

**BOARD OF GOVERNORS
STATE UNIVERSITY SYSTEM OF FLORIDA
NEW DOCTORAL DEGREE PROPOSAL STAFF ANALYSIS**

Program: History	CIP Code: 54.0101	Degree Level: Ph.D.
Institution: University of South Florida	Proposed Implementation Date: Fall 2008	
Staffed By: Lori Clark	Initial Review Date: 10/3/07	Last Update: 11/9/07

Estimated Costs:

	Total	% & \$ Current Reallocated	% & \$ New Recurring	% & \$ New Non- Recurring	% & \$ C&G	Cost per FTE	SUS 05-06 Average Cost per FTE
Year 1	\$224,272	100% \$224,272	0	0	0	\$40,777	\$19,167.04
Year 5	\$389,328	100% \$389,328	0	0	0	\$19,966	

Projected FTE and headcount are:

	Projected Headcount	Student FTE
First Year	7	5.5
Second Year	10	8.5
Third Year	13	9.5
Fourth Year	18	14.5
Fifth Year	21	19.5

On March 29, 2007, the Florida Board of Governors approved nine criteria by which implementation authorization of new degree programs was to be assessed. The criteria are divided into the two categories of Institutional and State Level Accountability and Institutional Readiness. The following is an analysis of the University's proposal based on further delineations of those criteria.

Index to Analysis of Approval Criteria

Institutional and State Accountability				Institutional Readiness				
System Goals	Need & Demand	Budget	Projected Benefit	Mission & Strength	Program Quality	Curriculum	Faculty Resources	Other Resources
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INSTITUTIONAL AND STATE-LEVEL ACCOUNTABILITY

1. Relationship to System-Level Goals - *The proposed program is consistent with the current State University System (SUS) Strategic Planning Goals, and the proposal clearly identifies which goals the program will directly support and which goals the program will indirectly support (IB).*

Evidence that the proposed program is responsive to the goals of the current State University System Strategic Plan

According to the proposal, the University of South Florida's new doctoral program in History would meet the State University System's Strategic Plan in the following ways:

- A. Access to and production of degrees;
- B. Meeting statewide professional and workforce needs;
- C. Building world-class academic programs and research capacity; and
- D. Meeting community needs and fulfilling unique institutional responsibilities.

Although History is not considered a high-demand or critical-need area, the proposal argues that the fast-growing Tampa Bay area has a demand for such a program (demand to be discussed further in this analysis). The proposal does not clearly explain how it will meet Goals A and B above. In the 2005-2013 SUS Strategic Plan, the goal of Access to and Production of Degrees is targeted towards *emerging technologies* doctoral degrees. Although History would not fall into the "emerging technologies" description, it is possible that this degree program could further the SUS Strategic Plan's goal for increased production of bachelor's and master's degrees: Doctoral students would be able to teach lower-level courses, which would permit the University to offer more of them. The doctoral students could also serve as mentors for master's students.

Globalization of the economy and economic development have become recent initiatives for the Board of Governors. The Board's 2008-2009 LBR requests funding "for student-focused initiatives, particularly . . . ones that assist the System in preparing the diverse and talented workforce needed for Florida's success in the global economy." Educating students for a global economy has been a focus of the SUS since 2006 when incoming Chancellor Rosenberg announced global competitiveness as one of his three major values. In addition, the Pappas Report includes a recommendation "for preparing students for a global society." Although much of the focus of globalization has been on undergraduate education, the proposed program will support those efforts by providing doctoral graduates who can teach undergraduate courses with an emphasis on globalization.

USF's proposal states that its membership in the American Association of Universities (AAU) is an SUS goal, although it is not stated in the 2005-2013 SUS Strategic Plan. Such status, however, could lend support for the Board of Governors drive for "the

advancement or establishment of world-class doctoral/research programs.” The program would be consistent with USF’s institutional mission, and it is significantly non-duplicative or unique compared to other SUS programs. Underscoring its global focus, the proposal explains that new faculty will be hired with a wide variety of expertise in geographical and cultural histories and that the linked programs (Government and Sociology) will share faculty and resources.

