

**BOARD OF GOVERNORS  
STATE UNIVERSITY SYSTEM OF FLORIDA  
August 7, 2008**

**SUBJECT:** Regulation 7.002 - Tuition and Fee Assessment, Collection, Accounting and Remittance

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**PROPOSED BOARD ACTION**

Approve public notice of intent to amend Regulation 7.002 for publication on the Board of Governor's web site pursuant to the Board's regulation development procedure.

**AUTHORITY FOR BOARD OF GOVERNORS ACTION**

Section 7(d), Article IX, Florida Constitution

**BACKGROUND INFORMATION**

Regulation 7.002 requires each university to establish regulation procedures for the payment, waiver and refund of fees, fines and penalties. In addition, terminology has been updated and clarified. Finally, guidelines regarding the deferred payment of fees due to the delay of financial aid to the student through circumstances beyond their control have been moved from Regulation 7.004 to 7.002.

A conference call was held on December 7, 2007 with university budget officers and other university representatives, including but not limited to, controllers, registrars, and financial aid directors. Another conference call was held with the university vice presidents for administration and finance on December 19, 2007. During June, 2008 the universities were requested to review the regulations again. In addition, BOG staff worked individually with institutions to address their questions and concerns.

Pursuant to the regulation development procedure adopted by the Board at its March 23, 2006 meeting, the Board is required to provide public notice by publication on its internet web site at least 30 days before adoption of the proposed regulation.

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**Supporting Documentation Available:** Regulation 7.002 - Tuition and Fee Assessment, Collection, Accounting and Remittance

**Facilitators/Presenters:** Tim Jones