Task Force Charge: Recommend strategies for better coordinating services and online programs in the State University System and the Florida College System and, to the extent feasible, across other delivery systems to ensure state economic development needs and student demands are being met in an effective and cost-efficient manner.

1. Opening Remarks and Meeting Guidelines

Cyndy Loomis, ISF, opened the meeting with a review of its purpose, order for addressing Committee Members, questions and discussion, and open dialog. She also reminded the attendees that this was a publicly noticed meeting.

2. Introduction

Cyndy Loomis, ISF, led roll call/introductions. The following were present:
- Cyndy Loomis, ISF
- Tammy Young, ISF
- Lauren Kemper, ISF
- Dr. Doug Wartzok (Chair)
- Dr. Andy McCollough (Vice Chair)
- Ruth Ann Balla
- Rebecca Rust
- Jana Kooi
- Dr. Joel Hartman

Committee members not present:
- Dr. Valerie Bryan

3. Review/Approval of Previous Meeting Minutes

Committee Members did not have any additional changes. The minutes for the Committee’s Meeting #2 Research/Investigation were approved and will be posted to the Florida Board of Governors’ website.

4. Recommendations/Strategies for Topics
Committee Members presented recommendations for their topics as described below. Cyndy Loomis emphasized the focus on recommendations and decisions to move forward or not.

**Topic: Development and Use of E-Textbooks and Other Electronic Materials**  
**Presenting Committee Member: Jana Kooi**

Jana Kooi presented an overview of her topic’s recommendations as found in the agenda packet for the meeting. After she discussed her topic, the floor was open to questions and comments.

**Discussion:**

**Short-Term Recommendation #1:**
- The Task Force will cease to exist once the final report is submitted. Jana Kooi will reshape the recommendation to suggest that the FLVC will create a working group to explore the items identified in her recommendation with a deadline of 6 months.

**Long-Term Recommendation #1:**
- Dr. Andy McCollough suggested including language differentiating UF’s e-campus and FLVC’s role. UF’s role will focus on research, while FLVC will play the role of implementing the pilots. Ms. Kooi agreed and will add that information into her piece.

**Long-Term Recommendation #2**
- There was discussion regarding “standards” compared to the role of the faculty. The decision was made to replace “standards” with “framework.”

**Long-Term Recommendation #3**
- Dr. Doug Wartzok added that the Legislature would have to provide the authority to establish a fee for e-textbooks. Ruth Ann Balla added that students who opt not to buy a textbook would need to be addressed.

**Long-Term Recommendation #4:**
- Dr. Wartzok suggested making explicit the implementation of this recommendation needs legislative support for The Orange Grove to be successful. He also suggested that the University Press of Florida could conduct peer review of both eTexts and reusable learning objects.

**Topic: Aligning Programs with State Needs**  
**Presenting Committee Member: Rebecca Rust**
Rebecca Rust presented an overview of her topic’s recommendations as found in the agenda packet for the meeting. After she discussed the topic, the floor was open to questions and comments.

Discussion:

Short-Term Recommendation # 1:  
- Cyndy Loomis suggested that Ms. Rust’s first three recommendations be rolled into one as a framework for consideration by the institutions.

Short-Term Recommendation #2  
- The positive part of this recommendation, linking programs to business needs, is covered in recommendation #3. There was concern about involving business partners in the development of the academic content of the programs that by accreditation standards is the sole prerogative of the faculty.

Short-Term Recommendation #3:  
- There was no discussion or disagreement surrounding this recommendation.

Short-Term Recommendation #4:  
- Dr. Joel Hartman suggested that this recommendation precede the first.

Short-Term Recommendations #5 and #6:  
- There was no discussion or disagreement surrounding these recommendations.

Long-Term Recommendation #7:  
- Dr. Hartman pointed out that many institutions do not separate their data between face to face and online learning. Dr. McCollough added that UF may be able to provide these data.

Long-Term Recommendation #8:  
- It was decided that this recommendation would be removed.