Evidence that the goals of the proposed program relate to the institutional mission statement as contained in the Strategic Plan

The proposal states that this program satisfies the following institutional goals:

- It expands the number of research-based doctoral offerings in the State University System.
- It enhances the educational experiences of USF students.
- It will raise the local and national profile of the Department of History, as well as the university, which is striving for membership in the American Association of Universities.
- It will attract students nationwide as well as serve the local community (as part of USF’s Sustainable Healthy Communities initiative).
- Doctoral students in this program will be able to serve as instructors, specialized tutors, discussion leaders, and instructors for 2000-level courses in the University’s Core Curriculum.

The proposal emphasizes that the interdisciplinary and global approach of this program is what will make it stand out and will give its graduates a competitive edge in the job market. According to the external review dated June 1, 2007, USF was encouraged to develop more formal institutional mechanisms to promote collaborative learning and research for doctoral students as well as faculty. This proposed interdisciplinary doctoral program, combining faculty, courses, and research from the Government and Sociology doctoral programs, would further this objective.

Lastly, the SUS Strategic Plan 2005-2013 allows the definition of “high-wage/high-demand jobs” to include a combination of related programs (History, Government, and Sociology, in this case) that would collectively produce enough graduates and placements to satisfy the requirement to have “25 graduates and 15 in-state job placements” earning an average of \$50,000 per year. Using the second year enrollment figures (10 enrollees projected for the History program alone; the other two programs project similar figures) from each of these three programs, it might be possible for them to meet this requirement. According to The Colleges and Universities Personnel Association, National Faculty Salary Survey by Discipline and Rank in Four-Year Colleges and Universities, the average salary for History professors at private institutions was just over \$65,000 for private institutions and \$62,000 for public institutions for 2005-2006.

2. Need and Demand – National, state, and/or local data support the need for more people to be prepared in this program at this level. If appropriate, any specific need for research and service that the program would fulfill has been documented. Data are provided that support the assumption that students will enroll in the proposed program. Similar programs (either private or public) that exist in the state have been identified, and the university has communicated with such programs with regard to the potential impact on their enrollment and opportunities for possible collaboration (instruction and research). Data are provided that support the need for an additional program. Table 1 categorizes projected student headcount (HC) and Full Time Equivalents (FTE) according to primary sources. The rationale underlying enrollment projections in Table 1 is adequately explained, and the projections appear to be based upon reasonable assumptions.

Evidence that there is a market-based need for more people to be educated in this program at this level

The proposal states that there is a teacher shortage in the southeast region, especially in Florida, and that there is a growing demand for teachers in secondary education who need to complete graduate degrees, as well as a growing demand for postsecondary teachers to provide more undergraduate history courses. USF personnel believe a doctoral program in History will help address this shortage by producing more history faculty who will be able to teach more classes for the states' steadily growing population of bachelor's and master's degree earners.

Currently, only three public institutions (the University of Florida, Florida State University, and Florida International University) and one private college (the University of Miami) offer a Ph.D. in History. According to the proposal, the first, second, and third largest states (California, Texas, and currently New York, respectively) average at least one doctoral program in history for every 2.1 million residents. For Florida, the average is one program for every 4 million residents.

According to the Agency for Workforce Innovation database, employment growth is projected to increase for historians by only 0.81% between 2006 and 2014. Additionally, the *Occupational Outlook Handbook* (OOH) from the U.S. Department of Labor, Bureau of Labor Statistics for social scientists (which includes historians), predicts

...slower-than-average employment growth...for geographers, historians, political scientists, and sociologists because they enjoy fewer opportunities outside of government and academic settings...because many of these social scientists compete for jobs with other workers, such as psychologists, statisticians, and market and survey researchers (<http://www.bls.gov/oco/ocos054.htm>).

Regardless, the USF proposal emphasizes the state and local need for the doctoral program in History. The expectation is that, with the program's interdisciplinary approach and focus on globalization, graduates will be prepared for a broader range of job opportunities beyond teaching. Faculty anticipate job possibilities for their graduates to work in non-academic areas such as government offices, museums, archives, and perhaps major corporations.

