

**BOARD OF GOVERNORS
STATE UNIVERSITY SYSTEM OF FLORIDA
NEW DOCTORAL DEGREE PROPOSAL STAFF ANALYSIS**

Program: Ph.D. in History

CIP Code: 54.0101

Institution: University of South Florida

Proposed Implementation Date: Fall 2008

Staffed By: Sundra Kinsey

Initial Review Date: 10/3/07

Last Update: 10/06/08

Estimated Costs:

	Total	% & \$ Current Reallocated	% & \$ New Recurring	% & \$ New Non- Recurring	% & \$ C&G	Cost per FTE	SUS 06-07 Average Cost per FTE
Year 1	\$224,272	100% \$224,272	0	0	0	\$40,777	\$19,999 54 CIP
Year 5	\$389,328	100% \$389,328	0	0	0	\$19,966	

Projected FTE and Headcount are:

	Student Headcount	Student FTE
First Year	7	5.5
Second Year	10	8.5
Third Year	13	9.5
Fourth Year	18	14.5
Fifth Year	21	19.5

On March 29, 2007, the Florida Board of Governors approved BOG Regulation 8.011, which sets forth criteria for implementation and authorization of new doctorates by the Board of Governors, as well as criteria for implementation and authorization of Bachelor's, Master's and Specialist degrees by Boards of Trustees. The following staff analysis is an assessment of how well the university meets BOG Accountability and Readiness criteria for implementation of this degree program.

Proposal Page Numbers:

INTRODUCTION		ACCOUNTABILITY		READINESS				
Program Description	System Analysis	Overall	Budget	Mission and Strength	Program Quality	Curriculum	Faculty	Resources
2	4	5	10	11	12	16	26	32

A. Program Description:

The proposed doctoral program in History has been designed in accordance with the Board of Governor's globalization initiative and USF's Sustainable Healthy Communities initiative. The initiative includes three new globalization-focused Ph.D. programs (History, Sociology and Government). Students in the History program will be provided with a historical context through which they may analyze sustainable community development programs. Three new faculty members with expertise in geographical and cultural histories will be hired by the history department between now and 2010 to enhance the university initiative.

The Ph.D. in History requires 58 hours beyond the master's level to complete and includes a professional seminar taught by the faculty of the three linked programs and an interdisciplinary capstone seminar before students begin their dissertation writing. Students may choose to minor in Government, Sociology, or Anthropology. The department has also collaborated with the Geography, Philosophy, and Environmental Science and Policy departments about potential future partnerships.

Adding a doctoral program in History will allow USF to raise the local and national profile of the Department of History and the university, which is striving for membership in the AAU. The program is expected to attract students nationwide and serve the local community.

B. System-Level Analysis and Evaluation in accordance with BOG Regulation 8.011:

The proposal states that it will meet the State University System's strategic plan by increasing access to and production of degrees, meeting statewide professional and workforce needs, building world-class academic programs and research capacity, and meeting community needs and fulfilling unique institutional responsibilities. Although History is not considered a high demand or critical need area in the SUS Strategic Plan, one of the proposed revisions to Areas of Strategic Emphasis document reviewed by the Board of Governors in June 2008 is the addition of a new *Economic development: Globalization* category. This program would be a good candidate for inclusion in this new category of targeted programs.

The proposal argues that there is a need for more history scholars in southeast Florida due to the growing demand for secondary and postsecondary teachers. Because of the interdisciplinary approach and focus on globalization within the program, the proposal anticipates that graduates will also be prepared to work in non-academic areas such as government offices, museums, archives, and perhaps major corporations. According to the Agency for Workforce Innovation data, employment growth for Historians in Florida is 0.81% between 2006 and 2014. Additionally, the U.S. Department of Labor predicts slower than average employment growth due to increasing competition from other social scientists (such as statisticians and psychologists) in both government and academic settings.

Currently, only three public institutions (the University of Florida, Florida State University, and Florida International University) and one private college (the University of Miami) offer a PhD in history in the State of Florida. According to the proposal, the first, second, and third largest

states (California, Texas, and currently New York, respectively) average at least one doctoral program in history for every 2.1 million residents. For Florida, the average is one program for every 4 million residents. The proposed Ph.D. in History would increase program availability and provide access to location-bound students who want to be educated in this area.

The program would also enable the university to increase history offerings as doctoral students serve as instructors, specialized tutors, discussion leaders, and instructors for 2000-level courses in the University's Core Curriculum. According to the external review dated June 1, 2007, USF was encouraged to develop more formal institutional mechanisms to promote collaborative learning and research for doctoral students as well as faculty. This proposed interdisciplinary doctoral program, combining faculty, courses, and research from the Government and Sociology doctoral programs, would further this objective.

C. Assessment of the University Review Process in accordance with BOG Regulation 8.011:

Due to the system of stair step accountability set in place by the Board of Governors in Regulation 8.011, it is now incumbent upon University Board of Trustees to verify that all doctoral programs coming before the Board of Governors have met the requirements of the regulation. The following is an assessment of the university review process to ensure that all criteria set forth have been considered by the university prior to submission to the Board of Governors office.

ACCOUNTABILITY

Check 'yes' or 'no' box, and make comments beneath criterion as appropriate.

