



Annual Report

July 1, 2008 – June 30, 2009

**Office of the Inspector General
and Director of Compliance**

**BOARD OF GOVERNORS
STATE UNIVERSITY SYSTEM OF FLORIDA**



FLORIDA BOARD OF GOVERNORS

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September 30, 2009

Sheila McDevitt, Chair
Board of Governors
State University System of Florida And
Frank Brogan, Chancellor
325 West Gaines Street, Suite 1614
Tallahassee, Florida 32399-0400

Dear Chair McDevitt and Chancellor Brogan:

Pursuant to the Inspector General Act, s. 20.055, Florida Statutes, and in furtherance of our mission to promote accountability, integrity and efficiency in the state university system of Florida, we are pleased to submit the 2008-2009 Annual Report of the Office of the Inspector General and Director of Compliance.

A significant percentage of our time this past year was dedicated to the task of establishing a clearly defined organizational structure for the Audit and Compliance Committee and the Inspector General that complied with all applicable professional standards and best practices while demonstrating the Board of Governors' steadfast commitment to accountability. This included the Board's formal adoption of the *Audit and Compliance Committee Charter* and the *Office of Inspector General and Director of Compliance Charter*.

In addition, we engaged in a variety of audit and investigative activities including: acting as liaison with the Auditor General during the operational audit of the Board Office; conducting five preliminary inquires or investigations; responding to 20 requests for assistance and review of proposed office policies or procedures; and referring seven complaints to state university members for resolution.

We deeply appreciate your support this past year and look forward to assisting you and the Board in achieving its mission to mobilize resources and diverse constituencies to govern and advance the State University System of Florida.

Sincerely,

Derry Harper
Inspector General and
Director of Compliance

University of Florida • Florida State University • Florida A & M University • University of South Florida • Florida Atlantic University • University of West Florida
Gainesville Tallahassee Tallahassee Tampa Boca Raton Pensacola

University of Central Florida • Florida International University • University of North Florida • Florida Gulf Coast University • New College of Florida
Orlando Miami Jacksonville Fort Myers Sarasota

DH/lc

- c: Governor Ava Parker, Vice Chair
- Governor Norman Tripp, Chair, Audit Committee
- Governor John Temple, Vice Chair, Audit Committee
- Members of the Board of Governors
- Florida Auditor General
- Chief Inspector General, Office of the Governor

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I. EXECUTIVE SUMMARY

In order to promote accountability, integrity, and efficiency within the State University System of Florida, and consistent with the Board of Governors (Board) mandate and applicable law, the Office of the Inspector General and Director of Compliance (OIGC or Inspector General) engaged in the following activities in the fiscal year 2008-2009:

- Prepared and recommended for the Board's final approval and adoption, the *Board of Governors Audit and Compliance Committee Charter*. The Charter articulates the powers and duties of the Audit and Compliance Committee (Audit Committee); provides for a systematic and disciplined approach to the evaluation of the Board's operations; and reaffirms the Board's goal to foster a management environment within the State University System committed to integrity, accountability, efficiency, and sound financial controls. The final draft was the result of a cooperative and collaborative process with key SUS representatives.
- Prepared and recommended for the Board's final approval and adoption the *Office of the Inspector General and Director of Compliance Charter*. The OIGC charter articulates the powers and duties of the Board's Inspector General, provides for a systematic and disciplined approach to the evaluation of the Board Office's operations, and reaffirms the Board's goal to foster an audit and compliance environment within the State University System committed to integrity, accountability, efficiency, and sound financial controls. The OIGC charter, like the audit committee charter, was the result of a cooperative and collaborative process with key SUS representatives.
- Facilitated and coordinated a six-month follow-up of recommendations made by the Board of Governors Task Force on Florida A&M University Finance and Operational Control Issues. The task force's goal was to assist FAMU in restoring public trust in its fiscal and administrative operations. In its final report, submitted June 30, 2008, the task force stated that the University's financial and operational integrity had been restored. Dr. James H. Ammons, FAMU's President, provided the Audit Committee with a six-month follow-up report at its meeting January 28, 2009, confirming that adequate progress had been achieved in the implementation of the Corrective Action Plan.
- Acted as liaison with the Florida Auditor General's office during its operational audit of the Board's Office. This included submitting a six-month

follow-up to the Board's Chair on the staff implementation of a Corrective Action Plan.

