



## State University System 2010-2011 Legislative Budget Request Development Board of Governors' Policy Guidelines

### Fixed Capital Outlay Funds:

1. PECO funding for Remodeling/Renovation/Maintenance/Repair will be requested pursuant to the provisions of Section 1013.64(1)(a), Florida Statutes.
2. The University's approved Five Year Capital Improvement Plan (CIP) will be prioritized, in the first year, as indicated below. Written justification, noting any exceptions to the priorities provided by the guidelines, and explaining why a priority exception is in the best interest of the university should be included in the cover letter submitted with the CIP package. This will assist BOG staff in comparative evaluation of university projects, and justification in terms of relative system ranking for placing in system priority order. Each university should submit one and only one prioritized, sequentially numbered list.

Funding will be requested for institutional survey recommend \* PECO projects in the following priority order:

- a. Matching external funds from non-private sources.
- b. Continuation projects
  - i. Funded by the Legislature in the amount and in the year as last included on the Board of Governors adopted three year list.
  - ii. Funded by the Legislature, but not on the Board of Governors adopted three year list.
  - iii. Require additional funding to complete project as originally requested.
- c. Utilities/infrastructure/capital renewal/roofs needs.
- d. Renovation and remodeling projects to meet current space needs, structural/mechanical repairs, and technology upgrades that are in



accordance with Section 1013.64(4)(a), Florida Statutes. (Survey recommendation)

- e. Instructional, then research, followed by support space needs to include projects that will bring each university to the system average percentage of formula need.
- f. Projects to provide specialized space for a newly approved academic program.
- g. Land or building acquisition in accordance with University Board of Trustees adopted master plans.
- h. Non-survey recommended projects

\* Specific survey recommendation is not required for infrastructure and matching funds projects.

- 3. Special consideration and emphasis will be given to proposed joint-use PECO projects that meet the requirements of Section 1013.52, Florida Statutes.
- 4. State matching funds for the facilities enhancement matching program will be requested for eligible projects as proposed by the universities that meet the requirements of Section 1013.79, Florida Statutes.
- 5. Capital Improvement Trust Fund funding will be requested for eligible projects that meet the requirements of Section 1013.74, Florida Statutes.
- 6. Required legislative authorizations will be requested for externally funded projects as proposed by the universities, in accordance with Section 1010.62.
- 7. Each facilities project should be designated by strategic type:

Medical School Initiative  
Strategic Discipline (Teaching, Nursing, Engineering)  
Economic Development/Enhanced Critical Research  
Improved Geographic Access  
Campus Sustainability  
Increased Baccalaureate Production  
Other



\*\*Each university must incorporate utilization data as a factor in prioritization of university Capital Improvement Plan (CIP) funding requests to the Board of Governors. Programs with classroom and teaching lab space utilization below the current SUS standard would not be eligible for inclusion on the university CIP. General purpose classroom or teaching lab space (space not designated for a specific academic program or discipline) would not be eligible for inclusion if utilization was below the SUS standard. This standard would apply both to the university as a whole and on a site-specific basis, and would be effective for the 2010-2011 LBR cycle.\*\*

The following represents the timeline for submission of the SUS 2010-2011 Fixed Capital Outlay LBR.

- March: The BOG approves the LBR Policy Guidelines
- April: Chancellor provides technical instructions and requests universities to submit their Five-Year Capital Improvement Plans to include proposed projects and authorizations.
- May: BOG staff will review with University designee(s) the draft CIPs
- August: Universities' BOT submit Five-Year Capital Improvement Plans
- September: BOG approval of the Fixed Capital Outlay LBR
- October: Fixed Capital Outlay LBR is submitted to the Governor and Legislature
- December: Universities submit amended Fixed Capital Outlay requests to BOG
- January: BOG approval of amended FCO requests
- March: If necessary, potential PECO amendments to reflect March PECO Revenue Estimating Conference allocations