The Tampa Bay area specifically is continuously growing and, based on a small sample size survey conducted by USF's History Department a few years ago, has a "large, unsatisfied market." The Department mailed a questionnaire to alumni with an M.A. in History to ask if they would have pursued a Ph.D. in History at USF if the option had been available to them. The Department had 68 respondents (but the proposal did not mention how many questionnaires had been sent), and 29 of them said they would have pursued their doctorate in History at USF if a program had been available at the time they completed their degree. Twenty-two of them indicated they would still be interested in pursuing their Ph.D. in History at USF if the program becomes available.

Two respondents cautioned USF from offering a Ph.D. in History because of the limited job market. Although job prospects for historians might be on the decline, The American Historical Association (October 2006, *Perspectives*, <http://www.historians.org/perspectives/issues/2006/0610/0610new1.cfm>) found that the number of undergraduates in 2003-2004 increased, whereas the number of new history doctorates fell. With the growing wave of young adults in the general population expected to continue at least through 2015, USF's program would help in addressing this shortage.

Evidence that the proposed program has a potential pool of students

A review of Table 1B of the proposal indicates that the majority of potential students is projected to come from students who have recently graduated from another USF degree program. Based on the Department of History's survey of a few years ago, 29 of 68 respondents stated that they would have completed their Ph.D. in History at USF if the program were available then. Of those respondents, 22 of them said they would still be interested in pursuing their doctorate if the program becomes available at USF.

The Department expects to pull students from agencies or industries in the USF service area, as well as students who graduate from degree programs from other Florida public universities. Other than the general increase in the number of students expected at Florida's public universities over the next eight years or so, the proposal does not provide any direct evidence to support the estimated number of students listed in Table 1B. In an e-mail of October 29, 2007, a University representative explained that this trio of programs has been under lengthy discussion and that departments know the demand for their programs.

After a general enrollment decline in 1997 – 2002, graduate enrollments in History for most of the state’s universities have increased. In four of the eight SUS graduate History programs, enrollments increased between the fall of 2005 and 2006. USF experienced the largest increase in enrollment with 18 new students compared to the next highest jump in enrollment, which was seven for FAU.

Graduate History Enrollment in the State University System

	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
FAMU	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FAU	20	31	43	39	39	38	41	31	32	31	32	36	32	30	28	26	33
FGCU	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FIU	21	25	18	23	25	33	31	33	32	34	29	31	51	45	62	64	63
FSU	120	148	147	144	126	122	125	127	108	109	107	93	98	103	122	119	123
NCF	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
UCF	24	25	27	29	53	53	44	46	41	44	48	38	46	51	58	48	54
UF	81	81	74	74	70	66	68	62	71	67	78	74	77	97	102	100	90
UNF	5	2	2	16	22	20	22	17	19	23	19	22	23	32	36	41	37
USF	43	47	51	48	52	51	56	49	48	38	41	38	36	47	46	52	70
UWF	19	26	29	42	41	41	43	40	35	37	45	42	39	45	43	44	38
Total	333	385	391	415	428	424	430	405	386	383	399	374	402	450	497	494	508

Evidence that the proposed program does not duplicate other SUS or independent college offerings or, otherwise, provides an adequate rationale for doing so

There are three public institutions (the University of Florida, Florida State University, and Florida International University) and one private institution (the University of Miami) that offer a doctoral program in History. As stated in the proposal, USF’s Ph.D. program in History would be an interdisciplinary program linked with Government and Sociology. The proposal indicates that the trio would emphasize a community-based and globalized program of study that would be unique in comparison with the other offerings in the state.

Although the major fields for the proposed USF doctoral program in History would be the same as those in the state’s other four doctoral programs in History, the minor field options for USF’s program would be linked to the Government and Sociology programs, as well as to other programs like Anthropology and eventually Geography. The number of hours required to complete USF’s proposed History program would be comparable to Florida’s other public institutions (54 – 60 credit hours). The USF program would require students to begin their doctoral program with a professional seminar (PROSEM), taught by faculty in the three linked programs, and then pass a capstone seminar course before they can begin their dissertation hours. The other programs in the SUS do not appear to have anything similar to the PROSEM or capstone seminar.

Evidence that the university has engaged in meaningful discussion with institutions that have similar programs

There is no evidence of any discussion with institutions offering similar programs. The proposal does explain, however, that the areas of specialization of its doctoral program will be much broader than those of other state institutions (which are limited to North American and European history). The USF program will grow to include not only the history of North America and Europe, but also the history of the Mediterranean, Africa, Asia, and Latin America.