- Prepared and recommended for final approval an Audit Committee Work Plan to provide a framework of goals within which the Audit Committee should operate.
- Established fundamental OIGC operating policies and procedures designed to carry out required duties and responsibilities such as assisting with consumer complaints, accepting and reviewing SUS members audited financial statements, and providing consultation and technical assistance to Board staff by reviewing proposed policies and procedures for compliance with applicable law and regulations.
- Received over 30 complaints, requests for investigation, or compliance matters. Seven matters were closed by referring them to the appropriate university for resolution. Approximately twenty matters were compliance-related questions or concerns from university personnel or university constituents, including at least five complaints that warranted a preliminary investigation by OIGC staff to determine whether a full investigation by the Board Office was appropriate.

II. INTRODUCTION

In furtherance of the Board mandate and in compliance with the Inspector General Act of 1994, Section 20.055, Florida Statutes, the OIGC has prepared this Annual Report for the Fiscal Year 2008-2009. The Annual Report summarizes the activities during the prior fiscal year within the framework adopted by the Board, the Audit Committee, and the Chancellor. To enhance public trust is the vision of the OIGC. Our mission is to provide leadership in the promotion of accountability and integrity in the State University System. "We are about making a difference" is our Office motto, reflecting how we approach every task large or small.

III. AUTHORITY, ROLE, AND FUNCTIONS

The OIGC was established by the Board on July 1, 2007 pursuant to its constitutional authority and in compliance with the provisions of the Inspector General Act (Section 20.055, Florida Statutes) and other applicable law. The Board adopted charters for the Audit Committee and the OIGC that provide a clear articulation of the OIGC's authority, duties, and responsibilities. The

following sub-sections of the Annual Report are a brief compilation of the OIGC's constitutional, statutory, and regulatory authority as affirmed by the Board.

A. Duties and Responsibilities

The responsibilities of the OIGC include providing leadership in the promotion of accountability, integrity, and efficiency in audit and compliance matters for the Board and throughout the State University System of Florida.

In addition, pursuant to Section 20.155, Florida Statutes, the Board may direct the Inspector General to conduct an investigation if it determines a university board of trustees is "unwilling or unable to address substantiated allegations . . . relating to waste, fraud, or financial mismanagement...."

B. Independence and Objectivity

The Inspector General reports directly to the Board through the Chair of the Audit and Compliance Committee on matters related to audit and compliance and reports administratively to the Chancellor on broader issues and concerns that fall within the scope of work. The dual reporting relationship is designed to promote effective communication and coordination of OIGC activities, while ensuring that the Inspector General is not impaired in any manner from performing his mandated duties and responsibilities.

Professional standards specify that the Inspector General and staff must refrain from assuming managerial responsibilities for, or participating in, any operational activities that they might be expected to review, appraise, or render an independent opinion upon except under specific situations defined by auditing standards. To ensure compliance with these standards, the Inspector General and staff are prohibited from engaging in activities that could be construed to compromise their independence and objectivity.

C. Core Values

The following core values contribute to the Office of Inspector General foundation:

- **Excellence:** We strive to be an efficient, objective and fact-finding office. We have high expectations for quality and timely work products. We stand committed to improve our performance to benefit our key constituencies.
- **Professionalism and Integrity:** We maintain the independence and impartiality necessary to objectively perform our mission. We accommodate differences of opinion without compromising principle. We practice good citizenship with emphasis on ethics and acceptance of social responsibility.

- **Communication:** We listen to, learn from, and collaborate with our key constituencies and each other. We believe that effective communication, upward, downward, and laterally, is of utmost importance to our individual and combined success.
- **Accountability:** We are committed to demonstrate by objective, quantitative, or qualitative means our office has fulfilled its purpose, mission, and goals.
- **Agility:** We are flexible and innovative. We readily accept changes that are intended to improve our operations.

