

**BOARD OF GOVERNORS
STATE UNIVERSITY SYSTEM OF FLORIDA
March 29, 2007**

SUBJECT: Best Practices: Administrative and Financial Operations

PROPOSED BOARD ACTION

Receive Report

AUTHORITY FOR BOARD OF GOVERNORS ACTION

Section 7(d), Article IX, Florida Constitution

BACKGROUND INFORMATION

The Board of Governors Performance and Accountability Committee in early 2006 directed the Council for Administrative and Financial Affairs (CAFA) to identify specific “best practices” in the areas of university administrative and financial operations and to make recommendations for practices that have the greatest potential for adoption throughout the State University System. At the June 22, 2006 Committee meeting, CAFA representatives provided an overview of the project and a plan to gather best practice activities at each of the SUS institutions. During this project, university administrators identified over 200 best practices in various stages of planning or implementation, and CAFA then determined eight best practice areas that may provide opportunities for meaningful financial savings, revenues, and/or administrative “streamlining” throughout the SUS. The extent to which the best practices may be adopted at each university will depend upon the university’s mission, size, operations, needs, and resources.

CAFA representatives will present their report and be available for further discussion or questions.

Supporting Documentation Included:

Best Practices Report

Facilitators/Presenters:

Representatives, SUS Council for
Administrative and Financial Affairs