Evidence of reasonable estimates of student headcount and FTE who will major in the proposed program, and commitment to a diverse student body

The estimate of student headcount and FTE appear reasonable, although no explanation is provided for Table 1B. The estimates provided for the three interdisciplinary programs (History, Government, and Sociology) are similar and within the same range and growth pattern.

Because of the global emphasis of this program, it expects to develop expertise in as many areas across the world as possible. It plans to develop concentrations in Africa, the Islamic World, and Latin America. As a result, it hopes to recruit students from those cultural backgrounds.

Evidence that a plan exists to achieve a diverse student body in the proposed program, and the university's Equal Opportunity Officer has signed and dated the appropriate section

The diverse nature of the current and projected concentrations available in this program should naturally attract students from those backgrounds. The Equal Opportunity Officer has signed and dated the proposal in the appropriate section.

3. Budget - A complete and realistic budget for the program is provide, and any redirection of funding will not have an unjustified negative impact on other needed programs.

Evidence of a budget for the program that is complete and reasonable, and comparable to the budgets of similar programs at other SUS institutions, and reflective of the proposal's text - Table 2 is completed accurately

According to Table 2 and the text provided in Section III.A. of the proposal, it appears the funds needed to implement and maintain this program are expected to come from reallocated sources within USF's College of Arts and Sciences. The University has recently adopted General Education requirements, *Foundations of Knowledge and Learning*, that require each undergraduate student to learn about the "Human Historical Context and Process." The result is that more students will need to take history courses. The department has already received about \$140,000 in new and continuing resources that will be used for one tenure-earning line, four graduate teaching assistantships

(GTA), and an increase in the GTA stipend from \$8200 to \$10,500 annually.

An additional shift of other tenure-earning lines is expected when the demand for history classes grows greater than the Department's ability to meet it. The proposal explains that library funds will be allocated from existing sources already reserved for new programs. College funds will cover equipment and expense funds.

Evidence that, in the event that resources within the institution are redirected to support the new program, such a redirection will not have a negative impact on undergraduate education – Table 3 is completed accurately

The proposal predicts that the undergraduate program would not be negatively impacted, but would, in fact, benefit because having a Ph.D. program in History would:

- attract top students;
- provide more undergraduate research opportunities;
- allow the best undergraduate students to interact with the best graduate students;
- lead to a series of meaningful discussions amongst faculty, graduate teaching assistants, and graduate teaching fellows;
- encourage participation of graduate students in Phi Alpha Theta (the History Honorary) and other undergraduate student activities;
- allow Ph.D. students to serve as role models for undergraduate students; and
- aid in the retention of faculty as they will have the opportunity to mentor and teach more advanced-level students.

Furthermore, the proposal states that the Master of Arts in History program would also benefit from this doctoral program. The faculty anticipate an increase in outside lectures, brown-bag discussions, and graduate-led seminars. Doctoral students are expected to serve as role models for MA students just as master's students have served as role models for undergraduates.

In addition to these expected benefits for students in the History Department, the proposal states that students in the other two related new degree programs, Government and Sociology, would benefit in the same ways. Eventually, historians in other fields, Africana Studies, Women's Studies, Humanities, and Religious Studies will have access through courses and mentoring relationships to doctoral students in the History program.

In the initial review of this proposed degree program, it was unclear whether the funds allocated from the College of Arts & Sciences Unallocated Reserve would be recurring or if the Unallocated Reserve was also being used to support more directly the SUS Strategic Plan goal for increased baccalaureate degree production or for more STEM initiatives. In a follow-up email to this question, dated October 29, 2007, a University representative explained that the Unallocated Reserve fund comes from the salary from

vacated faculty positions (rate money), as well as from resources from discontinued or under-enrolled programs.

Table 3 is completed correctly. It shows a reallocation of \$235,140.

Evidence that steps have been taken to obtain information regarding resources (financial and in-kind) available outside the institution

As explained in the proposal, disciplines like History typically are not able to secure funds from businesses or industrial organizations or governmental agencies. The Department of History at USF, however, is working with the USF Development Office to seek private individuals and foundations interested in providing funding support for fellowships, research stipends, and endowed named professorships. The Department currently has research stipends associated with three professorships, and negotiations are in progress with a private donor for fellowship support.

