

Fund or used for other purposes. Reductions of unfunded trust fund authority cannot be used to meet the reduction targets for the Schedule VIII B-2 submission. (These reduction issues should be included in the agency's Exhibit D-3A Legislative Budget Request.)

If a trust fund reduction issue includes eliminating the trust fund's revenue source, the issue cannot be included in the Schedule VIII B-2 submission. (These reduction issues should be included in the agency's Exhibit D-3A Legislative Budget Request.)

4. Issues that were excluded from the target calculation [e.g., federally restricted (Funding Source Identifiers 3 and 9) funds, recurring debt service expenditures, certain double budget items, and certain pass-through items.] may not be submitted as reduction issues in the Schedule VIII B-2 submission.
5. Reductions to requested increases in funding for Fiscal Year 2019-20 cannot be counted toward the target total (i.e., an agency would have requested a 15 percent increase and instead requests a 5 percent increase). Reductions must be from recurring Fiscal Year 2018-19 appropriations that OPB used to calculate the agency's target amounts for reduction

LAS/PBS Input Instructions for Schedule VIII B-2

The Schedule VIII B-2 will be prepared from LAS/PBS using unique negative issues, pursuant to instructions below. Column A93 and Narrative Set A5 will be used for Schedule VIII B-2 reduction issues for Fiscal Year 2019-20. Agencies must:

1. Determine each recurring reduction issue and identify the key elements for each issue, including titles and codes for the department, budget entity, program component, issue, fund and FSI.
2. Create unique D-3A issue codes under the appropriate summary issue codes as defined in Section 3: The Budget Structure. Agencies are no longer permitted to use D-3A issue code 33BXXXX series— Schedule VIII B Reductions.
3. Input the key elements for each reduction issue into LAS/PBS via the Budget Detail Data Entry (BDD), Position Adjustment Data Entry (PAD) or the Other Salary Amounts (OAD) transactions. (The Budget Detail and Position Adjustment transactions are also available in the LAS/PBS Web via Budget Development > Budget Detail or Position Adjustment > New.) For the Schedule VIII B-2, enter negative reduction issue amounts in the following LAS/PBS Columns:

A93 - SCH VIII B-2 Total Possible Reduction for Fiscal Year 2019-2020

4. Input the narrative key elements for each reduction issue into the LAS/PBS Web via the Issue Narrative transaction (Budget Development > Issue Narrative) in Narrative Set A5.
5. Assign a *unique* priority number for each reduction issue. On the first line of each narrative record, enter 'PRIORITY #XX' where XX represents the priority number assigned. Priority #1 must be used for the highest priority reduction (i.e., the first