affairs, College of
Education
Date: 1 September 2010
RE: Adult Education termination

Please accept this memorandum as a request that the Adult Education major (220612) at all levels (undergraduate, master's, doctoral) be terminated. There are other options now available for students who seek programs that prepare them to educate adults in the Department of Educational Leadership and Policy Studies.
Thank you for your attention to this issue.

*Recommended approval:
Doreen E. Ponce*

LJ Chiles

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DEAN OF THE FACULTIES OFFICE



THE FLORIDA STATE UNIVERSITY
OFFICE OF THE DEAN OF THE FACULTIES

MEMORANDUM

DATE: November 15, 2011

TO: Richard Stevens

FROM: Jennifer N. Buchanan

RE: Correction of CIP Associated with Terminated Degree Program

At its September 24, 2010 meeting, the Florida State University Board of Trustees approved the termination of the Adult Education degree program offered by the Department of Educational Leadership and Policy Studies in the College of Education at all levels (Master's, Specialist, and Doctoral). The Program Termination Form sent to the Board of Governors last fall referenced an incorrect C.I.P. code of 22.0612.

The correct C.I.P. for the terminated degree program in Adult Education is 13.1201.

cc: Dean Nancy Marcus
Dean Karen Laughlin
Dean Marcy Driscoll
Ms. Ruth Feiock
Ms. Kim Barber
Ms. Janice Finney
Mr. Michael Barrett
Ms. Andrea Novak
Ms. Melissa Crawford
Ms. Kayce Morton
Mr. Keith Bernstein
Ms. Joy Ira
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