4. Projected Benefit - A concise statement is provided that describes the projected benefit the program will bring to the university, local community, and the state. The projected benefits can be both quantitative and qualitative in nature, but there needs to be a clear distinction made between the two in the narrative.

Evidence of a projected benefit that reflects information and data provided in Table 1, Table 2, and the supporting narrative for “Need and Demand”

As noted in the proposal, the benefits of this proposed doctoral program are that it will:

- benefit the University by furthering its goal for membership in the American Association of Universities;
- strengthen its graduate education and research in the humanities and social sciences;
- meet the local increasing demand for History doctorates to teach in community colleges and four-year colleges and universities; and
- benefit businesses and industry in Florida as graduates from this globally focused, interdisciplinary program are better able to serve as leaders in the community.

INSTITUTIONAL READINESS

5. Relationship to Mission and Institutional Strength - The goals of the program are aligned with the university’s mission and relate to specific institutional strengths. The planning process has been a collaborative effort as demonstrated by a chronology (table) of activities, and a timetable of events necessary for the implementation of the proposed program is provided.

Evidence that the goals of the program align with the institutional mission as stated

in the university strategic plan

As stated in the proposal, USF's 2002-2007 Strategic Plan's first priority is to "Promote nationally and internationally distinctive research and graduate programs." The Plan further stresses that "the research capacity of the University is closely linked to its graduate programs, particularly at the doctoral level" with additional emphasis on research in globalization. This proposed program with its projected expanded areas of specialization would aid in meeting the University's goal for globalization.

Evidence of a relationship to specific institutional strengths such as programs of emphasis, other academic programs, and/or institutes and centers

The proposal provides the following evidence of its relationship to institutional strengths:

- It will provide an historical perspective to the study of community building in a global environment by drawing on its faculty strengths within the Department of History and throughout the College of Arts and Sciences.
- The program will make use of the variety of resources available through the Patel Center for Global Solutions, as well as through the linked degree programs with Government and Sociology.
- The program will also benefit from its faculty partners in Anthropology and Geology (Environmental Science and Policy).

As further evidence of the Department of History's strengths, the external review dated June 1, 2007 states that the current "faculty specializations are dispersed over a wide range of geographical areas, chronological periods, and other disciplinary subfields. The breadth of the Department's coverage should be considered a strength itself in terms of the proposed doctoral program, in that practically all members of the Department will be able to contribute to the unifying theme of the program."

Evidence that planning for the proposed program has been a collaborative process involving academic units and offices of planning and budgeting at the institutional level, as well as external consultants, representatives of the community, etc.

The external review dated June 1, 2007 found that the Department of History had already begun to collaborate with their colleagues elsewhere in the University, like the Institute for the Study of Latin America and the Caribbean, and the Italian Studies program. Additionally, the proposal explains that the Department might work with the linked programs in Government and Sociology to hire "clusters" of faculty whose focus is a particular region or concept.

As the concept of the three linked programs was evolving, it received encouragement from the Associate Dean for Research. In January, 2005, the Department underwent an external program review of its bachelor's and master's programs and asked for feedback on its proposed doctoral program in History. At about this same time, the University's General Education Committee approved a set of new requirements for USF undergraduates to

satisfy regarding historical perspectives. This new requirement, combined with continued discussion amongst the Dean, external Program Reviewer, and the Chair of the History Department, led to the community-building, global, interdisciplinary approach of the Ph.D. programs in History, Government, and Sociology.

Evidence of an appropriate timetable of events leading to the implementation of the proposed program

A logical time table for implementation of the new program is included in the proposal.

6. Program Quality Indicators - Program reviews, accreditation visits, or internal reviews for any university degree programs related to the proposed program are discussed, especially any within the same academic unit. A summary of the institution's progress in implementing all recommendations is provided.

Evidence that progress has been made in implementing the recommendations from program reviews or accreditation activities in the discipline pertinent to the proposed program

A program review of USF's bachelor and master degree programs was done by Dr. Susan Levine, Professor of History and Associate Dean at the University of Illinois, Chicago, during 2004 -2005. As the university attempts to retain junior faculty, Dr. Levine suggested that USF consider adding a doctoral program in History. And if that direction were taken, she suggested that USF "re-imagine graduate History training for the twenty-first century."