D. Legal Requirements

As mandated by Section 20.055, Florida Statutes, the OIGC is statutorily directed to perform the following duties and responsibilities as they relate to the Board Office:

- Review and evaluate internal controls to ensure the fiscal accountability of the organization. The Inspector General should conduct financial, compliance, electronic data processing, and performance audits and submit a final report of the findings to the agency head and Auditor General.
- Develop long-term and annual audit plans based on periodic risk assessments.
- Initiate, conduct, supervise, and coordinate investigations to detect and prevent fraud, waste, mismanagement, misconduct, and other such abuses in state government.
- Report investigations, except for Whistle-blower investigations, to the agency head.
- Submit a final, annual report of activities no later than September 30th to the Chancellor and Chair of the Board of Governors.

Regarding investigative activities, the Inspector General shall:

- Receive and review complaints of alleged violations of policies, regulations, or procedures, and when appropriate initiate, conduct, supervise, and coordinate investigations designed to detect, deter,

prevent, and eradicate fraud, waste, mismanagement, misconduct, and other abuses.

- Report expeditiously to the Department of Law Enforcement or other law enforcement agencies, as appropriate, whenever the Inspector General has reasonable grounds to believe there has been a violation of criminal law.
- Conduct investigations and other inquiries free of actual or perceived impairment by any person to the independence of the Inspector General.
- Submit in a timely fashion to the Board, the Audit and Compliance Committee, and the Chancellor final reports on investigations conducted by the Inspector General, except for investigations conducted pursuant to the Florida Whistle-blower's Act, which shall be conducted and reported pursuant to applicable law.
- Investigate complaints filed by a Board employee pursuant to Florida's "Whistle-blower's Act," which allege violation of federal, state, local law, rule, or regulation or which create and present a substantial and specific danger to the public's health, safety, or welfare or which allege a suspected act of gross mismanagement, malfeasance, misfeasance.

In addition, the OIGC shall:

...be organized using existing resources and funds to promote accountability, efficiency, and effectiveness and to detect fraud and abuse within state universities. If the Board of Governors determines that a state university board of trustees is unwilling or unable to address substantiated allegations made by any person relating to waste, fraud, or financial mismanagement, the office shall conduct, coordinate, or request investigations into substantiated allegations made by any person relating to waste, fraud, or financial mismanagement within a state university. The office shall have access to all information and personnel necessary to perform its duties and shall have all of its current powers, duties, and responsibilities authorized in s. 20.055. [Section 20.155 (5), Florida Statutes]

E. The Audit Committee and OIGC Charters

During fiscal year 2008-2009, the OIGC prepared for review and approval by the Board of the *Audit and Compliance Committee Charter* and the *Office of the Inspector General and Director of Compliance Charter*. The Audit Committee charter was approved by the Board on March 26, 2009, and the OIGC charter on June 18, 2009. Both documents clarify the role of the Audit Committee and the OIGC,

provide for a systematic and disciplined approach to the evaluation of the Board's operations, and reaffirm the Board's goal to foster a management environment within the State University System committed to integrity, accountability, efficiency and sound financial controls.

The three main areas of focus are:

1. Audit Activities

The Audit Committee, relative to the operation and management of the Board of Governors, provides the following:

- Oversight of activities related to internal audit, financial controls, compliance and ethics
- Review of significant accounting and reporting issues and confirmation of appropriate management responses
- Review of risk assessment methodologies and risk management policies
- Assessment of the effectiveness of the internal control system
- Review and confirmation of appropriate management response to any report of significant audit- or compliance-related findings and recommendations.

The Audit Committee's duties relative to the State University System include:

- Acting as a liaison with the audit committee of university boards of trustees
- Receiving and reviewing university audit reports
- Identifying trends in such reports and confirming that adverse trends are being addressed by the universities
- Initiating inquiries if the Committee has reasonable cause to believe that a university is not providing for appropriate response to significant audit findings
- Working collaboratively with the universities to develop resources that will support sound audit and financial compliance practices.

2. Investigative Activities

As provided in its charter, the Audit Committee can direct the Inspector General to conduct an inquiry or investigation if it has reasonable cause to believe that a university board of trustees is unwilling or unable to provide for objective investigation of credible allegations of fraud or other substantial financial impropriety.

Additionally, the OIGC charter states that the Inspector General and his staff will work collaboratively with universities to develop resources that will support sound audit and financial compliance practices.