Long-Term Recommendation #9:  
- Cyndy Loomis suggested identifying within the recommendation any institutions that have already expressed interest in participating in a pilot program for use of labor statistics.

Topic: MOOCs  
Presenting Committee Member: Dr. Doug Wartzok
Dr. Doug Wartzok presented an overview of his recommendations as found in the agenda packet for the meeting. After he discussed his topic, the floor was open to questions and comments.

Discussion:

Short-Term Recommendation #1:
- There was no discussion or disagreement surrounding this recommendation.

Short-Term Recommendation #2:
- Ruth Ann Balla suggested including information about the FLVC catalog and its listing of MOOCs.

Short-Term Recommendation #3:
- Discussion occurred surrounding the proposed UF Online Research Unit. No changes were needed to the recommendation.

Short-Term Recommendation #4:
- There was no discussion or disagreement surrounding this recommendation.

Short-Term Recommendation #5:
- Cyndy Loomis asked whether this responsibility resided with the FLVC or the Board of Governors. Dr. Wartzok stated this would have to be given to FLVC as they span both the colleges and universities.

Long-Term Recommendation #1:
- There was no discussion or disagreement surrounding this recommendation.

**Topic: Faculty Collaboration for Course Development**
**Presenting Committee Member: Ruth Ann Balla**

Ruth Ann Balla presented an overview of her topic’s recommendations as found in the agenda packet for the meeting. After she discussed her topic, the floor was open to questions and comments.

Discussion:

Short-Term Recommendations #1 and #2:
- There was no discussion or disagreement surrounding these recommendations.

Long-Term Recommendation #1:
- Ruth Ann Balla will clarify in this recommendation that the Orange Grove is a part of FLVC’s existing services.
Topic: Competency-Based Programs  
Presenting Committee Member: Ruth Ann Balla

Ruth Ann Balla presented an overview of her topic’s recommendations as found in the agenda packet for the meeting. After she discussed her topic, the floor was open to questions and comments.

Discussion:

Short-Term Recommendations #1 and #2:
- There was no discussion or disagreement surrounding these recommendations.

Long-Term Recommendation #1:
- Ruth Ann Balla will add more details for implementing this recommendation.

Topic: Sharing Information and Resources  
Presenting Committee Member: Dr. Andy McCollough

Dr. Andy McCollough presented an overview of his recommendations as found in the agenda packet for the meeting. After he discussed his topic, the floor was open to questions and comments.

There was no major objections or changes to his recommendations.

Topic: Best Practices  
Presenting Committee Member: Dr. Valerie Bryan

On behalf of Dr. Valerie Bryan, Cyndy Loomis presented an overview of her recommendations as found in the agenda packet for the meeting. After she discussed her topic, the floor was open to questions and comments.

Discussion:

Recommendation #1:
- There was no discussion or disagreement surrounding this recommendation.

Recommendation #2:
- Dr. Doug Wartzok discussed that it would be extremely difficult to evaluate an institution for its best practices already in place. This recommendation was modified to be a repository of best practices, not best practice institutions.
• Cyndy Loomis indicated that she would be shifting the phrase of “best practices” to “effective practices.”

Recommendation #3:
• It was suggested that this recommendation is rolled into Rebecca Rust’s recommendation regarding workforce and institution collaboration.

Recommendation #4:
• It was suggested that any reference to compensation and changes to the P&T process be removed from this recommendation. The general message and theme will be maintained.

Recommendation #5:
• Cyndy Loomis indicated that this recommendation is a duplicate of another Committee and should be removed.

5.  Educational Positions System (EPS) Discussion

Cyndy asked the Committee Members to give a final vote on the EPS LBR issue. It was determined as a consensus that this LBR be placed on hold and not move forward.

6.  Closing Remarks, Action Items, and Adjournment

• Committee Members were asked to submit any revisions to ISF by October 1.
• Committee Members can expect a draft of the Task Force report by October 24.