In response to this review and subsequent internal discussions, the University embarked on the interdisciplinary approach to the trio of Ph.D. doctoral programs for History, Government, and Sociology.

Additionally, a later program review was done by a team of four professors (one a Provost) from other universities in 2007 to look specifically at the prospect of USF's interdisciplinary doctoral proposal. The Review Team states, "Although the climate for collaboration is developing at USF, more formal institutional mechanisms need to be put into place to endorse and promote collaborative learning and research for both faculty and doctoral students." In response, the proposal provides evidence that the conception of the trio of proposed interdisciplinary programs has been a collaborative process including not only the three linked programs of History, Government, and Sociology, but also Anthropology, Philosophy, and Geography/Environmental Science and Policy.

7. Curriculum - The proposal describes an appropriate and sequenced course of study, student learning outcomes are identified, admissions and graduation criteria are clearly specified and appropriate, and the appropriateness of specialized accreditation is addressed.

Evidence of an appropriate, sequenced, and fully described course of study

A summary and full list of courses is included in the proposal. The degree would require

58 hours beyond the master's level to complete and would include a Professional Seminar (taught by the faculty in the three linked programs) and an interdisciplinary capstone seminar before students could begin their dissertation credit. Minor fields would come from the linked fields of Government and Sociology, but also from Anthropology and eventually Geography.

The requirements for USF's doctoral program in History would be similar in the required number of hours as the other Florida public universities offering a doctoral program in History. The USF program, however, would emphasize the interdisciplinary approach in that new doctoral students for History, Government, or Sociology must begin their program of study with the Professional Seminar and end with the Capstone seminar before starting their dissertation hours.

Evidence of specific student learning outcomes

The learning outcomes as listed in the proposal for students receiving a doctorate in History are:

1. Comprehend scholarly debates within their specific fields of study.
2. Produce written scholarship contributing to debates within their fields of study.
3. Train students at all levels to have a comprehensive understanding of relevant historical theory and content within their specific field of study.
4. Generate and communicate data drawn from historical studies to multidisciplinary teams charged with analyzing problems of sustainable community development.

Evidence of industry-driven competencies for any science and technology programs, and identification of any industry advisory council that exists to provide input for curriculum development and student assessment

The proposal lists this item as not applicable.

Evidence that, if appropriate, the bachelor's and master's degree programs associated with the program are accredited and that the institution anticipates seeking accreditation for the proposed program if available

According to the proposal, there is no agency or organization that currently accredits History programs at any level.

Evidence that the institution has analyzed the feasibility of providing all or a portion of the proposed program through alternative instructional delivery options, including distance learning, branch campuses or centers, self-paced instruction, or collaboration with other universities, both public and private

The proposal says that this program would rely on traditional delivery methods and that it would draw upon resources and faculty from the USF Regional campuses.

Evidence that, if a proposed delivery system will require specialized services or greater than normal financial support, projected costs are included in Table 2

No discussion or evidence is provided to address this item. Table 2 does not list funding for other than Faculty Salaries and Benefits, USPS Salaries and Benefits, Assistantships and Fellowships, Library, and Expenses.

8. Faculty Resources – A critical mass of faculty will be available to initiate the program based on estimated enrollments, and faculty in the aggregate has the necessary experience and research activity to sustain a doctoral program.

Evidence that there is a critical mass of faculty available to initiate the program based on estimated enrollments - Table 4 is completed correctly

Table 4 appears to be correctly completed except that the highest degree earned by each faculty member is not given. The University plans to use the 21 faculty currently on staff to begin the program. Three more are expected to be hired by the fall term 2009, and two more by the fall term 2010. With a projected headcount of seven students the first year and 10 the second year in the doctoral History program alone, it appears there would be sufficient faculty to launch the program. Similar headcounts and faculty are listed for the other two linked programs (Government and Sociology).

Upon close inspection of Table 4, none of the faculty listed is from the linked programs in this interdisciplinary proposed program. In an October 29, 2007 e-mail, a University representative explained that the overlap for these three programs (History, Government, and Sociology) is in the curriculum rather than in the resource allocation. Resources will come from individual department budgets.