3. Compliance Activities

In the area of Compliance, relative to the operation and management of the Board of Governors, the OIGC shall:

- Prioritize implementation of a compliance program to focus on areas of higher regulatory risk which could impact health or safety, academic or fiscal integrity.
- Provide recommendations, education and training in connection with regulatory compliance gaps identified.
- Monitor new developments or requirements in regulatory compliance.
- Improve coordination, dissemination and communication of regulatory compliance issues.
- Develop a best practices model for regulatory compliance.

IV. STAFF

A. Derry Harper, Inspector General and Director of Compliance

Mr. Harper joined the Board of Governors senior staff in July, 2007 as the first Inspector General and Director of Compliance. Immediately prior to joining the Board, he served as Chief of Internal Audit and Investigation for Citizens Property and Insurance Corporation. Before that, he served as the Chief Inspector General for over four years during the administration of former Florida Governor Jeb Bush. In that role, his responsibilities included oversight and management of the 17 executive agency Inspectors General.

Before his return to public service, Mr. Harper spent 12 years in the private sector as corporate counsel for BellSouth Corporation handling a variety of legal matters including litigation and employment cases. He is a former federal and state prosecutor, having served as an Assistant United States Attorney and an Assistant District Attorney General, all in Nashville, Tennessee.

A graduate of Vanderbilt University School of Law, Mr. Harper received his undergraduate degree from Davidson College, where he served on the College Board of Trustees for six years.

B. Lori Clark - Compliance Analyst

Ms. Clark became a member of the OIGC staff in August, 2008, after serving two years as an educational policy analyst in the Board's Academic and Student Affairs department. She is a graduate of Florida State University with bachelor's and master's degrees in French Language and Literature. Ms. Clark has over 20 years of experience in postsecondary education, including teaching, student services administration, and program implementation and is receiving professional development and intense on-the-job training in the area of compliance.

C. Karen McKinnie - Administrative Assistant

Ms. McKinnie began working with the Board of Regents in 1990. She remained on staff throughout the various iterations of the Board before it was re-established in 2003 as the Board of Governors. Her administrative and secretarial experience in personnel, policy and research, planning and budgeting, and property began in 1967 and are a valuable component in the operations of the OIGC and the other units she assists.

V. OFFICE ESTABLISHMENT

The OIGC was established on July 1, 2007. During the fiscal year 2007-2008, the vast majority of OIGC resources was dedicated to providing staff support to the Task Force on FAMU Operational and Control Issues (Task Force). This past year, the OIGC has focused on developing a governance and operational framework consistent with the Board's constitutional mandate and in compliance with all legal, regulatory, and professional standards. The following subsections describe the most significant accomplishments during fiscal year 2008-2009:

A. Audit and Compliance Committee Charter

The Board was created in 2002 and in 2003 convened its first meeting under its present governance structure. On August 6, 2008, Governor Norman Tripp presided over his first meeting as Chair of the Audit Committee. He stated that

the first priority of the Audit Committee should be the adoption of a charter in adherence to the Board's delegation of authority and all applicable professional standards and best practices. The formal adoption of a charter, he added, was essential to demonstrate the Board's commitment to accountability.

On March 26, 2009, the Board adopted the *Audit and Compliance Committee Charter*. The charter articulates the powers and duties of the Audit and Compliance Committee, provides for a systematic and disciplined approach to the evaluation of the Board's operations and reaffirms the Board's goal to foster a management environment within the State University System committed to integrity, accountability, efficiency, and sound financial controls. The approval of the Audit Committee Charter was the culmination of a year long collaborative and cooperative process that included obtaining input from key representatives of all state university members.

B. Office of the Inspector General and Director of Compliance Charter

The *Office of the Inspector General and Director of Compliance Charter* was adopted by the Board on June 18, 2009. The OIGC charter articulates the powers and duties of the Board's Inspector General, provides for a systematic and disciplined approach to the evaluation of the Board Office's operations, and like the Audit Committee charter, reaffirms the Board's goal to foster a management environment within the State University System committed to integrity, accountability, efficiency, and sound financial controls. In addition, the OIGC charter prescribes the parameter within which the Inspector General functions in relation to the Board Office and the State University System while respecting the role of each university board of trustees to be responsible for oversight and administration of their respective universities. It is also the culmination of comments and suggestions from representatives of all State University System members.

