

Approved by  
Board of Governors  
May 27, 2004

## **State University System 2005-2006 Legislative Budget Request Development Board of Governor's Policy Guidelines**

Pursuant to Section 7, Article 9 of the Florida Constitution the Board "...shall operate, regulate, control, and be fully responsible for the management of the whole university system." Included within this responsibility is the development of a Legislative Budget Request (LBR). In addition, Section 1001.74(12), Florida Statutes, requires the universities' Boards of Trustees (BOT) to submit an institutional budget request based on the guidelines established herein.

The 2005-2006 LBR shall be need-based and will provide flexibility for the Board of Governors (BOG) and universities' Boards of Trustees to jointly manage the System to meet the critical needs of the state, achieve the statewide goals and objectives of the State University System (SUS) draft *Strategic Plan*, address specific institutional concerns, and demonstrate accountability/ justification. The following goals and objectives of the draft SUS *Strategic Plan* will be addressed in the request:

1. Access to and production of degrees
2. Meeting statewide professional and workforce needs
3. Building world-class academic programs and research capacity
4. Meeting community needs and fulfilling unique institutional missions

These system goals and objectives, as well as institutional influences, should be incorporated into the following priorities, which will be reflected in the LBR:

### **Fixed Capital Outlay Funds:**

1. PECO funding for Remodeling/Renovation/Maintenance/Repair will be requested pursuant to the provisions of Section 1013.64(1)(a), Florida Statutes.
2. Funding will be requested for institutional PECO projects in the following priority order:
  - a. Continuation of the projects funded by prior appropriations.
  - b. Utilities Infrastructure/Capital Renewal/Roofs needs.

- c. Renovation and remodeling projects to meet current space needs, structural/mechanical repairs, and technology upgrades.
  - d. Instructional, then research, followed by support space needs to include projects that will bring each university to the system average percentage of formula need.
  - e. Projects to provide specialized space for a newly approved academic program.
  - f. Special projects for land acquisition and matching external funds from non-private sources.
  - g. Requests to increase the amount of initial construction funding for an existing project.
3. Special consideration and emphasis will be given to proposed joint-use PECO projects.
  4. State matching funds for the facilities enhancement matching program will be requested for eligible projects as proposed by the universities.
  5. Funding will be requested for CITF projects as proposed by the universities. University allocations will be based upon projected institutional fee collections. Universities shall propose fixed capital outlay projects that are related to student activities and services on campus.
  6. Required legislative authorizations will be requested for externally funded projects as proposed by the universities.

The following represents the **timeline** for submission of the 2005-2006 LBR.

- May: The BOG approves the LBR Policy Guidelines
- June: Chancellor provides technical instructions and requests universities to submit their Five-Year Capital Improvement Plans to include proposed projects and authorizations.
- August: Universities' BOT submit Five-Year Capital Improvement Plans
- September: BOG approval of the Fixed Capital Outlay LBR
- September: Fixed Capital Outlay LBR is submitted to the Governor and Legislature