Evidence that the faculty in aggregate have the necessary experience and research activity to sustain the program

Current faculty as listed in Table 4 appear to have a sufficiently broad range of specializations to cover the curriculum. According to the proposal's Attachment 1, Peer Comparison Data, USF's data on faculty publications exceeds that of the peer institutions listed (Rutgers University; the University of California, Irvine; and the University of Illinois, Chicago).

Evidence that, if appropriate, there is a commitment to hire additional faculty in later years, based on estimated enrollments

The proposal explains that five new faculty would be hired within the first three years of the program: three hired by fall term, 2009, and two more for the fall term, 2010. By Year Five, the student-to-faculty ratio will be 1.24 to 1, which is lower than the lowest of the three peer universities, the University of California, Irvine with a ratio of 2.5 to 1.

Funding for these positions is expected to be reallocated from the College of Arts and Sciences reserves. The fund is annually replenished by, not only rate money from vacated (higher) faculty positions, but also by recurring faculty dollars from

discontinued or under-enrolled programs.

Evidence that the academic unit(s) associated with this new degree have been productive in teaching, research, and service

Attachment 2 lists faculty productivity in the following categories: the M.A. theses directed, books, edited or co-authored books, or book chapters & refereed articles. There are 19 faculty listed instead of the 21 listed in Table 4. Of the 19 faculty in Attachment 2, one has no publications or theses direction. According to the Faculty Productivity table in Attachment 2, faculty in this Department have been most productive in the book chapters and refereed articles category.

9. Non-Faculty Resources – The necessary library volumes and serials; classroom, teaching laboratory, research laboratory, office space, equipment, clinical and internship sites, fellowships, scholarships, and graduate assistantships will be sufficient to initiate the program.

Evidence that library volumes and serials are sufficient to initiate the program and the appropriate section of the proposal is signed by the library director

According to the Associate Director of the Library, USF's library has 143,660 history-related volumes. Additionally, students in the proposed doctoral program would have access to the Michael Garcia Collection of ancient history texts in the Department's Ancient Studies Seminar. This collection contains about 900 volumes and is expected to increase by 30-40 volumes a year from a \$3000 annual gift agreement.

The USF library also houses the Florida Studies Center and the USF Special Collections Department. These collections contain oral and written primary source material related to Florida and Tampa history. History students will be able to use the Tampa Bay History Center and Ybor City State Museum for Florida history research.

Lastly, the USF library offers electronic research resources (an historical database), as well as U.S. government publications through the Federal Depository Library Program. Numerous history journals are also available.

Evidence that classroom, teaching laboratory, research laboratory, office, and any other type of space that is necessary for the proposed program is sufficient to initiate the program

The Department of History is located in the Social Science Building and shares the building with the offices of Phi Alpha Theta, the national History Honor Society, and the offices of *the Historian* (the scholarly journal published by Phi Alpha Theta). The Department has access to the building's 24 classrooms, 10 of which are "fully updated 'technology-equipped' classrooms and 10 of which are partially equipped 'technology rooms.'" No description is given for "technology-equipped" classrooms. The proposal states that no additional resources are needed.

Evidence that necessary and sufficient equipment to initiate the program is available

The proposal states that there is sufficient classroom space and that no special equipment or resources are needed to implement the program.

Evidence that, if appropriate, fellowships, scholarships, and graduate assistantships are sufficient to initiate the program

From a grant from the General Education Council and a reallocation of internal resources, the Department of History expects to increase its levels of graduate support in 2007-2008. The number of assistantships is expected to increase from six to ten, and each graduate assistant will receive an increase in the stipend from \$8,200 to \$10,500. There are currently no scholarships or fellowships available, although negotiations are in progress with a private donor for fellowship support.

Evidence that, if appropriate, clinical and internship sites have been arranged

History students can do internships at the Florida Studies Center (in the USF Tampa library) and at the Tampa Bay History Center in downtown Tampa.

Evidence that if a new capital expenditure for instructional or research space is required, the item appears on the university's fixed capital outlay priority list and a narrative describing the associated costs is provided

The proposal states that this question is not applicable to their program.