C. Policies and Procedures

OIGC policies and procedures are based upon the charters, applicable law, and professional standards. In developing its policies and procedures, the OIGC has sought input from state university audit and compliance officers as well as state agency inspectors general through participation in the State University Audit Council (SUAC) and the Florida Inspector General group chaired by the Governors Chief Inspector General.

During this reporting period, the OIGC has established policies and procedures in the following areas:

- Receipt, review, and handling university audit reports (external audit financial statements as well as Auditor General Financial and Operational Audit Reports)
- Process for internal consultations on consumer complaints
- Receipt and handling of requests for investigations or allegations of fraud, waste, or abuse in the State University System
- Role of the Board’s Inspector General in the State University Audit Council

D. Work Plans

1. Audit and Compliance Committee Work Plan

In 2008, Chair Sheila McDevitt asked that each Board Committee develop an annual work plan that outlined its goals and a timetable for deliverables. On January 28, 2009, the Audit Committee approved the *Audit and Compliance Committee Work Plan (CWP)*. The chart below lists the goals and deliverables for the previous fiscal year.

Audit and Compliance Committee Goals and Deliverables (2008-2009):

- I. Approve Audit and Compliance Committee (AACC) and Office of the Inspector General and Director of Compliance Charters
- II. Develop and Approve BOG Office and SUS Compliance Program
- III. Approve Office of the Inspector General and Director of Compliance (OIGC) Policies and Procedures
- IV. Approve OIGC Work Plan
- V. Adopt Procedures for Monitoring University Audit and Compliance Activities
- VI. Approve BOG Office Audit Work Plan
- VII. Accept OIGC Annual Report
- VIII. Coordinate Response to Auditor General Operational Audit and Six-Month Follow-up
- IX. Annual Review of Audit and Compliance Committee Charter
- X. FAMU Task Force Project: Follow-up on Recommendations

Each Audit Committee member was assigned a role as the leader for a particular task. A projected timetable for completion of each task was approved. At the same meeting, the Audit Committee approved the draft of an OIGC Summary Work Plan, linked to the CWP but designed to provide more detail on the steps necessary to achieve the goals and objectives.

2. OIGC Summary Work Plan

The OIGC Summary Work Plan (SWP) outlines the goals and deliverables for the Inspector General and staff. It is consistent with the priorities established by the Audit Committee in the CWP.

As reflected by the chart below, the SWP lists five Primary Activities and several activities identified as “Top Priorities” with the date specific tasks or deliverables were completed. Those tasks not completed during this reporting period will remain on the SWP for the 2009-2010 Fiscal Year.

Primary Activities:	Top Priorities:	Completed Items:
1.0 Establishment of OIGC 2.0 Legal and Statutory Requirements 3.0 Liaison Activities 4.0 Special Projects 5.0 Investigations	<ul style="list-style-type: none"> • 1.1 Develop BOG Audit & Compliance Committee and OIGC Charters • 1.2 Develop Compliance Program • 1.4 Develop Procedures for Monitoring University Audit & Compliance Activities • 1.5 Prepare Committee Work Plan, OIGC Summary Work Plan, and OIGC Detailed Work Plan • 2.1 Develop BOG Office Audit Work Plan • 2.2 BOG OIGC 2008 Annual Report • 4.1 FAMU Task Force Project Follow-up on Recommendations • 5.1 Establish Procedures and Forms (for Investigations) 	<ul style="list-style-type: none"> • 1.1 Audit and Compliance Committee Charter created and approved by Committee (January 28, 2009) and BOG (March 29, 2009) • 1.5 Committee Work Plan developed and approved (January 28, 2009), Summary Work Plan approved by Committee (November 5, 2008) • 1.6 Document Management Index System created (January 2009) • 2.2 BOG OIGC 2008 Annual Report (September 30, 2008) • 2.3 Respond to Auditor General Audit, BOG Op Audit for FYE 2007 (September 26, 2008) • 4.1 FAMU Task Force Project Follow-up on Recommendations - reported to Board and announced BOG's role in project is concluded (January 29, 2009)

VI. AUDIT ACTIVITIES

A. Board Office Audit Plan

Applicable law and professional standards require the development of an Annual Audit Plan based upon a systematic risk assessment of Board Office operations. During the past year, the OIGC engaged in a comprehensive review of Board Office policy, procedures, and regulations. A Risk Assessment Questionnaire designed to obtain detailed information from Board Senior Staff and key managers was developed.

