

BOARD OF GOVERNORS
STRATEGIC PLANNING & ACADEMIC & SYSTEM OVERSIGHT COMMITTEE

WORKSHOP

August 6, 2009

CONCEPT FOR DISCUSSION:

University Work Plans and Annual Reports

- (1) The Board of Governors would institute a planning and performance monitoring system that would include the university submission of work plans/proposals and annual reports designed to inform strategic planning, budgeting, and other policy decisions for the State University System. Each university's work plans and annual reports would be designed to reflect the institution's distinctive mission and focus on core institutional strengths within the context of State University System goals and regional and statewide needs.
- (2) Each board of trustees would prepare a multi-year work plan/proposal for the Board of Governors that would outline its university's top priorities, strategic directions, and specific actions and financial plans for achieving those priorities, as well as performance expectations and outcomes on institutional and System-wide goals.
- (3) Each university's multi-year work plan/proposal would be updated on an annual basis for consideration by the Board of Governors during an early summer Board meeting.
- (4) Each university's work plan/proposal would include a copy of the following:
 - a. The university's mission statement and vision for the next five to ten years;
 - b. Proposed enrollment plans;
 - c. A listing of new academic degree program proposals that the university would expect to submit to its board of trustees within the next three years;
 - d. A tuition differential proposal, if applicable, as outlined in Board of Governors Regulation 7.001 (13);
 - e. Three to five additional primary goals on which university effort would be focused in the next one to three years, with a description of each goal, an indication of whether a goal would be new or continuing, the proposed strategy for achieving each goal, the metrics by which success would be measured, specific actions that would be taken in the upcoming fiscal year, expected outcomes, and assumptions, including financial, upon which the projected outcomes would be predicated;
 - f. Any unique opportunity that presents itself to the university but had not been included in prior plans and would receive particular attention during the upcoming fiscal year; and

- g. Any other specific planning information requested by the Board of Governors in advance of the submission deadline.
- (5) At the end of each calendar year, each board of trustees would prepare for the Board of Governors a university annual report.
- (6) Each university's annual report would include, at a minimum, the following:
- a. The university's mission and vision;
 - b. Summary budget information;
 - c. Summary enrollment and funding information;
 - d. A report on undergraduate education, including
 - i. A narrative to provide context and perspective on undergraduate goals, data trends, and metrics that would lead to student, faculty, and university success;
 - ii. A listing of baccalaureate degree programs that had been implemented or terminated during the calendar year;
 - iii. An analysis of university performance on a range of indicators, as approved by the Board of Governors, including indicators associated with:
 - 1. Undergraduate success and progress rates (e.g., retention and graduation rates for select student groups);
 - 2. Baccalaureate degrees awarded (including detail on baccalaureate degrees awarded in Board of Governors-identified areas of programmatic strategic emphasis and baccalaureate degrees awarded to underrepresented minority and low-income students);
 - iv. If applicable, a report on tuition differential, as specified in Board of Governors Regulation 7.001 (13)(f), including university performance on additional indicators such as:
 - 1. Access to a quality undergraduate education (e.g., indicators associated with course offerings, instructor type, faculty salaries, hours to degree);
 - 2. Student-faculty ratios; and
 - 3. Licensure pass rates;
 - v. A summary of progress on other primary institutional goals and metrics regarding undergraduate education, as contained in the university's latest work plan;
 - e. A report on graduate and professional education, including
 - i. A narrative to provide context and perspective on graduate and professional goals, data trends, and metrics that would lead to student, faculty, and university success;
 - ii. A listing of graduate and professional degree programs that had been implemented or terminated during the calendar year;
 - iii. An analysis of university performance on a range of indicators, as approved by the Board of Governors, including indicators associated with graduate and professional degrees awarded (including detail on

- graduate and professional degrees awarded in Board of Governors-identified areas of programmatic strategic emphasis);
- iv. A summary of progress on other primary institutional goals and metrics regarding graduate and professional education, as contained in the university's latest work plan;
 - f. A report on research and economic development , including
 - i. A narrative to provide context and perspective on research and economic development goals, data trends, and metrics that would lead to university success;
 - ii. An analysis of university performance on a range of indicators, as approved by the Board of Governors, including indicators associated with research and development expenditures;
 - iii. If applicable, a progress report on Centers of Excellence at the university;
 - iv. If applicable, a progress report on Commercialization Assistance Grants; and
 - v. A summary of progress on other primary institutional goals and metrics regarding research and economic development, as contained in the university's latest work plan; and
 - g. Any other specific performance information requested by the Board of Governors in advance of the submission deadline.
- (7) Each university would submit requested work plans/ proposals and annual reports the Office of the Board of Governors in a format and at times designated by the Chancellor.
- (8) The Board of Governors would submit an annual report [by DATE?] to the Governor, the President of the Senate, and the Speaker of the House of Representatives providing information on the State University System's performance on quality and effectiveness indicators in the areas of instruction, research, and public service.