

## MEMORANDUM

TO: SUS Presidents  
FROM: Mark B. Rosenberg, Chancellor  
DATE: September 1, 2006  
RE: National Incident Management System (NIMS) Training

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September is National Preparedness Month, a nationwide effort held each September to encourage Americans to prepare for emergencies in their homes, businesses and schools. The goal of the month is to increase public awareness about the importance of preparing for emergencies and to encourage individuals to take action.

In March 2006, the SUS Emergency Management Task Force (EMTF) was appointed and charged with developing recommendations to the Board of Governors (BOG) for a more comprehensive system approach to meeting the emergency management challenges of our universities. The Task Force made its initial report to the BOG in June. As appropriate to our universities' experiences, the EMTF focused on self-insurance and the possibility of a SUS Emergency Management Trust Fund. You will hear more about its recommendations in November.

Under your leadership, our universities also have been assessing their state of preparedness, including completion of National Incident Management System (NIMS) training. NIMS training is critical to the successful preparation of organizations for national emergencies, as well as eligibility for federal grants that may be available through the Federal Emergency Management Agency (FEMA). The U.S. Department of Homeland Security expects personnel with first-line supervisory responsibility or who have a direct role in emergency preparedness, incident management or response to receive NIMS training. I realize that many of your Emergency Management teams have completed the training. September 30, 2006, is the deadline for agencies who wish to be eligible for FEMA grants to be NIMS compliant. Information on NIMS and the levels of training required in FY 2006 is available at:  
[http://www.flbog.org/Emergency\\_Management](http://www.flbog.org/Emergency_Management)

The National Preparedness Month provides us with the opportunity to review our preparedness. I am requesting that each university submit copies of the certification issued by FEMA to each NIMS trained personnel to the BOG office no later than Tuesday, October 3, 2006. Please direct your response to Bob

Donley, BOG Chief of Staff. If you have questions, Bob can be reached at [bob.donley@flbog.org](mailto:bob.donley@flbog.org) or at 850-245-9698 (SunCom 205-9698).

Being prepared is a priority. We welcome your support and involvement.

cc: Carolyn Roberts, Chair, BOG  
Council of Academic Vice Presidents  
Emergency Management Task Force  
University Environmental Safety and Health Officers  
University Police Chiefs  
Bob Donley, Chief of Operations, BOG