Based upon information obtained from the questionnaire and face-to-face interviews with all respondents, the OIGC will determine the areas of highest risk consistent with settled professional standard risk ranking criteria. As of June 30, 2009, this process is ongoing.

B. Task Force on FAMU Finance and Operational Control Issues, Six-Month Follow-Up

The *Task Force on FAMU Finance and Operational Control Issues* (Task Force), was created on March 20, 2007 to conduct a comprehensive review of the corrective actions implemented by Florida A&M University (FAMU). In its final report, submitted June 30, 2008, the Task Force concluded that FAMU had implemented adequate and effective controls that addressed the vast majority of issues raised by several previous audits conducted by the Auditor General.

The Board adopted the Task Force's recommendations, including a request that FAMU present a six-month follow-up report to the Audit Committee. On January 28, 2009, Dr. James H. Ammons, FAMU's President, made a presentation to the Audit Committee. He provided confirmation that the Task Force's recommendations had been successfully implemented by FAMU.

In addition, President Ammons reported the State of Florida Auditor General's Operational Audit (Report No. 2009-087, Issued January 2009) listed only seven findings, down from 35 in the previous audit. He stated that many of the seven remaining findings involved matters already addressed by the Corrective Action Plan.

The acceptance of the six-month follow-up report by Dr. Ammons concluded the Audit Committee's and the Board's work on this project.

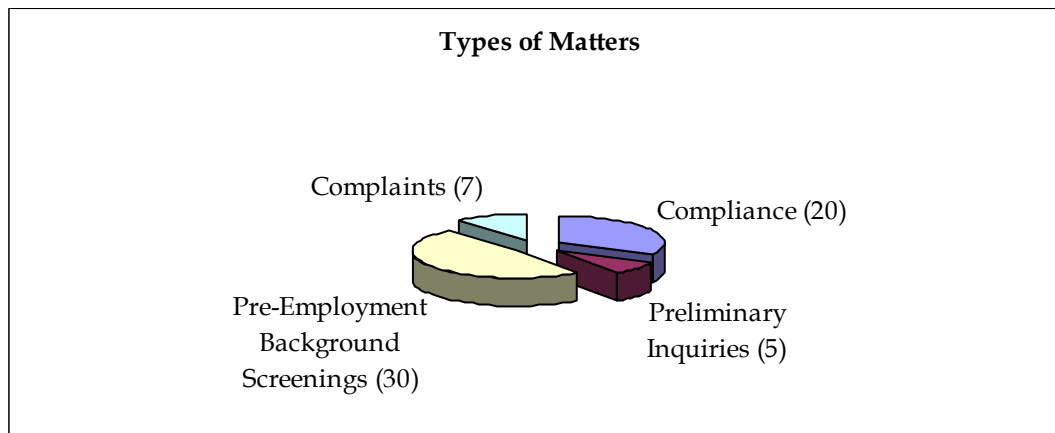
C. Board Operational Audit, Six-Month Follow-up Report

In 2008, the OIGC acted as liaison with the Florida Auditor General's office during its operational audit of the Board's Office. On May 19, 2009, the Board submitted its six-month follow-up report to the Auditor General's *Operational Audit for the Fiscal Year Ended June 30, 2007, and Selected Actions Taken Through February 29, 2008* (Report No. 2009-019) of the Board Office. The Board's Chief Financial Officer, Academic and Student Affairs Associate Vice Chancellor, and Finance and Facilities Director were the designated responsible parties for the implementation of corrective actions to address each of the three findings. They submitted their responses to Inspector General, who compiled and reviewed them. Based upon that review, the Inspector General determined that all issues or concerns were being adequately addressed.