1. Overall – *The proposal is in the correct format, includes all necessary signatures, and contains complete and accurate tables for enrollment projections, faculty effort, and the proposed budget.*

YES NO

- The proposal has been approved by the university board of trustees and includes all required signatures.**
- The university has provided a proposal written in the standard SUS format which addresses new academic program approval criteria outlined in BOG Regulation 8.011.**
- The university has provided complete and accurate projected enrollment, faculty effort, and budget tables that are in alignment with each other.**
- The university has included a statement in the proposal signed by the equity officer as to how this proposal will meet the goals of the university's equity accountability plan.**

*2. **Budget** – The proposal presents a complete and realistic budget for the program consistent with university and BOG policy, and shows that any redirection of funding will not have an unjustified negative impact on other needed programs.*

YES NO

- The University Board of Trustees has approved the most recent budget for this proposal.**
- The university has reviewed the budget for the program to ensure that it is complete and reasonable, and the budget appears in alignment with expenditures by similar programs at other SUS institutions.**
- In the event that resources within the institution are redirected to support the new program, the university has identified this redirection and determined that it will not have a negative impact on undergraduate education, or the university has provided a reasonable explanation for any impact of this redirection.** The proposal will be supported through a reallocation of resources within the College of Arts and Sciences.

READINESS

Check 'yes' or 'no' box, and make comments beneath criterion as appropriate.

*3. **Program Quality** – The proposal provides evidence that the university planning activities have been sufficient and responses to any recommendations to program reviews or accreditation activities in the discipline pertinent to the proposed program have been addressed.*

YES NO

- The university has followed a collaborative planning process for the proposed program in accordance with policies and procedures adopted by the University Board of Trustees.**
- An external consultant has reviewed the proposal and supports the department's capability of successfully implementing this new program.**
During USF's program review conducted in 2004-2005, the external consultant noted that "the department of history at the University of South Florida is an excellent unit, and is generally well positioned to add a doctoral program."
- The university has found the level of progress that the department has made in implementing the recommendations from program reviews or accreditation activities in the discipline pertinent to the proposed program to be satisfactory.**

The university has analyzed the feasibility of providing all or a portion of the proposed program through distance learning.

If necessary, the university has made allowances for licensure and legislative approval to be obtained in a timely manner.

4. Curriculum - The proposal provides evidence that the university has evaluated the proposed curriculum and found that it describes an appropriate and sequenced course of study, and that the university has evaluated the appropriateness of specialized accreditation for the program.

YES NO

The university has reviewed the curriculum and found that the course of study presented is appropriate to meet specific learning outcomes and industry driven competencies discussed in the proposal.

The university anticipates seeking accreditation for the proposed doctoral program, or provides a reasonable explanation as to why accreditation is not being sought. According to the proposal, there is no agency or organization that currently accredits History programs at any level. A search of other SUS history program Web sites revealed no conflicting information.

5. Faculty - The proposal provides evidence that the university is prepared to ensure a critical mass of faculty will be available to initiate the program based on estimated enrollments, and that faculty in the aggregate have the necessary experience and research activity to sustain a doctoral program.

YES NO

The university has reviewed the evidence provided and found that there is a critical mass of faculty available to initiate the program based on estimated enrollments. The University plans to use the 21 faculty currently on staff to begin the program. Three more are expected to be hired by fall 2009, and two more by fall 2010. With a projected headcount of seven students the first year and 10 the second year in the doctoral History program alone, there will be sufficient faculty to launch the program.

The university has reviewed the evidence provided and found that the faculty in aggregate has the necessary experience and research activity to sustain the program. In reviewing Peer Comparison Data, USF's data on faculty publications exceeds that of the peer institutions listed (Rutgers University; University of California, Irvine; and the University of Illinois, Chicago).

The university has reviewed the evidence provided and found the academic unit(s) associated with this new degree to be productive in

teaching, research, and service.

- If appropriate, the university has committed to hiring additional faculty in later years, based on estimated enrollments.** Five new faculty will be hired within the first three years of the program. Three faculty will be hired by fall 2009 and 2 more by fall 2010. By year five, the faculty to student ratio will be 1.24 to 1, which is lower than the lowest of the three peer universities, the University of California, Irvine with a ratio of 2.5:1. Funding for these positions is expected to be reallocated from the College of Arts and Sciences reserves.

6. Resources – The proposal provides evidence that the university has ensured the available library volumes and serials; classroom, teaching laboratory, research laboratory, office space, equipment, clinical and internship sites, fellowships, scholarships, and graduate assistantships will be sufficient to initiate the program, and that if applicable, funding has been secured to make more resources available as students proceed through the program..

YES NO

- The university has provided a signed statement from the Library Director verifying that the library volumes and serials available are sufficient to initiate the program.**
- The university has ensured that the physical space necessary for the proposed program, including classrooms, laboratories and office space, is sufficient to initiate the program.**
- The university has ensured that necessary equipment is available to initiate the program.**
- The university has ensured that fellowships, scholarships, and graduate assistantships are sufficient to initiate the program.** The Department of History is working with the USF Development Office to seek private individuals and foundations interested in providing funding support for fellowships, research stipends, and endowed named professorships. The department currently has research stipends associated with three professorships, and negotiations are in progress with a private donor for fellowship support.
- If applicable, the university has ensured that the department has arranged a suitable number of clinical and internship sites.** Not applicable to this program.