VII. INVESTIGATIVE ACTIVITIES

During the past year, the OIGC handled a variety of "matters" submitted by current or prospective students, parents, university faculty and staff, and the

general public. All matters were categorized, indexed, and assigned a case number for tracking and follow-up. OIGC staff reviewed over 30 matters; including seven complaints referred to appropriate university staff for resolution; ten compliance related inquiries either resolved by the OIGC or referred to appropriate university officials; five complaints where the Inspector General conducted a sufficient preliminary inquiry to determine whether the allegations warranted further Board involvement; and approximately ten inquiries of a general nature from Board staff or the public. The following chart depicts this activity:



In addition, Board policy requires the Inspector General to review and sign-off on all Pre-Employment Background Screenings of Board staff. This past year 19 current and 11 new staff (including student assistants and interns) submitted to a background screening.

VIII. COMPLIANCE ACTIVITIES

In fulfilling its compliance responsibilities for this reporting period, the OIGC:

- A. Reviewed financial and operational audits of state university members conducted by the Auditor General. Two universities had findings in their operational audit reports regarding institutes and centers in which the budget included in the annual reporting database did not match the operating budget at the university. The OIGC worked with appropriate Board staff to review these findings. Board staff issued a statement to all universities instructing them to review and comply with BOG Regulation 10.015, Institutes and Centers.
- B. Reviewed and offered comment on draft procedures for:

- handling consumer complaints to ensure compliance with Board legal authority and governance;
 - changes to the Board travel policy in response to new statutory language about state employee travel; and
 - assigning mobile devices to Board staff.
- C. Acted as liaison between the Board Office, State University System, and the Governor’s Chief Inspector General’s office for information and reporting of the American Recovery and Reinvestment Act stimulus funds.

Activities included:

- A presentation to Budget Directors at the Florida Higher Education Summit emphasizing the criticality of engaging Internal/ Audit Compliance staff in the university’s development of procedures for monitoring ARRA funds.
 - Submission and receipt of a response from the Board Budget Office “2009 American Recovery and Reinvestment Act Risk Assessment Survey.” Results of the survey will be made part of the OIGC’s overall Risk Assessment audit plan project.
- D. Received the commitment from representatives from five members from State University System institutions to participate in a Compliance Work Group charged with recommending to the Board the adoption of an SUS compliance program.

In addition, with the March 26, 2009 approval of BOG Regulation 1.001, University Board of Trustees Powers and Duties, universities are now required to submit final internal audit reports to the OIGC. OIGC staff and the Compliance Work Group will develop procedures for submission of these reports.

IX. 2009-2010 INITIATIVES

OIGC top priorities for this year include:

1. Recommend the adoption of a Compliance Program for the State University System and the Board Office.

This goal is two-pronged in that two compliance programs need to be developed: one for the State University System, and one for the Board

Office. The Compliance Work Group, comprised of audit and compliance executives and general counsels from the State University System, will be instrumental in the collaborative project of creating an appropriate and effective compliance program for the university system. The objective is to develop a compliance program for review and approval by the Board of Governors by March, 2010.

2. Submit for Board Approval of the Audit Work Plan
3. Adopt Procedures for Conducting Preliminary Inquiries

During the past year, the OIGC developed procedures to respond to consumer complaints, ranging from consultations with Board staff to allegations of fraud and waste against a university by one of its faculty or staff. A more rigorous procedure for handling preliminary inquiries that may warrant an investigation, however, is needed.

4. Develop presentations and materials to provide outreach and training within the Board Office as well as in the State University System.

X. CONTACT INFORMATION & RESOURCES

A. OIGC Contact Information

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B. Resources

American Recovery and Reinvestment Act <http://www.recovery.gov/>

Association of Colleges and Universities Auditors
<http://www.acua.org/>

Association of Inspectors General www.inspectorsgeneral.org

BOG Regulations <http://www.flbog.edu/about/regulations/>

FAMU Task Force Reports

<http://www.flbog.org/about/taskforce/famu/>

Florida Office of Economic Recovery <http://flarecovery.com/>

Florida Inspectors General Expertise System (FIGES)

<http://figes.dcf.state.fl.us/>

Institute of Internal Auditors <http://www.theiia.org/>



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